



Kerrville Fire Marshal
87 Coronado Drive Kerrville, Texas 78028
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GENERAL CONTRACTOR CHECKLIST

Fire Protection Systems Readiness Checklist For CO Inspection

Project Information

Project Name: _____

Project Address: _____

Lead Inspector: _____ Contact Information: _____

G.C./Superintendent: _____ Contact Information: _____

This checklist is provided to the GC/Superintendent to help them keep track of the required Fire Marshal Inspections for their project. A similar file is kept in the Fire Marshal's Office. A lead Fire Inspector has been assigned to this project, although other inspectors may visit the site from time to time, the lead Inspector will be responsible for staying in touch to assure timely completion of all required inspections in anticipation of meeting the scheduled opening date.

Sprinkler Underground

- ☐ Plans Submitted/Approved
- ☐ Visual
- ☐ Hydro
- ☐ Flush
- ☐ Final

Overhead Sprinklers

- ☐ Plans Submitted/Approved
- ☐ Visual
- ☐ Hydro
- ☐ Flush
- ☐ Final

Fire Alarms

- ☐ Plans Submitted/Approved
- ☐ Visual
- ☐ Central Station Monitoring
- ☐ Initiating Device Test
- ☐ Final

Kitchen Hood Systems

- ☐ Plans Submitted/Approved
- ☐ Visual
- ☐ Air Test
- ☐ Alarm System Hookup
- ☐ Final

Additional Permits

- ☐ ACS ☐ AST ☐ UST ☐ Fire Pump ☐ High Piled Storage ☐ Hazardous Materials

(CO's, Temp CO's and "Permission to Stock") Kerrville has formal procedures for obtaining a CO and/or a Temporary CO. However, when a project is nearly completed the GC may request "permission to stock" on behalf of the tenant. This permission allows the Tenant to use non-construction workers to bring in fixtures, computers, registers, shelving and stock. This permission is normally granted if the fire protection systems, i.e., fire sprinklers and fire alarms, are completely installed, inspected, tested and approved. The Chief Building Official grants this permission after making sure these life safety systems are in place, tested and approved.

As the GC/Superintendent, the construction site remains your responsibility until the CO is granted. We in the Fire Marshal's Office want to do everything we can to help you achieve your goal of opening on time, but we want you to recognize that there are provisions in both the Building and Fire Codes that prohibits the occupying of a structure without these systems in place and operational.

We are providing this checklist along with selected portions of our Fire Marshal Development Guide to help you see how easy it is to be successful the first time through. A complete copy of the Guide can be found on our website (coming soon) or may be obtained through our office. Please call if you have any questions at (830) 257-8449.