



Kerrville Fire Marshal
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Section 7

Final Fire Inspection

*This guideline is intended as a resource to assist building owners and general contractors in receiving a Certificate of Occupancy, commonly referred to as a C.O, for their business. These premises are inspected to identify fire related hazards and conditions. Listed below are the most commonly found fire code violations. **This list is not inclusive of all fire code requirements.***

The below listed items must be in compliance prior to making an appointment for Fire Department personnel to inspect the facility. A periodic Fire Prevention Inspection will also be conducted at the business using these same guidelines.

Exterior Features

1. All fire lanes are clear, unobstructed, and striped per City of Kerrville standards.
2. Fire hydrants shall be completed and in working order prior to construction.
3. No accumulation of trash material.
4. Fire Department Connection (FDC) unobstructed with caps in place, and within 75 ft. of a fire hydrant and 25 of fire lane, provided with a 5-foot wide unobstructed pathway from fire lane with an all-weather walking surface.
5. Address on front and rear in minimum 4" numbers/letters, installed where legible from the street and fire lane.
6. Address listing on electric and gas meters and/or disconnecting means.
7. Knox Box located at the main entrance and/or riser room.

General

8. Storage clearance: unsprinklered 24" to ceiling. sprinklered 18" to sprinkler heads
9. Sprinkler heads clear of paint / overspray
10. All ceiling panels in place
11. Clearance in front of electrical panel (36").
12. Slots in electrical panels must be filled by blanks and all electrical receptacles have cover plates.
13. Occupancy load posted.
14. Fire rated assemblies properly constructed and penetrations sealed.
15. Extension Cord / multiple adapters utilized per code.
16. Abatement of electrical hazards.
17. Mechanical/electrical/boiler rooms free from storage and combustibles.
18. Gasoline stored in proper location / container.
19. General housekeeping and precautions against fire.
20. Wall and ceiling finishes for all corridors, rooms and enclosed spaces shall be in accordance with the *International Fire Code*. Field tests on interior finishes may be required.
21. All fire rated assemblies and fire doors intact.

Exits

22. Accessible means of egress.
23. Exits unlocked.
24. Exits are not blocked

25. Exit lights operational
26. Emergency lighting operational
27. All exit doors located in the means of egress that are capable of locking or latching shall be operable from the inside without the use of a key, tool or any special knowledge or effort, or provided with approved panic hardware.

Fire Protection Equipment

28. Portable fire extinguisher serviced within 1 year or manufactured in current calendar year
29. Minimum 2A-10:BC fire extinguishers per 3000 sq. ft, with a maximum travel distance of 75 ft. from any point within the building.
30. Sprinkler system "Green Tagged," in-service and deemed operational.
31. Alarm system "Green Tagged," in-service and deemed operational.
32. Kitchen hood and/or spray booth system "Green Tagged," in-service and deemed operational.
33. Other fire protection systems "Green Tagged," in-service and deemed operational.
34. Approved plans and permits on-site.
35. All devices installed according to plans.
36. Fire protection equipment room(s), riser room, labeled and access provided.
37. Access control system/gates in-service and deemed operational.
38. Arrangement of interior walls and/or drop ceiling shall not interfere with the operation of the fire sprinkler system.
39. Fire doors unblocked/operational
40. Provide spare sprinklers and wrench in cabinet
41. All fire department inspection forms and permits shall be kept in a permit packet on the job site until final CO inspection.
42. Will any type of special protection system be required? (i.e. ventilation, smoke dampers, fire alarm, fire sprinkler, kitchen hood storage tank)