



## Kerrville Parks and Recreation Department Commemorative Bench Program

The City of Kerrville Parks and Recreation Department offers you a special way to honor a loved one and enhance the beauty of your community by placing a commemorative bench in the city's park system. Note: We are currently **not** adding benches to the River Trail.

**Fee:** \$3,500 (includes a plaque)

**Expedited Service Fee:** \$1,500 (incurred on benches placed outside of winter season)

Specific locations for bench placement within the park system may be requested. However, final locations are subject to approval based on need. City staff will assist the donor with selecting a bench location that best fits the needs of both the donor and the Parks and Recreation Department.

Benches will only be placed in the winter season (November-December), depending on the weather. Benches needing to be placed outside this season will incur an expedited service fee. Orders must be submitted by the first Friday of September to be placed within the same calendar year. Orders submitted after this deadline will be placed in the following calendar year's winter season. Please submit the form below and payment to the Parks and Recreation department.

The cost of the bench includes the bench, plaque, installation, and maintenance for ten years. It is understood that normal weathering of a bench may occur and shall be acceptable to the donor. At ten years, the donor should contact the department to arrange future options available for the bench program, if desired. After the maintenance period has ended, the City of Kerrville Parks and Recreation Department reserves the right to remove, replace, or repurpose benches at their discretion.

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### Commemorative Bench – Order Form

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Preferred Bench Location** (list top 3 preferred locations):  
\_\_\_\_\_  
\_\_\_\_\_

**Plaque Comments:**

First Line: \_\_\_\_\_

Second Line: \_\_\_\_\_

Third Line: \_\_\_\_\_

Fourth Line: \_\_\_\_\_

*\*Limited to 4 lines of text – 25 characters per line. The City reserves the right to modify or deny plaque verbiage. \**

**Signature of Purchaser:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For more information, please contact the Parks and Recreation Department. Forms can be submitted via e-mail at [recreation@kerrvilletx.gov](mailto:recreation@kerrvilletx.gov) or in person at the Parks Office located at 2385 Bandera Highway.

Checks should be made out to the *City of Kerrville*.