

ANNEXES to Kerrville/Ingram/Kerr County Basic Plan:

Annex A – Warning  
Annex B – Communication  
Annex C – Shelter and Mass Care  
Annex D – Radiological Protection  
Annex E – Evacuation  
Annex F – Firefighting  
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Annex O – Human Services  
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Annex Q – Hazardous Materials and Oil Spills  
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**A. Warning – Kerr County Sheriff**

The purpose of this annex is to outline the organization, operational concepts, responsibilities, and procedures to disseminate timely and accurate warnings to the public and government officials in the event of an impending emergency situation.

**B. Communications – Kerrville Police Chief**

This annex provides information about our communications equipment and capabilities available during emergency operations. Our entire communications system is discussed and procedures for its use are outlined.

**C. Shelter and Mass Care – Kerrville Parks and Recreation Director**

The purpose of this annex is to outline organizational arrangements, operational concepts, responsibilities, and procedures to protect evacuees and others from the effects of an emergency situation by providing shelter and mass care.

**D. Radiological Protection – Assistant Emergency Management Coordinator**

The purpose of this annex is to define organizational concepts and procedures, establish the local organization, and to assign responsibilities for an effective operational radiological protection

program (RPP) for preparation and response in the event of a radiological emergency affecting this jurisdiction. This will allow our jurisdiction to provide a coordinated response to emergencies involving radioactive materials and for determination and implementation of local measures to protect life, property, and the environment during the course of the event.

**E. Evacuation – Kerrville Police Chief**

The purpose of this annex is to provide for the orderly and coordinated evacuation of all or any part of the population of Kerrville, Ingram, or Kerr County if it is determined that such action is the most effective means available for protecting the population from the effects of an emergency situation.

**F. Firefighting – Kerrville Fire Chief**

The purpose of this annex is to outline operational concepts and organizational arrangements for Fire/Search and Rescue services during emergency situations in our community. In addition to Fire/Search and Rescue services, the fire service has the responsibility for rescue, warning, and radiological protection operations as addressed in Annexes Q and D, respectively.

**G. Law Enforcement – Kerrville Police Chief**

The purpose of this annex is to define the organization, operational concepts, responsibilities, and procedures to accomplish emergency law enforcement requirements. This annex is applicable to all agencies, organizations and personnel assigned law enforcement functional responsibilities.

**H. Health and Medical Services – Kerrville EMS Coordinator**

The purpose of this annex is to outline the local organization, operational concepts, responsibilities, and procedures to accomplish coordinated public health and medical services to reduce death and injury during emergency situations and restore essential health and medical services within a disaster area.

**I. Public Information – Kerrville Special Projects Coordinator**

The purpose of this annex is to outline the means, organization, and process by which we will provide appropriate information and instructions to the public during emergency situations. This annex also provides for public education to be conducted in advance of emergency situations to reduce the likelihood that citizens will place themselves in hazardous situations that may require an emergency response.

**J. Recovery – Kerrville Chief Building Official**

The purpose of this annex is to define the operational concepts, organizational arrangements, responsibilities, and procedures to accomplish the tasks required for the local government and its citizens and businesses to recover from a major emergency or disaster.

**K. Public Works & Engineering – Kerrville Public Works Director**

The purpose of this annex is to outline the local organization, operational concepts, responsibilities, and procedures to accomplish coordinated public works and engineering activities during emergency situations.

**L. Utilities - Director of Marketing, Kerrville Public Utility Board (KPUB)**

The purpose of this annex is to describe the organization, operational concepts, responsibilities, and procedures to prevent, protect from, respond to, and recover from temporary disruptions in utility services that threaten public health or safety in the local area. This annex is not intended to deal with persistent shortages of water due to drought or with prolonged statewide or regional shortages of electricity or natural gas. Measures to deal with protracted water shortages are addressed in the drought plans that must be maintained by each public water supply utility. Resolving protracted water shortages normally requires long-term efforts to improve supplies. Measures to deal with widespread energy shortages are normally promulgated by state and federal regulatory agencies. Local governments may support utility efforts to deal with long-term water and energy supply problems by enacting and enforcing conservation measures and providing the public information pertinent to the local situation.

**M. Resource Management - Kerrville Assistant Finance Director**

The purpose of this annex is to provide guidance and outline procedures for efficiently obtaining, managing, allocating, and monitoring the use of resources during emergency situations or when such situations appear imminent.

**N. Direction and Control – Emergency Management Coordinator**

The purpose of this annex is to define the organization, operational concepts, responsibilities, and procedures necessary to accomplish direction and control for this jurisdiction. This annex describes our concept of operations and organization for direction and control of such operations and assigns responsibilities for tasks that must be carried out to perform the direction and control function.

**O. Human Services - Kerrville Director of General Operation**

The purpose of this annex is to make provisions for providing human services support to people who require food, clothing, mental health services, and victim's compensation in the aftermath of an emergency. The services described in this annex may be needed in the aftermath of incidents of limited scale as well as major emergencies and disasters.

**P. Hazard Mitigation - Kerrville Fire Marshal**

This annex describes the organization of the local HMT, and assigns tasks, and responsibilities for coordinated hazard mitigation planning and implementation activities and actions. This annex addresses mitigation as a long-term, on-going process, and identifies planning and implementation actions applicable to both pre-incident and post-incident situations. This annex is applicable to and ensures that mitigation planning and implementation services address and are provided to the entire area of responsibility covered in the Kerr County/ cities of Kerrville & Ingram Emergency Management Plan. This annex explains the methodologies and progressive steps as to how we plan to identify the hazards that affect us and to systematically reduce the identified levels of risk and

vulnerability to these hazards. This annex explains our active partnership, and participation in countywide/regional mitigation planning and implementation activities.

**Q. Hazardous Materials & Oil Spill - Kerrville Fire Chief**

This annex establishes the policies and procedures under which Kerr County/City of Kerrville/City of Ingram will operate in the event of a hazardous material incident or oil spill. It defines the roles, responsibilities and organizational relationships of government agencies and private entities in responding to and recovering from an oil spill or incident involving the transport, use, storage, or processing of hazardous material.

**R. Search & Rescue. Kerrville Fire Chief**

(See Annex F – Firefighting/Search and Rescue Services)

**S. Transportation - Kerrville Independent School District Superintendent**

This annex outlines our concept of operations and organizational arrangements for transportation of people, supplies, and materials during emergency situations, assigns responsibilities for various transportation tasks, and outlines related administrative requirements.

**T. Donations Management - Kerrville Finance Director**

The purpose of this annex is to outline the concept of operation, organizational arrangements, and responsibilities for coordinating the efforts of volunteer groups and local government to manage donations of goods and services that may occur in the aftermath of an emergency situation.

**U. Legal - Kerrville City Attorney**

The purpose of this annex is to make provision for legal services during emergency situations or when such situations appear imminent, and to provide guidance for invoking the emergency powers of government when necessary.

**V. Terrorist Incident Response - Kerrville Police Chief**

Outline operational concepts and tasks and to assign responsibilities for preparing for and responding to terrorist incidents that may occur. Describe state and federal assistance that may be available to assist in the response to a terrorist incident.