

**CITY OF KERRVILLE, TEXAS ECONOMIC IMPROVEMENT CORPORATION
REGULAR MEETING**

May 21, 2012

On Monday, May 21, 2012, the meeting of the directors of the City of Kerrville, Texas Economic Improvement Corporation, was called to order at 4:00 p.m. by Gregg Appel, President, in the City Hall Council Chambers, 800 Junction Highway, Kerrville, Texas.

Members Present:

Gregg Appel, President
Kenneth Early, Vice President
Rex Boyland, Secretary (arrived at 4:10 p.m.)
Gary Cochran
Larry Howard
Stacie Keeble
Polly Rickert

Members Absent:

None

City Staff Present:

Mike Hayes, City Attorney
Cheryl Brown, Administrative Assistant to the City Secretary
Kristine Ondrias, Assistant City Manager
Mike Erwin, Director of Finance
Sai Vongchampa, Budget/Purchasing Manager
Mindy Wendele, Director of Business Programs
Malcolm Matthews, Director of Parks and Recreation
Travis Cochran, IT Director

Visitors Present: Visitor list available in the City Secretary's Office for the required retention period.

INVOCATION: Given by President Gregg Appel.

1. **VISITORS/CITIZENS FORUM:** No one spoke.

2. **APPROVAL OF THE MINUTES:**

2A. Minutes of the regular meeting held April 16, 2012. Mr. Howard moved for approval of the minutes of April 16, 2012; Mr. Early seconded the motion and it passed 6-0. Mr. Boyland had not arrived when the vote was taken.

3. **MONTHLY REPORTS:**

3A. Monthly financials for April 2012. Mr. Vongchampa reported: \$185,835 received in Sales tax revenue in April. Total expenditures were \$600,417.00, including \$250,000 for the Harper Highway Extension Project Phase Two, which was the last payment; and \$300,000 to Fox Tank, the first of two payments. The ending cash balance as of April 30, 2012 was \$1,435,521. Mr. Vongchamps reported there was \$185,835 in sales tax revenue collected in April 2012, which was 11% higher than April, 2011. The year to date sales tax revenue at the end of April was \$1,472,982, which

was 14% higher than 2011. He reported that Harper Highway Extension Phase I, Salvation Army Kroc Center and Alamo Workforce projects were closed out in April, with an approximate \$319,000 returned to EIC from those projects. Mr. reported that in 2007 - 2008 EIC funded an Airport Runway Project: that project closed, with approximately \$111,000 left over. The Airport Board requested a letter from EIC stating their request for disposition of the remaining funds. Mr. Erwin reported that the Texas Department of Transportation paid 90% of the project, with EIC, the City of Kerrville and Kerr County paying 10%. The amount paid by EIC was approximately \$543,000, and the City and County paid \$389,000 each.

Mr. Appel asked Mr. Erwin to review the original funding agreement to determine if there was any language regarding excess funds, and report at the next EIC meeting. Mr. Howard moved to approve the monthly financials. Stacie Keeble seconded, and the motion was passed 7-0.

3B. Capital project update. Ms. Wendele reported:

Harper Highway Project Phase I: Was closed in the April budget amendment, excess funds were to be returned to EIC.

Harper Highway Project Phase II: Construction was to begin in June.

Salvation Army Kroc Center: Was closed in the April budget amendment, excess funds were to be returned to EIC.

Hill Country Shooting Center: Bill Thomas, Vice President of the Board of Directors for the Hill Country Shooting Center reported: Olympic trials were held at the Shooting Center, with six girls qualifying; five of the six girls had a Kerrville connection. Mr. Thomas reported that there was much interest in the Shooting Center as a venue for future shooting events.

Hill Country Home Opportunity: Teresa Offutt, Hill Country Home Opportunity director, reported that since March, nine applications were distributed, four were returned; One application was approved, and the lot has been selected.

4. INFORMATION AND DISCUSSION:

4A. Update regarding River Trail and Parks projects (Rickert).

Mr. Matthews presented an update on the River Trail and Parks projects; bids were opened on April 17, 2012, and the groundbreaking was on April 28, 2012. Westar Construction, Georgetown, Texas; and construction is underway.

4B. Update from the Kerrville Economic Development Corporation (KEDC)

Mr. Appel noted that interviews were underway for a new director, and Don Barnett, President of KEDC, was acting as interim director. Fox Tank was in production; the real estate documents had been completed, and closed, and the buildings had been delivered.

4C. Update regarding "Go" Team activities. (Wendele)

Ms. Wendele reported that a presentation would be at the June EIC meeting.

5. CONSIDERATION AND POSSIBLE ACTION:

5A. Lease with the USDA to graze cattle on the Kerrville Economic Improvement Corporation (EIC) owned property located at 300 Peterson Farm Road:

Mr. Parton reported he was waiting for the details of the lease to be determined, and that it should be completed within 2-3 weeks. Mr. Parton reported that it was his understanding that it would be a year-to-year lease with termination language added.

5B. Joint meeting with the City Council on May 30, 2012:

Ms. Wendele reported that the May 30, 2012 date was not going to work for the City Council. Ms. Wendele suggested the dates of June 11, June 12 and June 18, 2012. The EIC chose June 12, 2012 at 9:00 a.m. Ms. Wendele stated she would contact the City Council and attempt to schedule the meeting at that time.

6. EXECUTIVE SESSION: None.

7. ADJOURNMENT

Mr. Howard moved to adjourn, Mr. Boyland seconded the motion, and it was approved 7-0; the meeting was adjourned at 4:55 p.m.

APPROVED: _____, 2012

Gregg Appel, President

ATTEST:

Cheryl Brown
Administrative Assistant to the City Secretary