

CITY COUNCIL MINUTES
REGULAR MEETING

KERRVILLE, TEXAS
APRIL 24, 2012

On April 24, 2012, the Kerrville City Council meeting was called to order by Mayor Wampler at 6:00 p.m. in the city hall council chambers, 800 Junction Highway. The invocation was offered by Reverend Michael Williams, Zion Lutheran Church, followed by the Pledge of Allegiance led by Fire Chief Robert Ojeda.

COUNCILMEMBERS PRESENT:

David Wampler	Mayor
Gene Allen	Mayor Pro Tem
Carson Conklin	Councilmember
T. Scott Gross	Councilmember
Stacie Keeble	Councilmember

COUNCILMEMBER ABSENT: None

CITY EXECUTIVE STAFF PRESENT:

Todd Parton	City Manager
Mike Hayes	City Attorney
Brenda G. Craig	City Secretary
Kristine Ondrias	Assistant City Manager
Travis Cochran	Director of Information Technology
Mike Erwin	Director of Finance
Robert Ojeda	Fire Chief
Mindy Wendele	Director of Business Programs
Kim Meisner	Director of General Operations

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

1. **VISITORS/CITIZENS FORUM:** No one spoke.

2. **PRESENTATIONS:**

2A. **Proclamation designating the week of May 5-13, 2012, as Williams Syndrome Awareness Week.**

Lora Walters thanked her family for the support they had shown her over the years and the city council and mayor for recognizing Williams Syndrome through issuance of the proclamation.

2B. Presentation of Certified Government Finance Officer designation from the Government Finance Officers Association of Texas to Sai Vongchampa.

3. **CONSENT AGENDA:**

Ms. Keeble requested item 3E be removed from the consent agenda.

Mr. Allen moved for approval of items 3A – 3D; Mr. Conklin seconded the motion and it passed 5-0:

3A. Minutes of the regular city council meetings held February 28, and March 13, 2012.

3B. Contract with MuniServices, LLC for collection and auditing of hotel occupancy taxes in the amount of \$8,200.

3C. Amendment to the contract with WellsOne Commercial Card for revenue sharing for purchase card use.

3D. Professional services agreement with Freese and Nichols, Inc. to provide professional engineering design and construction administration services for the Jefferson lift station force and gravity mains in an amount not to exceed \$627,783.

END OF CONSENT AGENDA

3E. Construction contract with Westar Construction Company for the construction of the river trail package A project in the amount of \$667,427.35 and authorize the city manager to execute additional change orders which may exceed \$50,000 but not to exceed the total amount of \$735,000.00.

Mr. Parton noted that package A included 3,000 linear feet of concrete, 690 linear feet of crushed granite, and a pedestrian bridge crossing the Guadalupe River under the Lemos Street bridge. He noted the pedestrian bridge was the most expensive section of the river trail, at \$177,000. The 10 foot wide concrete trail from Riverside Nature Center to Tranquility Island would be a sample of the six mile trail. He noted the 2002 bond issue originally included \$500,000 to be used as matching funds and engineering studies in anticipation of receiving a grant from Texas Parks and Wildlife for a river trail; however, that grant was not available so the remaining funds (\$380,000) had been set aside for the river trail project. Also, EIC recently issued \$6 million debt for the river trail project and \$2 million for improvements in Louise Hays Park. Based on the bid, funding should be sufficient to complete the six mile river trail project as planned.

Mr. Conklin moved for approval of the contract as presented; Mr. Gross seconded the motion and it passed 5-0.

4. CONSIDERATION AND POSSIBLE ACTION:

4A. Update on amendments to the sign ordinance.

Mr. Hayes noted that a rewrite of the sign code was underway, and staff was in the process of setting up meetings to review the draft with the sign committee, stakeholders, and chamber members; following the reviews, he proposed to schedule the ordinance for first reading in June. Council previously adopted a 90-day moratorium that was due to expire May 14, 2012, and council had the option of extending the moratorium or allowing it to expire. If the moratorium expired, permits issued would be under the existing ordinance until an ordinance was adopted.

The following person spoke:

Cory Traub requested clarity in rules being written. He suggested that if the moratorium was extended, that it be amended to allow signs to be permitted that were limited to 32 sq. ft. with a caveat that a new ordinance was pending and the sign may not be grandfathered.

Council and staff also discussed the following:

- Mr. Traub's suggestion would allow sign companies to continue to install signs that would not be contrary to the new regulations being considered.
- Other sign parameters, i.e. colors, light intensity, message roll time, repair of existing signs, and location of electronic message centers be prohibited within 100 feet of residential areas.

Mr. Hayes noted the moratorium could be amended to allow permits to be issued for electronic signs that were 32 sq. ft. or less.

Mr. Conklin moved to extend the moratorium to June 30, 2012; first reading of the new sign ordinance be scheduled the first meeting in June; the moratorium be amended to allow permits to be issued for electronic signs 32 sq. ft. or less provided they were not within 100 feet of a residential zone. Mr. Allen seconded the motion and it passed 5-0.

4B. Agreement with Playhouse 2000 to perform Shakespeare in the Park, tentatively scheduled June 1-3, 2012, in Louise Hays Park.

Mr. Parton noted on April 10 the council voted to participate with Playhouse 2000 to conduct a Shakespeare in the Park event free to the public in Louise Hays Park; the city's contribution was to provide in kind services plus \$5,500. He proposed the city's \$5,500 contribution be applied toward the purchase of light and sound equipment that would be housed at the Cailloux Theatre and available for community events, as outlined in the agreement.

Mr. Allen moved for approval of the agreement as presented; Mr. Conklin seconded the motion and it passed 5-0.

4C. Interlocal service agreement with Kerr Emergency 9-1-1 Network for addressing.

Mr. Parton noted the agreement assigned responsibility for addressing to 9-1-1 and enforcement to the city. The 9-1-1 board agreed to the addressing process and procedures, but tabled action on the agreement until the city could provide amendments to the ordinance that would ensure enforcement of the agreement.

Mr. Conklin moved to authorize the city attorney to finalize the language in Section Three, Paragraph A with the Kerr 9-1-1 attorney and direct the city attorney to initiate the ordinance amendments necessary to provide for the enforcement provisions of the agreement; the motion was seconded by Mr. Allen and passed 5-0.

5. INFORMATION AND DISCUSSION:

5A. Update on wayfinding signage project.

Ms. Wendele noted that TxDOT recommended the city have a master sign plan prior to placing wayfinding signs along state highways. National Sign Plazas representatives did preliminary research and proposed to prepare a master sign plan including types of signs, number and location of signs, design, mapping, planning, fabrication, installation and future maintenance service. The estimated cost was \$99,000-118,000 depending on sign material; plus, an additional annual maintenance cost of 3-5% of the total program cost. She noted that once the master plan was completed, fabrication and installation could be bid to another company if desired. Once approved, installation would be about 120 days. In addition local signs may be needed and those would be made and installed by the city street department. She proposed that the project be funded by hotel occupancy tax funds.

Council noted the project might be facilitated and more economical if National Signs were award a contract for the complete project, i.e. master plan, fabrication, and installation.

5B. Report on Kerr Economic Development Corporation activities.

Mayor Wampler noted the search was underway for a new executive director. Fox Tank submitted application for permit SWP 3 ready to issue; proceeding with construction of the building; employment of minimum 60 employees.

5C. Budget and economic update.

Mr. Erwin noted sales tax was up 17% in April as compared to April 2011; this was based on February sales. General fund revenue was exceeding this time last year; the water/sewer fund revenue was behind this time last year, but the city had been in water conservation because of the drought.

6. ITEMS FOR FUTURE AGENDAS: None.

7. ANNOUNCEMENTS OF COMMUNITY INTEREST:

- River trail groundbreaking was scheduled for 9:00 a.m. Saturday, April 28 at the Riverside Nature Center.
- Early voting for the May 12 election was scheduled to begin Monday, April 30 at the Cailloux Theatre.
- League of Women Voters was hosting a candidates fair May 3, 5:00-7:00 p.m. at the Tivy High School cafeteria.
- The Kerrville Public School Foundation duck race was scheduled for April 28 in Louise Hays Park, activities start at 9:00 a.m., race at noon.

8. EXECUTIVE SESSION: None.

9. ADJOURNMENT. The meeting adjourned at 7:26 p.m.

APPROVED: _____

David Wampler, Mayor

ATTEST:

Brenda G. Craig, City Secretary