



**CITY COUNCIL MEETING AGENDA**  
**NOVEMBER 08, 2022, 6:00 PM**  
**CITY HALL COUNCIL CHAMBERS**  
**701 MAIN STREET, KERRVILLE, TEXAS**



**Council Meeting Procedures, City Council and City Staff Safety Measures, and  
Citizen Participation Guidelines**

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. Taking this into account, standard safety protocols will be observed by City Council, City staff, and citizens/visitors attending the meeting. Masks are voluntary and highly encouraged. Visitor seating will be designated.

Citizens may view and hear City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website ([www.kerrvilletx.gov](http://www.kerrvilletx.gov)). City Council meetings are recorded and the recordings are posted on the City's website.

Citizens wishing to speak during a meeting shall submit a completed "speaker request form" to the City Secretary before the item is introduced, but are encouraged to submit the form before the meetings begin. Each speaker is limited to four minutes.

Thank you for your participation!

**CALL TO ORDER:** Mayor Judy Eychner

**INVOCATION AND PLEDGE OF ALLEGIANCE:** Led by Councilmember Kim Clarkson

**1** **ANNOUNCEMENTS OF COMMUNITY INTEREST:** Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

**2** **PRESENTATIONS:**

2.A Kerrville Kindness award recognizing Richard Vasquez.

2.B Proclamation recognizing November 7-11, 2022 as Municipal Court week.

**3** **VISITORS/CITIZENS FORUM:** Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.

**4** **CONSENT AGENDA:** These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

4.A Local Agreement by and between the City of Kerrville, Texas and the State of Texas for disposition of forfeited property in the 198th Judicial District Court resulting from the seizure of property in the City of Kerrville, Texas.

Attachment: [20221108\\_Agreement\\_LA 198 District Court -disposition forfeited property.pdf](#)

4.B Interlocal Agreement by and between the City of Kerrville, Texas and the County of Kerr, Texas to provide access to each of their Law Enforcement Agencies' Criminal Justice Information through the Tyler Public Safety One Source System.

Attachment: [20221108\\_Agreement\\_ILA Kerr County -Tyler Public Safety System.pdf](#)

-  4.C Interlocal Agreement by and between the City of Kerrville, Texas and the County of Kerr, Texas for locating supplemental workstations in the Kerr County Sheriff's Office and Kerrville Police Department and establishing a High-Speed Network Connection between the Kerrville Police Department and the Kerr County Evidence Media Server.  
Attachment: [20221108\\_Agreement\\_ILA Kerr County -supplemental workstations.pdf](#)
- 4.D Interlocal Agreement between the City of Kerrville and Kerr County for participation in the Local Hazard Mitigation Plan for Kerr County.  
Attachment: [20221108\\_Agreement HMAP- City\\_of\\_Kerrville.pdf](#)
-  4.E Medical Director Agreement for the City of Kerrville Fire Department, Emergency Medical Services.  
Attachment: [20221108\\_Agreement\\_Medical Director thru 11-30-27 KFD.pdf](#)
-  4.F Professional Services Agreement with 6S Engineering, Inc. for the 2023 Fiscal Year Street Maintenance projects in the amount of \$95,750.00.  
Attachment: [20221108\\_PSA Scope of Service 6S Eng -2023 Street Maintenance.pdf](#)
-  4.G Professional Services Agreement with 6S Engineering, Inc. for the Pavement Master Plan Update in the amount of \$96,350.00.  
Attachment: [20221108\\_PSA Scope of Service 6S Eng - 2023 Pavement Master Plan update.pdf](#)
- 4.H City Council workshop minutes, October 25, 2022.  
Attachment: [20221108\\_Minutes\\_CC workshop 10-25-22 4pm.pdf](#)
- 4.I City Council meeting minutes, October 25, 2022.  
Attachment: [20221108\\_Minutes\\_CC meeting 10-25-22 6pm.pdf](#)

**END OF CONSENT AGENDA.**

**5 PUBLIC HEARINGS AND RESOLUTIONS:**

- 5.A Resolution No. 72-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 7, Block 1, Riverside Addition; and more commonly known as 339 Guadalupe; said property is located within a Medium Density Residential Zoning District (R-2); and making said permit subject to conditions and restrictions.  
Attachment: [20221108\\_Reso 72-2022 CUP 339 Guadalupe STR.pdf](#)
- 5.B Resolution No. 73-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 3 and part of Lot 4, Block 3, Hazy Hills Addition; and more commonly known as 800 Lake; said property is located within a Single-Family Residential Zoning District (R-1); and making said permit subject to conditions and restrictions.  
Attachment: [20221108\\_Reso 73-2022 CUP 800 Lake STR.pdf](#)
- 5.C Resolution No. 74-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 1, block 1, Riverhill TH Addition; and more commonly known as 503 Oakland Hills; said property is located within a Medium Density Residential Zoning District (R-2); and making said permit subject to conditions and restrictions.  
Attachment: [20221108\\_Reso 74-2022 CUP 503 Oakland Hills STR.pdf](#)
- 5.D Resolution No. 75-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 5, Block 1, Riverhill Las Casitas Addition; and more commonly known as 220 Riverhill Club, #5; said property is located within a Medium Density Residential Zoning District (R-2); and making said permit subject to conditions and restrictions.  
Attachments: [20221108\\_Reso 75-2022 CUP 220 Riverhill Club 5 STR.pdf](#)  
[20221108\\_Letter in favor 220 Riverhill Club 5 - Moir.pdf](#)
- 5.E Resolution No. 76-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 9, Block 1, Riverhill Las Casitas Addition; and more

commonly known as 220 Riverhill Club, #9; said property is located within a Medium Density Residential Zoning District (R-2); and making said permit subject to conditions and restrictions.

Attachments: [20221108\\_Reso 76-2022 CUP Riverhill Club 9 STR.pdf](#)

[20221108\\_Letter in favor 220 Riverhill Club 9 - Moir.pdf](#)

[20221108\\_Letter opposed 220 Riverhill Club 9 - Sullivan.pdf](#)

- 5.F Resolution No. 77-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 13, Block 1, Riverhill Las Casitas Addition; and more commonly known as 220 Riverhill Club, #13; said property is located within a Medium Density Residential Zoning District (R-2); and making said permit subject to conditions and restrictions.

Attachments: [20221108\\_Reso 77-2022 CUP 220 Riverhill Club 13 STR.pdf](#)

[20221108\\_Letter in favor 220 Riverhill Club 13 - Moir.pdf](#)

[20221108\\_Letter opposed 220 Riverhill Club 13 - Sullivan.pdf](#)

- 5.G Resolution No. 78-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 14, Block 1, Riverhill Las Casitas Addition; and more commonly known as 220 Riverhill Club, #14; said property is located within a Medium Density Residential Zoning District (R-2); and making said permit subject to conditions and restrictions.

Attachments: [20221108\\_Reso 78-2022 CUP 220 Riverhill Club 14 STR.pdf](#)

[20221108\\_Letter in favor 220 Riverhill Club 14 - Moir.pdf](#)

[20221108\\_Letter opposed 220 Riverhill Club 14 - Sullivan.pdf](#)

- 5.H Resolution No. 79-2022. A Resolution granting a Conditional Use Permit to authorize a Short-Term Rental Unit on the property consisting of Lot 13, Block 3, Mesa Park Subdivision, Phase 1; and more commonly known as 2324 Trails End; said property is located within a Single-Family Residential Zoning District (R-1); and making said permit subject to conditions and restrictions.

Attachments: [20221108\\_Reso 79-2022 CUP 2324 Trails End STR.pdf](#)

[20221108\\_Letter in favor 2324 Trails End - Uttrich.pdf](#)

[20221108\\_Letters opposed 2324 Trails End - Calmes Wilson.pdf](#)

## **6 PUBLIC HEARING AND ORDINANCE(S), FIRST READING:**

- 6.A Ordinance No. 2022-32. An Ordinance annexing a tract of land into the corporate limits of the City of Kerrville, Texas; such property making up approximately 11.93 acres and generally located south of the intersection of State Highway 27 and Colvin Ranch Rd.; more commonly known as 5269 State Highway 27; such property more specifically described in this Ordinance and being located within the extraterritorial jurisdiction of and adjacent to the City Limits; adopting a service agreement; establishing the zoning for the annexed property as an Industrial and Manufacturing (IM) Zoning District; and providing other matters relating to this subject.

Attachment: [20221108\\_Ord 2022-32 Annex Zone 5269 State Hwy 27.pdf](#)

## **7 INFORMATION & DISCUSSION:**

- 7.A Report from Short-Term Rental Committee in accordance with Resolution No. 55-2022, (Committee Chair Layng Guerriero).

## **8 ORDINANCES, FIRST READING:**

- 8.A Ordinance No. 2022-30. An Ordinance amending Chapter 30 "Businesses" of the City's Code of Ordinances by adopting a new Article VI "Short-Term Rental Units"; requiring permitting and inspection for Short-Term Rental Units; containing a cumulative clause; containing a savings and severability clause; providing for penalties not to exceed \$2,000.00; ordering publication; providing an effective date; and providing other matters related to the subject.

Attachments: [20221108\\_Ord 2022-30 redlined draft STR.pdf](#)

[20221108\\_Ord 2022-30 draft STR.pdf](#)

- 8.B Ordinance No. 2022-33. An Ordinance amending Chapter 102 "Traffic and Vehicles," Section 102-1 "Definitions" of the Code of Ordinances of the City of Kerrville, Texas by revising the definitions of "Excessive or Unusual Noise" and "Noisemakers" in their entirety; containing a savings and

severability clause; providing an effective date; ordering publication; and providing other matters relating to this subject.

Attachment: [20221108\\_Ord 2022-33 Excessive or Unusual Noise -vehicles.pdf](#)

**9 ORDINANCE(S), SECOND READING:**

9.A Ordinance No. 2022-31, second reading. An Ordinance amending the City's Fiscal Year 2022 Budget to account for the receipt of additional revenue, the disbursement of such revenue, and to make other amendments as provided.

Attachment: [20221108\\_Ord 2022-31 Amending FY2022 budget second reading.pdf](#)

**10 CONSIDERATION AND POSSIBLE ACTION:**

10.A Consider a request for the grant of a major waiver of the requirement within the City's Subdivision Code (Ch. 82, Code of Ordinances; Section 82-50) for the extension of utilities to the property line; the property being an 11.93 acre proposed lot addressed as 5269 Highway 27 and generally located on Highway 27 at Colvin Ranch Rd. E. Applicant: Ingram Ready Mix, No. 10.

Attachment: [20221108\\_Waiver\\_IngramReadyMix request packet.pdf](#)

10.B Resolution No. 68-2022. A Resolution adopting the City of Kerrville Water and Wastewater Master Plan update.

Attachment: [20221108\\_Reso 68-2022 Water-Wastewater Master Plan update.pdf](#)

10.C Qualification of Five Responders as Design-Build Firms for the Public Safety Facility project.

Attachment: [20221108\\_Submittals\\_Public Safety Facility\\_DB Team Submissions.pdf](#)

10.D The Butt-Holdsworth Memorial Library's participation in "Banned Books Week", the Library's policies, the Library's association with the American Library Association, and personnel conduct regarding these matters. (Barbara Dewell Ferguson, citizen; Councilmember Garcia, sponsor).

**11 BOARD APPOINTMENT(S):**

11.A Appointment to the Food Service Advisory Board.

**12 EXECUTIVE SESSION:** *City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.*

**13 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY.**

**14 ITEMS FOR FUTURE AGENDAS:** *City Council may suggest items or topics for future agendas.*

**ADJOURN.**

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The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: November 04, 2022 at 4:15 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon, City Secretary, City of Kerrville, Texas  
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