

**PUBLIC SAFETY FACILITY BOND COMMITTEE MINUTES, KERRVILLE, TEXAS  
DECEMBER 13, 2021 4:00 PM**

On December 13, 2021 at 4:00 p.m., the Public Safety Facility Bond Committee meeting was called to order by Chair John Harrison at the Butt Holdsworth Memorial Library, 505 Water Street.

**MEMBERS PRESENT:**

John Harrison, Chair	Steve Lehmann, member
Glenn Andrew, member	Tony Lenard, member
Barbara Dewell, member	Jim Thomas, member
Layng Guerriero, member	Sandra Yarbrough, member

**MEMBERS ABSENT:**

Gary Cochrane, member	Justin MacDonald, member
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**CITY EXECUTIVE STAFF:**

E.A. Hoppe, City Manager	Eric Maloney, Fire Chief
Mike Hayes, City Attorney	Chris McCall, Chief of Police
Shelley McElhannon, City Secretary	Kim Meisner, Exec Director General Ops
Kesha Franchina, Deputy City Secretary	Trina Rodriguez, Assistant Director of Finance
Martin Greenwell, Multimedia Coordinator	Cody Scott, Finance Compliance Coordinator
Yesenia Luna, Municipal Court Admin	Charvy Tork, Director IT

**GUEST PARTICIPANT:**

Randall Scott, Architect

**APPROVAL OF NOVEMBER 30, 2021 MINUTES:**

John Harrison discussed the November 30, 2021 minutes. Tony Lenard made a motion to approve the minutes, seconded by Jim Thomas. The motion passed 8-0.

**RANDALL SCOTT ARCHITECTS:**

E.A. Hoppe introduced Randall Scott, Architect, who provided information and responded to questions. Randall Scott provided a "Cost Summary" handout for total estimated costs. Randall Scott discussed the following issues:

- Provided an update for Police Department space needs based on 15 year horizon.
- Overall space needs.
- Area (acres) needed for building and parking.
- Cost estimate for Public Safety Facility building and parking (with and without IT department).
- Building vertical versus the cost of land space.
- Nature of parking – emergency and public egress; and staff, police, and fire secure parking versus public parking.

**DISCUSS AND AGREE UPON PATH FORWARD – NEXT QUESTION(S):**

Requested data and hardened information from Randall Scott regarding square footage costs – such as \$700 per square foot for emergency police department, \$325 for shell space, \$500 for restrooms.

Committee members requested to leave IT Department in the plan, but point out to City Council. (The IT Department was not part of the Bond Committee scope and/or Committee charge).

Committee members discussed providing a covenant in the Bond loan to pay down upon selling of current Public Safety property if possible.

Glenn Andrew made a motion to report to City Council that 69,000 square feet be the estimated building baseline for the Public Safety Facility, seconded by Jim Thomas. The motion passed 8-0.

Jim Thomas made a motion to report to City Council that \$45 million be the amount estimated for the Bond loan, seconded by Sandra Yarbrough. The motion passed 8-0.

The following visitor spoke: Katy Chapman Hanna.

**FUTURE AGENDA ITEMS:**

- Next meeting: Monday, January 3, 2022, at the Butt Holdsworth Memorial Library.
- Chair John Harrison will create a presentation to present to City Council at the January 11, 2022 City Council meeting.
- Finance will contact the Bond Company for estimate on interest rates.
- Break down square footage costs, and provide comparables.

**ADJOURN.** The meeting adjourned at 5:34 p.m.

APPROVED:

  
John Harrison, Chair

ATTEST:

  
Shelley McElhannon, City Secretary