

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Regular Meeting

Wednesday, March 24, 2021 at 8:30 AM

Happy State Bank Expo Center

Hill Country Youth Event Center

3785 TX HWY 27,

Kerrville, Texas 78028

MEMBERS PRESENT:

Mark Mosier, President

Scott Schellhase

Trey Atkission (via Conference Call)

Stephen Schmerbeck (via Conference Call)

MEMBERS ABSENT

Jim Mans

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

VISITORS:

Commissioner Tom Moser

Commissioner Jonathan Letz

I-N-D-E-X

NO.		PAGE
1.	VISTOR'S FORUM	3
2.	KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM	3
3.	CONSENT AGENDA	3
	3 A. Approval of the Board Minutes for February 24, 2021 Meeting Minutes	3
4.	DISCUSSION AND POSSIBLE ACTION	
	4A. Monthly Financials, February – James Robles	3
	4B. Monthly Update for Kerrville Aviation – Joe Kennedy	3
	4C. Approve Airport Budget for FY 2022	3
	4D. Update on Insurance Claims – Brinkman Doors and Terminal Building	3
	4E. Update on Flyin' Diesel and update on ""Airport Race Wars" – Ross Dunagan	3
	4F. West Texas Aggregate	3
	4G. Strategic Planning Update from Champions	3
	A. Economic Development – Mark	
	B. Infrastructure and Financing – Jim and Scott	
	C. Service Level – Stephen and Trey	
	D. Promotion – Trey and Stephen	
	4H. General Updates – Mary Rohrer	
	1. Hangar Update	
	2. Airside	
	3. Administration tasks	3
5.	<u>EXECUTIVE SESSION</u>	3

The Kerrville – Ker County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberations regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberations regarding security devices) or 551.087 (deliberations regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas

5A. Discussion of Applicants for New Member of the Joint Airport Board 551.074 (personnel matters).

5B. real Estate 551.072 (deliberation regarding real property)

CALL TO ORDER

1. VISTORS FORUM:

None

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM:

Mary Rohrer informed the Board that she has spoken with EA Hoppe (Deputy City Manager) about the status of the Interlocal Agreement. He advised her that the City Attorney is reviewing the draft and it should be ready to present to the City Council on April 13th.

3. CONSENT AGENDA

3 A. The Board approved the minutes for the February 24, 2020 meeting with a vote of 4-0. (Exhibit 3A)

4. DISCUSSION AND POSSIBLE ACTION

4A. James Robles did not attend the meeting and the Financials for February will be presented at the April Board meeting.

4B. Joe Kennedy was unable to attend and Mary gave his report (see exhibit 4B). No action needed.

4C. having had the Budget Workshop prior to the Board Meeting the Board was prepared and voted 4-0 to approve the FY 2022 Airport Budget.

4D. Mary gave an update on the Insurance Claims for the Brinkman Doors and the Terminal Building (see exhibit 4D). No action needed.

4E. Mary gave a summary of the activities that the Board has undertaken in reference to West Texas Aggregate (see exhibit 4E). No action needed.

4F. Most of the Board Members had attended the "Airport Race Wars" and Item 4F is a summary of the plans that came out of the event. There are now plans to have another event in October 2021. No action needed

4I. Strategic Planning Champion Reports – no action needed

1. Economic Development – Mark
2. Infrastructure and Financing – Scott and Jim (Exhibit 4E.2)
3. Service Level – Stephen and Trey
4. Promotion – Trey and Stephen

4J. Airport Manager Reports – Mary Rohrer No action needed

5. Executive Session

5A. No action taken

5B. NO action taken

The Joint Airport Board adjourned the meeting at 11:08 am.



AGENDA
REGULAR MEETING OF THE
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD
MARCH 24, 2021 IMMEDIATELY FOLLOWING BUDGET WORKSHOP
HAPPY STATE BANK EXPO CENTER
HILL COUNTRY YOUTH EVENT CENTER
3785 TX HWY 27, KERRVILLE, TEXAS

**Kerrville – Kerr County Procedures during the Disaster declaration
And Citizen Participation Guidelines**

COVID-19 (Coronavirus) provides a unique concern in those gathering members of the public, Joint Airport Board and staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully, or partially virtual setting (telephonic/videoconference). The Governor has extended this order each month since this time.

At this time, the Joint Airport Board intends to conduct its next meeting as a meeting which the public may attend in person. Due to spacing and occupancy conditions, such meeting will convene at the Happy State Bank Expo Center, Hill Country Youth Event Center, Room 101, 3785 TX HWY27. However, where circumstances dictate and up until the time that the meeting is held, the Board may hold its meeting entirely online as a part of a virtual meeting; or, as a mixed virtual meeting where some Board Members are physically present at the Youth Event Center but one or more members participate via on conference call.

Citizens attending the public meeting and/or wishing to speak shall submit a completed "speaker request form" to the Executive Assistant before the meeting is called to order and definitely before the item is introduced. Each speaker is limited to three minutes.

The Zoom platform will also be active during the meeting.

Instructions for Zoom callers: The Call in number is 1-346-248-7799

The Zoom moderator will begin accepting calls at 8:15 am. The deadline to place your call is 8:30 am. Place your call before 8:30 am deadline in order to register with the Zoom moderator and participate. Any calls made after the 8:30 am deadline will not be answered and microphones will be kept muted.

When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound**". Enter in the Meeting ID below followed by the pound sign (#), when prompted, enter the webinar passcode.

The Meeting ID is 995 6439 8831#.

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

Instructions for written comments: Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address and identify the item you wish to comment on. All information must be provided in order for your comments to be read into the record.

Written comments can be provided two different ways:

- OPTION 1 by hard copy – Comments may be dropped off at the Airport Manager's Office in the Airport Terminal building by 5:00 the afternoon before the meeting.
- OPTION 2 by email – Comments may be emailed to cdungan@kerrvilleairport.com and must be received by 5:00 pm the afternoon before the meeting.

Thank you for your participation!

**AGENDA
REGULAR MEETING OF THE
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD
MARCH 24, 2021; IMMEDIATELY FOLLOWING
THE JOINT AIRPORT FY 2022 BUDGET WORKSHOP
HAPPY STATE BANK EXPO CENTER
HILL COUNTRY YOUTH EVENT CENTER
3785 TX HWY 27, KERRVILLE, TEXAS**

CALL TO ORDER

1. VISITORS FORUM:

At this time, any person with business not scheduled on the agenda may speak with the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM

At this time, any member(s) of the Kerrville – Kerr County Joint Airport Board may speak to the Board and/or public present on any matter not scheduled on the agenda. (No deliberate or formal action can be taken on these items because the Open Meetings Act requires an item that requires formal action to be posted on the agenda 72 hours before the meeting. If formal action is required, the item will be placed on an agenda for a future meeting.)

3. CONSENT AGENDA

All items listed below within the consent agenda are considered routine by the Board and will be enacted with one motion. There will not be separate discussion of items unless a Board Member or citizen so request, in which event the item will be removed from the general order of business and considered in its normal sequence.

3 A. Approval of February 24, 2021 Board Meeting Minutes

4. DISCUSSION AND POSSIBLE ACTION

4A. Monthly Financials, February - James Robles

4B. Monthly Update for Kerrville Aviation – Joe Kennedy

4C. Approve Airport Budget for FY 2022

4D. Update on Insurance Claims – Brinkman Doors and Terminal Building

4E. West Texas Aggregate

4F. Flyin' Diesel Race Event Report

4G. Strategic Planning Update from Champions

1. Mark – Economic Development
2. Jim and Scott- Infrastructure and Financing
3. Stephen and Trey- Service Level
4. Trey and Stephen- Promotion

4H. General airport update – Mary Rohrer

1. Hangar Update
2. Airside – Airport Lighting
3. Administration tasks

5. EXECUTIVE SESSION

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas

5A. Discussion of Applicants for New Member of the Joint Airport Board 551.074 (Personnel matters).

5B. Real Estate 551.072 (deliberation regarding real property)

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Regular Meeting

Wednesday, February 24, 2021 at 8:30 AM

Happy State Bank Expo Center

Hill Country Youth Event Center

3785 TX HWY 27,

Kerrville, Texas 78028

MEMBERS PRESENT:

Mark Mosier, President (via Conference Call)

Jim Mans, Vice President

Stephen Schmerbeck

Scott Schellhase

MEMBERS ABSENT

Trey Atkission

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

VISITORS:

Commissioner Tom Moser

Judy Eychner, City Council Member

EA Hoppe, Deputy City Manager

James Robles, Auditor's Office

Keith Neffendorf, Auditor

Hayley Blocker, Auditor

Ross Dunagan, Flyin' Diesel Performance and Offroad

Robert Hamm

I-N-D-E-X

NO.		PAGE
1.	VISTOR'S FORUM	3
2.	KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM	3
3.	CONSENT AGENDA	3
	3 A. Approval of the Board Minutes for January 20, 2021 Meeting Minutes	3
4.	DISCUSSION AND POSSIBLE ACTION	
	4A.Presentation of the FY 2019-2020 Independent Audit – Keith Neffendorf	3
	4B. Monthly Financials for December 2020 and January, 2021	3
	4C. Update from Kerr Economic Development Corporation, Gil Salinas – COO	3
	4D. Monthly Update from Kerrville Aviation – Joe Kennedy and RBR update	3
	4E. Update on Flyin' Diesel and update on ""Airport Race Wars" – Ross Dunagan	3
	4F. FY 2022 Budget Review	3
	4G. Appoint Board Member Selection Committee for Place 4	3
	4H. TxDOT Row Hangar Project	3
	4I. Strategic Planning Champion Updates	3
	A. Economic Development – Mark	
	B. Infrastructure and Financing – Jim and Scott	
	C. Service Level – Stephen and Trey	
	D. Promotion – Trey and Stephen	3
	4J. General Updates – Mary Rohrer	
	1. Terminal Building – project status	
	2. 1815 Airport Loop Hangar door	
	3. Airside	
	4. Administration tasks	4
5.	ADJOURNMENT	4

CALL TO ORDER

1. VISTORS FORUM:

None

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM:

Mark Mosier brought to the Airport Board's attention the "Dark Skies" issue and asked that pilots look at the areas surrounding the airport and areas on the airport approached for lighting that could be causing a hazard for planes attempting to land or take off of the runways. The issue will be brought up again at another meeting.

Jim Mans reported on the Town Hall meeting he attended for West Texas State Aggregate and the conference call he, Tom Mosier, Mark Mosier, and Mary Rohrer had with Steve Smith (attorney for the owner of the property). See EXHIBITS 2.1 and 2.2.

3. CONSENT AGENDA

3 A. The Board approved the minutes for the January 20, 2020 meeting with a vote of 4-0. (Exhibit 3A)

4. DISCUSSION AND POSSIBLE ACTION

4A. Keith Neffendorf presented the Independent Audit FY 2019-2020 and reported it is a clean audit. (See Exhibit 4A)

4B. James Robles of the County Auditor's office went through the financials for December 2020 and January 2021. The Board accepted the financials with a vote of 4-0

4C. Gil Salinas gave the Board an update of what the Kerrville Economic Development Corporation is doing. NO action needed.

4D. Joe Kennedy was unable to attend. No action needed

4E. Ross Dunagan gave an update on the "Airport Race Wars" event. Mary Rohrer gave the board a copy of the agreement for the race for their review. (See Exhibit 4E) No action needed

4F. Mary Rohrer gave each of the Board Members a copy of the proposed Airport Budget for FY 2022. (See Exhibit 4F) No action needed.

4G. Carole Dungan informed the Board that they have been given copies of all the applicants that were received for the position of Airport Board Member. Mark Mosier and Jim Mans will conduct the initial round of interview and make recommendation to the full Board at the March Meeting. No action needed.

4H. Mary Rohrer followed up with the Board on the proposed TxDOT hangar project and asked that the Board's approval on the Amendment to the TXDOT Airport Participation Agreement. The Board approved the agreement with a vote of 4-0. (See Exhibit 4H)

4I. Strategic Planning Champion Reports – no action needed

1. Economic Development – Mark
2. Infrastructure and Financing – Scott and Jim (Exhibit 4E.2)
3. Service Level – Stephen and Trey
4. Promotion – Trey and Stephen

4J. Airport Manager Reports – Mary Rohrer

1. Updated the Board on the completion of the new HVAC system; the 24 hour access to the Terminal building is underway with the materials being ordered; on February 16th the winter storm caused damage to the Terminal. See Exhibit 4J and 4.J C a) no action needed
2. Exhibit 4 J 2 is the Construction Schedule for Door Replacement at 1815 Airport Loop. No action needed

3. Mary Rohrer presented to the Board a request in the amount of \$35,250 (MPB Construction to do the work) to repair the drainage on the vicinity of the existing hangars and proposed hangars. The Board approved the request with a vote of 4-0. (See Exhibit 4 J 3).

5. ADJOURNMENT

The Joint Airport Board adjourned the meeting at 10:19 am.

Kerrville-Kerr County Airport Financial Statements

KERRVILLE AIRPORT



For the month of February, 2021

auditor@co.kerr.tx.us
830-792-2236

47 -Airport

ACCOUNT#	TITLE	
ASSETS		
=====		
47-103-100	NOW ACCOUNT	905,027.91
47-103-117	DUE FROM FUND #17	0.00
47-103-150	OFFICIAL'S RECEIVABLE	0.00
47-103-200	INVESTMENTS	0.00
47-103-255	ACCOUNTS RECEIVABLE	27,724.00
47-103-260	INTERGOVERNMENTAL REC	0.00
47-103-265	LAND LEASES RECEIVABLE	0.00
47-103-300	TERMINAL LEASES RECEIVABLE	0.00
47-103-400	T-HANGER LEASES RECEIVABLE	0.00
47-103-604	VEHICLE RENT RECEIVABLE	0.00
47-103-605	STORAGE LEASE RECEIVABLE	0.00
47-103-610	FUEL FLOW RECEIVABLE	0.00
47-103-615	DEPOSITS RECEIVABLE	0.00
47-103-800	PREPAID INSURANCE	0.00
47-103-850	PREPAID EXPENSE	0.00
		932,751.91

TOTAL ASSETS

932,751.91

LIABILITIES

=====		
47-202-000	ACCOUNTS PAYABLE	0.00
47-202-050	UNEARNED REV LAND LEASES	5,373.97
47-202-055	UNEARNED REV T-HANGERS	300.00
47-202-060	UNEARNED REV TERMINAL LEASE	0.00
47-202-065	UNEARNED REV STORAGE	0.00
47-202-070	UNEARNED REV BRINKMAN	0.00
47-202-075	UNEARNED PARKING LOT LEASES	0.00
47-202-080	UNEARNED INSURANCE PROCEEDS	132,155.41
47-202-100	ACCRUED COMPENSATION	5,270.38
47-202-114	1994 BUILDING DEPOSITS	5,000.00
47-202-115	TERMINAL DEPOSITS	1,125.00
47-202-116	T-HANGER DEPOSITS	5,100.00
47-202-117	STORAGE DEPOSITS	0.00
47-202-118	BRINKMAN DEPOSIT	8,085.00
47-202-125	INTERGOVERNMENTAL PAYABLE	0.00
47-202-999	A/P CREDIT WITH VENDORS	0.00
47-207-090	DUE TO PAYROLL FUND	(719.87)
47-207-100	AIRPORT MANAGER SEVERANCE	0.00
47-207-150	RESERVE FOR T-HANGERS	0.00
47-207-200	DUE TO PAYROLL	0.00
47-207-201	DUE TO FICA	463.23
47-207-202	DUE TO GROUP INSURANCE	0.00
47-207-203	DUE TO RETIREMENT	425.29
47-207-204	DUE TO FED W/H	553.95
47-207-210	DUE TO CHILD SUPPORT	0.00
47-207-303	DUE TO METLIFE	0.00
47-207-502	DUE TO STANDARD INS DENTAL	0.00
47-207-503	DUE TO AVESIS	0.00
47-207-504	DUE TO AIRLIFE	0.00

47 -Airport

ACCOUNT#	TITLE		
47-207-505	DUE TO MUTUAL OF OMAHA VA	14.13	
47-207-508	ING VOL LIFE	0.00	
47-207-509	DUE TO AIRLIFE	0.00	
47-207-510	DUE TO AIREVAC	0.00	
47-207-511	DUE TO MASA EMERGENT	13.50	
47-207-513	DENTAL SELECT	0.00	
47-207-514	VISION	6.12	
47-207-516	BLUE CROSS BLUE SHIELD DENTAL	0.00	
47-207-520	DUE TO VOL LIFE-MUT. OF OMAHA	0.00	
47-207-521	SHORT TERM DISAB MUT.OF OMAHA	4.28	
47-207-522	LONG-TERM DISAB MUT. OF OMAHA	<u>44.63</u>	
	TOTAL LIABILITIES		<u>163,215.02</u>
EQUITY			
=====			
47-271-000	UNRESERVED FUND BALANCE	592,548.40	
47-271-110	COMMITTED FUTURE CONSTRUCTION	0.00	
47-271-111	PRIOR PER RESERVE FOR DEPOSITS	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	592,548.40	
TOTAL REVENUE		309,841.97	
TOTAL EXPENSES		<u>132,853.48</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		176,988.49	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>769,536.89</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>932,751.91</u>
			=====

KERRVILLE-KERR COUNTY AIRPORT
 STATEMENT OF REVENUES - BUDGET VS. ACTUAL
 AS OF: FEBRUARY 28TH, 2021

47 -Airport

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
<u>INTERGOVERNMENTAL REV.</u>							
47-300-602 KERR COUNTY CONTRIBUTION	0	0	0.00	0.00	0.00	0.00	0.00
47-300-603 CITY OF KERRVILLE CONTRIBUTION	0	0	0.00	0.00	0.00	0.00	0.00
47-300-604 CARES ACT GRANT	0	27,724	27,724.00	27,724.00	0.00	0.00	0.00
47-300-606 TX DOT REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV.	0	27,724	27,724.00	27,724.00	0.00	0.00	0.00
<u>LEASE/RENTAL INCOME</u>							
47-325-301 LAND ONLY LEASES	40,200	40,200	1,156.23	14,343.13	81,687.21	25,856.87	64.32
47-325-401 LAND & STRUCTURE LEASES	142,000	142,000	13,914.63	61,215.26	0.00	80,784.74	56.89
47-325-601 BRINKMAN HANGER & OFFICE LE	97,000	97,000	6,824.00	41,983.25	41,927.75	55,016.75	56.72
47-325-602 TERMINAL LEASES	13,000	13,000	465.74	7,162.25	7,502.30	5,837.75	44.91
47-325-603 T-HANGAR LEASE	126,000	126,000	4,300.00	70,150.00	70,200.00	55,850.00	44.33
47-325-604 VEHICLE RENT SURCHARGE	3,000	3,000	335.35	1,135.24	1,148.27	1,864.76	62.16
47-325-605 STORAGE RENTAL	1,300	1,300	110.00	825.00	1,550.00	475.00	36.54
47-325-625 PARKING LOT LEASES	5,000	5,000	(250.00)	3,105.00	2,225.00	1,895.00	37.90
TOTAL LEASE/RENTAL INCOME	427,500	427,500	26,855.95	199,919.13	206,240.53	227,580.87	53.24
<u>FUEL SALES-AVIATION</u>							
47-350-601 FUEL FLOW FEES	20,000	20,000	2,689.20	14,709.96	14,024.52	5,290.04	26.45
47-350-602 OTHER	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL FUEL SALES-AVIATION	20,000	20,000	2,689.20	14,709.96	14,024.52	5,290.04	26.45
<u>PROCEEDS</u>							
47-370-260 SURPLUS PROPERTY SALE	0	0	0.00	0.00	0.00	0.00	0.00
47-370-975 INSURANCE PROCEEDS	0	67,481	0.00	67,480.63	0.00	0.00	0.00
47-370-980 APPROPRIATED FUND BALANCE	0	400,000	0.00	0.00	0.00	400,000.00	100.00
TOTAL PROCEEDS	0	467,481	0.00	67,480.63	0.00	400,000.00	85.57
<u>MISCELLANEOUS</u>							
47-375-601 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
<u>INTEREST INCOME</u>							
47-380-601 INTEREST INCOME	0	0	1.51	8.25	257.03	(8.25)	0.00
TOTAL INTEREST INCOME	0	0	1.51	8.25	257.03	(8.25)	0.00
TOTAL REVENUES	447,500	942,705	57,270.66	309,841.97	220,522.08	632,862.66	67.13

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: FEBRUARY 28TH, 2021

47 -Airport
SALARIES & BENEFITS

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>SALARIES AND BENEFITS</u>							
47-700-100 TENTATIVE BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00
47-700-101 Airport Manager	88,400	88,400	10,200.00	36,373.13	33,336.37	52,026.87	58.85
47-700-102 EXECUTIVE ASSISTANT PART TI	31,162	31,162	3,596.16	12,827.98	11,034.09	18,334.02	58.83
47-700-104 Airport Maintenance Staff	38,400	38,400	4,430.76	15,799.77	14,471.92	22,600.23	58.85
47-700-150 ACCRUED COMP TIME	0	0	0.00	0.00	0.00	0.00	0.00
47-700-201 FICA	12,113	12,113	926.46	4,494.25	4,487.64	7,618.75	62.90
47-700-202 GROUP INSURANCE	24,000	24,000	2,037.78	8,830.38	6,913.60	15,169.62	63.21
47-700-203 RETIREMENT	21,234	21,234	1,628.28	8,154.70	7,683.09	13,079.30	61.60
47-700-204 WORKMAN'S COMP	1,300	1,300	0.00	370.00	337.00	930.00	71.54
47-700-205 OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00
47-700-206 BASIC LIFE	200	200	15.66	67.86	52.20	132.14	66.07
47-700-207 UNEMPLOYMENT INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES AND BENEFITS	216,609	216,809	22,835.10	86,918.07	78,315.91	129,890.93	59.91
TOTAL SALARIES & BENEFITS	216,809	216,809	22,835.10	86,918.07	78,315.91	129,890.93	59.91

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: FEBRUARY 28TH, 2021

47 -Airport
AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>PERSONNEL</u>							
47-800-008 PROF. DVMT/TRAINING	4,000	4,000	0.00	148.40	3,779.55	3,851.60	96.29
TOTAL PERSONNEL	4,000	4,000	0.00	148.40	3,779.55	3,851.60	96.29
<u>SUPPLIES</u>							
47-800-101 OFFICE SUPPLIES	2,700	2,700	80.56	982.48	946.86	1,717.52	63.61
47-800-102 SMALL TOOLS & EQUIP	2,000	2,000	64.84	557.40	738.00	1,442.60	72.13
47-800-104 FUEL & OIL SUPPLIES	3,000	3,000	116.69	495.64	729.55	2,504.36	83.48
47-800-106 JANITORIAL SERVICES	6,000	6,000	256.72	2,696.27	1,265.63	3,303.73	55.06
47-800-110 LANDSCAPING	8,000	8,000	0.00	2,850.00	3,250.00	5,150.00	64.38
47-800-112 WEARING APPAREL	1,000	1,000	14.35	225.98	203.16	774.02	77.40
TOTAL SUPPLIES	22,700	22,700	533.18	7,807.77	7,133.20	14,892.23	65.60
<u>MAINTENANCE</u>							
47-800-200 LAND MAINT/MOWING CONTRACT	37,500	37,500	0.00	0.00	7,500.00	37,500.00	100.00
47-800-201 BUILDING & STRUCTURES REPAI	35,000	62,724	0.00	30,971.46	0.00	31,752.54	50.62
47-800-202 BUILDING & STRUCTURE MAINT.	9,000	9,000	130.00	662.33	7,213.22	8,337.67	92.64
47-800-203 VEHICLE MAINTENANCE	2,500	2,500	318.97	338.97	134.44	2,161.03	86.44
47-800-205 AIRSIDE MAINTENANCE	5,000	5,000	115.25	2,182.00	1,696.20	2,818.00	56.36
47-800-215 2020 WIND DAMAGE REPAIRS IN	0	67,481	9,025.00	9,756.03	43,498.46	57,724.60	85.54
47-800-220 1815 HANGER DOOR REPAIR A.P	0	400,000	0.00	0.00	0.00	400,000.00	100.00
TOTAL MAINTENANCE	89,000	584,205	9,589.22	43,910.79	60,042.32	540,293.84	92.48
<u>PROFESSIONAL SERVICES</u>							
47-800-302 PROPERTY INSURANCE	15,000	15,000	0.00	9,128.25	8,531.25	5,871.75	39.15
47-800-303 LIABILITY INSURANCE	1,000	1,000	0.00	634.00	646.00	366.00	36.60
47-800-305 EQUIPMENT RENTAL	2,500	2,500	0.00	691.52	974.35	1,808.48	72.34
47-800-307 MARKETING	10,000	10,000	0.00	238.00	76.08	9,762.00	97.62
47-800-311 LEGAL SERVICES	6,000	6,000	100.00	200.00	2,450.00	5,800.00	96.67
47-800-312 PROFESSIONAL SERVICES	15,000	15,000	0.00	0.00	8,000.00	15,000.00	100.00
TOTAL PROFESSIONAL SERVICES	49,500	49,500	100.00	10,891.77	20,677.68	38,608.23	78.00
<u>UTILITIES</u>							
47-800-401 Phone Service - Cell	1,500	1,500	93.11	482.65	406.69	1,017.35	67.82
47-800-404 WATER & SEWER	2,200	2,200	0.00	614.62	489.01	1,585.38	72.06
47-800-406 LIGHT AND POWER	15,000	15,000	1,685.84	6,287.59	5,401.99	8,712.41	58.08
47-800-503 DUES AND SUBSCRIPTION	1,000	1,000	0.00	0.00	162.50	1,000.00	100.00
TOTAL UTILITIES	19,700	19,700	1,778.95	7,384.86	6,460.19	12,315.14	62.51
<u>CAPITAL</u>							
47-800-508 RESERVE FOR CAPITAL	25,000	25,000	0.00	0.00	0.00	25,000.00	100.00
TOTAL CAPITAL	25,000	25,000	0.00	0.00	0.00	25,000.00	100.00

KERRVILLE-KERR COUNTY AIRPORT
 STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
 AS OF: FEBRUARY 28TH, 2021

47 -Airport
 AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>CONTINGENCY</u>							
47-800-512 CONTINGENCY	<u>3,791</u>	<u>3,791</u>	<u>0.00</u>	<u>140.50</u>	<u>3,550.00</u>	<u>3,650.50</u>	<u>96.29</u>
TOTAL CONTINGENCY	<u>3,791</u>	<u>3,791</u>	<u>0.00</u>	<u>140.50</u>	<u>3,550.00</u>	<u>3,650.50</u>	<u>96.29</u>
<hr/>							
TOTAL AIRPORT	213,691	708,896	12,001.35	70,284.09	101,642.94	638,611.54	90.09

KERRVILLE-KERR COUNTY AIRPORT
 STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
 AS OF: FEBRUARY 28TH, 2021

47 -Airport
 TERMINAL

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>UTILITIES</u>							
47-801-300 FIRE ALARM MONITORING	1,000	1,000	0.00	1,162.66	418.16 (162.66)	16.27-
47-801-301 LIGHT & POWER	9,000	9,000	388.96	1,993.52	2,079.31	7,006.48	77.85
47-801-302 PROPANE GAS	4,000	4,000	645.22	1,665.22	2,089.56	2,334.78	58.37
47-801-303 WATER & SEWER	3,000	3,000	0.00	1,173.83	938.60	1,826.17	60.87
TOTAL UTILITIES	17,000	17,000	1,034.18	5,995.23	5,525.63	11,004.77	64.73
TOTAL TERMINAL	17,000	17,000	1,034.18	5,995.23	5,525.63	11,004.77	64.73
TOTAL EXPENDITURES	447,500	942,705	35,870.63	163,197.39	185,484.48	779,507.24	82.69
REVENUE OVER/(UNDER) EXPENDITURES	0	0	21,400.03	146,644.58	35,037.60 (146,644.58)	0.00

48 -AIRPORT CAPITAL

ACCOUNT#	TITLE		
ASSETS			
=====			
48-103-100	NOW ACCOUNT	48,302.86	
48-103-110	INVESTMENTS	0.00	
48-103-115	ACCOUNTS RECEIVABLE-RAMP	0.00	
48-103-116	INTEREST RECEIVABLE	0.00	
48-103-117	DUE FROM FUND #17	0.00	
48-103-120	DUE FROM OTHER FUNDS	0.00	
48-103-125	CONSTRUCTION IN PROGRESS	0.00	
48-103-130	CASH RESTRICTED	0.00	
48-103-135	INTER GOV REC RESTRICTED	0.00	
48-103-155	ACCOUNTS RECEIVABLE	<u>0.00</u>	
			<u>48,302.86</u>
TOTAL ASSETS			48,302.86
			=====
LIABILITIES			
=====			
48-200-110	RETAINAGE PAYABLE	0.00	
48-200-120	LIABS PAYABLE FROM REC RESTR	0.00	
48-200-140	COK RAMP 2012-2013	0.00	
48-200-150	COUNTY TXDOT REIMB	0.00	
48-202-000	ACCOUNTS PAYABLE	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
48-271-000	UNRESERVED FUND BALANCE	39,771.81	
48-271-001	PRIOR PERIOD ADJUSTMENT	<u>0.00</u>	
TOTAL BEGINNING EQUITY			39,771.81
TOTAL REVENUE		96,000.23	
TOTAL EXPENSES		<u>87,469.18</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		8,531.05	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>48,302.86</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			48,302.86
			=====

KERRVILLE-KERR COUNTY AIRPORT
 STATEMENT OF REVENUES - BUDGET VS. ACTUAL
 AS OF: FEBRUARY 28TH, 2021

48 -AIRPORT CAPITAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
<u>REIMBURSEMENTS</u>							
48-350-100 RAMP GRANT TX DOT MATCH	50,000	50,000	0.00	0.00	0.00	50,000.00	100.00
48-350-200 TX DOT REIMB T-HANGARS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REIMBURSEMENTS	50,000	50,000	0.00	0.00	0.00	50,000.00	100.00
<u>INTERGOVERNMENTAL REV</u>							
48-351-100 KERR COUNTY RAMP GRANT MATC	25,000	25,000	25,000.00	25,000.00	25,000.00	0.00	0.00
48-351-101 CITY RAMP GRANT MATCH	25,000	25,000	0.00	25,000.00	25,000.00	0.00	0.00
48-351-102 KERR COUNTY PROJECT MATCH	0	510,058	0.00	23,000.00	0.00	487,058.00	95.49
48-351-103 KERRVILLE CITY PROJECT MATC	510,058	510,058	0.00	23,000.00	5,622.00	487,058.00	95.49
TOTAL INTERGOVERNMENTAL REV	560,058	1,070,116	25,000.00	96,000.00	55,622.00	974,116.00	91.03
<u>MISCELLANEOUS</u>							
48-375-601 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
<u>GRANT REVENUE</u>							
48-400-100 CAPITAL GRANTS TX DOT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT REVENUE	0	0	0.00	0.00	0.00	0.00	0.00
<u>OTHER REVENUE</u>							
48-360-100 INTEREST EARNINGS	0	0	0.06	0.23	27.49	(0.23)	0.00
TOTAL OTHER REVENUE	0	0	0.06	0.23	27.49	(0.23)	0.00
<u>TRANSFERS IN</u>							
48-390-610 TRANSFER IN	510,058	0	0.00	0.00	5,622.00	0.00	0.00
TOTAL TRANSFERS IN	510,058	0	0.00	0.00	5,622.00	0.00	0.00
TOTAL REVENUES	1,120,116	1,120,116	25,000.06	96,000.23	61,271.49	1,024,115.77	91.43

KERRVILLE-KERR COUNTY AIRPORT
 STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
 AS OF: FEBRUARY 28TH, 2021

48 --AIRPORT CAPITAL
 Capital Outlay

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
AIRPORT CAPITAL							
48-600-100 CAPITAL OUTLAY TX DOT	0	0	0.00	0.00	0.00	0.00	0.00
48-600-101 LAND	0	0	0.00	0.00	0.00	0.00	0.00
48-600-102 BLDGS & STRUCTURES	0	0	0.00	0.00	0.00	0.00	0.00
48-600-103 WATER SYSTEM IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-104 RAMP GRANT	100,000	100,000	0.00	20,036.00	20,520.00	79,964.00	79.96
48-600-105 DRAINAGE IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-106 GRANT MATCH T-HANGER 2019	0	0	0.00	0.00	0.00	0.00	0.00
48-600-107 TX DOT T-HANGER PORTION	0	0	0.00	0.00	0.00	0.00	0.00
48-600-108 RELOCATE 12/30 PARALLEL TAX	0	0	0.00	0.00	0.00	0.00	0.00
48-600-109 HORSESHOE BLDG IMPROVEMENT	530,466	530,466	0.00	46,000.00	11,244.00	484,466.00	91.33
48-600-110 MASTER PLAN	0	0	0.00	0.00	0.00	0.00	0.00
48-600-111 BOX HANGER CONSTRUCTION	200,000	200,000	0.00	0.00	0.00	200,000.00	100.00
48-600-112 CONTRACT SERVICES	0	0	0.00	0.00	0.00	0.00	0.00
48-600-113 INSTRUMENTS & APPARATUS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-114 CROSSWIND RUNWAY	0	0	0.00	0.00	0.00	0.00	0.00
48-600-115 T-HANGER 10% MATCH/SITE PRE	289,650	289,650	14,907.00	14,907.00	0.00	274,743.00	94.85
48-600-116 MAINTENANCE BLDG RENOVATION	22,956	22,956	357.23	18,316.18	0.00	4,639.82	20.21
48-600-120 MOONEY ROOF PROJECT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL AIRPORT CAPITAL	1,143,072	1,143,072	15,264.23	99,259.18	31,764.00	1,043,812.82	91.32
TOTAL Capital Outlay	1,143,072	1,143,072	15,264.23	99,259.18	31,764.00	1,043,812.82	91.32
TOTAL EXPENDITURES	1,143,072	1,143,072	15,264.23	99,259.18	31,764.00	1,043,812.82	91.32
REVENUE OVER/(UNDER) EXPENDITURES	(22,956)	(22,956)	9,735.83	(3,258.95)	29,507.49	(19,697.05)	85.80

Feb-21

	Month			YTD			Year Ended			2021		
	Current	Prior Year	Delta	Current	Prior	Delta	9/30/2020	Trailing 12 months	Budget	Delta	Budget	Delta
Revenues												
Land Leases	1,156	14,911	1,156 (996)	14,343	-	14,343 (20,472)	-	14,343	40,200	(25,857)	40,200	(25,857)
Land & Structure Leases	13,915	7,997	(1,173) (3,001)	61,216	81,687	(20,472) (340)	187,773	167,302	142,000	25,302	142,000	25,302
Brinkman	6,824	3,467	(3,001) (50)	41,983	41,928	(340) (13)	98,814	98,870	97,000	1,870	97,000	1,870
Terminal	466	3,750	50 (13)	7,162	7,502	(340) (13)	15,252	14,912	13,000	1,912	13,000	1,912
T Hangar	4,300	270	66 (55)	70,150	70,200	(50) (725)	123,614	123,564	126,000	(2,436)	126,000	(2,436)
Vehicle Rent	335	165	110 (250)	1,135	825	(310) (880)	2,827	2,814	3,000	(186)	3,000	(186)
Storage Rent	110	1,125	(1,375) (788)	3,105	2,225	(880) (6,321)	2,595	1,870	1,300	570	1,300	570
Parking Lot Leases	(250)	31,684	(4,828) (788)	199,920	206,241	(6,321) (67,481)	4,659	5,539	5,000	539	5,000	539
Total Leases/Rental	26,856	31,684	(4,828)	199,920	206,241	(6,321)	435,535	429,214	427,500	1,714	427,500	1,714
Fuel Flow Fee	2,689	3,477	(788)	14,710	14,025	685	40,061	40,746	20,000	20,746	20,000	20,746
Miscellaneous				67,481		67,481	132,155	199,636	-	199,636	-	199,636
Interest Income	2	26	(24)	8	257	(249)	286	38	-	38	-	38
Total Revenues	29,547	35,187	(5,640)	282,118	220,522	61,596	608,037	669,633	447,500	222,133	447,500	222,133
Expenditures												
Airport Manager	10,200	6,735	(3,465)	36,373	33,336	(3,037)	88,230	91,267	88,400	(2,867)	88,400	(2,867)
Exec. Asst.	3,596	2,324	(1,272)	12,828	11,034	(1,794)	27,369	29,163	31,162	1,999	31,162	1,999
Maintenance Staff	4,431	2,924	(1,507)	15,800	14,472	(1,328)	38,577	39,904	38,400	(1,504)	38,400	(1,504)
FICA	926	914	(13)	4,494	4,488	(7)	11,757	11,764	12,113	349	12,113	349
Group Ins.	2,038	1,383	(655)	8,830	6,914	(1,917)	17,248	19,164	24,000	4,836	24,000	4,836
Retirement	1,628	1,607	(21)	8,155	7,683	(472)	20,212	20,684	21,234	550	21,234	550
Wcomp	-	-	-	370	337	(33)	1,602	1,635	1,300	(335)	1,300	(335)
Other	16	10	(5)	68	52	(16)	131	146	200	54	200	54
Total Salaries & Wages	22,835	15,896	(6,939)	86,918	78,316	(8,602)	205,125	213,727	216,809	3,082	216,809	3,082
Professional Develop.	-	1,093	1,093	148	3,780	3,631	3,247	(384)	4,000	4,384	4,000	4,384
Supplies	533	4,075	3,542	7,808	7,133	(675)	16,114	16,788	22,700	5,912	22,700	5,912
Mowing Contract	-	-	-	-	7,500	7,500	37,500	30,000	37,500	7,500	37,500	7,500
Maintenance	564	2,573	2,008	34,155	9,044	(25,111)	33,750	58,861	51,500	(7,361)	51,500	(7,361)
Storm Damage Repairs	9,025	28,498	19,473	9,756	43,498	33,742	150,655	116,912	-	(116,912)	-	(116,912)
Professional Services	100	8,000	7,900	200	10,450	10,250	21,991	11,741	21,000	9,259	21,000	9,259
Other	-	245	245	10,692	10,228	(464)	15,520	15,984	28,500	12,516	28,500	12,516
Utilities	1,779	(145)	(1,924)	7,385	6,460	(925)	21,139	22,064	19,700	(2,364)	19,700	(2,364)
Utilities - Terminal	1,034	810	(225)	5,995	5,526	(470)	14,455	14,925	17,000	2,075	17,000	2,075
Contingency	-	3,550	3,550	141	3,550	3,410	14,502	11,092	3,791	(7,301)	3,791	(7,301)
Other Operating Costs	13,036	48,699	35,663	76,279	107,169	30,889	328,872	297,983	205,691	(92,292)	205,691	(92,292)
Net Operating	(6,324)	(29,408)	23,084	118,921	35,038	83,883	74,040	157,923	25,000	132,923	25,000	132,923
Capital Items												
Intergovernmental - Cares	27,724	-	27,724	27,724	-	27,724	-	27,724	-	27,724	-	27,724
Net Operating Results	21,400	(29,408)	50,808	146,645	35,038	111,607	74,040	185,647	-	185,647	-	185,647
Operating cash	905,028	711,516	193,512									
Net OP B4 Misc, Storm & Cares	2,701	(909)	3,610	61,196	78,536	(17,340)	92,539	75,199	25,000	50,199	25,000	50,199

AIRPORT BOARD AGENDA ITEM 4B
MEETING DATE: March 24, 2021



FROM: Mary Rohrer
SUBJECT: Kerrville Aviation Update

Joe Kennedy is unable to attend the March meeting. Below is his update he emailed me on Friday, March 19, 2021.

As we discussed, my (knee) surgery is Monday morning and I do not know if I will be mobile in time for the meeting on Wednesday. I wanted to give you a brief update for the Board in case I cannot make it.

We have heard nothing but positive comments about the Airport Race Wars. The turnout speaks for itself.

With the Covid threat showing signs of decline, it appears the summer camps will all fully re-open this summer. We have received full camp schedules and are anticipating good turnouts.

Next week we will be upgrading the exterior ramp lighting on Hangar #5 to new LED fixtures.

Gulf Avionics is finally fully functional. They brought a group of employees from the Dallas location and spent a week organizing and moving in furniture, equipment etc. They are very busy. Just this week they completed refurbishing the G-430W and KX-155, installing new power converters and upgrading our Artificial Horizon to the Garmin G5 in our Rental Aircraft.

Fuel sales at year end 2020:

100LL was down 1400 gallons over all compared to 2019

Jet A was up 17,000 gallons over 2019

The totals were well below budget; however, all things considered we weathered 2020 reasonably well.

We have had a recent rapid increase in Hangar occupancy including Gulf Avionics, a Citation X+, L-39 Albatross and one of our Hawker tenants is upgrading to a Challenger 604. As a result, we are at or very near maximum capacity.

We are considering investing in the construction of a new hangar in order to meet the demand. Initially, we are considering a 125'X 125' (15,625 sq ft) with a 24' door height capable of accommodating mid to large Jet aircraft such as the Challenger 605. Preliminary estimates from contractors are projecting the project cost at \$1.1 - \$1.3M.

In the coming weeks we intend to begin discussions with the Board regarding the construction, ground leases, site locations etc.

We hope to have a proposal prepared for the April Board meeting.

*Joseph L Kennedy Jr./President
Kerrville Aviation*

AIRPORT BOARD AGENDA ITEM 4D
MEETING DATE: March 24, 2021



FROM: Mary Rohrer
SUBJECT: Insurance Claims at the Airport

1. July 31, 2020 Windstorm Damage,
 - a. 1815 Airport Loop- Brinkman Hangar North Door
 - i. Proceeds \$274,255, less recoverable depreciation
 - ii. Schedule of JBK work- See attached schedule for details
 1. Final shop drawings - mid-April.
 2. Onsite work starting start late-June, early-July
 3. Work complete- end of August
 - iii. Insulation repairs- \$5,300, include in JBK scope
 - b. Other damages
 - i. Al Mooney Road wood fence
 1. Proceeds: \$7231
 2. Secor Fencing estimate \$41,620, schedule for summer
Remainder \$35k from RAMP
2. February 15, 2021 Snowstorm Damage
 - a. Airport Terminal damage estimated about \$55,000 of repairs
 - i. Very rough estimate based on cost information from local contractors.
 - ii. FEMA damage report filed as requested by Kerr County.
 - b. Insurance inspection of terminal building damage made on February 27
 - c. TAC to provide damage claim letter and proceeds.
 - d. Adjusters are very busy; maybe receive by week of March 29.
 - e. Water usage during storm due to pipe breaks.

		202047 - Kerr County Airport Hangar Door													
		2020				2021				2022					
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
		Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
Name	Planned Duration	Start	Finish												
##### - Kerr County Airport Hangar Door ...	162d	25-Jan-21 A	08-Sep-21												
WBS41 - Project Milestones	157d	25-Jan-21 A	31-Aug-21												
NTP	0d	25-Jan-21 A	25-Jan-21 A												
Design Complete & Approved	0d	29-Apr-21	29-Apr-21												
Onsite Work Starting	0d	01-Jul-21	01-Jul-21												
Substantial Completion	0d	31-Aug-21	31-Aug-21												
WBS1 - Pre-Construction	66d	25-Jan-21 A	28-Apr-21												
Subcontractor Selection & Contracting	16d	25-Jan-21 A	24-Feb-21 A												
Design Documents	35d	25-Feb-21 A	14-Apr-21												
Design Review/Approval	10d	15-Apr-21	28-Apr-21												
WBS11 - Procurement	45d	29-Apr-21	30-Jun-21												
Door Procurement	45d	29-Apr-21	30-Jun-21												
WBS21 - Construction	39d	01-Jul-21	24-Aug-21												
Door Demo	5d	01-Jul-21	08-Jul-21												
Concrete Demo & Pour Back	5d	09-Jul-21	15-Jul-21												
Supplementary Steel	5d	16-Jul-21	22-Jul-21												
Door Installation	20d	23-Jul-21	19-Aug-21												
Electrical Connections	3d	20-Aug-21	24-Aug-21												
WBS31 - Close-Out	10d	25-Aug-21	08-Sep-21												
Commissioning/Testing	2d	25-Aug-21	26-Aug-21												
Close-Out Documents/Inspections	3d	27-Aug-21	31-Aug-21												
Project Float	5d	01-Sep-21	08-Sep-21												
Substantial Completion	0d	08-Sep-21	08-Sep-21												

◆ NTP

◆ Design Complete & Approved

◆ Onsite Work Starting

◆ Substantial Completion

▭ Subcontractor Selection & Contracting

▭ Design Documents

▭ Design Review/Approval

▭ Door Procurement

▭ Door Demo

▭ Concrete Demo & Pour Back

▭ Supplementary Steel

▭ Door Installation

▭ Electrical Connections

▭ Commissioning/Testing

▭ Close-Out Documents/Inspections

▭ Project Float

◆ Substantial Completion

AIRPORT BOARD AGENDA ITEM 4E
MEETING DATE: March 24, 2021



FROM: Mary Rohrer
SUBJECT: West Texas Aggregate Summary Update

Here is a list of items the Airport is working on:

- Submitted letter to the TCEQ during the initial comment period identifying our concerns:
 - Electrical interference with airport radio communications or navigational signals between airport and aircraft
 - Proposed lights or other installations that may make it difficult for pilots to distinguish from airport lighting
 - Impair visibility in the vicinity of the airport, and/or
 - Improvements that endanger or interfere with the maneuvering of aircraft intending to use the airport.
- Attendance by airport board member at public meeting organized by County and applicant.
- Conference call with the attorney representing the land owner, who represented to us that no tall equipment to be installed, lighting will be minimal, and dust be mitigated.
- Sent Part 77 statues and links to the FAA website to attorney to complete the air study.
- Followed up last week on status of the airspace study with attorney
- Mark Mosier, Scott Schellhase and I will be touring the operations on Thursday with operator
- Airport Board is kept apprised of both the City's and County's activities with respect to the permit, and
- The TCEQ public hearing is scheduled for April 6th. The airport board to attend via Zoom.

AIRPORT BOARD AGENDA ITEM 4F
MEETING DATE: February 24, 2021

FROM: Carole Dungan
SUBJECT: Flyin Diesel Airport Race



The Airport Race Wars was a great success! Now that we have the first one under our belts list below are the take-aways from the race:

- We planned well with the pilots before the race. This allowed for little interruption to the race schedule
- Clean Up was done quickly and well.
- The attendance for the race wars was overwhelming.

But as with everything there are things we learn and need to do better at the next race wars. Listed below are the suggestions we have received.

- Annual race scheduled in October with a reoccurring one each year at that time.
- Dates in October 2021, from review of Convention and Visitors Bureau Master schedule:
 - Oct 10 – Good
 - Oct 30 – Good Halloween
- We need to think about establishing a “Rainy Day” or another day so that everyone will know if the weather does not cooperate they will have another opportunity to race and enjoy the event.
- The Race waiver was too much. Need format with multiple signatures.
- Set up for 5000 to 6000 attendees and scale up
 - Need more people available for parking/crowd control
 - Need help from other organizations
 - Parking marked out before hand
 - Additional sponsors
- Communication with all personnel working the event will be improved with the addition of more radios
- Traffic flow will be redirected at the next event to have the competitors enter at one location and spectators at another.
 - West side – Spectators
 - East side – Racers, VIP parking and Vendors
 - Pedestrian paths along race view corridor
- More vendors will be encouraged to come and a larger area designated for them.
- A VIP area will be establish on the hill overlooking the runway and will have a higher entrance fee.
- The number of port potties will be increases as well as trash receptacles.
- “Pit” Area will be keep clear

- An Emergency Plan will be established and everyone working the race will have a copy.
- The Airport Needs:
 - Better display of Airport Identification/ logos on advertising and social media
 - More airport based sponsors
 - Static displays of aircraft – Mooney, Air Med/Air Evac helicopters, Carbon Cubs from T82
 - Education areas – JROYC, Tivy High School programs – aviation and auto, Hallmark University
 - Involvement - JROTC, CAP, EAA/AOPA
 - Flyovers – Formation flyers, a couple times during the race.

To do's – changes needed

- Update grounds ops and FAA approvals from expanded scope and segregated traffic.