

**AGENDA
REGULAR MEETING OF THE
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD
FEBRUARY 26, 2020 at 8:30 AM
AIRPORT TERMINAL CONFERENCE ROOM
1877 AIRPORT LOOP ROAD, KERRVILLE, TEXAS**

CALL TO ORDER

1. VISITORS FORUM:

At this time, any person with business not scheduled on the agenda may speak with the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM

At this time, any member(s) of the Kerrville – Kerr County Joint Airport Board may speak to the Board and/or public present on any matter not scheduled on the agenda. (No deliberate or formal action can be taken on these items because the Open Meetings Act requires an item that requires formal action to be posted on the agenda 72 hours before the meeting. If formal action is required, the item will be placed on an agenda for a future meeting.)

3. CONSENT AGENDA

All items listed below within the consent agenda are considered routine by the Board and will be enacted with one motion. There will not be separate discussion of items unless a Board Member or citizen so request, in which event the item will be removed from the general order of business and considered in its normal sequence.

3 A. Approval of January 22, 2020 Board Meeting Minutes

4. DISCUSSION AND POSSIBLE ACTION

4A. Monthly Financials, January - James Robles

4B. Changing the Date of the March Board Meeting – Mark Mosier

4B. Monthly Update for Kerrville Aviation – Joe Kennedy

4C. General Update – Mary

1. Roof Repair from Hail Damage
2. FY 2020 Projects Update
3. Leasing Update
4. Strategic Plan

4D. Presentation by Ross Dunigan (Flyin' Diesel)

4E. FY 2021 Budget and Capital Budget Outlook FY 2021-2031

4F. FY 2020-2021 Budget - Personnel Matters– (Executive Session 551.074)

4G. Real Property (Executive Session 551.072)

4H. New Board Member Interviews beginning at 11:00 am. – (Executive Session 551.074)

5. EXECUTIVE SESSION

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

6. ADJOURNMENT

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this event. Please contact the Kerr County Commissioners' Court at 830-792-2211 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the Kerr County Courthouse, Kerrville, Texas, and said notice was posted on the following date and time: _____ at _____ and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Deputy County Clerk, Kerr County, Texas

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Regular Meeting

Wednesday, February 26, 2020 at 8:30 a.m.

Airport Terminal Conference Room

1877 Airport Loop Road

Kerrville, Texas 78028

MEMBERS PRESENT:

Bill Wood, President

Mark Mosier, Vice President

Jim Mans

Keith Miller

Trey Atkission

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

COUNTY STAFF PRESENT:

Tom Moser, County Commissioner

James Robles, Assistant County Auditor

CITY STAFF PRESENT;

Judy Echner, City Councilperson

VISITORS:

Dixon Mosty , Airport Attorney

Joe Kennedy owner of Kerrville Aviation

Ross Dunigan

Richard Hatch

David Harrison

I-N-D-E-X

| NO. | | PAGE |
|-----|--|------|
| 1. | VISTORS FORUM: | 3 |
| 2. | KERRVILLE – KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM | 3 |
| 3. | CONSENT AGENDA | |
| | 3A. Approval of January 22, 2020 Board Meeting Minutes | 3 |
| 4. | DISCUSSION AND POSSIBLE ACTION | |
| | 4A. Financials Review for December | 3 |
| | 4B. Changing the Date of the March Board Meeting | 3 |
| | 4C. Monthly update from Kerrville Aviation | 3 |
| | 4D. General Update | 3 |
| | <ul style="list-style-type: none">• Roof Repair from Hail Damage• FY 2020 Project Updates• Leasing Update• Strategic Plan | 3 |
| | 4E. Presentation by Ross Dunigan (Flyin’ Diesel) | 3 |
| | 4F. FY 2020-2021 Budget and Capital Budget Outlook FY 2021-2031 | 3 |
| | 4G. FY 2020-2021 Budget – Personnel Matters (Executive Session 551.074) | 4 |
| | 4H. Real Property – (Executive Session 551-072) | 4 |
| | 4I. New Board Member Interviews (Executive session 551.074) | 4 |
| 5. | EXECUTIVE SESSION | |
| | <p>The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Session 551.071 (consultation with Attorney), 551.072 (deliberations regarding real property), 551.073 (deliberations regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberations regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.</p> | |
| 6. | ADJOURNMENT | 4 |

1. VISTOR FORUM –

Mr. Richard Hatch gave a brief presentation on the need for an Aviation program as there is a shortage of pilots, Aviation mechanics and flight attendants. He is assembling a group of people who will be working with Schreiner University to develop a curriculum where the students can earn a Bachelor's Degree in Aviation and be trained as pilots when they graduate.

2. KERRVILLE – KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM –

Board Member Jim Mans, brought up the issue of Board Members Terms. He reminded the Board that this needs to be approved by both the City and County and should be placed on their agendas as soon as possible.

3. CONSENT AGENDA:

The Board approved the Joint Airport Board minutes for January 22, 2020 meeting with a vote of 5-0.

4. DISCUSSION AND POSSIBLE ACTION

4A. Financials - James Robles – Presented the financials for January. A motion to accept the financials made and seconded. The vote was 5-0 to accept the financials.

4B. Motion was made and seconded to change the March meeting to April 1st as several of the Board Members could not be present on the regularly scheduled meeting date. The motion passed with a 5-0 vote.

4C. Monthly update from Kerrville Aviation

- Joe Kennedy reported an increase in revenue for the year of \$50,000. Fuel sales are up over the previous year.
- He reported an increase in employees. He is furnishing the employees with safety vests for the employees they wear while out on the ramp. It makes them easily seen and identified.
- Joe informed the Board that he is in talks with the firm of RBR out of Dallas to move an avionics shop to the airport.

4D. General Update –

- Mary Rohrer gave the Board an update on the status of the repairs to the airport roofs (see handout). She handed out a breakdown of the Projects for 2020 (see handout). She also reported on the Leasing opportunities on the airport (see handouts).
- She reported that the doors at the Brinkman Hangar are scheduled to be repaired.
- She gave a brief update on the Strategic Plan action items (see handout)

4E. Ross Dunigan with Flyin' Diesel Performance gave the Board a presentation and asked their approval to hold a drag race using runway 3-21 (see handout). A motion was made and seconded to allow Ross Dunigan to have an event at the airport. He will review the runway and its condition with Mary Rohrer and a representative of Sealcoat Specials to ensure that any damage to the runway can and will be repaired.

4F. Mary went over the proposed Airport Budget for FY 2020-2021 and the Capital Items to be requested for the next 10 years (see handout).

5. Executive Session –

- Board went into Executive Session at 10:57 to discuss the following items
 - 4G. Personnel Matters (551-074)
 - 4H. Real Property (551.072)
 - 4I. Conduct Interviews with prospective board applicants (551.74)

Board came out of Executive Session at 2:25 pm.

6. ADJOURNMENT

A Motion for adjournment. Vote was 5-0. Meeting adjourned at 2:27 p.m.

CERTIFIED AGENDA

An Executive Session of the

Kerrville / Kerr County Joint Airport Board

26 Day of February, 2020

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code § 551.146(a).

1. The Kerrville / Kerr County Joint Airport Board (herein and referred to as the "Board") convened an open Airport Board Meeting.

2. The Board, pursuant to an announcement made by the Presiding Officer, then convened into Executive Session, closed to the public, at 10:57 m. 10:53

3. Those present in the executive session were (*circle those present*):

Bill Wood, President

Mark Mosier, Vice-President

C James Mans, Board Member

Keith Miller, Board Member

Trey Atkission, Board Member

Mary Rohrer, Airport Manager

Others: (List by Name and Position) _____

4. The executive session included the following agenda items: (Attach Agenda)

5. The executive session was pursuant to Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Security Devices), 551.074 (Personnel Matters) and 551.087 (Economic Development) (*circle one or more*).

6. The Presiding Officer announced the end of the executive session at _____ m., and the Board reconvened in open session at that time. 2:05

7. Motion Made and Vote taken by the Board on Agenda item
4G.RealEstate
EconomicDevelopment _____

CERTIFICATION

The undersigned, as Presiding Officer of the executive session described above, hereby certifies that this document is a true and correct record of the proceeding.

Wm J Wood by: Wm J Wood
_____, Presiding Officer