

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Regular Meeting

Wednesday, June 26, 2019 at 8:30 a.m.

Airport Terminal Conference Room

1877 Airport Loop Road

Kerrville, Texas 78028

MEMBERS PRESENT:

Bill Wood, President

Mark Mosier, Vice President

Jim Mans

Trey Atkission

MEMBERS ABSENT:

Keith Miller

AIRPORT BOARD ATTORNEY:

Dixon Mosty (arrived at 10:00am)

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

COUNTY STAFF PRESENT;

Tom Moser, Commissioner Pct. 2

Jonathan Letz, Commissioner Pct. 1

James Robles, Assistant County Auditor

VISITORS:

Richard Norat

I-N-D-E-X

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	<ul style="list-style-type: none">• T-Hangar project• RAMP Grant• Report on Hail Damage from Storms• KPUB Underground Feeder Along Airport Loop• Report on American Association Airport Executives Conference in, Boston MA• Leasing Activity	
	4D. Strategic Planning	5
	<ul style="list-style-type: none">• Approval of KERV Strategic Planning Report• Distribution of Report• Action Steps – Report form Champions<ul style="list-style-type: none">○ Mark Mosier – Economic Development○ Jim Mans – Infrastructure and Financing○ Keith Miller – Service Levels○ Trey Atkission – Airport Promotion	
	4E. Real Property (Executive sessions 551.072) Leases	5

5. EXECUTIVE SESSION

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above Items in executive closed session if they meet the qualifications in Session 551.071(consultation with Attorney), 551.072 (deliberations regarding real property), 551.073 (deliberations regarding gifts), 551.074 (personnel matters), 551.075, 551.076(deliberations regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

6. ADJOURNMENT

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1. VISTOR FORUM – Bill Wood, President welcomed Richard Norat one of the tenants in the T-Hangars (D2) to the Airport Board Meeting.

2. KERRVILLE – KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM –

Mary Rohrer, Airport Manager took this opportunity to inform the Board that David Fulton, Director of TXDot Aviation Division is retiring and a party will be held for him on Thursday afternoon from 4pm to 7pm in Austin. She and Bill Wood are planning to attend.

She also complimented Jason Slaughter, Maintenance Director, for the fine job he has done with the landscaping around the terminal building.

3. CONSENT AGENDA:

The Board approved the April Joint Airport Board minutes for May with a vote of 4-0 with one member absent.

4. DISCUSSION AND POSSIBLE ACTION

4A. Financials - James Robles – Presented the financials for May. A motion to accepted the financials was made and seconded. President Wood called for a vote. The vote was 4-0 with one member absent.

4B. Airport Board Discussion

- Carole Dungan presented to the Board the issue of terms length and the turnover of members on an annual basis. The current terms will result in the loss of two members in one year and two members the next year. The issue of continuity on the board was the issue when the terms were revised in 2017. The Board voted to table the issue at this time to consider the matter and will take it up at a later date.
- Carole Dungan then presented the Job Description of the President of the Board for consideration and adoption by the Board. Again, the Board tabled the matter in order to consider it and will take up the matter at a later date.
- Mary Rohrer discussed the Capital Projects to be presented to the Commissioner's Court on Monday at the Budget Workshop. Commissioners Moser and Letz advised that the presentation be kept to a high level with the amounts requests for which projects and a summary of why the funds are needed.

4C. General Updates:

- Mary Rohrer informed the Board that a call is scheduled with the engineer on June 28th to discuss the two proposed locations of T-hangar project.
- Mary also spoke about how she is planning to use the RAMP (Routine Airport Maintenance Program) funds. See handout for details.
- In addition, she informed the Board of the damage resulting from the three hail storms occurring in the last three weeks. Tenants have been notified and insurance adjustor has been out to assess the damage.
- Mary Rohrer explained to the Board that KPUB will be putting underground feeder in crossing the airport property. It will not interfere with routine operations of the airport.
- She reported on her attendance at the AAAE conference in Boston. She said the conference had a concentration on Leadership and she found it very informative. She encouraged at least one board member accompany her to the one next year to be held in Denver.
- Lastly, Mary informed the Board with a handout of the tenants on the airport and where there are opportunities for further revenue.

4D. Strategic Planning –

- Jim Mans asked if the Board if they were prepared to approve the Strategic Plan and how to disseminate this plan to the owners and public. The Board approved the plan and discussed presenting the plan in a public forum. They called on Trey Atkission to work on this. It was also discussed that we should have a meeting twice a year to update the City and County. It will be Trey and Keith's responsibility to work on this item.
- He also reported on his goals and action plan (see Handout).
- Mary Rohrer then asked the Board Members to review the Action steps (handout) and to give her some dates for completion and money needed for each item.

4E. Discussion with Garver- KERV Development

- Mary Rohrer handed out a map identifying the areas that would be best for future development on the airport. (see handout).

4F. Real Property - (Executive Session 551.072) Leases

- The Board went into Executive Session at 10:17 am.
- The Board came out of Executive Session at 11:08 am having taken no action.

5. ADJOURNMENT

Motion for adjournment was made and seconded. Vote was taken 4-0. Meeting adjourned at 11:09p.m.