



**AGENDA**  
**REGULAR MEETING OF THE**  
**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**  
**FEBRUARY 24, 2020 at 8:30 AM**  
**HAPPY STATE BANK EXPO CENTER**  
**HILL COUNTRY YOUTH EVENT CENTER**  
**3785 TX HWY 27, KERRVILLE, TEXAS**

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**Kerrville – Kerr County Procedures during the Disaster declaration**  
**And Citizen Participation Guidelines**

COVID-19 (Coronavirus) provides a unique concern in those gathering members of the public, Joint Airport Board and staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully, or partially virtual setting (telephonic/videoconference). The Governor has extended this order each month since this time.

At this time, the Joint Airport Board intends to conduct its next meeting as a meeting which the public may attend in person. Due to spacing and occupancy conditions, such meeting will convene at the Happy State Bank Expo Center, Hill Country Youth Event Center, Room 101, 3785 TX HWY27. However, where circumstances dictate and up until the time that the meeting is held, the Board may hold its meeting entirely online as a part of a virtual meeting; or, as a mixed virtual meeting where some Board Members are physically present at the Youth Event Center but one or more members participate via on conference call.

Citizens attending the public meeting and/or wishing to speak shall submit a completed "speaker request form" to the Executive Assistant before the meeting is called to order and definitely before the item is introduced. Each speaker is limited to three minutes.

The Zoom platform will also be active during the meeting.

**Instructions for Zoom callers: The Call- in number is 1-346 248 7799.**

The Zoom moderator will begin accepting calls at 8:15 am. The deadline to place your call is 8:30 am. Place your call before 8:30 am deadline in order to register with the Zoom moderator and participate. Any calls made after the 8:30 am deadline will not be answered and microphones will be kept muted.

When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound**".

Enter in the Meeting ID below followed by the pound sign (#).

**Meeting ID is 798 267 8034**

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

**Instructions for written comments:** Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address and identify the item you wish to comment on. All information must be provided in order for your comments to be read into the record.

Written comments can be provided two different ways:

- OPTION 1 by hard copy – Comments may be dropped off at the Airport Manager's Office in the Airport Terminal building by 5:00 the afternoon before the meeting.
- OPTION 2 by email – Comments may be emailed to [cdungan@kerrvilleairport.com](mailto:cdungan@kerrvilleairport.com) and must be received by 5:00 pm the afternoon before the meeting.

Thank you for your participation!

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**CALL TO ORDER**

**1. VISITORS FORUM:**

At this time, any person with business not scheduled on the agenda may speak with the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.

**2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM**

At this time, any member(s) of the Kerrville – Kerr County Joint Airport Board may speak to the Board and/or public present on any matter not scheduled on the agenda. (No deliberate or formal action can be taken on these items because the Open Meetings Act requires an item that requires formal action to be posted on the agenda 72 hours before the meeting. If formal action is required, the item will be placed on an agenda for a future meeting.)

**3. CONSENT AGENDA**

All items listed below within the consent agenda are considered routine by the Board and will be enacted with one motion. There will not be separate discussion of items unless a Board Member or citizen so request, in which event the item will be removed from the general order of business and considered in its normal sequence.

3 A. Approval of January 20, 2021 Board Meeting Minutes

**4. DISCUSSION AND POSSIBLE ACTION**

4A. Presentation of the FY 2019 –2020 Independent Audit – Keith Neffendorf

4B. Monthly Financials, December and January - James Robles

4C. Update from KEDC – Gil Salinas

4D. Monthly Update for Kerrville Aviation – Joe Kennedy and RBR Aviation update

4E. Update on Flyin Diesel and update on “Airport Race Wars” - Ross Dunigan

4F. FY 2022 Budget Review

4G. Appoint Board Member Selection Committee for Place 4

4H. TxDOT Row Hangar project

4I. Strategic Planning Update from Champions

1. Mark – Economic Development
2. Jim and Scott- Infrastructure and Financing
3. Stephen and Trey- Service Level
4. Trey and Stephen- Promotion

4J. General airport update – Mary Rohrer

1. Terminal Building- project status
2. 1815 Airport Loop Hangar door
3. Airside
4. Administration tasks

**5. ADJOURNMENT**

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The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: 2/19/2021 at 4:25 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Kesha Franchina

Kesha Franchina, Deputy City Secretary, City of Kerrville, Texas

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