



**CITY COUNCIL MEETING AGENDA
DECEMBER 08, 2020, 6:00 PM
CAILLOUX CITY CENTER, 910 MAIN STREET,
KERRVILLE, TX**



***Council Meeting Procedures during the Disaster Declaration
and Citizen/Public Participation Guidelines***

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (telephonic/videoconference). The City Council will conduct the December 08, 2020 City Council meeting as an open public meeting. In an effort to avoid and mitigate health risks and due to limited occupancy levels in Council Chambers, City Council will convene the December 08, 2020 meeting at the Cailloux City Center, 910 Main Street.

Standard safety protocol will be observed by City Council, City staff, and citizens/visitors attending the City Council meeting at the Cailloux City Center. When entering the Cailloux City Center you will be required to sanitize hands and wear a mask. Your temperature will be taken at a temperature station with a thermal digital thermometer before entering the theater. Any persons with a temperature of 100.2 or above will not be allowed entry. Masks are required at all times in the Cailloux City Center. The public podium will be sanitized between each public speaker. Six-foot distance seating will be observed, and open seating will be designated.

Citizens wishing to speak shall submit a completed "speaker request form" to the City Secretary before City Council meeting is called to order, definitely before the item is called or read into record. Each speaker is limited to four minutes.

The Zoom platform will also be active during this meeting.

Instructions for Zoom callers: Dial the toll free numbers: **1-800-832-5611**. If the toll free number is not functioning, call the Zoom alternative back-up numbers **1-346-248-7799** or **1-669-900-6833**. When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound**". Enter in the Meeting ID below followed by the pound sign (#), when prompted enter the passcode.

The Meeting ID is **986 3432 8137#**. The passcode is **867904**.

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

The Zoom moderator will be accepting calls starting at 5:00 p.m. Place your call before 5:45 p.m. in order to register with the Zoom moderator and participate. You will be queued to speak. Any calls made after the 5:45 p.m. deadline will not be answered, and microphones will be kept muted. Each speaker is limited to four minutes.

NOTE: Zoom is a third party vendor which provides the ability for remote participation. Software changes may be beyond what the City can control. If the City is notified of any issues from the third party vendor, the City will notify citizens and provide alternatives for engagement and participation.

Instructions for written comments:

Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address, and identify the item you wish to comment on. All information must be provided in order for your comments to be read into record. Written comments can be provided two different ways:

- **OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 4:00 p.m. the afternoon of the Council meeting.
- **OPTION 2 by email** - Comments may be emailed to **shelley.mcelhannon@kerrvilletx.gov** and must be received by 4:00 p.m. the afternoon of the Council meeting. In addition, anyone may email Councilmembers via their City email addresses as specified on the City's website.

Citizens may view and hear the City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website (www.kerrvilletx.gov). City Council meetings are recorded and the recordings are posted on the City's website. Thank you for your participation!



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KERRVILLE, TX**



CALL TO ORDER:

Call to order by Mayor Bill Blackburn.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Led by Councilmember Place 2 Kim Clarkson.

1 ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

2 PRESENTATIONS:

2.A. Kerrville Kindness award.

Attachments:

[20201208_Kerrville Kindness Award_12-8 Utility Fund.pdf](#)

3 VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.

4 CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

4.A. Resolution No. 29-2020. A Resolution ordering that a General Election be held on May 1, 2021, for the election of Councilmember Place 1 and Councilmember Place 2; establishing the dates and times for early voting for such election; appointing election judges; and providing other matters related to subject.

Attachments:

[20201208_Resolution_29-2020 Ordering General Election May 1 2021 for CM1 and CM2.pdf](#)

4.B. A Joint Election Agreement between the City of Kerrville and Kerr County for the May 1, 2021 City General Election.

Attachments:

[20201208_Contract 2020-77 City of Kerrville - Kerr County Joint Election Agreement.pdf](#)

4.C. City's Participation in TxDOT's Adopt a Highway Program and approval of agreement.

Attachments:

[20201208_Application_Letter w app to TxDOT_111320.pdf](#)

[20201208_Guidelines_TXDOT adopt a Highway.pdf](#)

- 4.D. Purchase and remount of one (1) Type 1 Ambulance from Mac Haik Dodge Chrysler Jeep (quote from BuyBoard), at a price not to exceed \$175,025.

Attachments:

[20201208_Quote_Ambulance Kerrville_BuyBoard Q1849-1.pdf](#)

- 4.E. Purchase of three servers for replacement of the City's datacenter virtual hosts in the amount of \$95,000 from C.D.W.G utilizing the National IPA Technology Solution Contract 2018011-01.

Attachments:

[20201120_Proposal_Dell VxRails.pdf](#)

- 4.F. Approval to move more than 5% of the Airport Board Budget from Fund Balance to Capital, requested by Airport Manager Mary Rohrer.

Attachments:

[20201208_Letters_Airport Board Emergency Expenditure.pdf](#)

- 4.G. Minutes for the City Council meeting held November 10, 2020.

Attachments:

[20201208_Minutes_Council regular meeting 11-10-20.pdf](#)

- 4.H. Minutes for the City Council Canvassing of the Election held November 17, 2020.

Attachments:

[20201208_Minutes_Council meeting Canvass of Election 11-17-20.pdf](#)

END OF CONSENT AGENDA

5 PUBLIC HEARINGS AND RESOLUTIONS:

- 5.A. Resolution No. 28-2020. A Resolution granting a conditional use permit to authorize a short-term rental unit on properties consisting of approximately 0.97 acres out of the Samuel Wallace Survey No. 112, Abstract No. 360; more commonly known as 3030 Riverside Drive; said properties are located within an R-1 Single Family Zoning District; and making said permits subject to certain conditions and restrictions contained herein.

Attachments:

[20201208_Resolution_28-2020 CUP short-term rental 3030 Riverside Drive.pdf](#)

6 PUBLIC HEARING AND ORDINANCES, FIRST READING:

- 6.A. Ordinance No. 2020-26. An Ordinance annexing an approximate 5.00 acre tract of land known as 5275 Highway 27 into the City's corporate limits; adopting a service plan for the property annexed; establishing the zoning for the property and an adjacent property known as 100 Airport Commerce Parkway E. as an Industrial and Manufacturing Zoning District (IM).

Attachments:

[20201208_Ordinance_2020-26 Annexing 5275 State Highway 27 and 100 Airport Commerce Parkway E.pdf](#)

- 6.B. Ordinance No. 2020-27. An Ordinance amending Ordinance No. 2003-16, which created a Planned Development District (PDD) for the property known as 401 W. Water Street; by adding Tattoo Shop as an authorized use for the property.

Attachments:

[20201208_Ordinance_2020-27 Zoning Change 401 W Water St.pdf](#)

[20201208_LocationMap_401 W Water St.pdf](#)

7 ORDINANCES, SECOND READING:

- 7.A. Ordinance No. 2020-23, second reading. An Ordinance amending Chapter 60 of the Code of Ordinances, the City's Zoning Code by changing the zoning of a portion of the property generally located east of and adjacent to State Highway 16 South, south of Riverhill Boulevard, and comprising approximately 172.56 acres, said property's zoning previously amended by Ordinance No. 2020-03; from a Medium Density Residential Zoning District (R-2) to a Residential Estate Zoning District (RE); and amending the Comprehensive Plan (Kerrville 2050) to make it consistent with such amendment.

Attachments:

[20201208_Ordinance_2020-23 Zoning Change 2601 Medina Hwy Vintage Heights property - second reading.pdf](#)

- 7.B. Ordinance No. 2020-24, second reading. An Ordinance amending Chapter 60 of the Code of Ordinances, the City's Zoning Code; by changing the zoning of the property known as 1421 Junction Highway (SH 27); from being part of a planned development district established by Ordinance No. 2004-19, to a Light Commercial Zoning District (C-2).

Attachments:

[20201208_Ordinance_2020-24 Zoning Change 1421 Junction Hwy - second reading.pdf](#)

- 7.C. Ordinance No. 2020-25, second reading. An Ordinance amending the City's Fiscal Year 2020 and Fiscal Year 2021 budgets to account for the transfer of excess funds, the receipt of additional revenue, and to make other amendments as provided herein.

Attachments:

[20201208_Ordinance_2020-25 Amending Citys FY2020 and FY2021 budgets - second reading.pdf](#)

[20201208_Ordinance_Financial Presentation.pdf](#)

8 INFORMATION & DISCUSSION:

- 8.A. Briefing and possible action as to the City's ongoing preparedness and response to COVID-19 (Coronavirus).

- 8.B. Declaration of local state of disaster due to a public health emergency, March 20, 2020.

Attachments:

[20200922_Resolution_16-2020 Extending Mayor's Disaster Declaration Covid-19 7-28-20.pdf](#)

9 ITEMS FOR FUTURE AGENDAS:

City Council may suggest items or topics for future agendas.

10 BOARD APPOINTMENTS:

- 10.A. Appoint members to the Food Service Advisory Committee.

Attachments:

[20201110_Food Service Advisory Board 9-14-20.pdf](#)

- 10.B. Appoint members to the Planning & Zoning Commission. (This item is eligible for discussion in Executive Session 551.074).

Attachments:

[20201208_Board Roster_Planning & Zoning 9-2020.pdf](#)

- 10.C. Appoint members to the Senior Services Advisory Committee.

Attachments:

[20200922_Board Appt_Senior Services Advisory Committee.pdf](#)

10.D.Appoint members to the Zoning Board of Adjustment. (This item is eligible for discussion in Executive Session 551.074)

Attachments:


[20200908_Roster_ZBA.pdf](#)

10.E.Appointment of Councilmember to the Kerrville Economic Development Corporation Board. (This item is eligible for discussion in Executive Session 551.074).


10.F.Appointment of Mayor Pro Tem. (This item is eligible for discussion in Executive Session 551.074).

11 EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

 11.A.6th Amendment to the Development Agreement with Comanche Trace (551.071, 551.072, 551.087).

 11.B.Chapter 380 Economic Development Agreement with D&V Development, LLC., for the development of a Marriott Springhill Suites in the downtown area located near Water Street and Spring Street (551.071, 551.072, 551.087).

 11.C.Development and Management Agreement with the Heart of the Hills Heritage Center, Inc. for use of the City's property located at 529 Water Street (551.071 and 551.072).

12 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:

ADJOURN.

The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: December 04, 2020 at 3:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon

Shelley McElhannon, City Secretary, City of Kerrville, Texas
