



# CITY COUNCIL MEETING AGENDA NOVEMBER 10, 2020, 6:00 PM CAILLOUX CITY CENTER, 910 MAIN STREET, KERRVILLE, TX



## **Council Meeting Procedures during the Disaster Declaration and Citizen/Public Participation Guidelines**

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (telephonic/videoconference). The City Council will conduct the November 10, 2020 City Council meeting as an open public meeting. In an effort to avoid and mitigate health risks and due to limited occupancy levels in Council Chambers, City Council will convene the November 10, 2020 meeting at the Cailloux City Center, 910 Main Street.

Standard safety protocol will be observed by City Council, City staff, and citizens/visitors attending the City Council meeting at the Cailloux City Center. When entering the Cailloux City Center you will be required to sanitize hands and wear a mask. Your temperature will be taken at a temperature station with a thermal digital thermometer before entering the theater. Any persons with a temperature of 100.2 or above will not be allowed entry. Masks are required at all times in the Cailloux City Center. The public podium will be sanitized between each public speaker. Six-foot distance seating will be observed, and open seating will be designated.

Citizens wishing to speak shall submit a completed "speaker request form" to the City Secretary before City Council meeting is called to order, definitely before the item is called or read into record. Each speaker is limited to four minutes.

The Zoom platform will also be active during this meeting.

**Instructions for Zoom callers:** Dial the toll free numbers: **1-800-832-5611**. If the toll free number is not functioning, call the Zoom alternative back-up numbers **1-346-248-7799** or **1-669-900-6833**.

When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound**". Enter in the Meeting ID below followed by the pound sign (#), when prompted enter the passcode.

The Meeting ID is **966 7673 0582#**. The passcode is **249925**.

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

**The Zoom moderator will be accepting calls starting at 5:00 p.m.** Place your call before 5:45 p.m. in order to register with the Zoom moderator and participate. You will be queued to speak. Any calls made after the 5:45 p.m. deadline will not be answered, and microphones will be kept muted. Each speaker is limited to four minutes.

**NOTE:** Zoom is a third party vendor which provides the ability for remote participation. Software changes may be beyond what the City can control. If the City is notified of any issues from the third party vendor, the City will notify citizens and provide alternatives for engagement and participation.

### **Instructions for written comments:**

Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address, and identify the item you wish to comment on. All information must be provided in order for your comments to be read into record.

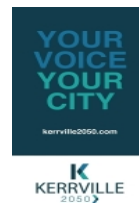
Written comments can be provided two different ways:

- **OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 4:00 p.m. the afternoon of the Council meeting.
- **OPTION 2 by email** - Comments may be emailed to **shelley.mcelhannon@kerrvilletx.gov** and must be received by 4:00 p.m. the afternoon of the Council meeting. In addition, anyone may email Councilmembers via their City email addresses as specified on the City's website.

Citizens may view and hear the City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website ([www.kerrvilletx.gov](http://www.kerrvilletx.gov)). City Council meetings are recorded and the recordings are posted on the City's website. Thank you for your participation!



**CITY COUNCIL AGENDA  
NOVEMBER 10, 2020, 6:00 PM  
CAILLOUX CITY CENTER  
910 MAIN STREET, KERRVILLE, TX**



**CALL TO ORDER:**

*Call to Order by Mayor*

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

*Councilmember Place 3 Judy Eychner*

**1 ANNOUNCEMENTS OF COMMUNITY INTEREST:**

*Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.*

**2 PRESENTATIONS:**

2.A. Kerrville Kindness award.

Attachments:

[20201110\\_Recognition\\_Kerrville Kindness Doyle Community Hope For Health Clinic.pdf](#)

2.B. Proclamation naming November 2020 as Home Care and Hospice month.

Attachments:

[20201110\\_Proclamation\\_Home Care and Hospice Month.pdf](#)

**3 VISITORS/CITIZENS FORUM:**

*Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.*

**4 CONSENT AGENDA:**

*These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:*

4.A. Purchase of three (3) replacement police vehicles, not to exceed \$135,000.

Attachments:

[20201110\\_quote\\_replacement\\_patrol\\_units.pdf](#)

[20201110\\_quote\\_replacement\\_traffic\\_unit.pdf](#)

4.B. Minutes for the City Council workshop held October 27, 2020.

Attachments:

[20201110\\_Minutes\\_Council workshop 10-27-20 4pm.pdf](#)

4.C. Minutes for the City Council meeting held October 27, 2020.

Attachments:

[20201110\\_Minutes\\_Council regular meeting 10-27-20 6pm.pdf](#)

**END OF CONSENT AGENDA**

## **5 PUBLIC HEARINGS AND RESOLUTIONS:**

- 5.A. Resolution No. 25-2020. A Resolution for a Conditional Use Permit (CUP) for Accessory Dwelling Unit and Short Term Rental on 3112 Riverside Drive.

Attachments:

[20201110\\_Resolution\\_25-2020 CUP 3112 Riverside Drive.pdf](#)  
[20201110\\_Exhibit B\\_Guest Notification.pdf](#)  
[20201105\\_Site Plan\\_3112 Riverside.pdf](#)

- 5.B. Resolution No. 26-2020. A Resolution for a Conditional Use Permit (CUP) for Short Term Rental on 201 Starkey Street.

Attachments:

[20201110\\_Resolution\\_26-2020 CUP 201 Starkey Street.pdf](#)  
[20201110\\_Exhibit B\\_Guest Notification.pdf](#)  
[20201105\\_Site Plan\\_201 Starkey.pdf](#)

## **6 PUBLIC HEARING AND ORDINANCES, FIRST READING:**

- 6.A. Ordinance No. 2020-23. An Ordinance amending Chapter 60 of the Code of Ordinances, City of Kerrville, Texas, which adopted zoning regulations, use districts, and a zoning map in accordance with the City's Comprehensive Plan, such chapter more commonly known as the City's Zoning Code; by changing the zoning and classification of a portion of the property generally located east of and adjacent to State Highway 16 South, south of Riverhill Boulevard, and comprising approximately 172.56 acres, said property's zoning previously amended by Ordinance No. 2020-03; from a Medium Density Residential Zoning District (R-2) to a Residential Estate Zoning District (RE); amending the Comprehensive Plan (Kerrville 2050) to make it consistent with such amendment; providing a cumulative clause; providing for severability ; providing an effective date; ordering publication; and providing other matters relating to the subject.

Attachments:

[20201110\\_Ordinance\\_2020-23 Zoning Change 2601 Medina Hwy.pdf](#)  
[20201110\\_Exhibit A\\_2601 Medina Hwy.pdf](#)  
[20201105\\_Exhibit A Map\\_2601 Medina Hwy.pdf](#)

- 6.B. Ordinance No. 2020-24. An Ordinance amending Chapter 60 of the Code of Ordinances, City of Kerrville, Texas, which adopted zoning regulations, use districts, and a zoning map in accordance with the City's Comprehensive Plan, such chapter more commonly known as the City's Zoning Code; by changing the zoning and classification of the property being Lot 3AR, Block One, Overstreet Park, a subdivision within the City of Kerrville, Texas and more commonly known as 1421 Junction Highway (SH 27); from being part of a planned development district established by Ordinance No. 2004-19, to a Light Commercial Zoning District (C-2) providing a cumulative clause; providing for severability; providing an effective date; ordering publication; and providing other matters relating to the subject.

Attachments:

[20201110\\_Ordinance\\_2020-24 Zoning Change 1421 Junction Hwy.pdf](#)  
[20201110\\_Exhibit A\\_1421 Junction Hwy.pdf](#)

## **7 ORDINANCES, FIRST READING:**

- 7.A. Ordinance No. 2020-25. An Ordinance amending the City's Fiscal Year 2020 and Fiscal Year 2021 budgets to account for the transfer of excess funds, the receipt of additional revenue, and to make other amendments as provided herein.

Attachments:

[20201110\\_Ordinance\\_2020-25 Budget amend FY20-21.pdf](#)  
[20201110\\_Ordinance\\_Attachment A.pdf](#)  
[20201110\\_Ordinance\\_Financial Presentation.pdf](#)

## **8 CONSIDERATION AND POSSIBLE ACTION:**

- 8.A. Master Project Agreement with Core & Main for the purchase and installation of data collector, software and training, and metering supplies for the City's Advanced Metering Infrastructure (AMI) project.

Attachments:

[20201110\\_Agreement\\_Core Main AMI Project.pdf](#)

[20200921\\_Core & Main Quote AMI Project.pdf](#)

[20201002\\_Core & Main\\_Sole Source.pdf](#)

[20201110\\_Consideration\\_AMI Presentation.pdf](#)

- 8.B. Resolution No. 27-2020. A Resolution setting the date, time, and place for a public hearing for the City's annexation of an approximate 33.81 +/- acres of land, currently owned by the City and located adjacent to Loop 534 (Veterans Highway) and north of the intersection between Loop 534 and the newly constructed extension of Olympic Drive; authorizing the submission and acceptance of a petition for annexation; directing the publication of notice for a public hearing; directing the City Manager to prepare a written agreement for the provision of services for the property; and containing other provisions relating to the subject.

Attachments:

[20201110\\_Resolution\\_27-2020 Petition for Annexation Loop 534 north of Olympic Drive.pdf](#)

- 8.C. Mutual Release and Settlement Agreement regarding the aerial pipe bridge Loop 534 project.

## **9 INFORMATION & DISCUSSION:**

- 9.A. Briefing and possible action as to the City's ongoing preparedness and response to COVID-19 (Coronavirus).

- 9.B. Commendation to outgoing Councilmember Delayne Sigerman, and statement given by outgoing Councilmember Delayne Sigerman.

Attachments:

[20201110\\_Commendation\\_Councilmember D Sigerman.pdf](#)

## **10 ITEMS FOR FUTURE AGENDAS:**

*City Council may suggest items or topics for future agendas.*

## **11 EXECUTIVE SESSION:**

*City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code. City Council also reserves the right to meet in executive session on the following issues:*

- 11.A. Mutual Release and Settlement Agreement regarding the aerial pipe bridge Loop 534 Project (551.071 consultation with Attorney).

## **12 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:**

## **ADJOURN.**

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I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: November 06, 2020 at 3:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon, City Secretary, City of Kerrville, Texas

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