



CITY OF KERRVILLE
ZONING BOARD OF ADJUSTMENT
REGULAR MEETING, Thursday, September 10, 2020, 3:00 PM
CITY HALL, COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS

Zoning Board of Adjustment Meeting Standard Safety Protocol

Standard safety protocol will be observed by Zoning Board of Adjustment members, City staff, and citizens/visitors attending the ZBA meeting in the Council Chambers. When entering City Hall attendees will be required to sanitize hands and wear a mask. Staff will take temperatures with a thermal digital thermometer and anyone with a temperature above 100.4 will not be allowed entry. Masks are required at all times in City Hall. You must bring your own mask. Masks will not be provided.

Six-foot distance seating will be observed and open seating will be designated. Limited members of the public will be allowed into Council Chambers and members of the public will have overflow seating in the Upstairs Conference Room. Applicants for cases being presented will have priority Council Chamber seating and all other seating will be assigned on a first come, first serve basis. Citizens not already seated in Council Chambers will be allowed in on a rotating basis after they are called to speak. Once they have spoken, they will be asked to return to their previously assigned seat. The public microphone will be sanitized between each public speaker.

Citizens/visitors unable to obtain first come, first serve seating will be asked to find a seat or standing room in the lobby. Six-foot distancing must be observed. Please do not block doorways and paths of travel. Thank you for observing safety protocol.

Citizens can provide public comment through Zoom. Please see the Alternative Citizen/Public Participation Guidelines below.

A person may also submit written comments on specific agenda items, to include public hearings, and comments will be read into the meeting record. Comments must include a name, address, and a reference to the relevant item. Comments that do not include such information will not be read. The City must receive all comments by 2:45 p.m., September 10, 2020.

Comments may be:

- a. dropped off at the City Hall Utility Payments Drop-Box; or
- b. emailed to planning.division@kerrvilletx.gov.

Citizens may view and hear this Zoning Board of Adjustment meeting on Spectrum Channel 2 or by live-streaming via the City's website (www.kerrvilletx.gov).



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AGENDA

REGULAR MEETING, Thursday, September 10, 2020, 3:00 PM
CITY HALL, COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS

Regular Members:

Robert Irvin

Pablo Brinkman

Sam Ligon

Ernest Garza

Paul Zohlen

Alternate Members:

Mike Asmus

Vacant Position

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-258-1117 for further information.

CALL TO ORDER

1. CONSENT AGENDA

1A. Approval of the minutes from the June 25, 2020 meeting.

2. PUBLIC HEARINGS AND ACTION

2A. A request for a variance in accordance with Chapter 60, "The City of Kerrville Zoning Code" Section 60-50(b)(4) Area and Height Regulations to allow a 19.9 foot front setback on Lot 4-R, Block 7, Virgil Merrill 1, generally located at 1204 Donna Kay Drive. (Case No. 2020-042)

2B. A request for a variance in accordance with Chapter 60, "The City of Kerrville Zoning Code" Section 60-50(b)(4) Area and Height Regulations to allow a 17.6 foot front setback on Lot 20, Block 6, The Summit Phase 12, generally located at 1817 Summit Spur. (Case No. 2020-044)

3. STAFF REPORT

4. EXECUTIVE SESSION

At any time during the meeting, the Zoning Board of Adjustment may meet in executive session regarding any of the matters posted above for attorney-client consultation in compliance with the Texas Open Meetings Act.

ADJOURNMENT

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: September 4, 2020 at 11:00 a.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Kesha Franchina, Deputy City Secretary, City of Kerrville, Texas

I hereby certify that this agenda was revised and re-posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: September 4, 2020 at 5:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon, Secretary, City of Kerrville, Texas

**ALTERNATIVE CITIZEN/PUBLIC PARTICIPATION GUIDELINES
(Due to COVID-19 Pandemic Disaster Declaration)**

Despite the necessity to restrict public access to Kerrville Planning and Zoning Commission meetings in the interest of public health during the COVID-19 pandemic, citizens and visitors are welcome to participate in Kerrville Planning and Zoning Commission meetings in several alternative ways as outlined below.

Instructions for callers:

Dial one of the following numbers:

877 853 5247 (Toll Free) or

888 788 0099 (Toll Free) or

1-346-248-7799 or

1-253-215-8782

If you cannot get through on one of the numbers due to network congestion, call the other number.

When your call is answered you will hear “**Welcome to Zoom, enter your Meeting ID followed by pound.**” Enter in the Meeting ID below followed by the pound sign (#).

The Meeting ID is **915 7960 2712#**

If the moderator has not started the meeting yet, you will hear “The meeting has not started yet, please hold or call back later.”

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

The moderator will be accepting calls starting at 2:15 p.m. For items 1A place your call before 2:45 p.m. in order to participate. Callers seeking to speak on these items and who call after this time will not be allowed to speak. However, for Public Hearing items 2A and 2B, a caller seeking to speak on these items may call at any time prior to the item being introduced at the meeting. All callers are encouraged to call between 2:15 p.m. and 2:45 p.m. to be registered by the moderator. A caller must use the “raise your hand” feature on Zoom in order to be called upon for the Public Hearing. If a caller is using the Zoom app on a computer, tablet, or mobile phone click on “Participants” and click on “Raise Hand” button. By landline telephone press *9 when requesting to speak.

Instructions for written comments:

Written comments will be accepted for any agenda items, including Public Hearings.

Written comments will be read into record and can be provided in two different ways:

OPTION 1 by hard copy – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 2:45 p.m. the day of the meeting. You are required to provide your first and last name, address, and identify the item you commenting on.

OPTION 2 by email - Comments can be emailed to **planning.division@kerrvilletx.gov** and must be received by 2:45 p.m. the day of the meeting. You are required to provide your first and last name, address, and identify the item you are commenting on.

For either option, please provide **all required information** in order for your comments to be accepted. Thank you for your participation!