



# CITY OF KERRVILLE ZONING BOARD OF ADJUSTMENT

## AGENDA

REGULAR MEETING, 6/25/2020, 3:00 PM  
CITY HALL, COUNCIL CHAMBERS  
701 MAIN STREET, KERRVILLE, TEXAS

### Council Meeting Procedures during the Disaster Declaration

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, Zoning Board of Adjustment, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (e.g., telephonic or videoconference meeting).

In an effort to avoid and mitigate health risks, and limited occupancy levels in Council Chambers, Zoning Board of Adjustment will convene in a virtual forum and attendance will be limited to only those persons essential to holding the meeting. No member of the public will be admitted into City Hall during this time.

Citizens can provide public comment through Zoom. Zoom telephone numbers are toll free: 1-877-853-5247 or 1-888-788-0099. **The Meeting ID is 919 9984 7666#.** (You must enter the pound sign (#) after the Meeting ID.) \*See Citizen Participation Guidelines below.

For Public Hearing items a caller seeking to speak on these items may call at any time prior to the item being introduced at the meeting. All callers are encouraged to call between 2:30 p.m. and 2:45 p.m. to be registered by the moderator. A caller must use the "raise your hand" feature on Zoom in order to be called upon for the Public Hearing. On a computer, tablet, or mobile phone click on "Participants" and click on "Raise Hand" button. By landline telephone press \*9.

A person may also submit written comments on specific agenda items, to include public hearings, and comments will be read into the meeting record. Comments must include a name, address, and a reference to the relevant item. Comments that do not include such information will not be read. The City must receive all comments by 2:30 p.m., June 25, 2020. Comments may be:

- a. dropped off at the City Hall Utility Payments Drop-Box; or
- b. emailed to [planning.division@kerrvilletx.gov](mailto:planning.division@kerrvilletx.gov).

Citizens may view and hear this Zoning Board of Adjustment meeting on Spectrum Channel 2 or by live-streaming via the City's website ([www.kerrvilletx.gov](http://www.kerrvilletx.gov)).

**Regular Members:**

Robert Irvin

Pablo Brinkman

Sam Ligon

Ernest Garza

Paul Zohlen

**Alternate Members:**

Mike Asmus

Katherine Marlow

**CALL TO ORDER**

**1. CONSENT AGENDA**

**1A.** Approval of the minutes from the 3/12/2020 meeting.

**2. PUBLIC HEARINGS AND ACTION**

**2A.** Public hearing, consideration, and action concerning a request for a variance in accordance with Chapter 60, "The City of Kerrville Zoning Code" Section 60-50(b)(7) Location of Accessory Buildings or Structure Beyond Setback to an accessory structure, seven feet in height, between the front line of the building and the front property line on part of Lot 1, Block 61 and part of Lot 2, Block 60 Westland Addition, generally located at 240 Galbraith Avenue. (Case No. 2020-022)

**3. STAFF REPORT**

**4. EXECUTIVE SESSION**

At any time during the meeting, the Zoning Board of Adjustment may meet in executive session regarding any of the matters posted above for attorney-client consultation in compliance with the Texas Open Meetings Act.

**ADJOURNMENT**

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The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: June 22, 2020 at 11:00 a.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Kesha Franchina

Kesha Franchina, Deputy City Secretary, City of Kerrville, Texas

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**\*ALTERNATIVE CITIZEN/PUBLIC PARTICIPATION GUIDELINES  
(Due to COVID-19 Pandemic Disaster Declaration)**

**Despite the necessity to restrict public access to Zoning Board of Adjustment meetings/workshops in the interest of public health during the COVID-19 pandemic, citizens and visitors are welcome to participate in Zoning Board of Adjustment meetings and workshops in several alternative ways as outlined below.**

**Instructions for callers:**

Dial one of the following numbers:  
877 853 5247 (Toll Free) or  
888 788 0099 (Toll Free)

If you cannot get through on one of the numbers due to network congestion, call the other number.

When your call is answered you will hear "Welcome to Zoom, enter your Meeting ID followed by pound." Enter in the Meeting ID followed by the pound sign (#). The Meeting ID is found on the Meeting Agenda or Workshop Agenda.

If the Zoom moderator has not started the meeting yet, you will hear "The meeting has not started yet, please hold or call back later."

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted. You will be queued to speak.

**Instructions for written comments:**

Written comments will be accepted for any agenda items. Written comments will be read into record, and can be provided in two different ways:

**OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall at least 15 minutes before the scheduled Planning and Zoning meeting starts. You are required to provide your first and last name, address, and identify the item you wish to comment on.

**OPTION 2 by email** - Comments can be emailed to [planning.division@kerrvilletx.gov](mailto:planning.division@kerrvilletx.gov) and must be received at least 15 minutes before the scheduled Planning and Zoning meeting starts. You are required to provide your first and last name, address, and identify the item you wish to comment on.

For either option, provide **all required information** in order for your comments to be accepted. Thank you for your participation!