



KERRVILLE CITY COUNCIL MEETING AGENDA

JUNE 23, 2020 6:00 PM

CITY HALL, COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS



Council Meeting Procedures during the Disaster Declaration

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (e.g., telephonic or videoconference meeting).

In an effort to avoid and mitigate health risks, and limited occupancy levels in Council Chambers, City Council will convene in a virtual forum and attendance will be limited to only those persons essential to holding the meeting. No member of the public will be admitted into City Hall during this time.

Citizens can provide public comment on specific agenda items through Zoom. Zoom telephone numbers are toll free: **1-877-853-5247** or **1-888-788-0099**. The Meeting ID is **964 7386 9336#**. (You must enter the pound sign (#) after the Meeting ID.) *See Citizen Participation Guidelines. Remember that a speaker must call in by 5:45 p.m., June 23, 2020 and register with the Zoom moderator, and each speaker is limited to four minutes.

A person may also submit written comments on specific agenda items, to include public hearings, and comments will be read into the meeting record. Comments must include a name, address, and a reference to the relevant item. Comments that do not include such information will not be read. Comments must be received by 5:45 p.m., June 23, 2020. Comments may be:

- a. dropped off at the City Hall Utility Payments Drop-Box; or
- b. emailed to shelley.mcelhannon@kerrvilletx.gov.

Citizens may view and hear the City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website (www.kerrvilletx.gov). City Council meetings are recorded and the recordings are posted on the City's website.

CALL TO ORDER:

INVOCATION AND PLEDGE OF ALLEGIANCE:

Led by Councilmember Place 3 Judy Eychner

1 CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

- 1.A. Approval of a five year golf cart lease agreement with PNC Equipment Finance, LLC through NIPA / Omnia, for the Scott Schreiner Municipal Golf Course in the amount of \$281,613.20.

Attachments:

[20200618_PNC Golf Cart Lease 2020.pdf](#)

- 1.B. Minutes for the City Council meeting held June 09, 2020.

Attachments:

[20200623_Minutes_Regular meeting 6-9-20 6pm.pdf](#)

1.C. Minutes for the City Council workshop held June 16, 2020.

Attachments:

[20200623_Minutes_Council workshop 6-16-20 10am.pdf](#)

END OF CONSENT AGENDA

2 CONSIDERATION AND POSSIBLE ACTION:

2.A. Purchase a 2020 Ford F-550 4X4 and remount wildland/brush skid not to exceed \$74,058.

Attachments:

[20200623_Quote_from Ford for KFD Brush Truck.pdf](#)

[20200623_Quote_from Big Tex for KFD MAC Haik Brush Truck.pdf](#)

2.B. Construction contract with Balcones Ridge Construction, LLC for the Bluebell Road Waterline Replacement project in an amount of \$234,175.00.

Attachments:

[20200623_Bid_Bluebell Water Main Replacement_Received Bids.pdf](#)

2.C. Briefing and possible action as to the City's ongoing preparedness and response to COVID-19 (Coronavirus).

3 INFORMATION & DISCUSSION:

3.A. Financial update for the month ended May 31, 2020

Attachments:

[20200623_Presentation_May Financial Presentation.pdf](#)

4 ORDINANCE(S), FIRST READING:

4.A. Ordinance No. 2020-13. An Ordinance amending Ordinance No. 2018-19 which created Tax Increment Reinvestment Zone Number One, City of Kerrville, Texas, by increasing the number of Board of Directors for the Zone; containing a cumulative clause; containing a savings and severability clause; and providing other matters relating to this subject.

Attachments:

[20200623_Ordinance_2020-13 TIRZ membership increase amending Ord 2018-19.pdf](#)

5 EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

5.A. Sky Master business development project (551.071, 551.072, 551.087)

5.B. EIC Property: 300 Peterson Farm Road (551.087)

6 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:

ADJOURN

The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information. I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: June 19, 2020 at 3:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon

Shelley McElhannon, City Secretary, City of Kerrville, Texas



ALTERNATIVE CITIZEN/PUBLIC PARTICIPATION GUIDELINES (Due to COVID-19 Pandemic Disaster Declaration)



Despite the necessity to restrict public access to Kerrville City Council meetings in the interest of public health during the COVID-19 pandemic, citizens and visitors are welcome to participate in Kerrville City Council meetings in several alternative ways as outlined below.

Instructions for callers:

Dial one of the following numbers:
877 853 5247 (Toll Free) or
888 788 0099 (Toll Free)

If you cannot get through on one of the numbers due to network congestion, call the other number.

When your call is answered you will hear “**Welcome to Zoom, enter your Meeting ID followed by pound.**” Enter in the Meeting ID below followed by the pound sign (#).

The Meeting ID is **964 7386 9336#**

If the moderator has not started the meeting yet, you will hear “The meeting has not started yet, please hold or call back later.”

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

The moderator will be accepting calls starting at 5:00 p.m. Place your call before the 5:45 p.m. deadline in order to participate in speaking on a specific item. You will be queued to speak. Any calls made after the 5:45 p.m. deadline will not be answered, and microphones will be kept muted.

Instructions for written comments:

Written comments will be accepted for any agenda items. Written comments will be read into record, and can be provided in two different ways:

OPTION 1 by hard copy – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 5:45 p.m. the evening of the Council meeting. You are required to provide your first and last name, address, and identify the item you wish to comment on.

OPTION 2 by email - Comments can be emailed to shelley.mcelhannon@kerrvilletx.gov and must be received by 5:45 p.m. the evening of the Council meeting. You are required to provide your first and last name, address, and identify the item you wish to comment on. In addition, anyone may email Councilmembers via their City email addresses as specified on the City’s website.

For either option, provide **all required information** in order for your comments to be accepted. Thank you for your participation!