

AGENDA FOR THE KERRVILLE CITY COUNCIL MEETING

TUESDAY, MARCH 24, 2020, 6:00 P.M.

KERRVILLE CITY HALL, COUNCIL CHAMBERS

701 MAIN STREET, KERRVILLE, TEXAS

The Community Vision

Kerrville will be a vibrant, welcoming and inclusive community that:

- *Respects and protects the natural environment that surrounds it;*
- *Seeks to attract economic growth and development;*
- *Provides opportunities for prosperity, personal enrichment and intellectual growth for people of all ages; and*
- *Does so while preserving the small-town charm, heritage, arts and culture of the community.*



Kerrville2050



ALTERNATIVE CITIZEN/PUBLIC PARTICIPATION GUIDELINES (Due to COVID-10 Pandemic Disaster Declaration)

Despite the necessity to restrict public access to Kerrville City Council meetings in the interest of public health during the COVID-19 pandemic, citizens and visitors are welcome to participate in Kerrville City Council meetings in several alternative ways as outlined below.

Instructions for callers:

Dial one of the following numbers:
877 853 5247 (Toll Free) or
888 788 0099 (Toll Free)

If you cannot get through on one of the numbers due to network congestion, please try the other number.)

When your call is answered you will hear "Welcome to Zoom, enter your Meeting ID followed by pound." Enter in the Meeting ID below followed by the pound sign (#).

The Meeting ID is **527 143 502#**

If the moderator has not started the meeting yet, you will hear "The meeting has not started yet, please hold or call back later." If you decide to call back later, please do so before 5:45 p.m.

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Please do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

The moderator will be accepting calls starting at 5pm. Please place your call before the 5:45 p.m. deadline to participate in order to allow time for calls to be loaded and queued. Calls made after this time will not be answered.

Instructions for written comments:

Written comments will be read into record, and can be provided in two different ways:

OPTION 1 by hard copy – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 5:45 p.m. the evening of the Council meeting. You are required to provide your first and last name, address, and identify the item you wish to comment on.

OPTION 2 by email - Comments can be emailed to **shelley.mcelhannon@kerrvilletx.gov** and must be received by 5:45 p.m. the evening of the Council meeting. You are required to provide your first and last name, address, and identify the item you wish to comments on.

For either option, please provide **all required information** in order for your comments to be accepted. Thank you for your participation!



KERRVILLE CITY COUNCIL MEETING AGENDA

MARCH 24, 2020, 6:00 PM

701 MAIN STREET, KERRVILLE, TEXAS

CITY HALL, COUNCIL CHAMBERS



Council Meeting Procedures during Disaster Period

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. The Texas Open Meetings Act (Ch. 552, Tx. Gov't Code) does not contemplate an instance where a governing body meeting might be completely virtual to avoid further spread of COVID-19. However, on March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (e.g., telephonic or videoconference meeting).

Pursuant to the City's Declaration of Disaster, as issued by the Mayor and approved by City Council and which may be found on the City's website, the City recommended that that any public gatherings of 10 or more people in a single indoor location be canceled or postponed until further notice. Based upon this information and the Governor's most recent order, the City plans to hold Council meetings only as necessary. When it is necessary for Council to hold a meeting, the City will convene in a virtual forum (e.g., webinar, teleconference) to avoid and mitigate the public health risks.

Based upon the above stated concerns and actions from the state government and the City, the Council will temporary hold its meetings subject to the following:

- the public, City Council, and City staff can engage in self-isolation or social distancing as recommended by the Centers for Disease Control and the State of Texas;
- the public can hear open deliberations by City Council; and
- the public can interact with City Council during public comment.

The following provides a basic framework with which City Council will hold its meetings. Please keep in mind the following:

1. please be patient as City staff implements the process and technology involved;
2. understand that the process may change moving forward. If it does, the City will post such changes to its website; and
3. should you wish to participate in the meeting, the earlier the better. For example, you may wish to email City Council prior to the meeting. Should you wish to speak to Council, the earlier that you can call and line-up to speak the better.

Here then is the process that City Council will use for its meeting:

1. Citizens may view and hear the City Council meetings on Spectrum Channel 2 or by live-streaming via the web.
2. City Council meetings are recorded.
3. Should the Council meeting stop broadcasting, the City will attempt to solve the issue and restart the broadcast. If unable to fix the issue after a reasonable period of time (e.g., 5 minutes), Council will adjourn the meeting. The City will provide notice of such on its website.
4. Any person who wishes to speak on an agenda item must call by telephone between 5:00 p.m. and 5:45 p.m. A speaker must register with the Moderator by providing a first and last name, an address, and identify the item to address. Anyone calling after 5:45 p.m. will not be registered to speak. After registering, the speaker must remain on hold and the call will be muted until the appropriate time. The speaker will be able to hear the meeting. At some point, the speaker will be prompted to enter the discussion by stating your full name and address. The speaker may speak for up to four minutes. Should the speaker get disconnected, it is the speaker's responsibility to call back.

5. Any person who wishes to submit a written comment on an agenda item may do so in one of the following ways. Comments must include a name, address, and the relevant item. Comments that do not include such information will not be read.

a. Comments may be dropped off at the City Hall Utility Payments Drop-Box by 5:45 p.m. the evening of the meeting.

b. Alternatively, comments can be emailed to shelley.mcelhannon@kerrvilletx.gov and must be received by 5:45 p.m. the evening of the Council meeting.

CALL TO ORDER:

INVOCATION AND PLEDGE OF ALLEGIANCE:

Led by Mayor Bill Blackburn

1 CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

1.A. Fifth Amendment to Development Agreement by and between Comanche Trace Ranch and Golf Club, LLLP, a Colorado Limited Liability Limited Partnership; and the City of Kerrville, Texas, for Comanche Trace Ranch and Golf Club.

Attachments:

[20200324_Agreement_Comanche Trace 5th amendment.pdf](#)

1.B. Construction contract with JK Bernhard Construction Co., LLC for the Downtown Parking Garage Streetscape project in an amount of \$242,916.00.

Attachments:

[20200324_Bid_Parking Garage Streetscape_Received Bids.pdf](#)

1.C. Minutes for the City Council workshop held March 10, 2020.

Attachments:

[20200324_Minutes_Workshop 4pm on 3-10-20.pdf](#)

1.D. Minutes from the City Council meeting held March 10, 2020.

Attachments:

[20200324_Minutes_Regular meeting 6pm on 3-10-20.pdf](#)

1.E. Minutes from the City Council workshop held March 17, 2020.

Attachments:

[20200324_Minutes_Workshop 10am on 3-17-20.pdf](#)

END OF CONSENT AGENDA

2 ORDINANCE, SECOND READING:

2.A. Ordinance No. 2020-07. Second Reading. An Ordinance amending Chapter 60 of the Code of Ordinances, City of Kerrville, Texas which adopted zoning regulations, use districts, and a zoning map in accordance with the City's Comprehensive Plan, such Chapter more commonly known as the City's Zoning Code; by changing the zoning and classification of a property located northwest of and adjacent to Spur 100, more commonly known as 199 Spur 100, and comprising approximately 15.51 acres; from a Medium Density Residential Zoning District (R-2) to a Residential Mix Zoning District (RM); providing a cumulative clause; providing for severability; providing an effective date; ordering publication; and providing other matter relating to the subject.

Attachments:



3 CONSIDERATION AND POSSIBLE ACTION:

- 3.A. Economic Development Grant Agreement between the Doyle School Community Center, Inc. and the City of Kerrville, Texas Economic Improvement Corporation.

Attachments:

[20200324_EIC Agreement_Doyle School Community Center.pdf](#)

[20200324_EIC Funding Request - Doyle.pdf](#)

- 3.B. Briefing and possible action as to the City's ongoing preparedness and response to COVID-19 (Coronavirus).

4 INFORMATION & DISCUSSION:

- 4.A. Report on the Kerrville Homeless Count, requested and presented by Councilmember Delayne Sigerman.

Attachments:

[20200324_Report_Homeless Count.pdf](#)

ADJOURN

The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: March 20, 2020 at 5:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon

Shelley McElhannon, City Secretary, City of Kerrville, Texas
