

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
October 18, 2016

On Tuesday, October 18, 2016, the Library Advisory Board meeting was called to order by Chairperson Jane Smith at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Jane Smith	Chairperson
Astrid Box	Board Member
Marty Lenard	Board Member

MEMBERS ABSENT:

David Lipscomb	Vice-Chairperson
Matthew Miller	Board Member

EX-OFFICIO MEMBER:

Vacant

STAFF PRESENT:

Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Kaitlin Berry	Special Projects Manager
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

Hayla Lenard
Emma Lenard

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on September 20, 2016.

Mr. Lenard moved to approve the minutes. Ms. Box seconded the motion and it passed 3-0.

3. INFORMATION AND DISCUSSION:

3B. Monthly Update by Library Director (staff)

Ms. Bechtel reported the September statistics to the Library Advisory Board. The library had 9,551 patrons and 8,216 checkouts at the end of September. The library had 7,822 visitors. Story Time resumed in September with a second program added on Tuesdays; 255 people attended. Ms. Bechtel reported the Fiscal Year statistics to the Board – 100,443 checkouts, 11,304 questions answered, and 90,743 visitors. Ms. Bechtel presented to the Board a breakdown of program participation for FY2016. The Library hosted 175 programs and total attendance was 9,310. Ms. Bechtel presented the Board with the patron demographics and the number of Kerr County library cards purchased.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. Ms. Bechtel reported that staff attended the Remschel Deering Trust Annual Meeting in Wilson County on October 14. The Remschel Trust has committed to funding the History Center at the \$5,000 per month for the next year contingent upon the trust revenue.

Ms. Bechtel reported to the Board that the exhibit policy has been approved by City Council.

3C. Update on Friends of the Library activities (Jane Smith)

Ms. Smith reported that the Friends Second Saturday Sales average \$317 in profits each month. The annual membership meeting for the Friends will be held in December. The Friends have assembled 250 Books for Babies bags which will be distributed at Peterson Regional Medical Center. Ms. Smith presented to the Board what is included in each bag. Additional bags will be delivered as needed by the hospital.

3D. Kerr Regional History Center update (staff)

Ms. Bechtel reported that the elevator installation is still pending for the History Center.

3E. Next scheduled Library Advisory Board meeting – November 15, 2016

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Bechtel announced that City Council will be appointing Council Member Place 3 on Thursday, October 20. The new member will be sworn in on Tuesday, October 25 and the Library Advisory Board liaison is scheduled to be assigned at that time.

Ms. Bechtel announced that the Spooky Cupcake Decorating event will be held on Wednesday, October 19. Author G.R. Williamson will be at the Library on Saturday, October 22 to discuss how to write a murder mystery.

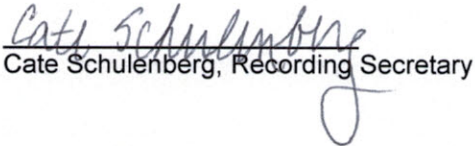
5. **ADJOURNMENT**

Mr. Lenard moved to adjourn the meeting and Ms. Box seconded. The Library Advisory Board adjourned at 3:23 p.m.

APPROVED:


Jane Smith, Chairperson


Laura Bechtel, Library Director


Cate Schulenberg, Recording Secretary

November 15, 2016
Date minutes approved & signed