

CITY COUNCIL MINUTES  
SPECIAL MEETING

KERRVILLE, TEXAS  
NOVEMBER 15, 2016

On November 15, 2016, the Kerrville City Council special meeting was called to order at 8:00 a.m. by Mayor White in the city hall council chambers at 701 Main Street.

COUNCILMEMBERS PRESENT:

Bonnie White	Mayor
Stephen P. Fine	Mayor Pro Tem
Gene Allen	Councilmember
Glenn Andrew	Councilmember
Mary Ellen Summerlin	Councilmember

COUNCILMEMBER ABSENT: None

CITY CORE STAFF PRESENT:

Don Davis	Interim City Manager
Mike Hayes	City Attorney
EA Hoppe	Deputy City Manager
Brenda Craig	City Secretary
Kaitlin Berry	Special Projects Manager
Dannie Smith	Fire Chief
Kim Meismer	Director of General Services
Sandra Yarbrough	Director of Finance
Mary Reyes	Executive Secretary
David Knight	Police Chief

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

**CONSIDERATION AND POSSIBLE ACTION:**

Selection of a search firm and finalization of a process for the recruitment of a city manager.

The deadline for submission of requests for proposals was November 9; on November 14 council and staff interviewed the four proposals received: Chris Hartung Consulting, Slavin Management Consultants, Waters & Company, and Strategic Government Resources. Council discussed each firm's qualifications, advantages, pricing, and candidate selection process.

Mr. Andrew moved to hire Chris Hartung in an amount not to exceed \$21,000 including expenses. Ms. Summerlin seconded the motion and it passed 5-0.

The contact person for Mr. Hartung would be Mr. Davis, and any feedback from Mr. Hartung would go to all councilmembers. A draft profile would be presented to city council by December 5, with approval of the profile at the December 13 meeting.

Ms. White moved that each councilmember submit to Mr. Davis the names of two stakeholders between now and November 28 to be interviewed by Mr. Hartung to help develop the profile. Mr. Fine amended the motion that all stakeholders be residents of the city. Mr. Fine seconded the motion and it passed 5-0.

**ADJOURNMENT.** The meeting adjourned at 8:18 a.m.

APPROVED: 01-10-17

ATTEST:

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Bonnie White, Mayor

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Brenda G. Craig, City Secretary