

**City of Kerrville Food Service Advisory Board**  
**Tuesday, August 16, 2016 3:00 PM**  
**200 Sidney Baker St. North; Kerrville, TX**

**1. Call to Order**

**2. Visitor/Citizens' Forum**

Any person with business not scheduled on the agenda is encouraged to briefly speak their ideas to the Board. Please fill out the SPEAKER REQUEST FORM and give it to the Board's Secretary prior to the meeting. The number of speakers will be limited to the first ten speakers and each speaker is limited to three minutes. (No formal action can be taken on these items as the Open Meetings Act requires formal action items be posted on an agenda no later than 72 hours before the meeting. If formal action is required, the items will be placed on an agenda for a future meeting.)

**3. Action Items:**

3A. Approval of minutes from the meeting of April 19, 2016.

**4. Discussion Items:**

4A. Texas Food Establishment Rules (TFER) Changes

4B. New Establishments and Closures

4C. Recurrent Violations

**5. Adjourn**

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The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the city hall of the city of Kerrville, Texas, and said notice was posted on the following date and time: August 11, 2016 at 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig  
City Secretary, City of Kerrville, Texas

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**BUSINESS OF THE FOOD SERVICE ADVISORY BOARD  
CITY OF KERRVILLE, TEXAS**

**AGENDA ITEM:** 3A                   **FOR AGENDA OF:** August 16, 2016

**DESCRIPTION:** Approval of minutes of April 19, 2016

**APPLICANT(S):** Food Service Advisory Board Secretary

**ATTACHMENT(S):** Minutes of April 19, 2016

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The recording Secretary recommends approval of the proposed minutes.

**MEMBERS PRESENT**

Darrell Young, Chair  
Rebecca Dittmar, Vice-Chair  
David Gonzales, Member  
Ruben Molina, Member

**MEMBERS ABSENT**

Gary Aamodt, Member  
Becky Tolle, Member  
Abel Vazquez, Member

**COUNCIL LIAISON PRESENT**

Stephen Fine (present)

**STAFF PRESENT**

Daryle Poe, Health Specialist  
Trina Sanchez, Assistant Director of Building Services

**1. CALL TO ORDER**

On April 19, 2016 the Food Service Advisory Board meeting was called to order at 3:10 p.m. at 200 Sidney Baker St. North, Kerrville, Texas.

**2. VISITOR/CITIZENS' FORUM**

No visitors were present.

**3. Action Item:**

3A. Approval of minutes from the meeting of December 15, 2015.

Ms. Dittmar moved to approve the minutes as amended; motion was seconded by Mr. Gonzales and passed **4-0**.

**4. Discussion Items:**

4A. Brief Update on TFER Changes

Ms. Sanchez discussed the process of the city adopting the TFER rules into their ordinance.

Mr. Poe stated the DSHS website has been down. Ms. Dittmar added it has been down for three weeks. She also stated she has pdf copies of the TFER rules from the website that she can send to anyone needing it.

#### 4B. New Establishments and Closures

Mr. Poe reported the following new food establishments:

- Burger King – 2 locations; Sidney Baker St. and inside Wal-Mart)
- Chick-Fil-A
- Daily Donuts
- Dietert Center expansion
- Pint & Plow Brewery
- Wilson's Ice House

Mr. Poe reported no closures at this time.

#### 4C. Recurrent Violations

Mr. Poe reported the following recurrent violations:

- Dirty food contact services
- Cross contamination

### 5. Adjourn

The meeting adjourned at **3:19** p.m.

## **BUSINESS OF THE FOOD SERVICE ADVISORY BOARD CITY OF KERRVILLE, TEXAS**

**AGENDA ITEM:** 4A                      **FOR AGENDA OF:** August 16, 2016

**DESCRIPTION:** Brief Update on TFER Changes

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Mr. Poe will give a brief update to the Board regarding changes to the Texas Food Establishment Rules (TFER).

**BUSINESS OF THE FOOD SERVICE ADVISORY BOARD  
CITY OF KERRVILLE, TEXAS**

**AGENDA ITEM: 4B FOR AGENDA OF: August 16, 2016**

**DESCRIPTION: New Establishments and Closures**

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Mr. Poe will give an update as to new establishments that have opened and establishments that have closed.

**BUSINESS OF THE FOOD SERVICE ADVISORY BOARD  
CITY OF KERRVILLE, TEXAS**

**AGENDA ITEM: 4C FOR AGENDA OF: August 16, 2016**

**DESCRIPTION: Recurrent Violations**

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Mr. Poe will discuss recurrent violations in the food establishments.

**BUSINESS OF THE FOOD SERVICE ADVISORY BOARD  
CITY OF KERRVILLE, TEXAS**

**AGENDA ITEM: 5 FOR AGENDA OF: August 16, 2016**

**DESCRIPTION: Adjourn**

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