

CITY COUNCIL MINUTES
REGULAR MEETING

KERRVILLE, TEXAS
November 10, 2015

On November 10, 2015, the Kerrville City Council meeting was called to order at 6:00 p.m. by Mayor Pratt in the city hall council chambers at 701 Main Street. The invocation was offered by Greg Cummings, Kerrville Church of Christ, followed by the Pledge of Allegiance led by Police Chief David Knight.

COUNCILMEMBERS PRESENT:

Jack Pratt	Mayor
Gary F. Stork	Mayor Pro Tem
Stephen P. Fine	Councilmember
Bonnie White	Councilmember
Gene Allen	Councilmember

COUNCILMEMBER ABSENT: None

CITY CORE STAFF PRESENT:

Todd Parton	City Manager
Mike Hayes	City Attorney
Kristine Day	Deputy City Manager
Brenda Craig	City Secretary
Sandra Yarbrough	Director of Finance
Ashlea Boyle	Special Projects Manager
Kim Meismer	Director of General Operations
David Knight	Police Chief
Dannie Smith	Fire Chief
Trent Robertson	City Planner
Stuart Barron	Director of Public Works

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

1. VISITORS/CITIZENS FORUM:

1A. Gary Thomas stated his concern that the tennis facility had steadily eroded over the past ten years and needed new lighting, screen replacement, and resurfacing of courts.

It was noted that tennis center renovations were in the 2017 capital plan.

2. CERTIFICATE OF RECOGNITION:

2A. Certificate of Recognition presented to Tracy L. McCuan, General Manager and CEO to the Kerrville Public Utility Board. (Mayor Pratt)

2B. Mayor Pratt read a proclamation proclaiming November 25 as Orange Day to raise awareness and take action to prevent violence against women and girls.

3. CONSENT AGENDA:

Items 3C and 3D were removed from the consent agenda.

Ms. White moved to approve consent agenda items 3A and 3B; Mr. Fine seconded, and the motion passed 5-0:

3A. Minutes of the City Council regular meeting held October 13, 2015.

3B. Construction contract with J&K Utility Services, LLC for the water treatment plant high service pump addition project in an amount not to exceed \$149,739.00 and additional change orders which may exceed \$50,000.00 but will not exceed a total contract amount of \$187,100.00.

END OF CONSENT AGENDA

3C. Purchase and remount of a Type 1 ambulance from Mac Haik Dodge via BuyBoard Purchasing Cooperative in an amount not to exceed \$118,175.

Chief Smith noted the purchase was in the 2016 budget.

Ms. White moved for approval of the purchase as stated; Mr. Stork seconded the motion and it passed 5-0.

3D. Purchase of Caterpillar CW14 pneumatic roller from Holt CAT, in an amount not to exceed \$84,741.00.

Mr. Barron noted the purchase was bid through Buyboard, the equipment would replace a 12 year old roller for which parts were no longer available, a 12 month warranty was standard for this type of equipment, the equipment would be used for compacting and stabilizing drainage channels as well as street construction, and the purchase was in the 2016 budget under vehicle replacement.

Mr. Fine moved for approval of the purchase as stated; Mr. Allen seconded the motion and it passed 5-0.

6. CONSIDERATION AND POSSIBLE ACTION:

6E. Mayor's Youth Advisory Council (MYAC).

Mayor Pratt proposed creating a MYAC for youth in grades 9-11, including home school students, who were interested in learning about local government; participating in city-sponsored activities, events and issues; and gaining leadership experience. If approved, Mayor Pratt would prepare the application and parent consent form. The program would be modeled after TML's program.

Council discussed the following points:

- Suggested the name Kerrville Youth Advisory Council.
- Careful not to "step on the toes" of the student council, which was elected by high school students.
- Should involve high school counselling department.
- High school seniors should be included.
- Membership should not exclude students who live outside city limits.

Mr. Stork moved to proceed to establish the MYAC that reflects the intent of the guidelines contained in the report and that Councilmember Fine be involved in policies and adjustments as discussed; however, such adjustments did not need to come back to city council. Mr. Allen seconded the motion and it passed 5-0.

4. ORDINANCES, SECOND AND FINAL READINGS:

4A. Ordinance No. 2015-22 amending the comprehensive plan for the City of Kerrville, Texas, pursuant to Chapter 213 of the Texas Local Government Code; by revising the future land use plan for an approximate 1.94 acres and 1.39 acres tracts of land located adjacent to and south of Bandera Highway (SH 173) and between the highway's intersections with Riverhill Boulevard East to the west and Oak Hollow Drive East to the east; and changing the future land use of this area from low-density residential to general commercial. Mayor Pratt read the ordinance by title only.

Mr. Robertson noted no changes since first reading.

Ms. White moved for approval of Ordinance No. 2015-22 on second and final reading; Mr. Fine seconded the motion and it passed 5-0.

4B. Ordinance No. 2015-23 amending the City's "Zoning Code" by changing the zoning district for an approximate 1.94 acres and 1.39 acres tracts of land located adjacent to and south of Bandera Highway (SH173) and between the highway's intersections with Riverhill Boulevard East to the west and Oak Hollow Drive East to the east, otherwise known as 2180 Bandera Highway; by removing the combined 3.33 acre property, more or less, from the residential cluster (RC) zoning district and placing it within the 36-S zoning district; containing a cumulative clause; containing a savings and severability clause; providing for a maximum penalty or fine of two thousand dollars (\$2000.00); ordering publication; and providing other matters relating to the subject. Mayor Pratt read the ordinance by title only.

Mr. Robertson noted no changes since first reading.

Mr. Allen moved for approval of Ordinance No. 2015-23 on second and final reading; Mr. Fine seconded the motion and it passed 5-0.

5. ORDINANCE, FIRST READING:

5A. Ordinance No. 2015-24 amending Ordinance No. 2006-01, which granted Atmos Energy Corporation a franchise to furnish, transport, and supply gas to the general public within the City of Kerrville, Kerr County, Texas, by extending the term of the franchise ordinance for an additional ninety (90) days through the end of March 29, 2016. Mayor Pratt read the ordinance by title only.

Mr. Hayes noted the current franchise ordinance would expire December 31, 2015; the proposed ordinance had been agreed to by both parties and would extend the existing franchise for 90 days through the negotiating period. After negotiations, a new franchise ordinance would be presented to council in early 2016. This was the first of three readings of Ordinance No. 2015-24.

Council also discussed the following:

- Disappointment in Atmos' expansion program; less than half of the city's population was served with gas.
- No development agreement was in place to require developers to put in gas; Atmos and developers had not been aggressive.
- Lack of gas service in the area puts a burden on the electric system during winter peaks.

Mr. Hayes noted that state law outlined parameters as to what cities can and cannot do, but he would mention service expansion to Atmos.

Mr. Fine moved for approval of Ordinance No. 2015-24 on first reading; Ms. White seconded the motion and it passed 5-0.

6. CONSIDERATION AND POSSIBLE ACTION:

6A. Resolution No. 35-2015 authorizing publication of notice of intention to issue certificates of obligation for the purpose of financing waterworks and sewer system improvements to include design and construction of effluent ponds.

Mr. Stork moved to approve Resolution No. 35-2015 as presented and to authorize the creation of an ad hoc citizen's advisory committee to review the effluent project for a period not to exceed 90 days, said committee to include no more than 11 members and two liaisons from City Council to work with the committee: Mr. Pratt and Mr. Allen. Mr. Allen seconded the motion.

Council discussed whether the agenda item had been properly posted to create an ad hoc committee since the agenda item posted was to authorize publication of the certificates of obligation. A suggestion was made to have two separate resolutions, one to authorize the notice of intent to issue certificates of obligation, and one to set up a citizens' ad hoc committee. Mr. Hayes noted that council was not delegating any authority to the committee, only appointing a citizens committee to give input; therefore, it could be part of this agenda item. Ms. White stated she had lots of questions and input on the subject and would like to be part of the committee.

The motion passed 4 to 1 with Councilmembers Stork, Allen, Fine, and Pratt voting in favor of the motion and Councilmember White voting against the motion.

The consensus was to accept applications, liaison members would interview applicants, and council would vote on membership at the December meeting.

6B. Resolution No. 36-2015 casting votes of the City of Kerrville, Texas, for Kerr Central Appraisal District Board of Directors.

Mr. Parton noted that in order to recall any member, the city must have voted for that member; therefore, he recommended 712 votes be cast for Justin MacDonald and one vote for each of the other members.

Mr. Pratt moved for approval of Resolution No. 36-2015, casting votes as follows:

Mark Bigott	<u>1</u>
Jack Parks	<u>1</u>
Charles Lewis	<u>1</u>
Justin MacDonald	<u>712</u>
Ray Orr	<u>1</u>

Mr. Fine seconded the motion and it passed 5-0.

6C. Joint Resolution of the City of Kerrville, Texas; Kerr County, Texas; Kerrville Independent School District; and Kerrville Public Utility Board supporting the adoption of the rural project plan under consideration by the Texas Department of Transportation.

Mayor Pratt presented the joint resolution and list of projects to be included in the transportation plan as had been agreed to by representatives of all of the entities. Upon adoption of the joint resolution by all parties, the unified plan would be submitted to TxDOT to be considered and evaluated along with other county-wide projects for inclusion in TxDOT's 10 year plan for the rural area outside of the San Antonio District.

Council discussed two amendments to the plan:

- 1) The I-10 and Harper Road interchange, i.e. raising the overpass or lowering the pavement, timeline be "immediate" instead of 2 years. The city previously committed \$100,000 to fund whichever was the least expensive and most expedient option. TxDOT had indicated priority would be placed on the I-10/Harper Road project with financial commitment from the city.
- 2) Construct an access road along I-10 from Harper Road to Sidney Baker via Loop 534 extension, 2 year timeline.

Regarding the I-10 project, council discussed which option would be the least expensive.

Mr. Fine moved for approval of the joint resolution with amendment to the exhibit as stated; Mr. Allen seconded the motion and it passed 5-0.

Staff will place the plan list on the city's website after it has final approval by all entities. Council requested staff find out how long I-10 would be closed for the project as all traffic would be diverted through Kerrville.

6D. Commercial Lease between City and BTP Baseball Ventures LLC for the management of baseball and softball fields at the Holdsworth Athletic Facility.

The following changes were recommended to the lease:

1. Add definition of tournament as defined in letter of intent and approved by city council April 28, 2015: "The term tournament used in this document refers to any baseball or softball event of any age group consisting of a minimum of 20 teams playing in the event with a minimum of 10 players per team or totaling at least 200 players per tournament.

2. Preference to the Kerrville Youth Baseball and Softball Association (KYBSA) for scheduling of practices and games for their regular season March through June. The sports complex was for local youth, thus the city establishes a priority on scheduling.
3. Add termination clause to be implemented in the event tenant fails to perform.
4. Provide that KYBSA has the right to sell or contract to sell concessions during regular season games and practices.
5. Provide that KYBSA has the right to display its sponsorship banners outside the facility during its games or events; when KYBSA was not playing, other sponsors' banners could be displayed. A storage facility was available to KYBSA for banners.
6. City approve fee structure for outside facility.
7. Alcohol sales will be prohibited during local youth events; alcohol would be available during other times.

Council also discussed the following:

- Project will add sales tax revenue and hotel/motel tax to the city; however, no tax dollars would go into the general fund to cover expenses, estimated at about \$300,000 per year.
- Could someone sue the city over the negligence of employees? The facility was insured by the city to cover any exposure or liability. Mr. Hayes noted the city had built in immunities and BTP will have insurance to indemnify the city in the event the city is sued for something caused by BTP. Items 22 and 23, the liability language should be as strong as possible and state who was liable for what.
- Some facilities have profit sharing on merchandise sold; the city did not have such in the proposed contract.
- No performa was required from BTP. If BTP had the maximum number of tournaments, they would pay \$0 rent. Council discussed whether the city could legally offer \$0 lease for two years; however, it was noted that it was not rent free, BTP would fund all marketing for tournaments. The terms of the lease incentivized BTP to create revenue, which generated retail sales tax and hotel tax for the city. Mr. Parton noted their initial capital investment was \$168,000. Councilmember White noted that was BTP's cost of doing business and not revenue to the city.
- No performance guarantee in the contract; if it does not work financially for BTP, then the city does not make it and the property goes back to the Cailloux Foundation along with the city's assets. If the city stopped using the property for a sports complex, the property would revert back to the Cailloux Foundation; this clause was the standard statement found in most agreements.
- If the maximum number of tournaments was scheduled, would it leave time for local youth activities to be scheduled?
- Should separate into two leases, one for indoor and one for outdoor facility.
- Letter of intent contemplated a 12,000-14,000 sq. ft. facility; the contract called for the city to build a 30,000 sq. ft. building.
- No other bids or proposals were solicited from any other management company.
- The private, select baseball teams were popular and brought in revenue, but they take up a lot of play time.
- Item 8 states operating hours as typical of the industry, which could be late into the evening, even midnight or later; this might result in nuisances and light pollution.

- Item 5 referred to ad valorem taxes; it is a city-owned building so there would not be ad valorem taxes; however, there could be ad valorem taxes on personal property. Mr. Hayes noted the building, because it was being operated by a for-profit organization, might be subject to ad valorem taxation.
- Rezoning was required but had not been brought before planning and zoning or city council. Neighbors should be allowed to ask questions.
- Contract made the tenant liable for city's actions, such as run off from parking lots, fertilizers and pesticides.
- Who pays for lights and umpires? Page 9 stated the city paid for lights.
- Should address the cost of city employee overtime and the city's cost to supply maintenance during and after tournaments; tenant should pay for overtime.
- Entry fee was not mentioned.
- Would it be necessary for the city to purchase any new equipment to maintain the fields? Nothing was in the city's five year budget plan.
- What was BTP's limit of liability since there was no personal guarantee, just a signature of three principals of a limited partnership?
- Any specifics or loss of revenue for non-performance? Mr. Hayes noted default provisions and remedies were available through court of law; also, default could result in termination of the contract. For example, if BTP did not do tournaments, that would not be a provision for which the city could terminate. If BTP did something for which they could be found in default, then the city could find them in default and terminate the contract. The contract did not address financial performance.
- How would the building be paid for since the effluent project had not been approved by council and there was \$2.2 million in that project for this facility. Regarding the effluent project, Mr. Parton noted the utility fund would purchase material (dirt) needed for the dam for the effluent pond from the general fund, and those funds would then be applied toward construction of this facility.
- The Freese and Nichols, Inc. (FNI) study stated the dirt was needed for the effluent project. The cost of the dirt was built into the cost that water and sewer customers paid and the city planned to move those funds from the utility fund to construct a facility for D-Bat. Ms. White stated this was a kiting operation whereby water and sewer customers were to put up \$2.249 million to construct a 30,000 sq. ft. building. If moving funds was not illegal, it was unethical to have water/sewer customers pay for a building for city use for a private customer. Mr. Hayes stated that the budgeting process was not illegal.

Mr. Parton noted the landfill and the athletic facility property were owned by the general fund; the utility fund ran utility operations and owned the property and improvements of utility operations. The general fund provided support to the utility fund operations; a line item transfer was made from the utility fund to the general fund to cover operational expenses for departments that provided services to the utility fund. In this project, a general fund asset was being used for a utility project.

Mr. Parton noted the FNI study referred to looking into boring and soil samples pertaining to the landfill location. The study showed there was adequate core material to provide for the interior portion of the dam to be constructed for the

pond. Also, there was additional soil that could be applied toward the top three foot layer already there, and to provide material necessary to close the landfill in the future.

- Page 61 of the study stated that the volume of soil needed to construct the embankment for the retention pond exceeded the amount of soil recoverable during excavation, and 149,920 cubic yards of off-site fill material would be needed during construction; the study estimated that cost at \$2.249 million.

Mr. Parton noted that section of the report referred to the amount of material being excavated in the pond area, and there was not enough dirt in the immediate pond area itself to construct the berm; therefore, an additional 150,000 cubic yards was needed for construction; however, material was available on site and that was why the utility fund purchased the soil from the general fund for construction of that project. The funds would pay for the pond, not for a building.

- Add statement to better define preference be given to KYBSA for scheduling.
- To be financially successful, Select Baseball was the trend; Select Baseball could gradually phase out Little League as it was not profitable. The purpose of the facility was for youth events, not Select Baseball.
- Will lease require replacement of equipment for maintenance in future?
- No definition of “substantial completion”.
- Item 12 C states the landlord agrees to provide the use of other landlord owned and operated properties to the tenant as needed during tournaments; there should be a fee established.
- Item 8F regarding reporting repairs, should state that reports should be made in a timely manner.
- Items 19 D & E, maintenance and repair of outdoor facility during tournaments, one states landlord, one states tenant will maintain premises; confusing, should clarify. Also, maintenance to be scheduled around tournaments, therefore tenant will have to provide schedule in advance. Mr. Parton noted the city would do maintenance of the facility, but tenant will assist in maintenance for tournaments.
- Half of the athletic complex was soccer; the city will hire an athletic director to manage soccer.

The following persons spoke:

1. Ed Livermore opined that the sale of alcohol at any event, not just youth tournaments and events, would be a mistake; he suggested no sale of alcohol. He questioned the incentive rental arrangement whereby the landlord paid \$0 rent. The city had a 30 year obligation of equipment, personnel, etc. and the tenant was only required to provide maintenance. Mayor Pratt noted the contract incentivized the tenant; the more money BTP made, the more money the city received.

2. Fred Speck asked if the city could save \$2.5 million by using the city’s own dirt, the city should reduce the cost of the project by \$2.5 million. He stated that people can go to prison for kiting checks. If the city can use its own dirt by tearing

up the soccer association's soccer fields, then save the citizens \$2.5 million; do not use it somewhere that was not even connected to the effluent pond.

3. George Baroody, regarding KYBSA's portion of the lease, requested the city set the rate for KYBSA on January 1 of every year. KYBSA's season was March through June, Monday through Sunday, the same months that the tenants want to use the fields. KYBSA, as an organization, had not been part of negotiations; an officer of KYBSA had been involved in the design of the project, but no officer can represent the board; the board approves matters as a whole. He requested council table the lease and bring KYBSA into the discussions, define the playing times and rates for the term of the lease, and remove the sliding scale rate. KYBSA, since they were part of the lease, should be part of the approval process before the city accepts the lease; or, negotiate a lease with KYBSA first before the lease with BTP is signed; as it is, KYBSA has no leverage. The lease was too vague as far as KYBSA's scheduling and was difficult to plan a season around. Also, KYBSA sells advertising for one year; if advertising had to be removed before the season was over, then they needed to address that revenue issue.

4. Mike Sigerman stated the city should not allow alcohol to be carried into the facility. Ultimately it was the city's responsibility if alcohol was served and something happened.

Mayor Pratt moved to authorize city staff to execute the commercial lease agreement as presented, with BTP Baseball Ventures, also known as D-Bat, to include the first six changes stated at the start of the subject, and excluding alcohol sales. The motion died for lack of a second.

Mr. Fine moved that staff incorporate the six items and additional comments and clarifications brought forth by city council and citizens in writing and vote on the revised agreement at the December meeting. A representative of KYBSA should provide their schedule and information so preferential treatment can better be defined. Mr. Stork seconded the motion and it passed 5-0.

6E. Mayor's Youth Advisory Council (MYAC). Item was discussed earlier in the meeting after Item 3D.

6F. Establish a policy for determining the official newspaper/newspapers for publication of public notices and ordinances.

Councilmember White noted the city had not discussed, nor did it have a written policy naming the official city newspaper for publication of required notices. Texas Local Government Code (TLGC) mandated that a local government body of a general law municipality determine by ordinance or resolution an official newspaper, and city charters addressed official newspapers for home rule municipalities. Both types of cities contemplated an official newspaper. The Kerrville City Charter required publication of ordinances in "newspaper of general circulation that is published in the city". State law outlined requirements pertaining to public notices, ordinances, etc. for both general law and home rule

municipalities; the city has 2 newspapers that could be considered within the definition of “newspaper of general circulation published in the city.” For many years notices were published in the Kerrville Daily Times (KDT); about a year ago notices began to be published in the Community Journal (CJ). Ms. White recommended staff prepare a resolution stating the city council’s policy either annually or as amended by a future city council in order to clarify city policy in reference to naming the official newspaper(s) and provide clear understanding and policy of where official notices would appear. Ms. White provided circulation numbers for both newspapers and noted KDT had 2-3 times the number of subscribers as the CJ depending on the date of publication.

Ms. White moved to direct staff to prepare a resolution to name both newspapers annually as official newspapers of the City of Kerrville. The motion died for lack of a second.

The following persons spoke:

1. Max Graxiola, Publisher of the Kerrville Daily Times (KDT), noted the last legal notice the city published in the KDT was September 26, 2014; he questioned if the change was due to expense or if something else happened that caused the city to stop running legal notices in the KDT? Mr. Graxiola opined that the change from KDT to CJ had to do with articles and editorials that appeared in the KDT. He referred to a conversation in January 2014 when he was told that the KDT would not get the city’s business anymore, and the way KDT could get future business would be determined by how they handled future articles.

Mr. Parton noted that was incorrect and the conversation in January had to do with the issue of accurate reporting and coverage. Mr. Parton noted that during that conversation, Mr. Graxiola had asked if KDT’s editorials were the issue, and he stated specifically that the editorials were Mr. Graxiola’s editorials and did not have a bearing on the city’s publication of legal notices; it was an issue of accurate reporting and coverage.

Mr. Graxiola referred to a KDT survey in which 55.5% of respondents said their most used media was the KDT; 25.2% were cable; and 23.9% were the San Antonio newspaper and other media. If the city was trying to reach the most citizens in Kerrville, the city should publish notices in the KDT. A bid could be made based on the cost per inch and cost of readers, and go from there.

2. Mark Bosma stated the city could go out for bids, but the point was that the city had two newspapers and had sufficient budget to handle both. The idea was to give vendors and citizens the opportunity to bid; and the city would make up the amount spent on advertising through the savings on competition.

Council also discussed the following:

- The Charter addressed the issue of official city newspaper, and a complete review of the Charter was held by a committee appointed by city council about 18 months ago.

- The city has complied with the intent of TLGC for home rule cities.
- If the city used both newspapers, it would double the city's cost of advertising. Ms. White noted that the cost of advertising was not as expensive as the D-Bat building.
- The amount that KDT had been paid for notices was more than double the amount paid to CJ in the past. During the five-year period October 2010 to September 2015, KDT received \$28,403, and CJ received \$9,450.
- The state legislature was moving more toward allowing cities to use websites solely for all legal notices; the city was already using its website for all legal notices.
- The issue had become personal and that was not productive.
- If council selected one paper over the other, whichever one was not selected would lose business and be upset. The city should solicit bids.
- More people were using internet and websites for information, job searches, projects out for bid, etc. Persons directly affected by zoning issues received a personal letter from the city.

Mr. Fine moved to instruct staff to put together a bid packet for advertising needs for next year and let both papers bid based on the cost per column inch; the motion died for lack of a second.

7. INFORMATION AND DISCUSSION:

7A. Budget and economic update.

Ms. Yarbrough gave the financial report year to date for the period ending October 31, 2015: general fund revenues totaled \$1,421,716 and expenditures \$1,698,297; water and sewer fund revenues totaled \$1,101,123 and expenditures \$604,538; hotel/motel fund revenues totaled \$87,396 and expenditures \$0; 11 permits for new residential construction and 0 for new commercial construction.

Mr. Parton noted the city was in the process of doing the final audit, but he provided a tentative departmental report and estimated \$950,000 revenue over expenditures for the end of FY2015. He noted the following: property tax came in \$184,000 below budget; sales tax increased \$197,000; permits and fees were \$131,000 above forecast; total \$604,000 interest and miscellaneous; and the city received a \$287,000 allocation from KPUB in a settlement agreement. He suggested that property tax collections be monitored as staff had noticed a decline in collections. Mr. Parton noted that following the audit, the council typically reviews projects and instructs staff on the allocation of surplus funds, if available. A budget workshop was planned for late January, early February.

Council discussed not finding ways to spend the surplus as in the past, rather, creating a plan to return surplus funds to the citizens.

8. ITEMS FOR FUTURE AGENDA

- Establish policy setting a clear deadline for accepting board applications as 5:00 Thursday prior to packet being prepared on Friday; applications that come in late do not give council sufficient time to conduct interviews.

- Organizers of the Veterans Day Parade requested a refund of the parade fee.

9. ANNOUNCEMENTS OF COMMUNITY INTEREST:

- Kerr Regional History Center exhibit honoring men and women who have served Our Nation opened today and runs through November 28.
- Veterans Day Parade, November 11 on Jefferson Street starting at 5 p.m. at Tivy and ending at the courthouse.
- Recognized the 240th birthday of the Marine Corps.
- November 21 holiday lighted parade, 6 p.m. on Water Street through downtown, followed by lighting ceremony at the courthouse.
- Police Department Blue Santa program, organized by the Kerrville Citizen Police Academy Alumni Association, accepting applications for families in need; applications due November 20.
- Only one regular meeting scheduled for December 8 due to holiday.

10. EXECUTIVE SESSION: None

12. ACTION ON ITEM DISCUSSED IN EXECUTIVE SESSION: None.

ADJOURNMENT. The meeting adjourned at 8:28 p.m.

APPROVED: 12/08/15

ATTEST:

/s/

Jack Pratt, Jr., Mayor

/s/

Brenda G. Craig, City Secretary