

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
July 15, 2014

On Tuesday, July 15, 2014, the Library Advisory Board meeting was called to order by Chairperson Judy Ward at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Judy Ward	Chairperson
David Jones	Board Member
Gail Brown	Board Member
Jane Smith	Board Member
Jeanine Kenworthy	Board Member

EX-OFFICIO MEMBERS PRESENT:

Gary Stork	City Council Member
Elizabeth Baker	Kerrville Genealogical Society

STAFF PRESENT:

Laura Bechtel	Library Director
Kim Meismer	Director of General Operations
Danielle Brigati	Assistant Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

Tom Moser	County Commissioner
Janice Autry	
Oscar Autry	
Harriet Chesi	
Nina Dalla	
Deborah Gaudier	
Mary Overton	
Ben Peek	
Judy Trolinger	

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on May 20, 2014.

Ms. Smith moved to approve the minutes; Ms. Kenworthy seconded. Motion passed 5-0.

3. INFORMATION AND DISCUSSION:

3A. Monthly Update by Library Director (staff)

Ms. Bechtel reported that in June the Library had 7,548 patrons, with 93% City, 6% County, and 1% non-Kerr County. With the beginning of the Summer Reading Program, circulation increased to 10,142 items – 62% by City residents, 35% by County residents, and 3% by non-Kerr County residents. Computer sessions increased to 2,345 while the gate count increased to 10,150 for an annual total of 76,353 visitors. The Library's eBook collection has increased to 794 titles and eBooks circulated 126 times in June. Ms. Bechtel reported 80,431 items circulated, 9,194 reference transactions, and 330 Born to Read bags delivered for the fiscal year. Total participants registered and attending Summer Reading events is 2,136. Ms. Bechtel stated that in June, 21 annual materials checkout only cards, 3 annual computer use, 1 annual full access, and 58 temporary cards were purchased by Kerr County residents.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. Discussion occurred on outstanding fines and borrowing privileges. Mr. Jones requested that the capital outlay for Library Renovation Phase III be removed from the History Center financial statement presented to the Board.

3B. Kerr Regional History Center Structural Renovation Project and Closure (T. David Jones)

Mr. Jones inquired on the status of the project. Ms. Bechtel stated that the contractors were digging the trenches around the foundation of the History Center. Duct work is being conducted in the basement of the History Center to accommodate the retaining walls. Ms. Bechtel announced that the Carriage House had been removed from Library grounds and relocated outside of City limits. Discussion occurred regarding the current project expenditures and the History Center budget. The project is scheduled to last 90 days. Mr. Jones requested clarification on the additional proposed project for the History Center. Ms. Meismer stated that the second project will address the interior of the building, including the installation of an elevator. The History Center will be open for operations once the structural work is complete until the interior project begins.

3C. Kerrville Genealogical Society Contributions (Harriet Chesi)

Ms. Chesi provided the board with two documents: "Kerrville Genealogical Society (KGS) - 44 Years of Contributions to the Community" and an email correspondence. Ms. Chesi discussed the history of the Genealogical Society. Ms. Chesi stated that members of KGS have over several months archived the items on the second floor of the History Center, including items which belong to KGS, and boxed delicate items for storage in the Library basement.

Ms. Chesi discussed the plan for KGS volunteers to work on items during the History Center closure. Ms. Chesi inquired as to why KGS volunteers did not currently have access. Mr. Stork inquired into the inventory being performed by Library staff of the items in the basement and the History Center. Ms. Bechtel stated that the inventory was approximately 1/3 complete. Discussion occurred regarding the scope of the inventory of materials and responsibility for materials. Ms. Chesi requested a copy of the 2013 inventory and the results of the 2014 inventory. Discussion occurred regarding the continued dialog between the City and KGS. The status of the inventory will be reported at the August Library Advisory Board meeting.

3D. Update on Friends of the Library activities (Jane Smith)

Ms. Smith announced that Friends of the Library had a great book sale, seeing more funds raised and more customers through the door. Ms. Smith expressed the Friend's appreciation of the banner sign.

3E. Update on Kerrville Genealogical Society activities (Elizabeth Baker)

Ms. Baker introduced to the Board members of the Kerrville Genealogical Society present at the Board meeting and highlighted their contributions to the History Center and KGS.

Mr. Peek informed the Board of upcoming KGS programs. The September program is on Texas Rangers, the October program is "What You Might Not Know on the Battle of the Alamo," and the November program will be conducted by staff of the Nimitz Museum on the Nimitz Museum. A day-long technology seminar on conducting online genealogy is scheduled. KGS expects 100 attendees and will provide some scholarships for students.

Discussion occurred regarding publicity for KGS programs. Ms. Gaudier stated that they provide announcements and Ms. Baker discussed KGS's morning spot on 1230AM.

3F. Next scheduled Library Advisory Board meeting – August 19, 2014

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Ward welcomed Mr. Stork to the Library Advisory Board.

Ms. Brown stated that she felt the drop box at City Hall could see greater utilization and communication of the service needs to continue. The Board inquired if a sign could be placed above the outside book drop at the Library informing patrons of the drop located at City Hall.

Ms. Smith announced that Friends of the Library volunteers work in the bookstore most Wednesday from 1-3 PM and books may be purchased at that time.

Ms. Bechtel announced that the Summer Reading Program has performances at the Cailloux the next two Wednesday and will conclude with the Awards Party on the last Wednesday of July. Ms. Bechtel stated that there

are additional craft sessions and a Lego Club on July 22. Ms. Smith informed the Board of a group in San Antonio which will provide Lego demonstrations to groups.

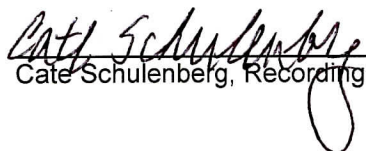
The next craft program for teens and adults will match the Summer Reading craft; participants will create button bracelets.

5. **ADJOURNMENT**

Ms. Brown moved to adjourn; Ms. Smith seconded. The Library Advisory Board adjourned at 3:55 p.m.

APPROVED: 
Judy Ward, Chairperson


Laura Bechtel, Library Director


Cate Schulenberg, Recording Secretary

August 19, 2014
Date minutes approved & signed