

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
May 20, 2014

On Tuesday, May 20, 2014, the Library Advisory Board meeting was called to order by Chairperson Judy Ward at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Judy Ward	Chairperson
David Jones	Board Member
Gail Brown	Board Member
Jane Smith	Board Member
Jeanine Kenworthy	Board Member

EX-OFICIO MEMBERS PRESENT:

Elizabeth Baker Kerrville Genealogical Society

STAFF PRESENT:

Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Nancy Jenkins	Recording Secretary

VISITORS PRESENT:

Tom Moser County Commissioner

1. **VISITOR/CITIZENS FORUM:**

None.

2. **APPROVAL OF MINUTES:**

2A. Approval of minutes of the Library Advisory Board meeting held on April 15, 2014.

Ms. Brown moved to approve the minutes; Mr. Jones seconded. Motion passed 5-0.

3. **INFORMATION AND DISCUSSION:**

3A. Monthly Update by Library Director (staff)

Ms. Bechtel reported that in April, the Library had 7,217 patrons: 93% City residents, 6% County residents, and 1% non-Kerr residents. Ms. Bechtel provided the Board with the patron percentages by age group.

The Library checked out 8,183 items, with 66% to City residents, 32% to County residents, and 2% to non-Kerr residents. In April, 133 eBooks were checked out by patrons. In April, the Library had 8,156 visitors and the History Center had 130 visitors. For Fiscal Year 2014, the Library checked out 61,699 items, answered over 7,000 reference questions, had over 58,000 visitors, and provided 262 Born to Read bags at PRMC.

In April, 22 materials only cards, 1 computer use card, 1 full access card, and 45 temporary cards were purchased by Kerr County residents. Mr. Jones requested the number of card holders at the end of Fiscal Year 2013; Ms. Bechtel reported that there were 6,319 card holders. Mr. Moser commented on the fact that while 93% of card holders are City residents and 6% are County residents, County residents have checked out 32% of the items circulated and City residents 66%. Ms. Bechtel reported that County residents held 47% of all Library cards and accounted for 42% items checked out in January 2013. Discussion occurred on the usage of the Library by County residents.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. Mr. Jones requested that Ms. Bechtel provide the Board with the proposed timeline for the History Center renovation. Ms. Bechtel stated that the contract for the 90 day project is on the May 27, 2014 City Council agenda. Mr. Jones inquired about the use of the Meeting Room by History Center volunteers for their use. Discussion occurred on the use of the Meeting Room and the use of computers and electronic databases. Mr. Jones requested that the closure of the History Center be placed on the June agenda.

3B. Update on Library Book Drop placement (staff)

Ms. Bechtel informed the Board that the book drop was installed at City Hall in the parking lot off Main Street and is available for patron use. The initial schedule for the book drop will be pick-ups scheduled for 7:45 a.m., 12:00 p.m., and 4:45 p.m.

3C. Update on Friends of the Library activities (Jane Smith)

Ms. Smith stated that she had membership forms available for anyone who wished to join the Friends. Ms. Smith announced that the Friends will hold Second Saturday Sales through the summer. The second sale generated almost double the revenue of the first sale. The next sale will be held on June 14th. Ms. Bechtel provided an update on the sign for the book sale. The Friends Board plans to meet once over Summer in July and have a larger activity in Fall.

3D. Next scheduled Library Advisory Board meeting – June 17, 2014

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Bechtel announced that the Library would be closed Monday, May 26th for Memorial Day.

The Summer Reading Club registration begins June 4th.

Danielle Brigati was introduced as the Assistant Library Director, a new position created through the merger of the Technical Services and Circulation Services Librarian positions.

Ms. Brown complimented the Parks and Recreation Department on the flowers and landscaping.

Mr. Jones inquired about the location behind the History Center. Ms. Bechtel announced the plan is to create a green space with the gazebo in a more prominent location.

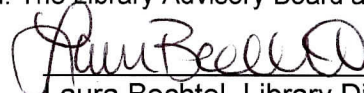
5. **ADJOURNMENT**

Ms. Kenworthy moved to adjourn; Mr. Jones seconded. The Library Advisory Board adjourned at 3:35 p.m.

APPROVED:



Judy Ward, Chairperson



Laura Bechtel, Library Director



Nancy Jenkins, Recording Secretary



Date minutes approved & signed