

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
April 15, 2014

On Tuesday, April 15, 2014, the Library Advisory Board meeting was called to order by Chairperson Judy Ward at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Judy Ward	Chairperson
David Jones	Board Member
Gail Brown	Board Member
Jane Smith	Board Member
Jeanine Kenworthy	Board Member

EX-OFICIO MEMBERS PRESENT:

Justin MacDonald	City Council Member
Elizabeth Baker	Kerrville Genealogical Society

STAFF PRESENT:

Laura Bechtel	Library Director
Kim Meismer	Director of General Operations
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

Tom Moser	County Commissioner
-----------	---------------------

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on March 18, 2014.

Mr. Jones moved to approve the minutes; Ms. Kenworthy seconded. Motion passed 5-0.

3. INFORMATION AND DISCUSSION:

3A. Monthly Update by Library Director (staff)

Ms. Bechtel reported that the Library has over 7,000 patrons – 93% City residents, 6% County residents, and 1% non-Kerr residents. The Library had over 9,100 items checked out in March – 65% City residents, 31% County residents, and 4% non-Kerr residents. While the Library saw many questions regarding IRS forms, there was a decrease in Reference transactions. In March, 103 students from KISD toured the Library. The gate count increased for both the Library and History Center in March. Ms. Bechtel reported that for FY14, 53,486 items have circulated, the Library has answered over 6,000 Reference questions, over 50,000 people have entered the Library, and 222 Born to Read Bags have been delivered.

Ms. Bechtel noted that in March, 47 Kerr County residents acquired materials only, 2 computer use only, 1 full access, and 40 temporary cards. Mr. Jones requested the number of cards held at the end of September 2013. Ms. Bechtel stated that Kerr County residents acquired 352 materials only, 19 computer use only, 11 full access, 428 temporary cards.

Ms. Bechtel presented the Board with the financial statements for the Library and History Center. The increase in the History Center's buildings and structures line was from an amendment made to account for the renovation project. Ms. Bechtel presented the revenue report to the Board. Ms. Bechtel noted that the Library has received over \$600 in lost materials returned and \$834 in late fees.

3B. Presentation of Fiscal Year 2015 Proposed budget (staff)

Ms. Bechtel presented the proposed Fiscal Year 2015 budgets for the Library, History Center, and Library Memorial Fund. Ms. Bechtel presented the amounts requested in each line item and explained increases and

decreases from the Fiscal Year 2014 budget. Ms. Bechtel noted lines which will be offset by revenues collected. Discussion occurred regarding expected revenues for Fiscal Year 2015.

Ms. Bechtel presented the Library Memorial Fund budget, noting the donation of \$25,000 by the Friends to the Library annually. The proposed expenditure for the Library Memorial Fund is \$25,000, with expenditures for the Summer Reading Program, donations, and the Large Print and Audio collections.

Ms. Bechtel noted that the revenue for the History Center is from the Deering Trust and interest and oil and gas revenues. The expected expenditures presented for the History Center were \$13,361. Ms. Brown inquired if any paid employees were officed at the History Center; Ms. Bechtel said that it was all volunteers.

3C. Update on Friends of the Library activities (Jane Smith)

Ms. Smith noted that the banners arrived and Ms. Bechtel stated that the building maintenance request was submitted. Ms. Smith stated that the first Second Saturday Sale went well. The Friends will highlight special themes and sections in their collection each month. Ms. Smith noted that the Friends are looking for a round table for their store.

The Friends Board received a financial report on their investments at their last meeting.

3D. Next scheduled Library Advisory Board meeting – May 20, 2014

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Bechtel informed the Board that it was National Library Week. Ms. Bechtel presented the Board with the items created by patrons during the Library's Get Crafty sessions. The Board was provided with an update of the events and programs held at the Texas Library Association annual meeting. Ms. Bechtel announced the Summer Reading Program.

Ms. Smith announced the Library Book Club is held each month.

Ms. Bechtel announced that the Library and History Center will be closed April 18-21 for Easter.

Ms. Baker informed the Board of items discovered during the packing of the History Center. Ms. Baker announced the Edwards Plateau Historical Association Meeting on May 3 in Kerrville. KGS has changed their radio program schedule to Monday at 7:30 a.m.


5. **ADJOURNMENT**

Mr. Jones moved to adjourn; Ms. Smith seconded. The Library Advisory Board adjourned at 3:45 p.m.

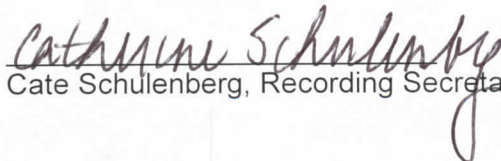
APPROVED:



Judy Ward, Chairperson



Laura Bechtel, Library Director



Cate Schulenberg, Recording Secretary

 May 20, 2014
Date minutes approved & signed