

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
March 18, 2014

On Tuesday, March 18, 2014, the Library Advisory Board meeting was called to order by Chairperson Judy Ward at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Judy Ward	Chairperson
David Jones	Board Member
Gail Brown	Board Member
Jane Smith	Board Member
Jeanine Kenworthy	Board Member

ABSENT MEMBERS:

Justin MacDonald	City Council Member
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STAFF PRESENT:

Laura Bechtel	Library Director
Kim Meismer	Director of General Operations
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

Tom Moser	County Commissioner
Deborah Gaudier	

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on February 18, 2014.

Mr. Jones moved to approve the minutes; Ms. Smith seconded. Motion passed 5-0.

3. INFORMATION AND DISCUSSION:

3A. Monthly Update by Library Director (staff)

Ms. Bechtel reported that in February, 8570 books circulated and patrons through the door remained level. In Fiscal Year 2014, 44,341 items have circulated 5,186 reference transactions, and 41,309 people through the door. Ms. Bechtel stated that 180 bags have been handed out at the Peterson Regional Medical Center through the Born to Read program.

Ms. Bechtel noted that the number of patrons increased by 13 in February, however 110 Kerr County residents acquired materials only, 1 computer use only, 2 full access, and 45 temporary cards. The distribution of patrons is 93% City of Kerrville residents, 6% Kerr County residents, and 1% non-Kerr residents. Mr. Jones asked how many cards were purchased in February 2013. Ms. Bechtel reported that in February 2013, 182 materials only, 9 computers only, 2 full access, and 76 temporary cards were purchased.

Ms. Bechtel reported that the Library has spent 36% of the annual budget. Ms. Bechtel noted that a budget amendment to the History Center for capital expenditures has adjusted the annual spending to 3%. Ms. Bechtel presented the adjusted revenue report for the Library, with donations and revenues reported separately. Ms. Bechtel presented to the Board the status of Library collections, with a comparison to the previous collection agency. Discussion occurred on the fee schedule for and submission of accounts to both agencies.

3B. Update on Friends of the Library activities (Jane Smith) (14:30)

Ms. Smith reported that the Friends of the Library hosted a 3-day book sale with a good turnout. Ms. Smith announced that the Friends of the Library will be hosting sales on the second Saturday of every month from 10 AM – 2 PM; they also expect to have the quarterly large sale.

3C. Update on Friends of the Library Book Sale sign (staff)

Ms. Bechtel announced that the Friends of the Library will have a banner sign announcing book sales on the rock sign. Ms. Meisner suggested a second sign announcing the "Second Saturday Sale." Discussion occurred regarding the signs for the Friends sales.

3D. Next scheduled Library Advisory Board meeting – April 15, 2014

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Bechtel stated that the Library will host a craft session on Thursday, at 4 PM, where people will learn how to recycle old books, donated by the Friends, to into clutches. February's craft session was well received and inquiries were made as to when the next session would be held.

Ms. Bechtel stated that Teen Tech Week had good attendance on the first day, but did not in later sessions, possibly due to the good weather. Ms. Meisner stated that additional signs could be created for events and programs.

Mr. Moser noted that now that EMS funding has been resolved, the next challenge is Library funding. Discussion occurred regarding an invitation to County officials to visit the Library.

Mr. Jones announced to the Board that he wrote a letter to the Daily Times in response to the letter to the editor in the newspaper regarding the Library and Board. Mr. Jones provided the Board with a copy of the letter and his response. Mr. Jones informed the Board that, while he was offered a guest editorial, it had not appeared. Discussion occurred regarding the letter and the letter to the editor in March 18 edition.

Mr. Jones announced that Mind and Music will continue to operate. Mind and Music offers musical instrument instruction.


Ms. Meisner announced that the draft budget will be presented to the Board at the April 15 meeting.

Ms. Gaudier announced that the second floor of the History Center was almost completely packed. Ms. Gaudier announced that the Wednesday program would be "Mysteries of Histories," presented by Lanza Teague.


5. **ADJOURNMENT**

Ms. Smith moved to adjourn; Mr. Jones seconded. The Library Advisory Board adjourned at 3:44 p.m.

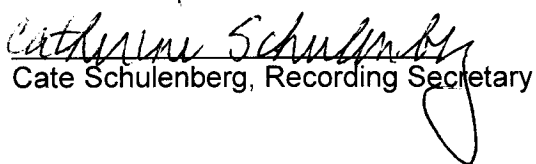
APPROVED:



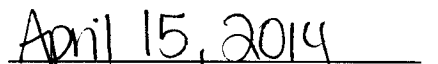
Judy Ward, Chairperson



Laura Bechtel, Library Director



Cate Schulenberg, Recording Secretary



Date minutes approved & signed