

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
August 20, 2013

On Tuesday, August 20, 2013, the Library Advisory Board meeting was called to order by Judy Ward, Chairperson, at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Judy Ward	Board Chairperson
Diana Martin	Board Member
David Jones	Board Member
Jane Smith	Board Member

ABSENT MEMBERS:

Jeanine Kenworthy	Board Member
-------------------	--------------

STAFF PRESENT:

Laura Bechtel	Library Director
Chris Holder	Recording Secretary

VISITORS PRESENT:

Mary Overton	Kerrville Genealogical Society
--------------	--------------------------------

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES

2A. Approval of minutes of the Library Advisory Board meeting held on July 16, 2013.

Ms. Martin moved to approve the minutes of the Library Advisory Board meeting held on July 16, 2013; Mr. Jones seconded. Motion passed, 4-0.

3. INFORMATION AND DISCUSSION:

3A. Monthly Update by Library Director (staff)

The total number of patrons with cards at this time is 5,864. Of those patrons approximately 91% live within the City limits while 7% live within Kerr County but outside City limits. The remaining 2% live outside of Kerr County. Circulation in July was 10,876. Of the items checked out 65% were borrowed by patrons residing in the City limits, 32% by patrons outside the City limits but within Kerr County, and 3% by those residing outside of Kerr County. Circulation for Fiscal Year 2013 has been 97,420. So far this year, 62% of materials have been checked out by patrons residing in City limits, 35% by patrons within Kerr County but outside City limits and 3% by patrons outside of Kerr County. Total circulation in Fiscal Year 2012 was 106,789 and the Library is on pace to surpass that number in 2013.

Computer use rose to 2,690 sessions in July with a total of 2,135 hours spent on computers. The gate count in July was 10,585. There have been 106,412 people through the door so far in Fiscal Year 2013. In July, 168 people visited the Kerr Regional History Center making the total for the year 1,949. July showed a spike in kids playing the Xbox 360. A total of 70 games were played in July compared to the previous high of 24 in December 2012. The Library currently owns 463 e-books and there were 89 checked out in July. Reference has seen a decline in the number of questions posed to them this year but it is likely that many patrons have become comfortable with the Library's new features and, therefore, fewer people have had to ask for help. As a part of the Born to Read program, 78 bags containing reading materials have been handed out at Peterson Regional Medical Center to families with newborn children. The number of Summer Reading participants, while not surpassing last year, was higher than the years previous with 3,679. More details on the Summer Reading Program will be available for next month's meeting.

The Library currently has 420 patrons who live in Kerr County but outside of City limits and 5,351 who reside inside City limits. In July, temporary memberships remained the most popular with 50 purchased. There were also 24 annual checkout-only memberships purchased. July saw no cards purchased for computer use or full access. Mr. Jones asked for explanation of cardholder percentages. Discussion took place about the number of juvenile cardholders.

As of July 31 the Library had spent 69% of the budget. A few large purchases made at the beginning of August, including periodical subscription renewals, a new software content filter and renewal of the McNaughton book lease, bring the total amount of the budget spent to approximately 77%. Ms. Martin asked about the budget for Fiscal Year 2014. Ms. Bechtel stated that the proposed budget for next year is \$716,000. The rise in the proposed budget is due to a pay increase for all employees, software maintenance fees, and an increase in the budget for light and power. Mr. Jones asked about problems with the Library's air conditioning. Ms. Bechtel responded that the problems had been fixed but that staff is working closely with the Bosworth Company to keep the air conditioning running.

Approximately \$1,000 in fees for Kerr County residents has been collected. Since the Library starting using a collection agency to recover unpaid extended use fees \$158 has been collected. The extended use fees balance stands at about \$45,000. Discussion took place about the collection of fines and fees for overdue and lost items. Ms. Martin asked if the collection agency was costing the Library more than the amount collected from patrons. Ms. Bechtel explained that the Library is in a trial period with the collection agency and that the fees assessed for each account turned over to the agency are passed on to the account holder.

3B. Update on Friends of the Library activities (Jane Smith)

The Friends volunteers are working hard to get the store ready to have a reopening sale.

3C. Update on Kerrville Genealogical Society activities (Mary Overton)

Initial work is being done to prepare for the renovation of the Kerr Regional History Center. Histories and pictures related to the Remschell and Deering families were found when the basement was cleaned out and will be on display in the History Center soon.

3D. Next scheduled Library Advisory Board meeting – September 17, 2013

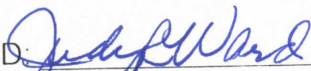
4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Bechtel announced that the Library will be closed on September 2, 2013 for Labor Day. The Friends of the Library are looking at the date of September 13, 2013 to hold a grand opening for the newly renovated store.

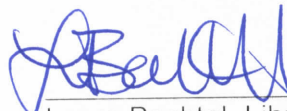
5. **ADJOURNMENT**

Mr. Jones moved to adjourn; Ms. Smith seconded. The Library Advisory Board adjourned at 3:30 p.m.

APPROVED:



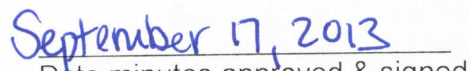
Judy Ward, Chairperson



Laura Bechtel, Library Director



Chris Holder, Recording Secretary



Date minutes approved & signed