

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
JULY 16, 2013

On Tuesday, July 16, 2013, the Library Advisory Board meeting was called to order by Judy Ward, Chairperson, at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Judy Ward	Chairperson
Diana Martin	Board Member
Jeanine Kenworthy	Board Member

EX-OFFICIO MEMBERS PRESENT:

T. Justin MacDonald	City Council Member
Elizabeth Baker	Kerrville Genealogical Society

ABSENT MEMBERS:

David Jones	Vice-Chairperson
Jane Smith	Board Member

STAFF PRESENT:

Laura Bechtel	Library Director
Chris Holder	Recording Secretary

VISITORS PRESENT:

Harriet Chesi	Kerrville Genealogical Society
David Lipscomb	

CALL TO ORDER

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES

2A. Approval of minutes of the Library Advisory Board meeting held on June 18, 2013.

Ms. Martin moved to approve the minutes of the Library Advisory Board meeting held on June 18, 2013; Ms. Kenworthy seconded. Motioned passed, 3-0.

3. INFORMATION AND DISCUSSION:

3A. Revision of the Library Fines and Fee Schedule for FY 2014 (staff)

Ms. Martin asked about fees for copying and printing at the History Center. Ms. Bechtel stated that to encourage use of the History Center as a place for genealogical research the fees have been removed and it is now free to copy and print items at the History Center as long as they are for genealogical research. Mr. MacDonald added that there was a practical reason as well; because the History Center is staffed entirely by volunteers the handling of money had become an issue. Discussion took place about the policies in place for fees assessed for improperly returned electronic devices and the damage/loss of rare books. Ms. Martin asked why the Library was bearing the cost of postage for special requests handled through Interlibrary Loan. Ms. Bechtel stated that it had been decided that Interlibrary Loan would be free for patrons due to the limited number of materials available directly after the Library renovation. Discussion took place about Interlibrary Loan policies.

4. INFORMATION AND DISCUSSION:

4A. Monthly Update by Library Director (staff)

Library patron breakdown remained the same with 91% of patrons residing in the Kerrville city limits, 7% of patrons residing in Kerr County, but outside of the Kerrville city limits, and 2% residing outside of Kerr County. Approximately 250 new patrons were registered in June. The door count rose to 11,392. The number of items checked out in June was 10,951. The breakdown of items checked out was 66% by City residents, 31% by Country residents and 3% by patrons outside of Kerr County. Reference transactions increased in the month of June but the usage of databases went down with the beginning of summer. There were no library tours or preschool storytimes because the Summer Reading Program is occurring.

Discussion took place about the availability of electronic devices.

Between the numbers of children signed up and attending events there have been 2,554 participants in the Summer Reading Program. It does not look like participation will pass the record numbers reached in the summer of 2012, but it is still higher than previous years. The events held at the Cailloux Theater have been very popular with almost 600 people in attendance. The Lego Club is the most popular program with approximately 40 children participating at each meeting. The newest program for Summer Reading, Read to a Therapy Dog, has been popular as well. The program consists of children reading to licensed therapy dogs brought in by their owners. Programs like this have been shown to help children that are struggling to learn to read because they are able to read without feeling like they are being judged by the listener.

There are currently 5,601 cardholders with 391 being from Kerr County. Temporary monthly memberships are still the most popular as 45 were purchased in June. There were 23 materials-only annual memberships purchased. Two patrons purchased memberships for full access to the Library for a year and one computer use-only annual membership was purchased in June.

As of June 30, 61% of the budget had been spent. The McNaughton book lease will be renewed when the city's legal department has finished reviewing the contract. The Tutor.com service started July 1. A public performance license has been obtained to allow the Library to show films without violating copyrights. *The Hunger Games* and *The Hobbit* are planned to be shown in the near future. The plan is to show a film and then discuss with viewers the ways in which it relates to the novel.

For the Kerr County resident fees, \$1,122 was collected and \$674 was collected for extended use fees. Purchases made for educational purposes, such as the Tutor.com service and the public performance license, were paid for by donation through the Library's endowment.

4B. Update on the Lower Level Renovation and tour (staff)

Ms. Bechtel stated that the Lower Level renovation is significantly complete at this time. Ms. Bechtel led Board members, staff and visitors on a tour of the new Friends of the Library store and the book storage room. Everyone was very impressed with the transformation that had taken place. Mr. MacDonald said that his only statement would be, "Wow!"

4C. Update on Friends of the Library activities (Laura Bechtel)

The Friends of the Library are busy moving everything back into the store and will not be meeting again until September.

4D. Update on Kerrville Genealogical Society activities (Elizabeth Baker)

The Kerrville Genealogical Society is not meeting during the summer but is still volunteering at the History Center.

4E. Next scheduled Library Advisory Board meeting – August 20, 2013

5. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

None.

6. **ADJOURNMENT**

Ms. Martin moved to adjourn. Ms. Kenworthy seconded. Motion passed 3-0. The Library Advisory Board adjourned at 3:33 p.m.

APPROVED



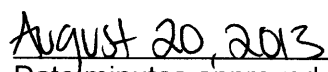
Judy Ward, Chairperson



Chris Holder, Recording Secretary



Laura Bechtel, Library Director



Date minutes approved & signed