

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
June 18, 2013

On Tuesday, June 18, 2013, the Library Advisory Board meeting was called to order by Board Member, Diana Martin, at 3:00 p.m. in the City Hall Upstairs Conference room, 701 Main Street, Kerrville, Texas.

MEMBERS PRESENT:

T. David Jones	Vice-Chairperson (arrived 3:02 p.m.)
Diana Martin	Board Member
Jane Smith	Board Member
Jeanine Kenworthy	Board Member

EX-OFFICIO MEMBERS PRESENT:

Justin MacDonald	City Council Member
Elizabeth Baker	Kerrville Genealogical Society

ABSENT MEMBERS:

Judy Ward	Chairperson
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STAFF PRESENT:

Laura Bechtel	Library Director
Kim Meismer	Director of General Operations
Chris Holder	Recording Secretary

VISITORS PRESENT:

Tom Moser	County Commissioner
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CALL TO ORDER

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES

2A. Approval of minutes of the Library Advisory Board meetings held on May 21, 2013.

Ms. Smith moved to approve the minutes from the Library Advisory Board meeting held May 21, 2013; Mr. Jones seconded. Motion passed 3-0, with Ms. Kenworthy abstaining.

3. INFORMATION AND DISCUSSION:

3A. Monthly Update by Library Director (staff)

The month of May saw an increase in the number of Library patrons by approximately 200 people. A number of people came in to sign up their children and themselves in anticipation of the Summer Reading Program. Circulation of materials remained steady with 9,191 items checked out. Percentages of patrons remained roughly the same with 91% of patrons residing within Kerrville city limits, 7% residing outside city limits but within Kerr County and the remaining 2% being from outside of Kerr County. The percentage breakdown of checkouts also remained similar to the previous month with 64% of materials being checked out by city residents, 33% checked out by Kerr County residents and the remaining 3% checked out by patrons residing outside of Kerr County. Reference activity slowed some in May, but computer use remained steady. The gate count for May was 9,289. This number is expected to increase in June with the beginning of summer and the Summer Reading Program.

Sign up for the Summer Reading Program began June 5, 2013 and 600 children have signed up so far. Some of the children are participating as part of groups such as the Boys and Girls Club. Participation in the Summer Reading Program is expected to increase throughout the summer due to upcoming performances and events. For this fiscal year there have been 75,593 items checked out, 11,239 reference transactions, and 84,435 people through the doors. The majority of card holders (63%) are in the 18-64 range, while 15% are under 18 years old and 22% are 65 or older. In May, 20 people purchased yearly memberships allowing them to check out materials, 4 people purchased yearly memberships allowing them access to computers, and 1 person purchased a full access yearly

membership. Monthly memberships remained the most popular with 52 people purchasing one in May. One additional volunteer card was also issued.

Ms. Martin mentioned the number of county patrons and the extent of their participation in library. Mr. Jones pointed out that the percentage of materials checked out by Kerr County residents is approaching the number it was before the fee changes. Mr. Jones asked about e-book checkouts compared to the number of device checkouts. Ms. Bechtel pointed out that the e-books now work with more devices therefore more people are able to use their own. Ms. Martin asked about the lack of stats from Born to Read. Ms. Bechtel stated that the Library has asked the hospital for stats but have not heard back. As of May 31, 55% of the Library budget has been spent. Ms. Smith asked if that was normal. Ms. Bechtel stated that it should be closer to 63% at this point in the fiscal year. Ms. Bechtel stated that \$1,391 was collected in Kerr County resident fees and \$2,788 was collected between the General Fund, the Library Memorial Fund, and the Remschel-Deering History Center Fund. Discussion took place about extended use fees and plans of collecting said fees.

3B. Update on the Lower Level Renovation (staff)

Lower Level Renovation is on schedule for a July move-in for the Friends of the Library.

3C. Update on Friends of the Library activities (Jane Smith)

The Friends are not meeting until September and there will be a re-opening book sale in the fall.

3D. Update on Kerrville Genealogical Society activities (Elizabeth Baker)

The Kerrville Genealogical Society does not meet in June, July and August. The board voted to reduce the number of volunteer hours at the History Center from 5 days a week to 3 days a week. The new hours will be Tuesday, Thursday, and Saturday from 10am to 4pm. Volunteer numbers have gone down recently making it difficult to cover the current hours.

3E. Next scheduled Library Advisory Board meeting – July 16, 2013

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**


The Library will be closed on July 4 for the observance of Independence Day. Ms. Bechtel introduced Jeanine Kenworthy as the newest member of the Library Advisory Board.

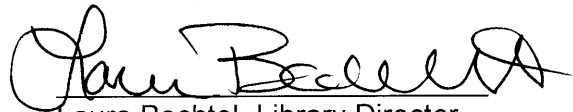
5. **ADJOURNMENT**

Mr. Jones moved to adjourn; Ms. Smith seconded. The Library Advisory Board adjourned at 3:19 p.m.

APPROVED:


T. David Jones, Vice Chairperson


Chris Holder, Recording Secretary


Laura Bechtel, Library Director

July 16, 2013
Date minutes approved & signed