

AGENDA FOR THE KERRVILLE CITY COUNCIL MEETING

TUESDAY, SEPTEMBER 24, 2024, 6:00 P.M.

CITY HALL COUNCIL CHAMBERS

701 MAIN STREET, KERRVILLE, TEXAS

The Community Vision

Kerrville will be a vibrant, welcoming and inclusive community that:

- *Respects and protects the natural environment that surrounds it;*
- *Seeks to attract economic growth and development;*
- *Provides opportunities for prosperity, personal enrichment and intellectual growth for people of all ages; and*
- *Does so while preserving the small-town charm, heritage, arts and culture of the community.*



Kerrville2050



CITY COUNCIL MEETING AGENDA
SEPTEMBER 24, 2024 6:00 PM
CITY HALL, 701 MAIN STREET, KERRVILLE, TEXAS



**Council Meeting Procedures, City Council and City Staff Safety,
And Citizen Participation Guidelines**

Citizens may view and hear City Council meetings on Spectrum Channel 2 or by live-stream via the City's website (www.kerrvilletx.gov). City Council meetings are recorded and the recordings are posted on the City's website. Citizens wishing to speak during a meeting shall submit a completed "speaker request form" to the City Secretary before the item is introduced, but are encouraged to submit the form before the meeting begin. Each speaker is limited to four minutes.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon on this property.

Thank you for your participation!

CALL TO ORDER: By Mayor Joe Herring, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE: Led by Councilmember Delayne Sigerman.

1. **ANNOUNCEMENTS OF COMMUNITY INTEREST:** *Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.*
2. **PRESENTATIONS:**
 - 2.A Kerrville Kindness award: Lucy Rose Stebbins. (Mayor Herring)
 - 2.B Proclamation recognizing and celebrating World Teachers' Day, Saturday October 5, 2024. (Mayor Herring)
3. **VISITORS/CITIZENS FORUM:** *Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.*
4. **CONSENT AGENDA:** *These items are considered routine and can be approved in one motion unless a Councilmember, staff, or member of the public asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:*
 - 4.A Ordinance No. 2024-21, second reading. An Ordinance amending Chapter 60 of the Code of Ordinances, City of Kerrville, Texas; by changing the zoning of an approximate 5.51 acre property known as 2029 Junction Highway (SH 27); from a Planned Development Zoning District (PDD) to a General Commercial Zoning District (C-3); and providing other matters relating to the subject. (D Paxton, Director of Zoning and Development) (PASSED UNANIMOUSLY ON 1ST READING)
Attachments: [20240924_Ord 2024-21 PDD zone C3_2029 Junction Hwy 2nd read.pdf](#)
[PZ-2024-19_Future Land Use \(Current\) Map.pdf](#)

- 4.B Resolution No. 40-2024. A Resolution approving the Joint Airport Board's funding for installation of an automated weather observing system at the Kerrville-Kerr County Airport; and to appoint the Airport Manager as designated representative for this project with authority to make approvals and disapprovals on the Board's behalf. (*M Hornes, Assistant City Manager. Requested by A Munoz, Airport Manager*)
Attachment: [20240924_Reso 40-2024 Airport Weather Observing System.pdf](#)
- 4.C Texas Department of Transportation Grant for Routine Airport Maintenance Program (RAMP) at the Kerrville-Kerr County Airport. (*M Hornes, Assistant City Manager. Requested by A Munoz, Airport Manager*)
Attachments: [20240924_TXDOT RAMP Grant 2025.pdf](#)
[20240924_RAMP Grant_Kerr County approved.pdf](#)
- 4.D Resolution No. 41-2024. A Resolution adopting the City of Kerrville's 2025 State Legislative Priorities for the 89th Texas Legislature. (*M Hayes, City Attorney*)
Attachments: [20240924_Reso 41-2024 Kerrvilles 2025 State Legislative Priorities.pdf](#)
- 4.E Project Management Services Agreement between the City of Kerrville, Texas, and True Club Solutions, LLC for Scott Schreiner Municipal Golf Course in the amount of \$71,784.84. (*A Boyle, Director of Parks & Recreation*)
Attachment: [20240924_True Club Solutions - Schreiner Golf Course.pdf](#)
- 4.F City Council workshop minutes September 10, 2024. (*S McElhannon, City Secretary*)
Attachment: [20240924_Minutes CC workshop 9-10-24.pdf](#)
- 4.G City Council meeting minutes September 10, 2024. (*S McElhannon, City Secretary*)
Attachment: [20240924_Minutes CC meeting 9-10-24.pdf](#)

END OF CONSENT AGENDA.

5. ORDINANCES, SECOND READING:

- 5.A Ordinance No. 2024-24, second reading. An Ordinance adopting the annual budget for the City of Kerrville, Texas, Fiscal Year 2025; providing appropriations for each city department and fund; containing a cumulative clause; and containing a savings and severability clause. (*J Behrens, Director of Finance*)
Attachment: [20240924_Ord 2024-24 Approve FY2025 Annual Budget 2nd read.pdf](#)
- 5.B Ordinance No. 2024-23, second reading. An Ordinance levying an Ad Valorem (Property) Tax for the use and support of the Municipal Government for the City of Kerrville, Texas, for Fiscal Year 2025; apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. (*J Behrens, Director of Finance*)
Attachment: [20240924_Ord 2024-23 Ad Valorem Tax Rate FY2025 2nd-read.pdf](#)

6. PUBLIC HEARING(S) AND RESOLUTION(S):

- 6.A Resolution No. 43-2024. A Resolution amending and adopting the City of Kerrville Fee Schedule for fees that the city charges for various services and uses provided or offered by the city; and holding a public hearing per state law for those fees applicable to building activities. (*J Behrens, Director of Finance*)
Attachment: [20240924_Reso 43-2024 Adopt Fee Schedule.pdf](#)

7. CONSIDERATION AND POSSIBLE ACTION:

- 7.A Resolution No. 44-2024. A Resolution instituting the City's Power of Eminent Domain pursuant to state law and at the request of the Joint Airport Board, which manages the Kerrville-Kerr County Airport; such action sought by the Board for it to acquire real estate as it performs its duties, to include improving, maintaining, operating, and protecting the Airport as necessary to

permit its safe and efficient operation and to prevent, eliminate, or mark an Airport hazard. (M Hornes, Assistant City Manager, Request by Andrew Munoz, Airport Manager)
Attachment: [20240924_Reso 44-2024 Airport eminent domain.pdf](#)

8. APPOINTMENTS:

- 8.A Appointment of City of Kerrville delegate for the 2024 Texas Municipal League (TML) Annual Conference business meeting (Houston, TX). (S McElhannon, City Secretary)

9. BOARD APPOINTMENTS:

- 9.A Appointment(s) to the Senior Services Advisory Committee. (S McElhannon, City Secretary)

- 9.B Appointment(s) to the Zoning Board of Adjustment. (S McElhannon, City Secretary) (This item is eligible for Executive Session 551.074)

- 10. EXECUTIVE SESSION:** *City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Chapter 551 of the Texas Government Code. City Council also reserves the right to meet in executive session on the following issues:*

- 10.A Appointment(s) to the Zoning Board of Adjustment 551.074. (S McElhannon, City Secretary)

- 10.B Liberty in Action Network, Terri Hall, and Rachel Vickers, Plaintiffs v. City of Kerrville, Texas, Defendant, Civil Action No. 5:24-CV-00403, US Court for the Western District of Texas, San Antonio Division. (551.071) (M Hayes, City Attorney)

11. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY.

- 12. ITEMS FOR FUTURE AGENDAS:** *City Council may suggest items or topics for future agendas.*

ADJOURN.



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Kerrville Kindness award: Lucy Rose Stebbins. *(Mayor Herring)*

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 18, 2024

SUBMITTED BY: Mayor Joe Herring, Jr.

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Recognizing an entity or citizen in the City of Kerrville.

RECOMMENDED ACTION:

Present the Kerrville Kindness Award.



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Proclamation recognizing and celebrating World Teachers' Day, Saturday October 5, 2024. (*Mayor Herring*)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 6, 2024

SUBMITTED BY: Mayor Joe Herring, Jr.

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

RECOMMENDED ACTION:

Proclamation.



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Ordinance No. 2024-21, second reading. An Ordinance amending Chapter 60 of the Code of Ordinances, City of Kerrville, Texas; by changing the zoning of an approximate 5.51 acre property known as 2029 Junction Highway (SH 27); from a Planned Development Zoning District (PDD) to a General Commercial Zoning District (C-3); and providing other matters relating to the subject. (*D Paxton, Director of Zoning and Development*) (*PASSED UNANIMOUSLY ON 1ST READING*)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Drew Paxton, Planning Director

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Proposal: An ordinance to change the zoning from Planned Development District, PD 99-12, to C-3 General Commercial on approximately 5.51 acres out of Martinez Survey 124, ABS A0247, Kerr County, TX (KCAD Property ID 15546 and 15552); and more commonly known as 2029 Junction Hwy. (Case No. PZ-2024-19)

The applicant would like to change the zoning from PD to C-3 to allow more flexibility for future development. The property has been operated as a U-Haul dealership & shipping container storage and sales yard for the previous 15 to 20 years. The applicant believes that the proper zoning for the property should now be C-3 to better conform with the neighboring properties along Junction Hwy for future development. The shipping container business would remain in operation as a nonconforming use, however, any future development would be required to conform with approved C-3 zoning guidelines. Based on the existing PD use, surrounding uses, and future land use designations, the request seems reasonable.

Procedural Requirements: The City, in accordance with state law, mailed 15 letters on 7/18/2024 to adjacent property owners. The City published a similar notice in the Hill Country Community Journal on 7/10/2024. In addition, a public hearing notification sign was posted on the property frontage on 7/19/2024. At the time of drafting this agenda bill, no public comments had been received.

Staff Analysis and Recommendation

Consistency with the Kerrville 2050 Comprehensive Plan: The property is located within the Strategic Catalyst Area No. 4 (SCA 4), a narrow band of commercial and industrial land uses that nearly touches the City's border with Ingram. SCA 4 along State Hwy 27 will be a commercial area that maintains distinctive character with surround neighborhoods. Allowable place types within SCA 4 are Community Commercial, Regional Commercial, Heavy Commercial and Light Industrial. SCA 4 appears to support the requested zoning change. As such, this request is consistent with the goals of the Kerrville 2050 Comprehensive Plan.

Adjacent Zoning and Land Uses:

Subject Property

Current Zoning: PD 99-12, Planned Development District

Existing Land Uses: U-Haul Dealership & Shipping Container Storage & Sales

Direction: North

Current Zoning: Hwy 27 and C-3 General Commercial

Existing Land Uses: Hwy 27 and Commercial Businesses

Direction: South

Current Zoning: R-2 Medium Density Residential

Existing Land Uses: Residential Development

Direction: West

Current Zoning: C-3 General Commercial & R-2 Medium Density Residential

Existing Land Uses: Commercial Development and Residential Development

Direction: East

Current Zoning: C-3 General Commercial

Existing Land Uses: Commercial Development

Thoroughfare Plan: There is no impact on the thoroughfare system since the land use is not changing.

Traffic Impact: There is no traffic impact since the land use is not changing.

Parking: Off-street parking is existing and adequate for the current use. Any future use or development will need to meet current off-street parking requirements.

Recommendation: Based on consistency with the Kerrville 2050 Comprehensive Plan and the fact that the current use is not changing, staff recommends the case for approval.

The Planning and Zoning Commission recommended approval with a unanimous vote. On September 10, 2024, City Council unanimously approved Ordinance No. 2024-21 on first reading.

RECOMMENDED ACTION:

Approve Ordinance No. 2024-21 on second reading.

ATTACHMENTS:

[*20240924_Ord 2024-21 PDD zone C3_2029 Junction Hwy 2nd read.pdf*](#)

[*PZ-2024-19_Future Land Use \(Current\) Map.pdf*](#)

[*PZ-2024-19_Current Zoning.pdf*](#)

[*SCA4_K2050.pdf*](#)

**CITY OF KERRVILLE, TEXAS
ORDINANCE NO. 2024-21**

AN ORDINANCE AMENDING CHAPTER 60 OF THE CODE OF ORDINANCES, CITY OF KERRVILLE, TEXAS; BY CHANGING THE ZONING OF AN APPROXIMATE 5.51 ACRE PROPERTY KNOWN AS 2029 JUNCTION HIGHWAY (SH 27); FROM A PLANNED DEVELOPMENT ZONING DISTRICT (PDD) TO A GENERAL COMMERCIAL ZONING DISTRICT (C-3); AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT

WHEREAS, pursuant to Texas Local Government Code Sections 211.006 and 211.007, the City of Kerrville, Texas (City) gave notice to all parties in interest and citizens by publication in the official newspaper for the City, and otherwise, of a hearing held before the City Council on September 10, 2024, which considered a report of the City's Planning and Zoning Commission regarding its recommendations on this Ordinance, the adoption of which will result in the change of a zoning district for the property known as 2029 Junction Highway and comprising approximately 5.51 acres; such change to result in the removal of the property from a Planned Development (Zoning) District (PDD) to placement within a General Commercial Zoning District (C-3); and

WHEREAS, on September 10, 2024, City Council held a public hearing on this zoning change pursuant to the published notice and has considered the application, comments, reports, and recommendations of the Planning and Zoning Commission and staff, public testimony, and other relevant support materials;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. City Council amends the Zoning Code for the City of Kerrville, Texas, Chapter 60 of the Code of Ordinances of the City of Kerrville, Texas (Zoning Code), and the *Official Zoning Map* to designate the following described property as zoned within a General Commercial Zoning District (C-3):

Legal Description: Being a 5.51 acre tract out of the Martinez Survey No. 124, Abstract No. 247; said property depicted at **Exhibit A**, attached hereto and made a part hereof for all purposes, and hereafter referred to as the "Property."

Address: 2029 Junction Highway (State Highway 27),
Kerrville, Texas 78028.

SECTION TWO. The City Manager is authorized and directed to amend the City's *Official Zoning Map* to reflect the change in districts adopted herein and to take other actions contemplated by and in accordance with the Zoning Code.

SECTION THREE. The provisions of this Ordinance are cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this Ordinance are expressly repealed to the extent of any such inconsistency or conflict. This Ordinance repeals Ordinance No. 99-12, as adopted on August 24, 1999, and which created the Planned Development (Zoning) District (PDD) on the Property.

SECTION FOUR. The terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Ordinance is declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION FIVE. Pursuant to Texas Local Government Code §52.013(a) and Section 3.07 of the City's Charter, the City Secretary is hereby authorized and directed to publish the descriptive caption of this Ordinance in the manner and for the length of time prescribed by the law as an alternative method of publication.

SECTION SIX. This Ordinance shall become effective immediately upon the expiration of ten days following publication, as provided for by Section 3.07 of the City Charter.

PASSED AND APPROVED ON FIRST READING, this the 10 day of SEPTEMBER, A.D., 2024.


PASSED AND APPROVED ON SECOND AND FINAL READING, this the ____ of _____, A.D., 2024.

ATTEST:

Joe Herring, Jr., Mayor

Shelley McElhannon, City Secretary

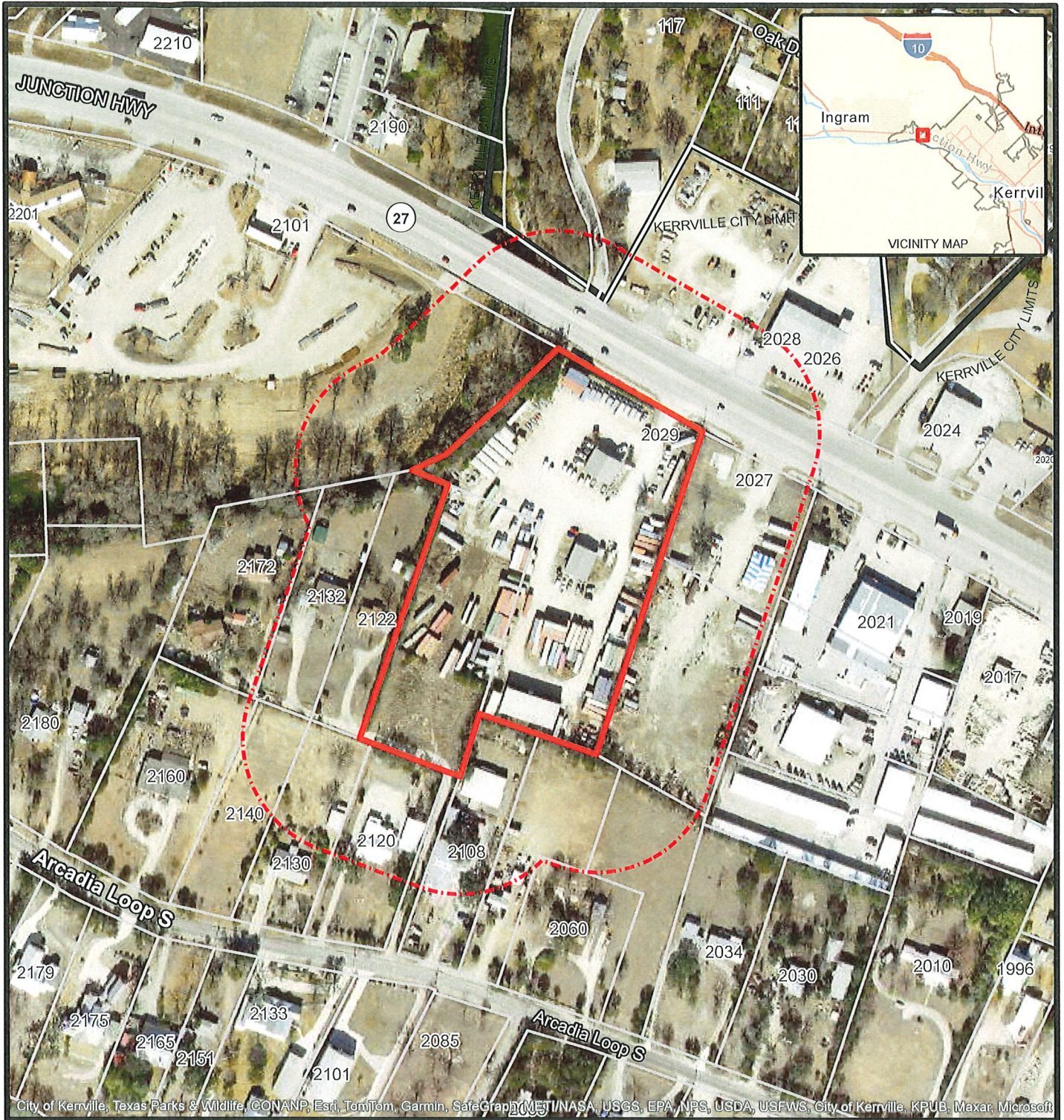
APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

T:\Legal\DEVELOPMENT SERVICES (Planning)\Zoning\ORD\Property(a)\2029 Junction Hwy_PDD to C-3_083024 (Final).docx

EXHIBIT A



Location Map

Case #PZ-2024-19

Location:

2029 Junction Hwy

Legend

- Subject Properties
- 200 Feet Notification Area



0 75 150 300
Scale In Feet

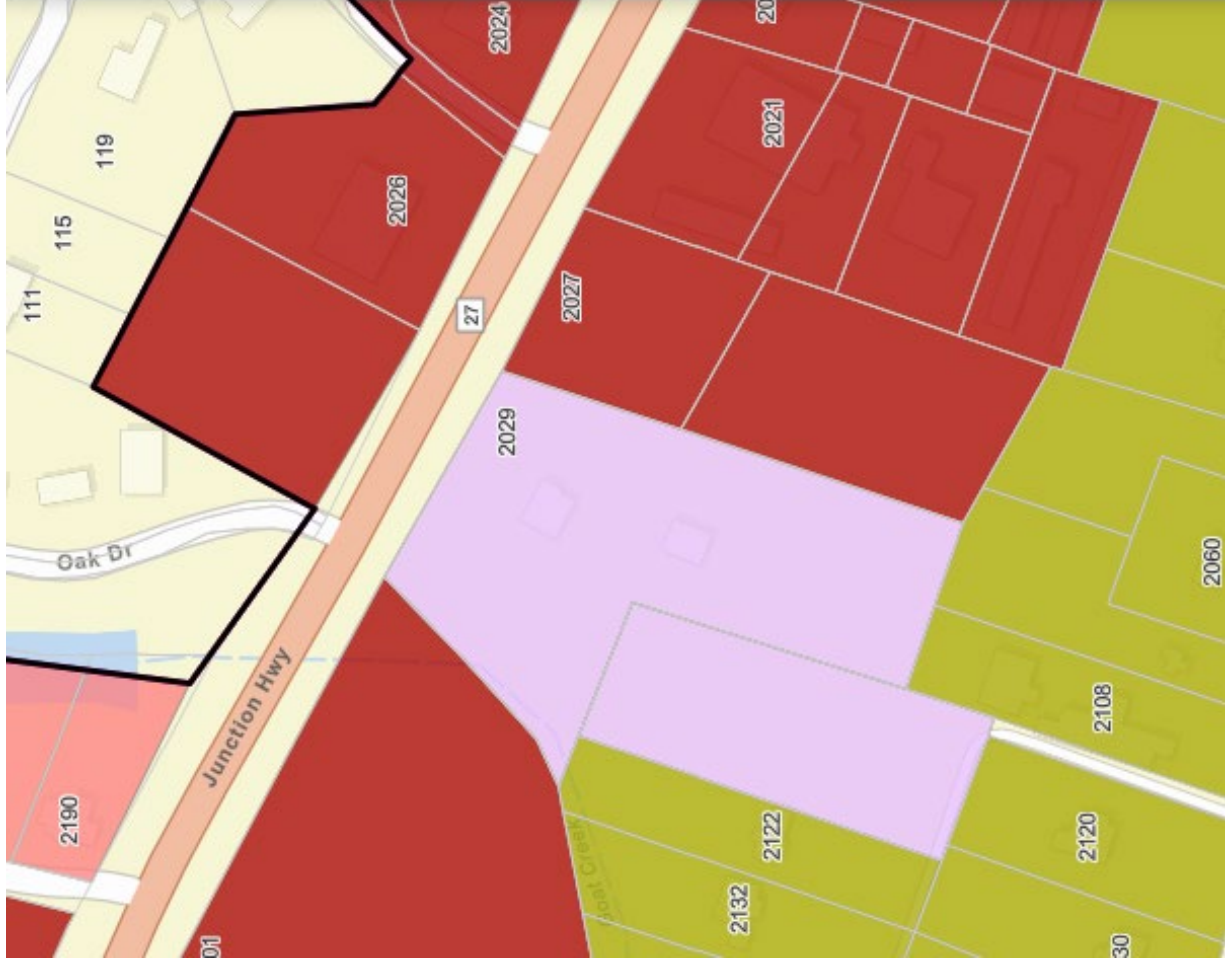
This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative locations.



Future Land Use (Current)

Place Type

- Strategic Catalyst Area
- Park and Open Space
- Public Use
- Agriculture and Outdoor Tourism
- Rural Living
- Estate Residential
- Neighborhood Residential
- Preservation Residential
- Transitional Residential
- Downtown
- Community Commercial
- Regional Commercial
- Entertainment/Mixed Use
- Professional Services



Zoning District (Current)

- RE Estate Residential
- R-1 Single-Family Residential
- R-1A Single-Family Residential with Accessory Dwelling Unit
- R-2 Medium Density Residential
- R-3 Multifamily Residential
- RM Residential Mix
- RT Residential Transition
- C-1 Neighborhood Commercial
- C-2 Light Commercial
- C-3 General Commercial
- IM Industrial and Manufacturing
- DAC Downtown Arts and Culture
- MU Mixed Use
- PD Planned Development
- PI Public and Institutional
- AD Airport
- AG Agriculture
- DC Downtown Core

Strategic Catalyst Area 4

Strategic Catalyst Area 4 is the northwestern-most area, a narrow band of commercial and industrial land uses that nearly touches the City's border with Ingram. SCA 4 along State Highway 27 will be a commercial area that maintains the distinctive character of the surrounding neighborhoods.

Defining Characteristics: SH 27 is the city's northwest gateway. Major intersections are at Goat Creek and Harper roads.

Allowable Place Types: Community Commercial, Regional Commercial, Heavy Commercial - Light Industrial

Place Type Distinctions: Community Commercial should be present throughout SCA 4, while Regional Commercial would more appropriate on the eastern side closer to the Harper Road/SH 27 intersection. The Heavy Commercial - Light Industrial place type will be more appropriate along the existing cluster near the SH 27/Mill intersection on the far west side.

Size: 553 acres

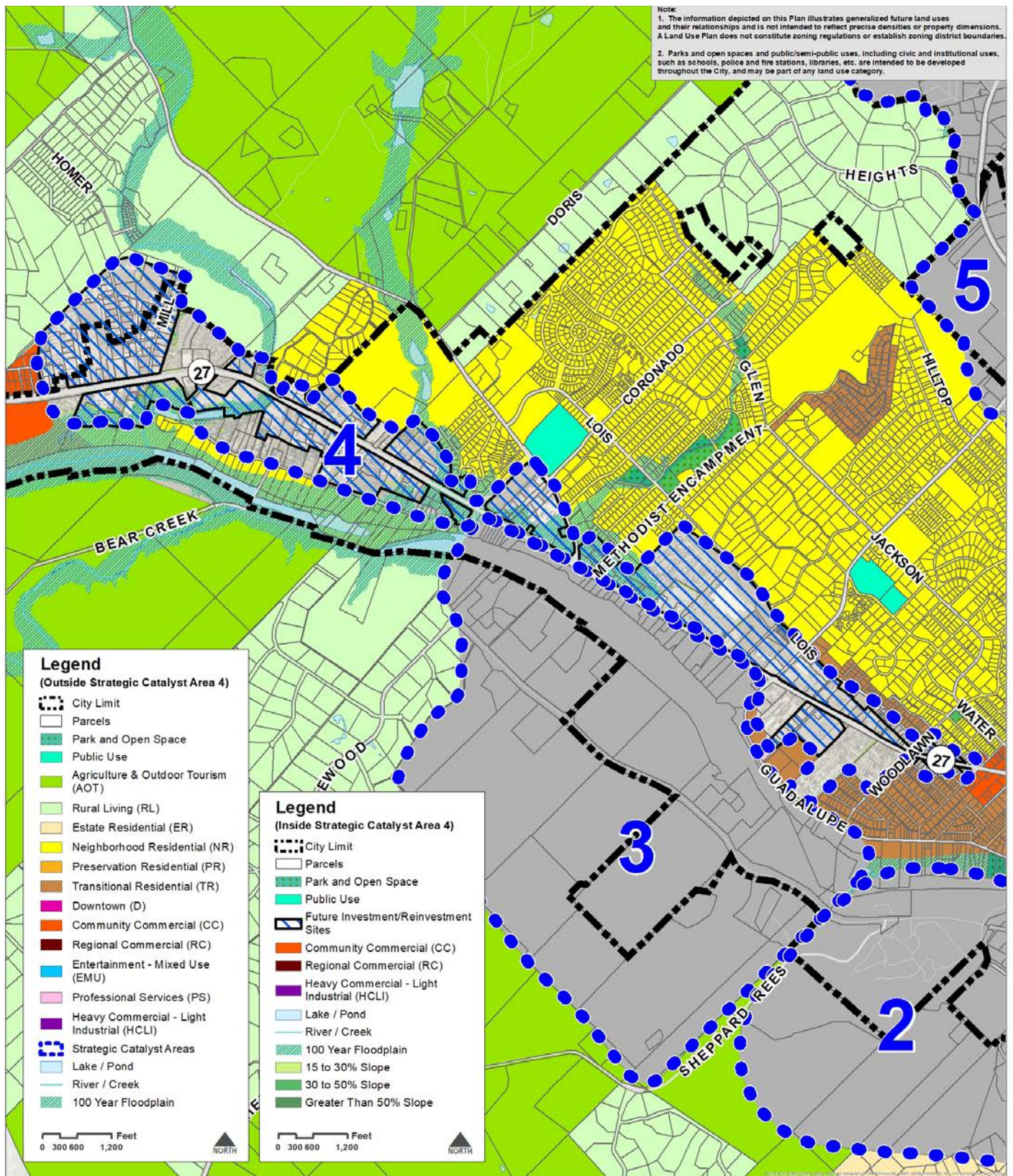
Developable Sites: 376 acres

Residents: 1,432

Jobs: 2,403



Figure 11: Strategic Catalyst Area 4





**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 40-2024. A Resolution approving the Joint Airport Board's funding for installation of an automated weather observing system at the Kerrville-Kerr County Airport; and to appoint the Airport Manager as designated representative for this project with authority to make approvals and disapprovals on the Board's behalf. *(M Hornes, Assistant City Manager. Requested by A Munoz, Airport Manager)*

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

REQUESTED BY: Airport Manager Andrew Munoz

SUBMITTED BY: Assistant City Manager Michael Hornes

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Funding approved in FY23-24 Airport Capital Budget, roll forward to FY24-25. Joint Airport Board approved sponsor share (\$20,000) payable out of Airport's fund balance. Project to complete by September 2025.

RECOMMENDED ACTION:

Pass and approve Resolution No. 40-2024 to approve Boards desire to fund the Project and appoint Andrew Munoz as designated representative for the Project.

ATTACHMENTS:

[20240924_Reso 40-2024 Airport Weather Observing System.pdf](#)

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 40-2024**

A RESOLUTION APPROVING THE JOINT AIRPORT BOARD'S FUNDING FOR INSTALLATION OF AN AUTOMATED WEATHER OBSERVING SYSTEM AT THE KERRVILLE-KERR COUNTY AIRPORT; AND TO APPOINT THE AIRPORT MANAGER AS DESIGNATED REPRESENTATIVE FOR THIS PROJECT WITH AUTHORITY TO MAKE APPROVALS AND DISAPPROVALS ON THE BOARD'S BEHALF.

WHEREAS, the City of Kerrville ("City") and Kerr County ("County") jointly own the real property upon which is located the Kerrville-Kerr County Airport, sometimes referred to as Louis Schreiner Field ("Airport"); and

WHEREAS, the City and County are parties to an Amended and Restated Interlocal Joint Action Agreement dated May 24, 2022 ("Interlocal Agreement") that affirms the creation and continued existence of the Joint Airport Board ("Board"); and

WHEREAS, the Board desires to install an automated weather observing system ("AWOS") at the Kerrville-Kerr County Airport; and

WHEREAS, the Board intends to request financial assistance from the Texas Department of Transportation ("TXDOT") for these improvements; and

WHEREAS, the total project cost is currently estimated to be \$200,000, which will be funded in part through a grant agreement that the Board enters into with TXDOT; and

WHEREAS, the Board has budgeted and will provide at least 10% of the costs for the Project with local funds and understands that it will be responsible for any additional costs above \$20,000, all of which is specified in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

City Council directs Andrew Munoz to execute on behalf of the City of Kerrville, all agreements with TXDOT, and such other parties as shall be necessary and appropriate, for the implementation of the improvements to the Airport as specifically related to the AWOS project, as specified in **Exhibit A**.

PASSED AND APPROVED ON this _____ day of _____, A.D.,
2024.

Joe Herring, Jr., Mayor

ATTEST:

Shelley McElhannon, City Secretary



Michael C. Hayes, City Attorney

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EXHIBIT A

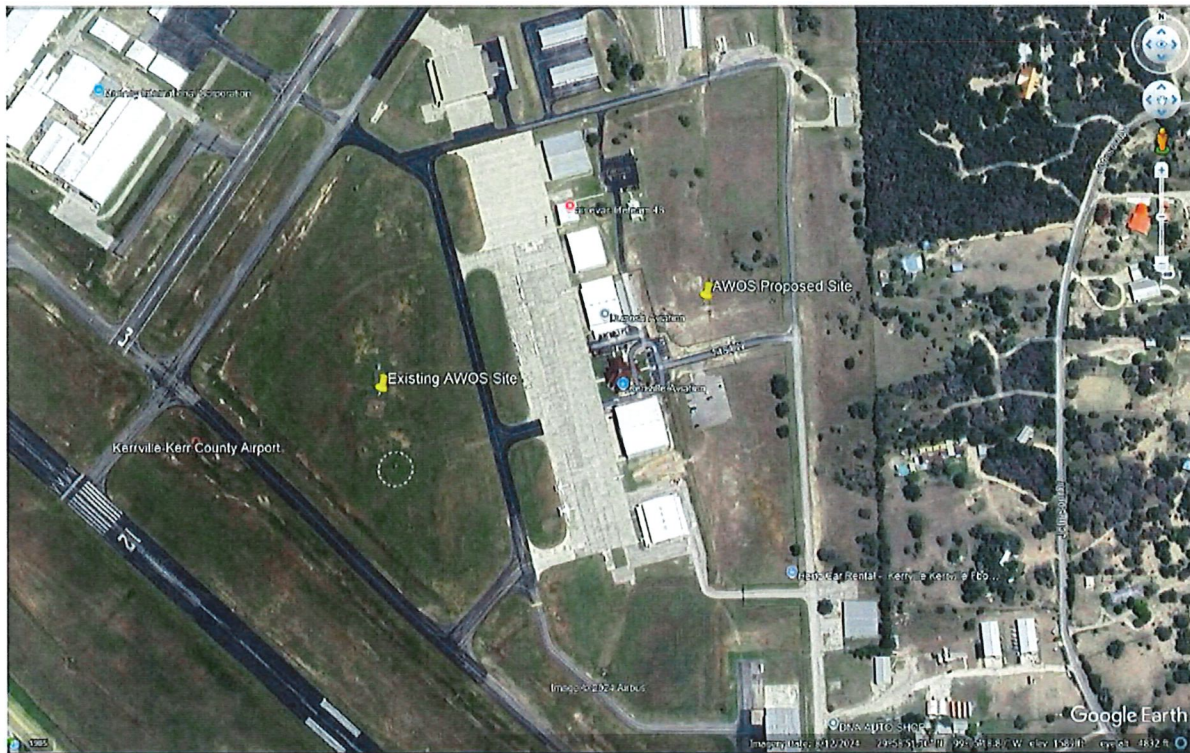
PROJECT: AUTOMATED WEATHER OBSERVING SYSTEM (AWOS)

JOINT AIRPORT BOARD APPROVED BUDGET FY2023-2024

APPROVED SEPTEMBER 27, 2023

DESCRIPTION	TOTAL BUDGET	TXDOT	CITY	COUNTY	AIRPORT
AWOS – TXDOT	\$ 180,000	\$ 180,000	0	0	0
AWOS - AIRPORT	\$ 20,000	0	0	0	\$ 20,000
	\$ 200,000				

SCOPE: RELOCATION AND INSTALLATION



Designation of Sponsor's Authorized Representative

I, _____, _____,
(Name) (Title)

with the City of Kerrville or Kerr County, as indicated by signature below, designate ANDREW MUNOZ, AIRPORT MANAGER as the City of Kerrville authorized representative for the 25AWKERRV project, who shall have the authority to make approvals and disapprovals as required on behalf of the City of Kerrville and Kerr County.

City of Kerrville

Kerr County

(Sponsor)

(Sponsor)

(City Sponsor Signature)

(County Sponsor Signature)

(Title)

(Title)

(Date)

(Date)

Designated Representative:

Mailing Address:

1877 AIRPORT LOOP

TERMINAL STE 105 / BOX 7

KERRVILLE, TX 78028

Physical/Overnight
Address:

1877 AIRPORT LOOP

TERMINAL STE 105 / BOX 7

KERRVILLE, TX 78028

Telephone Number:

830 – 896 – 9399

Email Address:

Andrew.Munoz@KerrvilleAirport.com

Certification of Airport Fund

The Sponsor does certify that the Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. Such fund may be an account as part of another fund but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

City of Kerrville and Kerr County, Texas

(Sponsor)

(City Sponsor Signature)

(Title)

(Date)

(County Sponsor Signature)

(Title)

(Date)



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Texas Department of Transportation Grant for Routine Airport Maintenance Program (RAMP) at the Kerrville-Kerr County Airport. *(M Hornes, Assistant City Manager. Requested by A Munoz, Airport Manager)*

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

REQUESTED BY: Airport Manager Andrew Munoz

SUBMITTED BY: Assistant City Manager Michael Hornes

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

TxDOT Grant authorizing funds for airport maintenance and other incidental items as approved by the State.

The City of Kerrville and Kerr County are designated as the "Sponsors" to split the sponsor share.

Estimated Project Cost \$111,111.11

Grant Amount \$100,000.00

Sponsor Share \$11,111.11 (City share \$55,555.55)

RECOMMENDED ACTION:

Approval of TxDOT RAMP Grant for airport routine maintenance.

ATTACHMENTS:

[20240924_TXDOT RAMP Grant 2025.pdf](#)

[20240924_RAMP Grant_Kerr County approved.pdf](#)

**TEXAS DEPARTMENT OF TRANSPORTATION
GRANT FOR ROUTINE AIRPORT MAINTENANCE PROGRAM**

(State Assisted Airport Routine Maintenance)

TxDOT Project ID: M2515KERV

Part I - Identification of the Project

TO: The City of Kerrville and Kerr County, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Grant is made between the Texas Department of Transportation, (hereinafter referred to as the "State"), on behalf of the State of Texas, and the City of Kerrville and Kerr County, Texas, (hereinafter referred to as the "Sponsor").

This Grant Agreement is entered into between the State and Sponsor shown above, under the authority granted and in compliance with the provisions of the Transportation Code Chapter 21.

The project is for **airport maintenance** at the KERRVILLE - KERRVILLE MUNI/LOUIS SCHREINER FIELD Airport.

Part II - Offer of Financial Assistance

1. For the purposes of this Grant, the annual routine maintenance project cost, Amount A, is estimated as found on Attachment A, Scope of Services, attached hereto and made a part of this grant agreement.

State financial assistance granted will be used solely and exclusively for airport maintenance and other incidental items as approved by the State. Actual work to be performed under this agreement is found on Attachment A, Scope of Services. State financial assistance, Amount B, will be for ninety percent (90%) of the eligible project costs for this project or \$100,000.00, whichever is less, per fiscal year and subject to availability of state appropriations.

Scope of Services, Attachment A, of this Grant, may be amended, subject to availability of state funds, to include additional approved airport maintenance work. Scope amendments require submittal of an Amended Scope of Services, Attachment A.

Services will not be accomplished by the State until receipt of Sponsor's share of project costs.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

Work shall be accomplished by August 31, 2025, unless otherwise approved by the State.

2. The State shall determine fair and eligible project costs for work scope. Sponsor's share of estimated project costs, Amount C, shall be as found on Attachment A and any amendments.

It is mutually understood and agreed that if, during the term of this agreement, the State determines that there is an overrun in the estimated annual routine maintenance costs, the State may increase the grant to cover the amount of the overrun within the above stated percentages and subject to the maximum amount of state funding.

The State will not authorize expenditures in excess of the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

3. Sponsor, by accepting this Grant certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify expended funds.

Upon execution of this Agreement and written demand by the State, the Sponsor's financial obligation (Amount C) shall be due in cash and payable in full to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay their obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-3. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

The State shall reimburse or credit the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor which exceed Sponsor's share (Amount C).

4. The Sponsor specifically agrees that it shall pay any project costs which exceed the amount of financial participation agreed to by the State. It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State which are in excess of the percentage of financial assistance (Amount B) as stated in Paragraph II-1.
5. Scope of Services may be accomplished by State contracts or through local contracts of the Sponsor as determined appropriate by the State. All locally contracted work must be approved by the State for scope and reasonable cost. Reimbursement requests for locally contracted work shall be submitted on forms provided by the State and shall include copies of the invoices for materials or services. Payment shall be made for no more than 90% of allowable charges.

The State will not participate in funding for force account work conducted by the Sponsor.

6. This Grant shall terminate upon completion of the scope of services.

Part III - Additional Requirements for Certain Equipment

1. Certain purchase, installation, and subscription costs for eligible air traffic and operations monitoring equipment ("Equipment") are reimbursable as provided in this Part. If Grantee is seeking reimbursement for eligible Equipment costs, it must be shown in Attachment A.
2. For eligible Equipment, the State will reimburse 90% of the initial cost to purchase and install, not to exceed \$3,000.00, and 90% of the annual subscription fee for subsequent years, not to exceed \$3,000.00 per year.
3. Notwithstanding Section 2, for the one year prior to a master plan or airport layout plan update, TxDOT will reimburse up to 90% of the eligible costs, not to exceed \$5,400.00.
4. Eligibility Requirements
 - A. The Equipment must include the following items, at a minimum;
 1. Triangulation
 2. Noise abatement
 3. Aircraft tracking data for 30 days
 4. Identification of pavement utilization by airplane design group for the entire airport
 5. Equal effectiveness at both towered and non-towered airports
 6. Tracking of military and government aircraft, including FAA blocked aircraft
 - B. In order for costs to be eligible for RAMP reimbursement:
 1. The Sponsor must maintain and operate the Equipment for 3 years.
 2. On at least a quarterly basis, the Sponsor must provide to the State all data produced and collected by the Equipment.
 3. To be eligible for reimbursement of the annual subscription fee after the first year, the Sponsor must participate in the Routine Airport Maintenance Program, have an executed Grant Agreement for that year, and comply with all grant requirements.

- C. The State may conduct on-site or off-site monitoring reviews of the Equipment during the initial required 3-year term, and during any years Sponsor seeks reimbursement of subscription costs. The Sponsor shall fully cooperate with the State and provide any required documentation. The Sponsor shall grant full access to the Equipment to the State or its authorized designee for the purpose of determining compliance, including, but not limited to:
1. Whether the Equipment, and its operation and maintenance, are consistent with the requirements set forth in the Grant Agreement and this First Amendment;
 2. Whether the Sponsor is making timely progress with installation of the Equipment, and whether its management, financial management and control systems, procurement systems and methods, and overall performance are in conformance with the requirements set forth in the Grant Agreement and this First Amendment, and are fully and accurately reflected in reports submitted to the State.
- D. Failure to maintain compliance with these requirements may result in the Sponsor having to repay grant funds to the State.

Part IV - Sponsor Responsibilities

1. In accepting this Grant, if applicable, the Sponsor guarantees that:
 - a. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State in connection with this Grant; and
 - b. the Airport or navigational facility which is the subject of this Grant shall be controlled by the Sponsor for a period of at least 20 years; and
 - c. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Grant; and
 - d. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and

- e. through the fence access shall be reviewed and approved by the State; and
- f. it shall not permit non-aeronautical use of airport facilities, unless noted on an approved Airport Layout Plan, without prior approval of the State/FAA. This includes but is not limited to: the process of land disposal, any changes to the aeronautical or non-aeronautical land uses of the airport, land's deeded use from non-aeronautical to aeronautical, requests of concurrent use of land, interim use of land, approval of a release from obligations from the State/FAA, any of which will require 18 months, or longer; and
- g. the Sponsor shall submit to the State annual statements of airport revenues and expenses when requested; and
- h. all fees collected for the use of the airport shall be reasonable and nondiscriminatory. The proceeds from such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility; and
- i. an Airport Fund shall be established by resolution, order or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or a properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in the Airport Fund and shall not be diverted to the general revenue fund or another revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent grant or loan, Sponsor has complied with the requirements of this subparagraph; and
- j. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and
- k. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace, unless sponsor can show that acquisition and retention of such interest will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State.

1. mowing services will not be eligible for state financial assistance. Sponsor will be responsible for 100% of any mowing services.
2. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting claim or liabilities which might be imposed on the State as the result of those activities by the Sponsor, the Sponsor's agents or employees.
3. The Sponsor's acceptance of this Offer and ratification and adoption of this Grant shall be evidenced by execution of this Grant by the Sponsor. The Grant shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport.

If it becomes unreasonable or impractical to complete the project, the State may void this agreement and release the Sponsor from any further obligation of project costs.
4. Upon entering into this Grant, Sponsor agrees to name an individual, as the Sponsor's Authorized Representative, who shall be the State's contact with regard to this project. The Representative shall receive all correspondence and documents associated with this grant and shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor, and coordinate schedule for work items as required.
5. By the acceptance of grant funds for the maintenance of eligible airport buildings, the Sponsor certifies that the buildings are owned by the Sponsor. The buildings may be leased but if the lease agreement specifies that the lessee is responsible for the upkeep and repairs of the building no state funds shall be used for that purpose.
6. Sponsor shall request reimbursement of eligible project costs on forms provided by the State. All reimbursement requests are required to include a copy of the invoices for the materials or services. The reimbursement request will be submitted no more than once a month.
7. The Sponsor's acceptance of this Agreement shall comprise a Grant Agreement, as provided by the Transportation Code, Chapter 21, constituting the contractual obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the airport maintenance and compliance with the assurances and conditions as provided. Such Grant Agreement shall become effective upon the State's written Notice to Proceed issued following execution of this agreement.

PART V - Nomination of the Agent

1. The Sponsor designates the State as the party to receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.

2. The State shall, for all purposes in connection with the project identified above, be the Agent of the Sponsor. The Sponsor grants the State a power of attorney to act as its agent to perform the following services:
 - a. accept, receive, and deposit with the State any and all project funds granted, allowed, and paid or made available by the Sponsor, the State of Texas, or any other entity;
 - b. enter into contracts as necessary for execution of scope of services;
 - c. if State enters into a contract as Agent: exercise supervision and direction of the project work as the State reasonably finds appropriate. Where there is an irreconcilable conflict or difference of opinion, judgment, order or direction between the State and the Sponsor or any service provider, the State shall issue a written order which shall prevail and be controlling;
 - d. receive, review, approve and pay invoices and payment requests for services and materials supplied in accordance with the State approved contracts;
 - e. obtain an audit as may be required by state regulations; the State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
 - f. reimburse sponsor for approved contract maintenance costs no more than once a month.

PART VI - Recitals

1. This Grant is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party.
2. It is the intent of this grant to not supplant local funds normally utilized for airport maintenance, and that any state financial assistance offered under this grant be in addition to those local funds normally dedicated for airport maintenance.
3. This Grant is subject to the applicable provisions of the Transportation Code, Chapters 21 and 22, and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Grant or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.

- a. Of primary importance to the State is compliance with the terms and conditions of this Grant. If, however, after all reasonable attempts to require compliance have failed, the State finds that the Sponsor is unwilling and/or unable to comply with any of the terms of this Grant, the State, may pursue any of the following remedies: (1) require a refund of any financial assistance money expended pursuant to this Grant, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any financial assistance money expended on the project pursuant to this Grant, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Grant null and void, or (5) any other remedy available at law or in equity.
 - b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Grant, or for enforcement of any of the provisions of this Grant, is specifically set by Grant of the parties in Travis County, Texas.
- 4. The State reserves the right to amend or withdraw this Grant at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State.
- 5. This Grant constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.
- 6. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including Sections 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.

Part VII - Acceptances

Sponsor

The City of Kerrville and Kerr County, Texas, does ratify and adopt all statements, representations, warranties, covenants, agreements, and all terms and conditions of this Grant.

Executed this _____ day of _____, 20____.

The City of Kerrville and Kerr County, Texas

Sponsor

Sponsor Signature

Airport Manager
Sponsor Title

Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

STATE OF TEXAS
TEXAS DEPARTMENT OF TRANSPORTATION

By: _____

Date: _____

Attachment A

Scope of Services
TxDOT Project ID: M2515KERV

Eligible Scope Item:	Estimated Costs Amount A	State Share Amount B	Sponsor Share Amount C
GENERAL MAINTENANCE	\$111,111.11	\$100,000.00	\$11,111.11
TOTAL	\$111,111.11	\$100,000.00	\$11,111.11

Accepted by: The City of Kerrville and Kerr County, Texas

Signature

Title: Airport Manager

Date: _____

GENERAL MAINTENANCE: As needed, Sponsor may contract for services/purchase materials for routine maintenance/improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide/application, sponsor owned and operated fuel systems, hangars, terminal buildings and security systems; professional services for environmental compliance, approved project design. Special projects to be determined and added by amendment.

Airport Operations Counting Systems: The purchase and installation of specified air traffic and operations monitoring equipment ("Equipment") is eligible for reimbursement as provided in Part III

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

CERTIFICATION OF AIRPORT FUND

TxDOT Project ID:

M2515KERV

The City of Kerrville and Kerr County does certify that an Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

The City of Kerrville and Kerr County,
Texas

(Sponsor)

By:

Title:

Airport Manager

Date:

Certification of State Single Audit Requirements

I, Andrew Munoz do certify that the City of Kerrville and Kerr County will comply with all requirements of the State

(Designated Representative)

of Texas Single Audit Act if the City of Kerrville and Kerr County spends or receives more than the threshold amount in any grant funding sources during the most recently audited fiscal year. And in following those requirements, the City of Kerrville and Kerr County will submit the report to the audit division of the Texas Department of Transportation. If your entity did not meet the threshold in grant receivables or expenditures, please submit a letter indicating that your entity is not required to have a State Single Audit performed for the most recent audited fiscal year.

Signature

Airport Manager

Title

Date

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID:

M2515KERV

The City of Kerrville and ,
Kerr County designates,

ANDREW MUNOZ, AIRPORT MANAGER

(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

The City of Kerrville and Kerr County,
Texas

(Sponsor)

By:

Title:

City Manager

Date:

DESIGNATED REPRESENTATIVE

Mailing Address:

1877 Airport Loop
Kerrville, Tx 78028

Overnight Mailing Address:

1877 Airport Loop
Kerrville, Tx 78028

Telephone/Fax Number:

830-896-9399

Email address:

andrew.munoz@Kerrvilleairport.com

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID:

M2515KERV

The City of Kerrville and
Kerr County designates,

ANDREW MUNOZ, AIRPORT MANAGER
(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

The City of Kerrville and Kerr County,
Texas

(Sponsor)

By: _____

Title: KERR COUNTY JUDGE

Date: _____

DESIGNATED REPRESENTATIVE

Mailing Address: 1877 Airport Loop
Kerrville TX 78028

Overnight Mailing Address: 1877 Airport Loop
Kerrville, TX 78028

Telephone/Fax Number: _____
830-896-9399

Email address: andrew.munoz@KerrvilleAirport.com

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID:

M2515KERV

The City of Kerrville and ,
Kerr County designates,

ANDREW MUNOZ, AIRPORT MANAGER
(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

The City of Kerrville and Kerr County,
Texas

(Sponsor)

By:

Robert Kelly

Title:

KERR COUNTY JUDGE

Date:

September 4, 2024

DESIGNATED REPRESENTATIVE

Mailing Address:

1877 Airport Loop
Kerrville TX 78028

Overnight Mailing Address:

1877 Airport Loop
Kerrville, TX 78028

Telephone/Fax Number:

830-896-9399

Email address:

andrew.munoz@KerrvilleAirport.com



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 41-2024. A Resolution adopting the City of Kerrville's 2025 State Legislative Priorities for the 89th Texas Legislature. *(M Hayes, City Attorney)*

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 12, 2024

SUBMITTED BY: Mike Hayes, City Attorney

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

RECOMMENDED ACTION:

Approve Resolution No. 41.2024.

ATTACHMENTS:

[20240924_Reso 41-2024 Kerrvilles 2025 State Legislative Priorities.pdf](#)

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 41-2024**

**A RESOLUTION ADOPTING THE CITY OF KERRVILLE'S 2025
STATE LEGISLATIVE PRIORITIES FOR THE 89TH TEXAS
LEGISLATURE**

WHEREAS, the 89th Texas Legislature begins its term in January 2025; and

WHEREAS, it is anticipated that the Legislature will consider many legislative issues that affect local governments; and

WHEREAS, attached as **Exhibit A** is a proposed 2025 Legislative Program for the City of Kerrville, Texas; and

WHEREAS, City Council believes that its 2025 Legislative Program will serve the best interests of the City and the Kerrville community, to include its citizens, businesses, and property owners, and should be adopted and forwarded for consideration to the Legislature; and

WHEREAS, City Council finds it to be in the public interest to adopt the City of Kerrville 2025 Legislative Program for the 89th Texas Legislature;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:**

SECTION ONE. The City of Kerrville's 2025 Legislative Program for the 89th Texas Legislature, which is attached as **Exhibit A** (Program), is adopted.

SECTION TWO. City Council authorizes and directs the City Manager, City Attorney, or designees to send the Program to members of Congress, the Texas Legislature in general, and/or to the appropriate legislative committees, committee members, and others designated by the City Manager, to include Senator Pete Flores and the City's State Representative.

SECTION THREE. Pursuant to the Program, City Council authorizes the City Manager, City Attorney, or designees to actively pursue or oppose the passage of legislation. The efforts to obtain passage of legislation may include drafting appropriate legislation, seeking a sponsor, and pursuing passage of legislation by providing testimony and through other means. For items "opposed" by the Program, City Council authorizes the City Manager, City Attorney, or designees to attempt to impede the passage of any such legislation and/or limit its impact to the City.

SECTION FOUR. It is recognized that in carrying out and supporting the Program, any such activities will often be implemented in the context of great numbers of legislative proposals being considered within short time periods. City representatives, including City Council, are authorized to act on behalf of the City consistent with the necessary broad policy concerns set forth in the Program, to include acting in conjunction with other cities and entities in both the area and statewide in furtherance of the City's goals. Where a Councilmember chooses to act in this manner, the Councilmember will provide notice of such action to Council.

PASSED AND APPROVED ON this the ____ day of _____ A.D., 2024.

Joe Herring, Jr., Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:

Shelley McElhannon, City Secretary

EXHIBIT A

City of Kerrville 2025 Legislative Program 89th Legislative Session (to include Special Session(s), if any)

I. General Purpose. This 2025 Legislative Program (Program”) acts to guide the City of Kerrville (City) with respect to its positions and priorities for the upcoming 89th Texas legislative session. The purpose of the City’s legislative efforts is to protect the City’s interests by advocating for what is in the best interest of the Kerrville community, to include its citizens, businesses, and property owners. The Texas Legislature considers making, and then at times makes, significant decisions affecting Texas cities. Therefore, the City seeks to have a voice during the upcoming session.

II. Specific Interests and Goals. As the level of government closest to its citizens, the City bears the primary responsibility for ensuring the public’s health and safety, providing a variety of daily services, and for the provision of capital infrastructure. In line with these responsibilities, the following are the interests and goals of the City through this Program:

- A. The City seeks to preserve home-rule authority for its citizens. The City may oppose bills that will provide for state preemption of municipal authority in general or specifically erode the City’s authority to govern locally.
- B. Municipal revenue is made up of sources such as property tax, sales tax, right-of-way revenues, service fees, and court fines. The City seeks to maintain a predictable level of revenue and oppose state mandates that do not allow the City to provide a stable source of funding to meet the needs of its citizens.
- C. The City supports legislation that would increase the uses for the revenue it receives from the application of hotel occupancy tax, to include making improvements to its parks and facilities.
- D. The City supports legislation that seeks to protect groundwater supplies both in and around Kerr County and for the residents of Kerr County and prioritizes such use for its citizens and other customers of public utilities.
- E. The City opposes legislation that removes authority and choice from its citizens. The City opposes legislation that would erode authority for adequate compensation for use of the City’s public rights-of-way or erodes municipal

authority over the management and control of its public rights-of-way, including by state or federal rules or federal legislation.

- F. The City supports an amendment to existing state law that would authorize the City, under specific conditions, to sell unused and unusable property that was dedicated to the City for park purposes. This authority would be similar to authority currently granted to other cities. Such specific conditions may include a park size of less than 1 acre.
- G. The City supports a review of rock (aggregate) mining operations (quarries) both within the City and within its extraterritorial jurisdiction (ETJ) as a way to mitigate the negative impacts of this industry to air and water quality and to balance the rights of this use with the rights of other property owners to use and enjoy their properties. In addition, supporting, among other likeminded alternatives, the requirement that cities must provide some form of review and consent before the Texas Commission on Environmental Quality (TCEQ) is authorized to issue a standard permit for a rock crushing operation, cement crushing operation, or any similar activity that may be authorized under a standard air permit from TCEQ within the corporate limits or ETJ of a city.
- H. The City supports funding and programs that are intended to increase services for those suffering from or otherwise affected by mental health issues, to include access to medical care, housing, education, and training. The City supports the continuing mission of the Kerrville State Hospital.



TO BE CONSIDERED BY THE CITY COUNCIL CITY OF KERRVILLE, TEXAS

SUBJECT: Project Management Services Agreement between the City of Kerrville, Texas, and True Club Solutions, LLC for Scott Schreiner Municipal Golf Course in the amount of \$71,784.84. (*A Boyle, Director of Parks & Recreation*)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Ashlea Boyle, Director Parks & Recreation

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$71,784.84	N/A	\$4,000,000	Project Number 70-23014

PAYMENT TO BE MADE TO: True Club Solutions, LLC

Kerrville 2050 Item? Yes

Key Priority Area P - Parks / Open Space / River Corridor

Guiding Principle N/A

Action Item P5.11 - Explore potential bond funding for enhancements to the Scott Schreiner Golf Course related to replacing the greens and renovating the bathrooms

SUMMARY STATEMENT:

Attached is a Phase 3 Project Management Services contract with True Club Solutions, LLC (Troon). Troon has successfully completed Phases 1 and 2 of the Scott Schreiner Golf Course Renovation Project, and this contract represents the third and final phase of the project.

Following the Council's award of the top proposer and authorization for the City Manager to negotiate and execute the construction contract on September 10th, the next step is to execute this project management contract. The fee for these services is 5% of the renovation budget, totaling \$71,784.84. Although this is a Professional Services Agreement and thus exempt from bidding, City Council authorization is required due to the contract amount.

Staff recommends approving the expense and authorizing the City Manager to finalize and execute the contract.

RECOMMENDED ACTION:

Authorization for the City Manager to finalize and execute the contract.

ATTACHMENTS:

[20240924_True Club Solutions - Schreiner Golf Course.pdf](#)

Phase 3 Advisory Services Agreement for

Scott Shreiner Municipal Golf Course

City of Kerrville, Texas

and

True Club Solutions, LLC



True Club
SOLUTIONS

A Division Of **TROON**

15044 North Scottsdale Road, Suite 300
Scottsdale, Arizona 85254
(480) 606-1000

This Phase 3 Advisory Services Agreement (“Agreement”) is made and entered into as of the _____ day of September, 2024, between the following parties:

1. **City of Kerrville**, a Texas municipal corporation (“**Owner**”)
2. **True Club Solutions, LLC**, a Delaware limited liability company (“**TCS**”)

RECITALS

- A. Owner owns that certain 18-hole golf course and associated amenities known as the “Scott Schreiner Municipal Golf Course” (the “**Club**”) located in Kerrville, Texas.
- B. TCS is engaged in the provision of consulting and advisory services to golf and hospitality facilities and communities.
- C. Owner desires to utilize the services and experience of TCS to analyze, advise and consult on the renovation of the Club.

The parties agree in consideration of, among other things, the mutual promises contained in this Agreement:

1. **Term**

The term shall commence on the date this Agreement is executed (the “**Commencement Date**”), and shall continue until completion of the Phase 3 Advisory Services (as defined below), which is estimated to be completed within eight (8) to twelve (12) months (the “**Term**”).

2. **Services**

During the Term, in consideration of the payment by Owner to TCS of the Advisory Services Fee (as defined below), TCS will provide to Owner the Phase 3 Advisory Services described on **Exhibit A**, which is attached hereto and incorporate herein by this reference (the “**Advisory Services**”).

3. **Fees and Disbursements**

In consideration of the provision of the Phase 3 Advisory Services by TCS, Owner shall pay to TCS a “**Phase 3 Advisory Services Fee**” equal to five percent (5%) of the final Owner-approved renovation budget, billed monthly as per work performed and completed.

4. **Expenses**

All reasonable and out-of-pocket expenses incurred by TCS while providing Advisory Services during the Term of this Agreement shall be approved in advance by Owner, such as travel, mileage, and lodging expenses, etc. All approved out-of-pocket expenses shall be in addition to the Advisory Services Fees and shall be paid within forty-five (45) business days of TCS’s presentation to Owner of an invoice for such out-of-pocket expenses.

5. **Procurement Services**

As part of the Phase 3 Advisory Services, TCS shall make available its centralized purchasing programs and/or other group buying techniques in connection with the Club's purchase of operating supplies, operating equipment, inventories and services. TCS may receive and retain a fee or other compensation from vendors and service providers in exchange for TCS's services in making the benefit of volume purchases available to the Club or negotiating and implementing the arrangements with such vendors or providers, provided the total cost thereof to the Club is competitive with that which would be charged by non-affiliated third-party vendors in an arms-length transaction. Owner shall notify TCS in writing whether it elects to opt out of TCS's purchasing procurement services and/or other group buying techniques and, if Owner elects not to participate, whether in whole or in part, Owner shall be solely responsible for purchasing or for directing TCS to which vendors and service providers shall be used for the purchase of all operating supplies, operating equipment, inventories and services used at the Club.

6. **No Representations**

Financial projections, budgets or similar forecasts as may have been prepared or in the future are prepared by TCS or its Affiliates do not take into account, nor make provisions for, any rise or decline in local or general economic conditions or other factors beyond the control of TCS. TCS and its Affiliates cannot, and do not, warrant or guaranty in any way said financial projections, budgets or other forecasts. Any financial projections, budgets or forecasts provided have been prepared on the basis of information available at the time of such preparation which have been made available by Owner and TCS's, and its Affiliate's, experience in the golf industry. Said financial projections, budgets and forecasts have been prepared for information only and not as an inducement for action. Owner hereby acknowledges that in entering into this Agreement, Owner has not relied on any projection of earnings, statements as to the possibility of future success, or other similar information which may have been prepared by TCS or its Affiliates. Owner further understands and acknowledges that no guaranty is made or implied by TCS or its Affiliates as to the cost, the future financial success or profitability of the Center, or success in the attempt to secure debt relief.

7. **Insurance**

During the Term of this Agreement, each TCS and Owner shall procure and maintain such insurance as would normally and customarily be obtained by first class, reputable businesses in connection with comparable business activities, including, without limitation, commercial general liability insurance in an amount of not less than Two Million Dollars and No/100 (\$2,000,000.00). All insurance shall be written with a reputable insurance carrier licensed to do business in the state in which the procuring party has its principal place of business.

8. **Indemnity**

Each party shall indemnify, defend and hold the other party harmless for, from and against all claims, liabilities, costs and expenses (including reasonable attorneys' fees) to the extent the same arises out of (a) the negligence or other wrongful conduct by such party, and (b) such party's

breach of this Agreement. The indemnities contained herein shall survive termination of this Agreement.

9. Nature of Services

The parties hereby state that the present agreement states a professional services relation. Consequently, no labor relation will exist, whatsoever, between TCS and Owner, or between Owner and any TCS' employees, representatives or contractors, including any employee hired by TCS for the tasks detailed under this agreement.

10. Notices

Any and all notices concerning this Agreement shall be delivered to the following persons via email:

TCS: Jim McLaughlin at jmclaughlin@troon.com

Owner: Ashlea Boyle at ashlea.boyle@kerrvilletx.gov

11. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its choice of law principles.

12. Superiority

This agreement supersedes and leaves with no effect any prior agreements or verbal negotiations between the parties.

13. Execution

The parties may execute this Agreement by delivering signed and scanned copy of the same to the email domicile of its counterparty. In such event, the parties agree that a signed and scanned copy of this Agreement shall constitute a valid, binding, and enforceable agreement for all legal effects and purposes, considered as original.

14. Written Verification as to Business with Iran, Sudan, or Foreign Terrorist Organization

TCS hereby verifies that TCS is not engaged in business with Iran, Sudan, or any company identified on the list referenced in Section 2252.152, Texas Government Code.

15. Written Verification as to Business with Companies Related to Certain Countries

To the extent this contract pertains to "critical infrastructure," as defined by Section 2275.0101, Texas Government Code, TCS verifies (1) that it is not owned or controlled by: (a) individuals who are citizens of China, Iran, North Korea, Russia, or other designated countries; or (b) a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or other designated countries; or (2) headquartered in China, Iran, North Korea, Russia, or other designated countries.

[Signatures on the following page.]


IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Executed as an Agreement:

Signed by: **City of Kerrville**

True Club Solutions, L.L.C.

Dalton Rice, City Manager



Jim McLaughlin, President, TCS


ATTEST:

Shelly McElhannon, City Secretary

APPROVED AS TO FUNDING:

Julie Behrens, Director of Finance

APPROVED AS TO FORM:



William Tatsch, Asst. City Attorney

APPROVED AS TO CONTENT:

Ashlea Boyle, Director of Parks and
Recreation

APPROVED AS TO INSURANCE

Kimberly Meisner, Asst. City Manager

Exhibit A

ADVISORY SERVICES

PHASE 3 – PROJECT MANAGEMENT

- Act as Client/City representative for all renovation work, which includes the review of contracts, contractors' invoices and change orders.
- Coordinate contractors' activities to ensure adherence to construction schedules and conduct periodic inspections (site visits) of contractors' work to ensure compliance.
- Review all materials tests provided by the contractors for proposed greens mix, bunker sand, gravel, and other materials, and provide recommendations on whether the proposed material is suitable for use on the project.
- Assist golf course superintendent and golf course architect in establishment of a contractor's punch list prior to final payment to contractor. Coordinate with contractor and superintendent on establishment of a schedule to complete punch list items.
- Attend construction meetings as requested by the Owner to evaluate construction progress, adherence by the contractor to approved plans and specifications, and quality of construction.
- Utilize Troon's procurement platform to negotiate lower prices on golf course related supplies and equipment in accordance with Section 5



True Club
SOLUTIONS

Qualified, real-world answers



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: City Council workshop minutes September 10, 2024. (S McElhannon, City Secretary)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Shelley McElhannon, City Secretary

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

City Council workshop minutes September 10, 2024 at 4:30 p.m.

RECOMMENDED ACTION:

Approve minutes as presented.

ATTACHMENTS:

[20240924_Minutes CC workshop 9-10-24.pdf](#)

**CITY COUNCIL WORKSHOP MINUTES
CITY HALL COUNCIL CHAMBERS**

**SEPTEMBER 10, 2024 4:30 PM
701 MAIN STREET, KERRVILLE, TEXAS**

CALL TO ORDER: On September 10, 2024 at 4:30 p.m., the City Council workshop was called to order by Mayor Joe Herring, Jr. at City Hall Council Chambers, 701 Main Street.

COUNCILMEMBERS PRESENT:

Joe Herring, Jr., Mayor
Delayne Sigerman, Council Place 1
Jeff Harris, Council Place 2
Kent McKinney, Council Place 3
Brenda Hughes, Council Place 4/Mayor Pro Tem

COUNCILMEMBERS ABSENT:

None

CITY STAFF PRESENT:

Dalton Rice, City Manager	Kim Meismer, Asst City Manager
Mike Hayes, City Attorney	Stuart Barron, Executive Director
Michael Hornes, Asst City Manager	Shelley McElhannon, City Secretary

VISITOR(S) PRESENT:

Clarissa Navarro, Consultant Attorney with Denton, Navarro, Rodriguez, Bernal, Santee & Zech

1. PUBLIC COMMENT:

The following person(s) spoke:

- Jeremy Walther

2. INFORMATION AND DISCUSSION:

2A. Proposed funding request to the City's Tax Increment Reinvestment Zone No. 1 (TIRZ #1) for costs associated with engineering/design for a roundabout at the intersection of Schreiner Street and Clay Street.

Michael Hornes and Stuart Barron provided information and responded to questions.

City Council directs staff to place this item on a future City Council meeting agenda to include a rough estimate of total project costs and a breakdown of accidents from 2019 through 2023 at the round-about located at Golf and Tivy streets, before proceeding to request the project funding from TIRZ Board.

Councilmember Delayne Sigerman made a motion to convene Executive Session under 551.071 (consultation with attorney), seconded by Councilmember Jeff Harris. The motion passed 5-0.

The following person(s) spoke:

- Mark Stone

At 5:08 p.m., the open workshop recessed and convened into closed Executive Session.

3. EXECUTIVE SESSION:

3A. Post Hole Ventures, LLC vs City of Kerrville, TX, Cause No. SA21CA0980XR, United States District Court for the Western District of Texas, San Antonio Division 551.071.

At 6:00 p.m., the closed Executive Session adjourned. No action taken during executive session, and the workshop adjourned immediately following executive session.

4. **ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION IF ANY:** None

ADJOURN. The workshop adjourned at 6:00 p.m.

APPROVED BY COUNCIL: _____ ATTEST:

Joe Herring, Jr., Mayor

Shelley McElhannon, City Secretary



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: City Council meeting minutes September 10, 2024. (S McElhannon, City Secretary)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Shelley McElhannon, City Secretary

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item? No

Key Priority Area N/A

Guiding Principle N/A

Action Item N/A

SUMMARY STATEMENT:

City Council meeting minutes September 10, 2024 at 6:00 p.m.

RECOMMENDED ACTION:

Approve minutes as presented.

ATTACHMENTS:

[20240924_Minutes CC meeting 9-10-24.pdf](#)

**CITY COUNCIL MINUTES
REGULAR MEETING**

**KERRVILLE, TEXAS
SEPTEMBER 10, 2024 6:00 PM**

On September 10, 2024 at 6:08 p.m., Mayor Joe Herring, Jr. called the Kerrville City Council meeting to order in City Hall Council Chambers, 701 Main Street. Councilmember Brenda Hughes provided the invocation and led the Pledge of Allegiance.

COUNCILMEMBERS PRESENT:

Joe Herring, Jr., Mayor
Delayne Sigerman, Councilmember Place 1
Jeff Harris, Councilmember Place 2
Kent McKinney, Councilmember Place 3
Brenda Hughes, Councilmember Place 4/Mayor Pro Tem

COUNCILMEMBER ABSENT:

None

CITY EXECUTIVE STAFF:

Dalton Rice, City Manager
Mike Hayes, City Attorney
Michael Hornes, Asst City Manager
Kim Meisner, Asst City Manager
Shelley McElhannon, City Secretary
Julie Behrens, Director of Finance
Jacob Bogusch, Finance Compliance

Ashlea Boyle, Director of Parks & Recreation
Stuart Cunyus, Public Information Officer
Eric Maloney, Fire Chief
Chris McCall, Police Chief
Drew Paxton, Director Zoning/Development
Trina Rodriguez, Asst Director of Finance
Charvy Tork, Director of Information Services

VISITORS PRESENT: A list of the citizen speakers present during the meeting is on file in the City Secretary's Office for the required retention period.

1. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Community announcements and information provided by Stuart Cunyus, Councilmember Hughes, and Councilmember Jeff Harris.

2. PRESENTATION(S):

2A. Proclamation regarding September 11 Walk to Honor and Remember; and Kerrville Kindness Awards to Kerr County Veterans Service Officers.

Mayor Herring and Councilmember Harris provided information regarding the September 11 Walk to Honor and Remember and presented General Mike Oates with the Patriot Day proclamation, and Kerr County Veteran Service Officers Jenna Sanchez and Chase Allsup with the Kerrville Kindness awards.

2B. Proclamation recognizing September 17-23, 2024 as the United States Constitution week, presented to the Daughters of the American Revolution.

Mayor Herring presented the Daughters of the American Revolution the United States Constitution week proclamation. The Daughters of the American Revolution were represented by Major James Kerr Chapter members Dawn Collum, Susan Baud, Vicki Russell-Kelly, Jena Ireland, and Catherine Dalden.

2C. Proclamation recognizing September 2024 as National Recovery month.

Mayor Herring presented the National Recovery month proclamation to the Recovery Community Coalition members, represented by Chair Deanna Allen, Alan Peterson, Dale Trees, and Phil Taylor.

2D. Commendation of Recognition to JAM Broadcasting.

Mayor Herring recognized JAM Broadcasting for its generous contributions to the City, and ensuring safety and services to citizens. JAM Broadcasting representatives were Justin McClure, Mark Keller, Toby Appleton, Leslie McClure, Michelle Layton, Cody Nichols, and Ryan Pentagraff.

3. VISITORS FORUM:

The following person(s) spoke:

- Rodney Bacon

4. CONSENT AGENDA:

Councilmember Harris motioned to accept Consent Agenda items 4A through 4G, seconded by Councilmember Kent McKinney. Motion passed 5-0.

4A. Resolution No. 39-2024. A Resolution approving the budget for Kerr Emergency 9-1-1 Network for Fiscal Year 2025.

4B. Resolution No. 38-2024. A Resolution supporting the agreement with Texas Department of Transportation (TxDOT) to install license plate readers in TXDOT's Right-of-Way.

4C. General Contract for CDW Government LLC for the purchase of City of Kerrville Backup Solution; purchase a backup solution for City's critical servers in the amount not to exceed \$140,000.00.

4D. Fund agreement between the City of Kerrville and the Community Foundation of the Texas Hill Country for the creation of a Kerrville First Responders Fund.

4E. Amendment to a Professional Services Agreement with Freese and Nichols, Inc. for design-build advisor services for the renovations to Heart of the Hills Heritage Center (HHHC).

4F. City Council workshop minutes August 27, 2024.

4G. City Council meeting minutes August 27, 2024.

END OF CONSENT AGENDA.

5. PUBLIC HEARING AND ORDINANCES, FIRST READING:

5A. Ordinance No. 2024-23. An Ordinance levying an Ad Valorem (Property) Tax for the use and support of the Municipal Government for the City of Kerrville, Texas, for Fiscal Year 2025; apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid.

Shelley McElhannon read Ordinance No. 2024-23 caption into record.

Julie Behrens and Dalton Rice provided information and responded to questions.

Mayor Herring opened the public hearing at 6:42 p.m.

The following person(s) spoke:

- George Baroody

Mayor Herring closed the public hearing at 6:45 p.m.

Councilmember Harris made a motion to approve Ordinance No. 2024-23 and that the property tax rate be increased by the adoption of a tax rate of \$0.5595, which is effectively a 2.77% percent increase in the tax rate, seconded by Councilmember Delayne Sigerman. The motion passed 4-1 Councilmember Sigerman, Councilmember Harris, with Mayor Herring, and Councilmember Hughes voting in favor, and Councilmember McKinney opposed.

Roll call vote:	In Favor	Opposed
Mayor Joe Herring, Jr.	<u> X </u>	<u> </u>
Councilmember Delayne Sigerman	<u> X </u>	<u> </u>
Councilmember Jeff Harris	<u> X </u>	<u> </u>
Councilmember Kent McKinney	<u> </u>	<u> X </u>
Councilmember Brenda Hughes	<u> X </u>	<u> </u>

5B. Ordinance No. 2024-24. An Ordinance adopting the annual budget for the City of Kerrville, Texas, Fiscal Year 2025; providing appropriations for each city department and fund; containing a cumulative clause; and containing a savings and severability clause.

Shelley McElhannon read Ordinance No. 2024-24 caption into record.

Julie Behrens provided information and responded to questions.

Mayor Herring opened the public hearing at 6:53 p.m.

The following person(s) spoke:

- Peggy McKay

Mayor Herring closed the public hearing at 6:58 p.m.

Councilmember Sigerman made a motion to approve Ordinance No. 2024-24 to adopt the City's budget for Fiscal Year 2025 on first reading, seconded by Councilmember Hughes. The motion passed 5-0.

Roll call vote:	In Favor	Opposed
Mayor Joe Herring, Jr.	<u> X </u>	<u> </u>
Councilmember Delayne Sigerman	<u> X </u>	<u> </u>
Councilmember Jeff Harris	<u> X </u>	<u> </u>
Councilmember Kent McKinney	<u> X </u>	<u> </u>
Councilmember Brenda Hughes	<u> X </u>	<u> </u>

Councilmember Sigerman made a motion ratifying the vote to adopt the budget that will require raising more revenue from property taxes than the previous fiscal year, seconded by Councilmember McKinney. The motion was approved 5-0.

5C. Ordinance No. 2024-21. An Ordinance amending Chapter 60 of the Code of Ordinances, City of Kerrville, Texas; by changing the zoning of an approximate 5.51 acre property known as 2029 Junction Highway (SH 27); from a Planned Development Zoning District (PDD) to a General Commercial Zoning District (C-3); and providing other matters relating to the subject.

Shelley McElhannon read Ordinance No. 2024-21 caption into record.

Drew Paxton provided information and responded to questions.

Mayor Herring opened the public hearing at 7:01 p.m.

No person(s) spoke.

Mayor Herring closed the public hearing at 7:01 p.m.

Councilmember Hughes made a motion to approve Ordinance No. 2024-21 on first reading, seconded by Councilmember Harris. The motion passed 5-0.

6. CONSIDERATION AND POSSIBLE ACTION:

6A. Resolution No. 37-2024. A Resolution approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2024 rate review mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSC's reasonable ratemaking expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the company and the ACSC's legal counsel.

Mike Hayes provided information and responded to questions.

Councilmember Hughes made a motion to approve Resolution No. 37-2024, seconded by Councilmember McKinney. The motion passed 5-0.

6B. General Contract for the Schreiner Golf Course Improvement Project in an amount not to exceed \$__.

Ashlea Boyle and consultant Mitch Harrell provided information and responded to questions.

Councilmember Harris made a motion to authorize the City Manager to negotiate and finalize the agreement for this project, seconded by Councilmember McKinney. The motion was approved 5-0.

6C. Project Funding Agreement between the City of Kerrville, TX, Economic Improvement Corporation (EIC) and the City of Kerrville, TX; for the development and construction of an extension to the City's River Trail from the Tranquility Island Bridge to the Scenic Downtown Overlook (pavilion).

Michael Hornes provided information and responded to questions.

Councilmember McKinney made a motion to cancel the current project, seconded by Councilmember Hughes. The motion to cancel passed 5-0.

7. BOARD APPOINTMENTS:

7A. Appointments to the Tax Increment Reinvestment Zone Number One (TIRZ #1) Board of Directors, and appoint TIRZ Chair.

Councilmember Sigerman made a motion to appoint Judy Eychner, Andrew Gay, and Crystal Smith, seconded by Mayor Herring. The motion passed 5-0.

8. EXECUTIVE SESSION: Executive Session was not called nor convened, and item 8A was not discussed.

8A. Appointment to the Building Board of Adjustment and Appeals.

9. **ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY.** N/a

10. **ITEM(S) FOR FUTURE AGENDAS:** None

ADJOURN. The meeting adjourned at 7:18 p.m.

APPROVED BY COUNCIL: _____

APPROVED:

ATTEST:

Joe Herring Jr., Mayor

Shelley McElhannon, City Secretary



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Ordinance No. 2024-24, second reading. An Ordinance adopting the annual budget for the City of Kerrville, Texas, Fiscal Year 2025; providing appropriations for each city department and fund; containing a cumulative clause; and containing a savings and severability clause. (*J Behrens, Director of Finance*)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Julie Behrens , Director of Finance

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

On September 10, 2024, City Council unanimously approved Ordinance No. 2024-24 first reading.

RECOMMENDED ACTION:

Approve Ordinance No. 2024-24 second reading.

ATTACHMENTS:

[20240924_Ord 2024-24 Approve FY2025 Annual Budget 2nd read.pdf](#)

**CITY OF KERRVILLE, TEXAS
ORDINANCE NO. 2024-24**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE
CITY OF KERRVILLE, TEXAS, FISCAL YEAR 2025; PROVIDING
APPROPRIATIONS FOR EACH CITY DEPARTMENT AND
FUND; CONTAINING A CUMULATIVE CLAUSE; AND
CONTAINING A SAVINGS AND SEVERABILITY CLAUSE**

WHEREAS, in accordance with Sections 8.01 and 8.03 of the City Charter and Section 102.005 of the Texas Local Government Code, the City Manager, on or before July 31, 2024, prepared and filed with the City Secretary and had placed on the City's website, a proposed budget for the City of Kerrville, Texas, for the fiscal year beginning October 1, 2024, and ending September 30, 2025 (sometimes referred to as "Fiscal Year 2025" or "FY2025"); and

WHEREAS, in accordance with Section 8.03 of the City Charter and Sections 102.006 and 102.065 of the Texas Local Government Code, and after providing the required public notice in the City's official newspaper not less than ten days prior to the date of the public hearing, a public hearing was duly held on September 10, 2024, at the time and place set forth in the public notice, said date being more than fifteen days subsequent to the filing of the proposed budget by the City Manager, at which time all interested persons were given an opportunity to be heard for or against any item within the proposed budget; and

WHEREAS, after due deliberation, study, and consideration of the proposed budget, to include the opportunity of making any amendments to the budget proposed by the City Manager that City Council has determined are (1) warranted by law or (2) in the best interest of the taxpayers of the City, City Council is of the opinion that the Official Budget for the Fiscal Year 2025, with any such amendments described and discussed, should be approved and adopted, in accordance with Section 8.05 of the City Charter and Section 102.007 of the Texas Local Government Code;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:**

SECTION ONE. The Official Budget of the City of Kerrville, Texas, a copy of which is on file in the office of the City Secretary, at the Butt-Holdsworth Memorial Library, and on the City's website referenced by the date and number of this Ordinance, and incorporated by reference as if fully set out herein, is adopted, in accordance with Article VIII of the City Charter and Chapter 102 of the Texas Local Government Code.

SECTION TWO. The appropriations by department, fund, or other organization unit and the authorization and allocation for each program or activity are deemed to provide a complete financial plan of City funds and activities for the

Fiscal Year 2025, in accordance with Section 8.04 of the City Charter and Chapter 102 of the Texas Local Government Code.

SECTION THREE. The following policies, which City Council has previously approved, are included within the budget document referenced in Section One. :

- Financial Management Policy
- Investment Policy
- Purchasing Policy
- Real Estate Policy
- Travel Policy
- Fee Schedule

SECTION FOUR. The provisions of this Ordinance are to be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent of any such inconsistency or conflict.

SECTION FIVE. If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Kerrville, Texas, hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

THE MEMBERS OF CITY COUNCIL VOTED AS FOLLOWS IN ACCORDANCE WITH THE CITY CHARTER AND STATE LAW:

FIRST READING:

[1ST MOTION TO STATE AS FOLLOWS: *Motion to approve Ordinance No. 2024-24 to adopt the City's budget for Fiscal Year 2025 on 1st reading.*]

City Secretary to take record vote as follows:

	YES	NO
Joe Herring, Jr., Mayor	<u>X</u>	_____
Delayne Sigerman, Place 1	<u>X</u>	_____
Jeff Harris, Place 2	<u>X</u>	_____
Kent McKinney, Place 3	<u>X</u>	_____

Brenda Hughes, Place 4

X _____

[2ND MOTION TO STATE AS FOLLOWS: *Motion ratifying vote to adopt a budget that will require raising more revenue from property taxes than the previous fiscal year.*]

PASSED AND APPROVED ON FIRST READING, this the 10 day of SEPTEMBER A.D., 2024.

SECOND READING:

[1ST MOTION TO STATE AS FOLLOWS: *Motion to approve Ordinance No. 2024-24 to adopt the City's budget for Fiscal Year 2025 on 2nd reading.*]

City Secretary to take record vote as follows:

	YES	NO
Joe Herring Jr., Mayor	_____	_____
Delayne Sigerman, Place 1	_____	_____
Jeff Harris, Place 2	_____	_____
Kent McKinney, Place 3	_____	_____
Brenda Hughes, Place 4	_____	_____

[2ND MOTION TO STATE AS FOLLOWS: *Motion ratifying vote to adopt a budget that will require raising more revenue from property taxes than the previous fiscal year.*]


PASSED AND APPROVED ON SECOND AND FINAL READING, this the _____ day of _____, A.D., 2024.

Joe Herring, Jr., Mayor

ATTEST:

APPROVED AS TO FORM:

Shelley McElhannon, City Secretary



Michael C. Hayes, City Attorney

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**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Ordinance No. 2024-23, second reading. An Ordinance levying an Ad Valorem (Property) Tax for the use and support of the Municipal Government for the City of Kerrville, Texas, for Fiscal Year 2025; apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. (J Behrens, Director of Finance)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Julie Behrens , Director of Finance

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

On September 10, 2024, City Council approved Ordinance No. 2024-23 with a 4-1 vote.

RECOMMENDED ACTION:

Approve Ordinance No. 2024-23 second reading.

ATTACHMENTS:

[20240924_Ord 2024-23 Ad Valorem Tax Rate FY2025 2nd-read.pdf](#)

**CITY OF KERRVILLE, TEXAS
ORDINANCE NO. 2024-23**

AN ORDINANCE LEVYING AN AD VALOREM (PROPERTY) TAX FOR THE USE AND THE SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE CITY OF KERRVILLE, TEXAS, FOR FISCAL YEAR 2025; APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID

WHEREAS, City Council finds that an ad valorem (property) tax must be levied to provide for expenses and improvements for the City of Kerrville, Texas, during Fiscal Year 2025 (Oct. 1, 2024-Sept. 30, 2025); and

WHEREAS, City Council further finds that an ad valorem tax must be levied to provide for the payment of principal and interest on outstanding debt maturing in Fiscal Year 2025; and

WHEREAS, after due deliberation, study, and consideration of the proposed tax rate for Fiscal Year 2025, City Council has determined that adoption of the rate is in the best interest of the taxpayers of the City and it should be adopted in accordance with law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Kerrville, Texas, and to provide interest and sinking funds for the Fiscal Year 2025, a tax of **\$0.5595** on each one hundred dollars (\$100.00) valuation of all property, comprising real, personal, and mixed, within the corporate limits of the City subject to taxation, for the specific purposes herein set forth:

A. For current expenditures of the City and for the general improvement, use, and support of the City and its property (*i.e.*, expenditures for maintenance and operations), there is hereby levied and ordered to be assessed and collected for the Fiscal Year 2025 on all property situated within the corporate limits of the City, and not exempt from taxation by a valid law, an ad valorem tax rate of **\$0.4189** on each one hundred dollars (\$100.00) valuation of such property.

B. For the purpose of paying principal and interest and providing payments into various debt service funds for each issue of tax supported debt, there is hereby levied and ordered to be assessed and collected for the Fiscal Year 2025

on all property situated within the corporate limits of the City and not exempt from taxation by a valid law, an ad valorem tax for each issue of debt described in this Section, the sum of such levies being **\$0.1406** on each one hundred dollars (\$100.00) valuation of such property.

SECTION TWO. The ad valorem taxes levied are due on October 1, 2024, and may be paid up to and including January 31, 2025, without penalty, but if not paid, such taxes are delinquent on February 1, 2025; provided, however, in accordance with Section 31.03(a) of the Texas Tax Code, the ad valorem taxes due hereunder may, at the option of the taxpayer, be paid in two payments without penalty or interest so long as the first payment of one-half of the taxes levied is paid before December 1, 2024, and the remaining one-half is paid before July 1, 2025.

SECTION THREE. No discounts are authorized on property tax payments made prior to January 31, 2025.

SECTION FOUR. All taxes become a lien upon the property against which assessed and the designated City tax collector for the City of Kerrville is authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and ordinances of the City, and shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty, and interest. All delinquent taxes shall bear interest and other charges from date of delinquency as prescribed by state law.

SECTION FIVE. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE* WILL EFFECTIVELY BE RAISED BY 2.77% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$11.30.

FIRST READING:

[MOTION TO STATE AS FOLLOWS: *Motion to approve Ordinance No. 2024-23 and that the property tax rate be increased by the adoption of a tax rate of \$0.5595, which is effectively a 2.77% percent increase in the tax rate.*]

City Secretary to take record vote as follows:

	YES	NO
Joe Herring, Jr., Mayor	<u>X</u>	<u> </u>
Delayne Sigerman, Place 1	<u>X</u>	<u> </u>
Jeff Harris, Place 2	<u>X</u>	<u> </u>
Kent McKinney., Place 3	<u> </u>	<u>X</u>
Brenda Hughes, Place 4	<u>X</u>	<u> </u>

PASSED AND APPROVED ON FIRST READING, this the 10 day of SEPTEMBER, A.D., 2024.

SECOND READING:

[MOTION TO STATE AS FOLLOWS: *Motion to approve Ordinance No. 2024-23 and that the property tax rate be increased by the adoption of a tax rate of \$0.5595, which is effectively a 2.77% percent increase in the tax rate.*]

City Secretary to take record vote as follows:

	YES	NO
Joe Herring, Jr., Mayor	<u> </u>	<u> </u>
Delayne Sigerman, Place 1	<u> </u>	<u> </u>
Jeff Harris, Place 2	<u> </u>	<u> </u>
Kent McKinney, Place 3	<u> </u>	<u> </u>
Brenda Hughes, Place 4	<u> </u>	<u> </u>

PASSED AND APPROVED ON SECOND AND FINAL READING, this the _____ day of _____, A.D., 2024.

Joe Herring, Jr., Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:

Shelley McElhannon, City Secretary



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 43-2024. A Resolution amending and adopting the City of Kerrville Fee Schedule for fees that the city charges for various services and uses provided or offered by the city; and holding a public hearing per state law for those fees applicable to building activities. (*J Behrens, Director of Finance*)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 17, 2024

SUBMITTED BY: Julie Behrens , Director of Finance

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

The City's Fee Schedule has historically been approved as part of the budget document. Section 214.908 of the Texas Local Government Code now requires the City to hold a public hearing before approving building and permit fees, which are included in the fee schedule. To comply with this new law, City Council is being asked to consider the fee schedule as a separate resolution for fiscal year 2025.

RECOMMENDED ACTION:

Approve Resolution No. 43-2024.

ATTACHMENTS:

[20240924_Reso 43-2024 Adopt Fee Schedule.pdf](#)

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 43-2024**

**A RESOLUTION AMENDING AND ADOPTING THE CITY OF
KERRVILLE FEE SCHEDULE FOR FEES THAT THE CITY
CHARGES FOR VARIOUS SERVICES AND USES PROVIDED
OR OFFERED BY THE CITY; AND HOLDING A PUBLIC
HEARING PER STATE LAW FOR THOSE FEES APPLICABLE
TO BUILDING ACTIVITIES**

WHEREAS, the City Council of the City of Kerrville adopted a Fee Schedule by Resolution No. 91-138 on September 24, 1991, and has amended said document on a number of occasions; and

WHEREAS, as part of the City's annual budget process, City staff studies and now recommends that City Council adopt fees that the City charges for various services and uses provided or offered by the City, which includes new fees and revising some of the City's existing fees as indicated; and

WHEREAS, the guiding principle for funding these services or uses is that those receiving or directly benefiting from the services or, in some way using City property, should bear the cost; and

WHEREAS, City Council has determined that it is in the public interest to adopt the *Fee Schedule for Fiscal Year 2024-2025*;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:**

SECTION ONE. City Council adopts the *Fee Schedule for Fiscal Year 2024-2025 of the City of Kerrville, Texas*, as amended, as set forth in **Exhibit A** (*Fee Schedule*), such fees to be effective October 1, 2024.

SECTION TWO. City Council, in accordance with Section 214.908 of the Texas Local Government Code, held a public hearing before its consideration of the *Fee Schedule*, and per this section, reauthorizes all "building permit fees" that apply to constructing, renovating, or remodeling a structure.

SECTION THREE. Resolution No. 91-138 and all subsequent resolutions amending that resolution are repealed.

**PASSED AND APPROVED ON this the ____ day of _____ A.D.,
2024.**

Joe Herring, Jr., Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:

Shelley McElhannon, City Secretary

EXHIBIT A

FEE SCHEDULE

FEE SCHEDULE

CITY OF KERRVILLE PROPOSED FY2025 FEE SCHEDULE

CITY SECRETARY		
PUBLIC INFORMATION REQUESTS	CURRENT FEE	PROPOSED FY2025
Standard Size Copy (double sided copies count as 2 copies)		
Black and White	\$0.10 per page	\$0.10 per page
Color	\$0.10 per page	\$0.10 per page
Oversized Paper Copy	\$0.50 per page	\$0.50 per page
Black and White	\$0.75 per page	\$0.75 per page
Color	\$0.75 per page	\$0.75 per page
Notary Fees		
Basic Notary Service	\$6.00 per document	\$6.00 per document
Certified/Embossed Service	\$5.00 per embossment, plus \$1.00 per page \$20.00 per document max	\$5.00 per embossment, plus \$1.00 per page \$20.00 per document max
Acknowledgement	\$5.00 per acknowledgement	\$5.00 per acknowledgement
Fax Transmissions		
Local	\$0.10 per page	\$0.10 per page
Long distance	\$0.50 per page	\$0.50 per page
Other	actual cost	actual cost
Labor	\$15.00 per hour	\$15.00 per hour
Overhead charge (if applicable under state law)	20% of personnel charge	20% of personnel charge
LAND RECORD FILING FEES	CURRENT FEE	PROPOSED FY2025
First Page	\$26.00 per page	\$26.00 per page
Additional Pages	\$4.00 per page	\$4.00 per page
Records Management Fees	\$10.00 per document	\$10.00 per document
Courthouse Security Fee	\$1.00 per document	\$1.00 per document
Records Archive Fee	\$10.00 per document	\$10.00 per document
Note: Fees subject to change based on County fee schedule.		
OTHER	CURRENT FEE	PROPOSED FY2025
Vehicle for Hire Permit	\$25.00 per permit	\$25.00 per permit
Banners		
Permit Fee	\$60.00 per permit	\$60.00 per permit
Administrative Fee (non-refundable)	\$25.00 per permit	\$25.00 per permit
Alcoholic Beverage Certificate	50% of TABC	50% of TABC
Exception: Brewery, Brewpub, or similar	on premise retailer fee	on premise retailer fee
Sidewalk Café Permit	\$50.00 per table/year	\$50.00 per table/year
Thumb Drive	\$5.00 each	\$5.00 each

FEE SCHEDULE

DEVELOPMENT SERVICES DEPARTMENT		
BUILDING SERVICES		
PROFESSIONAL & OCCUPATIONAL LICENSES	CURRENT FEE	PROPOSED FY2025
General Contractor License	\$300.00 initial license	\$300.00 initial license
General Contractor License: Renewal	\$100.00 annual	\$100.00 annual
General Contractor License Renewal: Late Fee	\$200.00 late fee	\$200.00 late fee
General Contractor License: Single Project	\$150.00 per project	\$150.00 per project
BUILDING PERMITS: SINGLE & TWO FAMILY RESIDENTIAL	CURRENT FEE	PROPOSED FY2025
Building Permit: Minimum Charge	\$25.00 per permit	\$50.00 per permit
New Construction	\$0.36 per sq. foot (all floor area under one roof)	\$0.40 per sq. foot (all floor area under one roof)
Addition	\$0.36 per sq. foot (all floor area under one roof)	\$0.40 per sq. foot (all floor area under one roof)
Alteration or Remodel	\$0.21 per sq. foot (all floor area under one roof)	\$0.23 per sq. foot (all floor area under one roof)
Fire Repair	\$0.21 per sq. foot (all floor area under one roof)	\$0.23 per sq. foot (all floor area under one roof)
Storage or Accessory Building (>200 square feet)	\$0.21 per sq. foot (all floor area under one roof)	\$100.00 flat fee (all floor area under one roof)
Application Extension (minimum 90 180 days)	50% of original plan review fee	50% of original plan review fee
Permit Extension (minimum 180 Days)	50% of original plan review fee	50% of original plan review fee
Plan Review Fee (due with permit application)	50% of building permit fee	50% of building permit fee
Subsequent Plan Reviews (forth or more review)	50% of building permit fee	50% of building permit fee
Residential Flat/Foundation Work (Concrete, etc. includes foundation repair)	\$150.00 flat fee	\$150.00 flat fee
Temporary Residential Certificate of Occupancy	N/A	\$150.00 flat fee
Temporary residential Certificate of Occupancy Extension	N/A	\$75.00 flat fee
Residential Construction moving-in without Certificate of Occupancy	N/A	\$300.00 flat fee
Addendum for after Permit has been issued	N/A	50% of original plan review fee
BUILDING PERMITS: COMMERCIAL BY VALUE	CURRENT FEE	PROPOSED FY2025
Permit (value up to \$1,000)	\$25.00 per permit	\$50.00 per permit
Value: \$1,000 and above	\$5.00 per \$1,000	\$5.00 per \$1,000
Note: Value of construction is the greater of the value quoted by contractor or the calculated value using ICC valuation tables.		
Temp Certificate of Occupancy (min 90 days)	\$100.00 per certificate	\$150.00 per certificate
Temp Certificate of Occupancy Extension (min 30 days)	\$100.00 per certificate	\$100.00 per certificate
Application Extension (minimum 90 days)	% of original plan review fee	50% of original plan review fee
Permit Extension (minimum 180 days)	% of original plan review fee	50% of original plan review fee
Plan Review Fee (due with permit application)	% of original permit fee	50% of original permit fee
Subsequent Plan Reviews (when major or substantial changes occur)	% of original permit fee	50% of original permit fee
Commercial Flat Work (Concrete, etc.)	\$150.00 flat fee	\$150.00 flat fee
SIGN PERMITS: BY VALUE	CURRENT FEE	PROPOSED FY2025
Sign Permit: Non-Electric		
Value: up to \$1,000	\$25.00 per permit	\$50.00 per permit
Value: \$1,001 and up	\$5.00 per \$1,000	\$5.00 per \$1,000
Sign Permit: Electric		
Value: up to \$1,000	\$25.00 per permit	\$50.00 per permit
Value: \$1,001 and up	\$5.00 per \$1,000	\$5.00 per \$1,000
Plan Review Fee (due with permit application)	N/A	50% of original permit fee
Application Extension (minimum 90 Days)	50% of plan review fee	50% of plan review fee
Permit Extension (minimum 180 Days)	50% of plan review fee	50% of plan review fee
BUILDING PERMIT: ELECTRIC	CURRENT FEE	PROPOSED FY2025
Building Permit: Electric	\$40.00 per permit	\$50.00 per permit
Application Extension (minimum 90 Days)	50% of total permit fee	50% of total permit fee
Permit Extension (minimum 180 Days)	50% of total permit fee	50% of total permit fee
Generator/Solar Panel Permit	\$100.00 per permit	\$100.00 per permit
Additional Fees		
Circuits	\$2.00 each	\$2.00 each
Fixtures	\$0.50 each	\$0.50 each
Motors (<1 HP)	\$2.00 each	\$2.00 each
Motors (1-10 HP)	\$2.50 each	\$2.50 each
Motors (11-25 HP)	\$3.00 each	\$3.00 each
Motors (>25 HP)	\$5.00 each	\$5.00 each
Services (per additional meter/panel)	\$7.50 each	\$7.50 each
Appliances	\$2.00 each	\$2.00 each
Equipment (welder)	\$3.00 each	\$3.00 each
Equipment (transformers)	\$5.00 each	\$5.00 each
Equipment (other)	\$3.00 each	\$3.00 each
Signs	\$5.75 each	\$5.75 each
Neon Signs for Transformer	\$1.00 each	\$1.00 each
Temporary Service (T-Pole)	\$50.00 each	\$50.00 each

FEE SCHEDULE

DEVELOPMENT SERVICES DEPARTMENT, CONTINUED		
BUILDING SERVICES, CONTINUED		
BUILDING PERMIT: MECHANICAL	CURRENT FEE	PROPOSED FY2025
HVAC Permit Application Fee		
Permit	\$30.00 per permit	\$50.00 per permit
Value: Up to \$1,000	\$15.00 per permit	\$15.00 per permit
Value: Over \$1,000	\$3.00 per \$1,000	\$3.00 per \$1,000
Inspection Fees		
Add or replace electrical wiring or panel	\$15.00 per unit	\$15.00 per unit
Replace equipment	\$15.00 per unit	\$15.00 per unit
New equipment	\$15.00 per unit	\$15.00 per unit
Alter existing equipment	\$15.00 per unit	\$15.00 per unit
Application Extension (minimum 90 Days Commercial/minimum 180 Days Residential)	50% of total permit fee	50% of total permit fee
Permit Extension (minimum 180 Days)	50% of total permit fee	50% of total permit fee
BUILDING PERMIT: PLUMBING & GAS	CURRENT FEE	PROPOSED FY2025
Permit	\$30.00 per permit	\$50.00 per permit
Fixtures	\$2.50 per unit	\$2.50 per unit
Building Drain	\$7.50 per unit	\$7.50 per unit
Water Heater and/or Vent	\$10.00 per unit	\$10.00 per unit
Gas Piping (1-5 outlets)	\$10.00 per unit	\$10.00 per unit
Piping for Water Treatment	\$7.50 per unit	\$7.50 per unit
Water/Sewer Yard Line	\$10.00 per unit	\$10.00 per unit
Gas Yard Line	\$7.50 per unit	\$7.50 per unit
Annual Gas Test	\$7.50 per unit	\$7.50 per unit
Pressure Regulator Valve	\$5.00 per unit	\$5.00 per unit
Back Flow Preventer	\$5.00 per unit	\$5.00 per unit
Grease Trap / Test Well	\$20.00 per unit	\$20.00 per unit
Application Extension (minimum 90 Days Commercial/minimum 180 Days Residential)	50% of total permit fee	50% of total permit fee
Permit Extension (minimum 180 Days)	50% of total permit fee	50% of total permit fee
BUILDING PERMIT: POOLS (BY VALUE)	CURRENT FEE	PROPOSED FY2025
Commercial Pool Building Permit (by value)		
Basic Permit (value up to \$1,000) plus	\$25.00 per permit	\$50.00 per permit
\$1,001 - \$49,999	\$5.00 per \$1,000	\$5.00 per \$1,000
\$50,000 and up	\$5.00 per \$1,000	\$5.00 per \$1,000
Residential Pool Building Permit (by value)		
Basic Permit (value up to \$50,000) plus	\$25.00 per permit	\$25.00 per permit
\$50,001 - \$99,999	\$4.00 per \$1,000	\$4.00 per \$1,000
\$100,000 - \$499,999	\$3.00 per \$1,000	\$3.00 per \$1,000
Note: Value of construction is the greater of the value quoted by contractor or the calculated value using ICC valuation tables.		
Plan Review Fee (due with permit application)	N/A	50% of original permit fee
Application Extension (minimum 90 Days Commercial/minimum 180 Days Residential)	50% of plan review fee	50% of plan review fee
Permit Extension (minimum 180 Days)	50% of plan review fee	50% of plan review fee
BUILDING PERMIT: IRRIGATION SYSTEM (BY VALUE)	CURRENT FEE	PROPOSED FY2025
City Water Customer		
Permit plus	\$30.00 per permit	\$50.00 per permit
Value per \$1,000	\$3.00 per \$1,000	\$3.00 per \$1,000
Plan Review	50% of permit fee	50% of permit fee
Non-City Water Customer		
Permit Plus	\$45.00 per permit	\$45.00 per permit
Two inspection minimum	\$100.00 per inspection	\$100.00 per inspection
Plan Review	50% of permit fee	50% of permit fee
Application Extension (minimum 90 Days Commercial / minimum 180 Days Residential)	50% of plan review fee	50% of plan review fee
Permit Extension (minimum 180 Days)	50% of plan review fee	50% of plan review fee
DEMOLITION AND MOVING PERMITS	CURRENT FEE	PROPOSED FY2025
Moving/Demolition Deposit	\$500.00 per permit	\$500.00 per permit
Demolition Permit	\$100.00 per permit	\$100.00 per permit
Moving Permit	\$100.00 per permit	\$100.00 per permit
Application Extension (minimum 90 Days Commercial / minimum 180 Days Residential)	50% of total permit fee	50% of total permit fee
Permit Extension (minimum 180 Days)	50% of total permit fee	50% of total permit fee
INSPECTION FEES	CURRENT FEE	PROPOSED FY2025
First Reinspection	\$0.00 same permit	\$0.00 same permit
Second Reinspection	\$100.00 same permit	\$100.00 same permit
Subsequent Reinspection	\$150.00 same permit	\$150.00 same permit
Special Inspection Fees		
During business hours: same day	\$50.00 per permit	\$100.00 per permit
After business hours: scheduled	\$50.00 per hour - 2 hour min	\$100.00 per hour - 2 hour min
After business hours: emergency	\$50.00 per hour - 4 hour min	\$100.00 per hour - 4 hour min

FEE SCHEDULE

DEVELOPMENT SERVICES DEPARTMENT, CONTINUED		
BUILDING SERVICES, CONTINUED		
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Change of Contractor on Active Project	\$100.00 per permit	\$100.00 per permit
Note: Regular permit fees & requirements apply to new contractor for changes to original plans.		
Change of Occupancy (existing structure)	\$50.00 per structure	\$50.00 per structure
Certificate of Occupancy (vacant structures)	\$150.00 per structure	\$150.00 per structure
Note: Includes full inspection for structures vacant for more than 1 year or for change of use.		
Issuance of Permit (after start of project first occurrence by contractor)	Greater of double the permit fee or \$75.00	Greater of double the permit fee or \$75.00
Issuance of Permit (after start of project subsequent occurrences by contractor)	Greater of double the permit fee or \$250.00	Greater of double the permit fee or \$250.00
Appeal to Building Board of Adjustments and Appeals Mechanical, Plumbing, Electrical	\$150.00 per appeal	\$265.00 per appeal
Fence Permit Fee	\$80.00 per permit	\$80.00 per permit
Parkland Dedication Fee	\$850.00 per unit/ lot	\$1,000.00 per unit/ lot
Merchant Service Fees	N/A	TBD

FEE SCHEDULE

DEVELOPMENT SERVICES DEPARTMENT, CONTINUED		
CODE COMPLIANCE		
PERMITS/LICENSE	CURRENT FEE	PROPOSED FY2025
Group Boarding Homes		
Permit	\$1,000.00 per permit	\$1,000.00 per permit
Permit renewal	\$350.00 per year	\$350.00 per year
Re-inspection Fee	\$75.00 per inspection	\$75.00 per inspection
Variance Fee for Distance	\$150.00 per variance	\$265.00 per variance
Junkyard Operation License	\$5.00 per site	\$5.00 per site
Peddler and Solicitor Fees		
Base Charge	\$600.00 per year	\$600.00 per year
Each additional person	\$10.00 per 30 days	\$10.00 per 30 days
Each additional person	\$100.00 per year	\$100.00 per year
Deposit (refundable)	\$750.00 each	\$750.00 each
Sexually Oriented Business		
Annual License	\$500.00 per business	\$500.00 per business
Annual Fee per Employee	\$50.00 per employee	\$50.00 per employee
Short-Term Rental License Fees	\$100.00 per property	\$100.00 per property
Renewal Short-Term Rental License Fee	\$50.00 per property	\$50.00 per property
Traveling Show and Exhibition License	\$100.00 per 30 days	\$100.00 per 30 days
EXEMPTIONS		
<ul style="list-style-type: none"> * Temporary special events * Sales/Festivals/Carnivals sponsored by IRS recognized charitable organizations * Governmental subdivisions * School Districts * Chamber of Commerce * Visitor's Bureau * Council approved events / city - sponsored events * Open-air markets (required information must be provided showing compliance with laws and zoning regulations) * Traveling salespeople or solicitors calling only on commercial businesses * Garage Sales * Organized sales shows/conventions organized by charitable organizations * Fresh produce sales (fruits, nuts, vegetables) * Firewood sales * A business with a separate location in the City (must furnish proof of payment of all ad valorem and personal property taxes) 		

FEE SCHEDULE

DEVELOPMENT SERVICES DEPARTMENT, CONTINUED		
HEALTH		
PERMITS	CURRENT FEE	PROPOSED FY2025
Bars and Lounges: Free Standing		
<1,000 square feet	\$70.00 per year	\$70.00 per year
1,000-1,999 square feet	\$85.00 per year	\$85.00 per year
2,000-2,999 square feet	\$100.00 per year	\$100.00 per year
3,000-3,999 square feet	\$125.00 per year	\$125.00 per year
4,000-4,999 square feet	\$150.00 per year	\$150.00 per year
5,000-10,000 square feet	\$200.00 per year	\$200.00 per year
> 10,000 square feet	\$350.00 per year	\$350.00 per year
Catering License	\$70.00 per year	\$70.00 per year
Health/Catering Permits		
<1,000 square feet	\$70.00 per year	\$70.00 per year
1,000-1,999 square feet	\$85.00 per year	\$85.00 per year
2,000-2,999 square feet	\$100.00 per year	\$100.00 per year
3,000-3,999 square feet	\$125.00 per year	\$125.00 per year
4,000-4,999 square feet	\$150.00 per year	\$150.00 per year
5,000-10,000 square feet	\$200.00 per year	\$200.00 per year
> 10,000 square feet	\$350.00 per year	\$350.00 per year
Hotel Permit	\$50.00 per year	\$50.00 per year
Mobile Food Establishment Permits	\$225.00 per unit / year	\$225.00 per unit / year
Peddler and Solicitor Fees		
Base Charge	\$600.00 per year	\$86.00 Moved to PD- Ord 2024-07
Each additional person	\$10.00 per 30 days	\$10.00 per 30 days
Each additional person	\$100.00 per year	\$100.00 per year
Deposit (refundable)	\$750.00 each	\$750.00 each
Non-Profit Organization Permit (14 Consecutive Days)	\$50.00 per event	\$50.00 per event
Temporary Food Establishment Permit		
Single Event	\$45.00 per 14 days	\$45.00 per 14 days
Multi-temp Annual Permit	\$225.00 per year	\$225.00 per year
Non-Profit Health Permit	\$50.00 per year	\$50.00 per year
INSPECTIONS	CURRENT FEE	PROPOSED FY2025
After Hours Inspection		
Emergency (4 hour minimum)	\$50.00 per hour	\$100.00 per hour- 4 hour min
Certificate of Occupancy Inspection	\$50.00 per site	\$50.00 per site
Hotel Complaint Inspection		
First complaint	\$100.00 per inspection	\$100.00 per inspection
Subsequent complaints	\$150.00 per inspection	\$150.00 per inspection
Reinspection Fees (same violation)		
First reinspection	\$0.00 each	\$0.00 each
Second reinspection	\$100.00 each	\$100.00 each
Subsequent reinspection	\$150.00 each	\$150.00 each
Sanitation and Environmental Inspections		
Foster homes, daycare centers, pools	\$40.00 per site	\$40.00 per site
Semi-Public Pools/Spas		
Single pool facilities	\$75.00 each	\$75.00 each
Additional pool/spa	\$25.00 each	\$25.00 each
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Health Permit Late Fee	\$50.00 per permit	\$50.00 per permit
Replacement Permit or Certificate	\$5.00 each	\$5.00 each
Farmer's Market Organizer	\$100.00 annual permit	\$100.00 annual permit
Farmer's Market Vendor	\$100.00 annual permit	\$100.00 annual permit

FEE SCHEDULE

DEVELOPMENT SERVICES DEPARTMENT, CONTINUED		
PLANNING		
FEES	CURRENT FEE	PROPOSED FY2025
Preliminary Plats (plus)	\$300.00 each plus greater of \$20.00 per lot or \$10.00 per acre	\$300.00 each plus greater of \$20.00 per lot or \$10.00 per acre
Plats	\$150.00 each plus	\$150.00 each plus
Minor, vacating, final, amending, or replats	\$10.00 per lot	\$10.00 per lot
Zoning Change (Planned development/special use)	\$455.00 per amendment	\$455.00 per amendment
Sign/Zoning Variance	\$265.00 each	\$265.00 each
Alternative Screening	\$0.00 each	\$0.00 each
Annexation	\$655.00 each	\$655.00 each
ETJ Release	N/A	\$500.00 each
Conditional Use Permit	\$355.00 each	\$355.00 each
Pre-development	\$0.00 each	\$0.00 each
Preliminary Site Plan Review	\$0.00 each	\$0.00 each
Administrative Appeal	\$265.00 each	\$265.00 each
Alcoholic Beverage Distance Variance Request	\$265.00 each	\$265.00 each
Note: In cases where legal notice of public hearing is required and applicant defers scheduled action, reapplication is required.		

FEE SCHEDULE

EMERGENCY MEDICAL SERVICES		
NON-EMERGENCY AMBULANCE LICENSE	CURRENT FEE	PROPOSED FY2025
Annual License	\$400.00 per year	\$400.00 per year
Annual Ambulance Permit	\$150.00 per year	\$150.00 per year
Re-issue for Lost Permit	\$50.00 per unit	\$50.00 per unit
Inspection Reschedule Fee	\$50.00 per unit	\$50.00 per unit
NON-EMERGENCY TRANSFER AGREEMENT	CURRENT FEE	PROPOSED FY2025
Local Transport	\$186.00 per person	\$186.00 per person
Local Mileage	\$4.71 per loaded mile	\$4.71 per loaded mile
RESPONSE/TRANSPORTATION	CURRENT FEE	PROPOSED FY2025
Basic Life Support: Non-Emergency	\$593.84 per person	\$593.84 per person
Basic Life Support: Emergency	\$950.15 per person	\$950.15 per person
Advanced Life Support 1: Non-Emergency	\$712.62 per person	\$712.62 per person
Advanced Life Support 1: Emergency	\$1,092.98 per person	\$1,092.98 per person
Advanced Life Support 2: Emergency	\$1,633.10 per person	\$1,633.10 per person
Specialty Care Transport	\$1,930.01 per person	\$1,930.01 per person
Aid Only: No Transport	\$195.00 per person	\$195.00 per person
Dedicated Standby	\$100.00 per hour	\$125.00 per hour
Response Fee	\$75.00 per person	\$75.00 per person
Local Transport: No Supplies Used	\$150.00 per person	\$150.00 per person
Mileage	\$29.70 per loaded mile	\$29.70 per loaded mile

FEE SCHEDULE

ENGINEERING		
DEVELOPMENT REVIEW	CURRENT FEE	PROPOSED FY2025
Existing Water Capacity Analysis	\$800.00 per analysis	\$800.00 per analysis
Capacity Analysis Admin Fee	\$100.00 per analysis	\$100.00 per analysis
Existing Sewer Capacity Analysis	\$800.00 per analysis	\$800.00 per analysis
Capacity Analysis Admin Fee	\$100.00 per analysis	\$100.00 per analysis
Reclaimed Water System Capacity Analysis	to be determined per analysis	to be determined per analysis
Additional Reclaimed Capacity Analysis Admin Fee (internal review & handling)	\$300.00 per analysis	\$300.00 per analysis
Additional Capacity Analysis	to be determined per analysis	to be determined per analysis
Additional Capacity Analysis Admin Fee (internal review & handling)	\$300.00 per analysis	\$300.00 per analysis
Development Analysis (traffic impact, bridge analysis, utility verification, etc.)	to be determined per analysis	to be determined per analysis
Development Analysis Admin Fee (internal review & handling)	\$300.00 per analysis	\$300.00 per analysis
DRAINAGE	CURRENT FEE	PROPOSED FY2025
Storm Water Review Fee		
Tier One	\$0.00 each	\$0.00 each
Tier Two	\$750.00 each	\$750.00 each
Tier Three	to be determined per analysis	to be determined per analysis
Stormwater Review Tier Two & Tier Three Admin Fee (internal review & handling)	\$300.00 per analysis	\$300.00 per analysis
FLOODPLAIN	CURRENT FEE	PROPOSED FY2025
Floodplain Development Permit	\$200.00 each	\$200.00 each
Floodplain Elevation Determination	\$75.00 each	\$75.00 each
Letter of Map Amendment (LOMA)	\$500.00 each	\$500.00 each
Grading Permits	N/A	\$275.00 plus \$25.00/acre
Grading Permit Admin Fee	N/A	\$100.00 per permit
Letter of Map Revision (LOMR)	\$1,100.00 each	\$1,500.00 each
Total Development	to be determined per analysis	to be determined per analysis
Floodplain Review Admin Fee LOMA, LOMR, Total (internal review & handling)	\$300.00 per analysis	\$300.00 per analysis
RIGHT-OF-WAY	CURRENT FEE	PROPOSED FY2025
Right-of-Way Fees		
General Right of Way Permit	\$300.00 per permit	\$300.00 per permit
Residential Mailbox Permit	\$30.00 per permit	\$30.00 per permit
Drive Way / Sidewalk Permit	\$150.00 per permit	\$150.00 per permit
Residential Mailbox Permit	\$30.00 each	\$30.00 each
Driveway / Sidewalk Permit	\$150.00 each	\$150.00 each
Additional Inspection Fees	50% of original permit fee*	50% of original permit fee*
* Note: After Second failed inspection, the inspection fee for each subsequent request shall be double the previous fee.		
OTHER	CURRENT FEE	PROPOSED FY2025
Construction Inspection Overtime (4 hour min on weekend/holiday)	\$55.00 per hour	\$55.00 per hour
Sidewalk Waiver Application	\$300.00 per waiver	\$300.00 per waiver
Request of Right-of-way (street) / Easement Abandonment	\$500.00 per occurrence	\$500.00 per occurrence
Note: Explanation of Fees (Drainage):		
Tier 1: One single-family residential lot.		
Tier 2: More than one single-family lot or any non-single family residential lot not requiring detention.		
Tier 3: Any development requiring detention or no-rise verification.		
PREVAILING WAGE RATES		
The City shall determine prevailing wages by using those rates determined by the United States Department of Labor in accordance with the Davis-Bacon Acts to ensure compliance with Texas Local Govt. Code section 2258.		

FEE SCHEDULE

FIRE DEPARTMENT		
PERMITS	CURRENT FEE	PROPOSED FY2025
Access-Controlled Egress Doors, etc.	\$20.00 per device	\$20.00 per device
Amusement Building Permit	\$50.00 per site	\$50.00 per site
Blasting Permit	\$150.00 per site	\$150.00 per site
Bulk Storage and Dispensing of LP Gas	\$100.00 per year	\$100.00 per year
Commercial Bar-B-Que Pit	\$20.00 per site	\$20.00 per site
Cooking Hood Fire Suppression System	\$100.00 per system	\$100.00 per system
Event Permit (carnivals/fairs)	\$100.00 per event	\$100.00 per event
Exhibit or Trade Show	\$100.00 per site	\$100.00 per site
Fire Alarm Installation		
New installation, repair, remodel, or addition	\$100.00 per permit / per floor	\$100.00 per permit / per floor
Fire Protection/Detection Systems		
Electronic security gates, delay egress locks, security grills	\$100.00 per system	\$100.00 per system
Fire Pump Acceptance Test	\$100.00 per test	\$100.00 per test
Fire Pump Equipment Installation/Modification	\$100.00 per system	\$100.00 per system
Fire Sprinkler		
New installation, repair, remodel, or addition (above ground)	\$100.00 per system / per floor	\$100.00 per system / per floor
New installation, repair, remodel, or addition (underground)	\$100.00 per system	\$100.00 per system
Standpipe system	\$100.00 per permit / per floor	\$100.00 per permit / per floor
Flammable/Combustible Liquids		
Storage, handling, dispensing	\$75.00 per incident	\$75.00 per incident
Hazardous Material Permit	\$150.00 per permit	\$150.00 per permit
High Pile Storage Permit	\$50.00 per site	\$50.00 per site
Hot Work Permit	\$20.00 per site	\$20.00 per site
Industrial Oven Permit	\$20.00 per site	\$20.00 per site
Liquid Propane Tank Installation	\$75.00 per permit	\$75.00 per permit
Misc. Combustible Storage	\$75.00 per site	\$75.00 per site
Ceremonial Fire Permits (bonfires)	\$250.00 per site	\$250.00 per site
Controlled Burns	\$150.00 per site	\$150.00 per site
Professional Pyrotechnical Display		
Permit	\$250.00 per event	\$250.00 per event
Public Notification	\$65.00 per event	\$65.00 per event
Recreational Fire		
(less than 3ft. Diameter x 2ft height)	\$0.00 per site	\$0.00 per site
Other Permit		
Designated by <i>International Fire Code</i>	\$20.00 per incident	\$20.00 per incident
Spray Room, Dip Tank or Booth used for combustible finishes	\$50.00 per space	\$50.00 per space
Storage of Portable LP Gas Containers	\$20.00 per site	\$20.00 per site
Storage or Handling of Compressed Gases		
In excess of amounts listed in table 105.6.9 of the e2006 International Fire Code	\$50.00 per site	\$50.00 per site
Tent, Canopy, Membrane Structure	\$20.00 per structure	\$20.00 per structure
Underground Fuel Storage Tank Removal	\$100.00 per site	\$100.00 per site
Under/Above Ground Fuel Storage Tank		
New installation	\$100.00 per tank	\$100.00 per tank
Repair/replace existing tank	\$100.00 per tank	\$100.00 per tank
Repair/replace existing product line	\$100.00 per site	\$100.00 per site
FIRE ALARM FEES	CURRENT FEE	PROPOSED FY2025
False Alarm Fee		
3-5 times in preceding 12 month period	\$50.00 per violation	\$50.00 per violation
6-7 times in preceding 12 month period	\$78.00 per violation	\$78.00 per violation
8+ times in preceding 12 month period	\$100.00 per violation	\$100.00 per violation

FEE SCHEDULE

FIRE DEPARTMENT, CONTINUED		
INSPECTION/RE-INSPECTION FEES	CURRENT FEE	PROPOSED FY2025
State Mandated Occupancy Inspections (outside city limits)		
Change of Occupancy	\$20.00 per site	\$20.00 per site
Daycare/Foster/Adoption/Group Home		
7 Children or Less	\$50.00 per site	\$50.00 per site
More than 7 Children	\$75.00 per site	\$75.00 per site
Youth Camps and Day Camps	\$150.00 per site	\$150.00 per site
Schools and Instructional Facilities	\$150.00 per site	\$150.00 per site
Hospital, Nursing Home, and Assisted Living Facilities	\$150.00 per site	\$150.00 per site
Fire Inspection Requested/Scheduled outside of business hours		
2 hr. min. - paid in advance		
Non-holiday	\$100.00 per hour	\$100.00 per hour
City recognized holiday	\$100.00 per hour	\$100.00 per hour
All Other	\$100.00 per site	\$100.00 per site
Re-inspection for Requested/Scheduled Inspections (excludes annual fire inspection)		
First inspection list(s) not completed on first or subsequent requests		
Not ready for inspection upon arrival	\$50.00 per inspection	\$50.00 per inspection
Contractor fails to keep appointment	\$50.00 per inspection	\$50.00 per inspection
No access to site or building	\$50.00 per inspection	\$50.00 per inspection
PUBLIC SAFETY STAFFING	CURRENT FEE	PROPOSED FY2025
Personnel		
Minimum 2 hours per Fire Department staff	\$40.00 per hour	\$50.00 per hour
Vehicle Apparatus (Not including EMS Dedicated Standby)		
Minimum 2 hours per vehicle	\$25.00 per hour	\$35.00 per hour
Fire Engine Standby (Not including Personnel) Minimum 2 hours per Engine	N/A	\$300.00 per hour
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Plan Review Fee (Credited to permit cost when approved)	\$100 per review plus \$0.05 per/sq. ft. per review	\$100 per review plus \$0.05 per/sq. ft. per review
Request for Public Information	see City Secretary	see City Secretary
Water Flow Test	\$150.00 per hydrant	\$150.00 per hydrant
Appeal to Building Board of Adjustments	\$150.00 per appeal	\$150.00 per appeal

FEE SCHEDULE

BUTT HOLDSWORTH MEMORIAL LIBRARY		
RENTALS	CURRENT FEE	PROPOSED FY2025
Conference Room	\$10.00 per hour (min 2 hours)	\$10.00 per hour (min 2 hours)
Gazebo	\$50.00 per day	\$50.00 per day
In-House A/V Equipment (Set up and use)	\$25.00 per day	\$25.00 per day
Repairs for damages to furniture, equipment, or facilities	actual cost	actual cost
COPIES / PRINTING	CURRENT FEE	PROPOSED FY2025
Photocopier		
Black & White	\$0.25 per page per side	\$0.25 per page per side
Color	\$0.50 per page per side	\$0.50 per page per side
Fax (Outgoing Only)	\$1.00 per page	\$1.00 per page
Computer/Internet		
Black & White	\$0.25 per page per side	\$0.25 per page per side
Color	\$0.50 per page per side	\$0.50 per page per side
CIRCULATION CHARGES	CURRENT FEE	PROPOSED FY2025
Resident Card	\$0.00 each	\$0.00 each
Non-Resident (Outside Kerr County)		
Materials Checkout Only	\$35.00 per year	\$35.00 per year
Computer Use Only	\$35.00 per year	\$35.00 per year
Temporary Use	\$8.00 per month	\$8.00 per month
Full Use	\$65.00 per year	\$65.00 per year
Library Card Replacement	\$1.00 per card	\$1.00 per card
OVERDUE FINES	CURRENT FEE	PROPOSED FY2025
Books		
Adult Materials	\$0.10 per item, per day \$15 max	\$0.10 per item, per day \$15 max
Child Materials	\$0.10 per item, per day \$15 max	\$0.10 per item, per day \$15 max
Audiobooks & CDs	\$0.10 per item, per day \$15 max	\$0.10 per item, per day \$15 max
DVDs and Blu-ray	\$1.00 per item, per day \$15 max	\$1.00 per item, per day \$15 max
Other Kits	\$1.00 per item, per day \$15 max	\$1.00 per item, per day \$15 max
Collection Agency Submission Fee	\$10.00 per submission	\$10.00 per submission
Note: Fines of \$5.00 and above will result in suspension of borrowing privileges.		
INTERLIBRARY LOAN	CURRENT FEE	PROPOSED FY2025
Any Overdue Item	\$1.00 per item, per day, \$15 max	\$1.00 per item, per day, \$15 max
Lost / Damaged Item (Cost assessed by lending library) plus	\$5.00 per item	\$5.00 per item
Return Postage	\$3.00 per item	\$3.00 per item
REPLACEMENT OF MISCELLANEOUS PARTS	CURRENT FEE	PROPOSED FY2025
CD/DVD Case		
Single	\$1.00 per item	\$1.00 per item
Multiple	\$4.00 per item	\$4.00 per item
Book on CD Case (up to 12 CDs)	\$10.00 per item	\$10.00 per item
Book on CD Case (up to 24 CDs)	\$15.00 per item	\$15.00 per item
CD Jewel Case (2 disc)	\$3.00 per item	\$3.00 per item
LOST / DAMAGED ITEM CHARGES	CURRENT FEE	PROPOSED FY2025
CDs, Audiobook, Music, MP3		
Actual cost plus	\$5.00 per item	\$5.00 per item
Individual CD in a set (Audiobook, Music, MP3, \$10.00 per disc) plus	\$5.00 per item	\$5.00 per item
DVD-Includes Sets (actual cost plus)	\$5.00 per item	\$5.00 per item
Kits (actual cost plus)	\$5.00 per item	\$5.00 per item
Books		
Library (actual cost plus)	\$5.00 per item	\$5.00 per item
History Center-Rare/Out of Print (lesser of appraised value plus)	\$100.00 per item	\$100.00 per item
MERCHANDISE	CURRENT FEE	PROPOSED FY2025
Personal Earbuds*	\$2.00 per set	\$2.00 per set
BHML logo T-shirts*	\$12.00 per shirt	\$12.00 per shirt
BHML Canvas Book tote with embroidered logo*	\$18.00 per bag	\$18.00 per bag
*Note: Price of merchandise may change based on cost		

FEE SCHEDULE

MUNICIPAL COURT		
Online Transaction Fee	\$1.50 per transaction	\$1.50 per transaction
Technology Fee	\$4.00 per offense	\$4.00 per offense
Building Service Fee	\$4.90 per offense	\$4.90 per offense
Local Truancy Prevention and Diversion Fund	N/A	\$5.00 per offense
Municipal Jury Fund	N/A	\$0.10 per offense
Driving Safety Course Administrative Fee	\$10.00 per offense	\$10.00 per offense
Third Party Collections (60 Days Delinquent)	N/A	30% of unpaid fines, fees, costs
Time Payment Reimbursement Fee - \$15 upon conviction plus any part of the fine and costs on or after the 31st day after the date judgment is entered		
Note: For the Driving Safety Course Administrative Fee, the \$10.00 fee is only added upon request of the driving safety course. It is not added to every offense.		
Note: For full schedule of fees and other costs, visit the Municipal Court page on the City's website: kerrvilletx.gov . Fees are prescribed by the state and subject to change. Judges assess fines within limits set by the state.		

FEE SCHEDULE

PARKS AND RECREATION		
KERRVILLE SCHREINER PARK		
DAY USE FEES	CURRENT FEE	PROPOSED FY2025
Adult (13 and over) \$15 per vehicle max	\$7.00 per person	\$7.00 per person
Veterans and Active Duty Military (proof required)	\$0.00 per person	\$0.00 per person
Child (12 and under)	\$3.00 per person	\$3.00 per person
Senior (over 65)	\$3.00 per person	\$3.00 per person
Commercial Vehicles	\$25.00 per vehicle	\$25.00 per vehicle
School Sponsored Trip (ages 13-18 not overnight)	\$0.50 per person	\$0.50 per person
Facility Use Fee - Day Pass	N/A	\$1.00 per person
Annual Day Use Pass		
First Vehicle	\$50.00 per year	\$50.00 per year
Second Vehicle (when registered with first)	\$25.00 per year	\$25.00 per year
Facility Use Fee - Annual Pass	N/A	\$5.00 per year
CAMPING FEES	CURRENT FEE	PROPOSED FY2025
Tent Site with Water (max 2 week stay)	\$25.00 per night	\$25.00 per night
Tepee (Riverside)	\$30.00 per night	\$30.00 per night
Facility Use Fee - Tent	N/A	\$2.00 per tent
RV SITE FEES	CURRENT FEE	PROPOSED FY2025
Mountain View Loop (30 amp w/water)	\$35.00 per night	\$35.00 per night
October-February	\$900.00 per month	\$900.00 per month
Pecan Loop (Riverside) (30 amp w/water & sewer)	\$40.00 per night	\$40.00 per night
October-February	\$1,050.00 per month	\$1,050.00 per month
Deerfield Loop (30 amp w/water & sewer)	\$40.00 per night	\$40.00 per night
October-February	\$1,050.00 per month	\$1,050.00 per month
Sycamore Circle (Riverside) (30/50 amp w/water & sewer)	\$45.00 per night	\$45.00 per night
October-February	\$1,200.00 per month	\$1,200.00 per month
Facility Use Fee - RV	N/A	\$3.00 per RV
Note: Camping fees include entrance for up to 4 people per site. Campsites accommodate 8 people. Guests #5-8 subject to Excess Person		
CABIN/HOUSE RENTAL FEES	CURRENT FEE	PROPOSED FY2025
Mini Cabin Hillside	\$62.00 per night	\$62.00 per night
Deposit	\$50.00 per stay	\$50.00 per stay
Mini Cabin Riverside	\$72.00 per night	\$72.00 per night
Deposit	\$50.00 per stay	\$50.00 per stay
Park Cabin	\$125.00 per night	\$125.00 per night
Deposit	\$100.00 per stay	\$100.00 per stay
Ranch House	\$200.00 per night	\$200.00 per night
Deposit	\$200.00 per stay	\$200.00 per stay
Bunk House	\$60.00 per night	\$60.00 per night
Deposit	\$75.00 per stay	\$75.00 per stay
Facility Use Fee - Cabin/House	N/A	\$3.00 per cabin/house
Note: State and local hotel occupancy tax will be added to all applicable rentals.		
Note: The Director of Parks and Recreation has the authority to adjust or waive fees for the use of parks and other city facilities per Resolution		

FEE SCHEDULE

PARKS AND RECREATION, CONTINUED		
FACILITY RENTAL FEES		
HALLS, PARKS, & PAVILIONS	CURRENT FEE	PROPOSED FY2025
KSP Dining Hall (screened, open air, limited kitchen)	\$100.00 per day	\$100.00 per day
Deposit	\$100.00 per use	\$100.00 per use
KSP Recreation Hall (indoors with kitchen)	\$375.00 per day	\$375.00 per day
Deposit	\$150.00 per use	\$150.00 per use
KSP Amphitheater	\$125.00 per day	\$125.00 per day
Deposit	\$100.00 per use	\$100.00 per use
KSP Pollinator Garden	\$50.00 per event	\$50.00 per event
Boardwalk Pavilion	\$100.00 per hour	\$100.00 per hour
Deposit	\$200.00 per use	\$200.00 per use
Louise Hays Park Large Pavilion & Plaza Area	\$225.00 per day	\$225.00 per day
Deposit	\$225.00 per use	\$225.00 per use
Table Rental	\$5.00 each	\$5.00 each
Chair Rental	\$2.00 each	\$2.00 each
Deposit: Tables/Chairs	\$100.00 per use	\$100.00 per use
Louise Hays Park Family Pavilion	\$110.00 per day	\$110.00 per day
Deposit	\$110.00 per use	\$110.00 per use
Louise Hays Park Fountain and Plaza	\$500.00 per 1/2 day	\$500.00 per 1/2 day
Deposit	\$300.00 per use	\$300.00 per use
Tranquility Island	\$200.00 per day	\$200.00 per day
Deposit	\$200.00 per use	\$200.00 per use
With Lights	\$1,000.00 per use	\$1,000.00 per use
Carver Park Pavilion and BBQ Area	\$100.00 per day	\$100.00 per day
Deposit	\$100.00 per use	\$100.00 per use
Small Park Pavilions (various locations)	\$45.00 per day	\$45.00 per day
Deposit	\$50.00 per use	\$50.00 per use
Picnic Areas (various locations)	\$15.00 per use	\$15.00 per use
River Trail Trailheads	\$200.00 per trailhead / per day	\$200.00 per trailhead / per day
Deposit	total rental amount	total rental amount
Centennial Stage (with field)		
With electricity	\$300.00 per day	\$300.00 per day
Deposit	\$300.00 per use	\$300.00 per use
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Cancellation Fee		
Applies to each site, facility, program	\$25.00 each	\$25.00 each
Monthly cancellation fee (KSP)	\$280.00 each	\$280.00 each
RV/Trailer Dump Fee		
If not camping in park - no entrance fee	\$25.00 per vehicle	\$25.00 per vehicle
Excess Vehicle Parking	\$10.00 per vehicle	\$10.00 per vehicle
Excess Person Occupancy Fee	\$8.00 per person	\$8.00 per person
Commemorative Bench Program	\$3,500.00 per bench	\$3,500.00 per bench
Merchant Service Fees	N/A	TBD
Expedited Commemorative Bench Fee	N/A	\$1,500.00 per bench

Note: The Director of Parks and Recreation has the authority to adjust or waive fees for the use of parks and other city facilities per Resolution

FEE SCHEDULE

PARKS AND RECREATION, CONTINUED		
ATHLETIC FIELDS/COURTS/AQUATICS RENTAL FEES		
FEES	CURRENT FEE	PROPOSED FY2025
Athletic Field/Court Rental		
With lights	\$35.00 per hour	\$35.00 per hour
Without lights	\$25.00 per hour	\$25.00 per hour
Singing Wind Softball Field		
With lights	\$170.00 per day	\$170.00 per day
Without lights	\$150.00 per day	\$150.00 per day
Deposits		
Tournament	\$150.00 per tournament	\$150.00 per tournament
Tennis Court		
Non-member	Set by Tennis Pro	Set by Tennis Pro
Tennis Tournament Fees		
Exemptions: KISD tournaments/Schreiner University Tournaments/practices	Per agreement	Per agreement
Tennis Memberships		
Junior (under 21 years old)	Set by Tennis Pro	Set by Tennis Pro
Adult (over 21 years old)	Set by Tennis Pro	Set by Tennis Pro
Family	Set by Tennis Pro	Set by Tennis Pro
KISD Joint Use	Per agreement	Per agreement
Kerrville Sports Complex		
Soccer Fields Practice		
With lights	\$50.00 per field	\$50.00 per field
Without lights	\$40.00 per field	\$40.00 per field
Game (2 hour minimum)		
With lights	\$70.00 per field	\$70.00 per field
Without lights	\$60.00 per field	\$60.00 per field
Hill Country Youth Soccer Association use of Kerrville Sports Complex	\$0.00 per field	\$0.00 per field
Hill Country United use of Kerrville Sports Complex	\$0.00 per field	\$0.00 per field
Note: Soccer organizations have free usage of the Sports Complex during their authorized season only.		
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Soccer Tournament Fee	Per agreement	Per agreement
Residents	\$250.00 per day	\$250.00 per day
Non-residents	\$400.00 per day	\$400.00 per day
Baseball/Softball Fields	dbatkerrville.com	dbatkerrville.com
Contact: D-BAT	830-955-8232	830-955-8232
Kerrville Little League use of the Kerrville Sports Complex	\$0.00 per field	\$0.00 per field
Olympic Pool Admission Fees (4 years+, includes non-swimmers)	\$1.00 each	\$1.00 each
Olympic Pool Rental	\$250.00 per 2 hours	\$250.00 per 2 hours
Deposit	\$100.00 per use	\$100.00 per use
Olympic Pool Pavilion Rental		
Deposit	\$25.00 per use	\$25.00 per use
2 hour rental	\$25.00 per 2 hours	\$25.00 per 2 hours
Full day rental	\$65.00 per day	\$65.00 per day
Olympic Pool Picnic Area	\$15.00 per day	\$15.00 per day
Swim Lessons		
Group	\$45.00 per person	\$45.00 per person
Private	\$100.00 per person	\$100.00 per person
Semi-Private	\$150.00 per 2 people	\$150.00 per 2 people
Junior Lifeguard Camp	\$75.00 per person	\$75.00 per person
Mermaid Class	\$60.00 per person	REMOVE
Note: Kerrville Little League has free usage of the Sports Complex during their authorized season only.		
EVENT FEES	CURRENT FEE	PROPOSED FY2025
Special Event Permit	\$75.00 per event	\$100.00 per event
Holiday Parade	\$35.00 per entry	\$50.00 per entry
Note: The Director of Parks and Recreation has the authority to adjust or waive fees for the use of parks and other city facilities per Resolution		

FEE SCHEDULE

POLICE		
REPORTS	CURRENT FEE	PROPOSED FY2025
Accident Reports	\$6.00 per report	\$6.00 per report
Offense/Incident Reports	\$0.10 per page	\$0.10 per page
Letters of Clearance	\$10.00 per person	\$10.00 per person
ALARM FEES	CURRENT FEE	PROPOSED FY2025
Alarm Service	\$25.00 per service	\$25.00 per service
False Alarm Fee		
3-5 times in preceding 12 month period	\$50.00 per violation	\$50.00 per violation
6-7 times in preceding 12 month period	\$75.00 per violation	\$75.00 per violation
8 or more times in preceding 12 month period	\$100.00 per violation	\$100.00 per violation
Alarm Service Permit Fee		
Residential	\$50.00 per location	\$50.00 per location
Commercial	\$100.00 per location	\$100.00 per location
ESCORT FEES	CURRENT FEE	PROPOSED FY2025
Oversized Load Escort (excludes mobile homes)		
Small		
10'-16' wide & under 110' long AND under 16'6" high	\$100.00 per load	\$100.00 per load
Large		
EXCEEDS any of the small load criteria	\$350.00 per load	\$350.00 per load
Funeral Escort		
Minimum of 2 officers for 2 hours each	\$200.00 per event	\$200.00 per event
PARADE FEES	CURRENT FEE	PROPOSED FY2025
Parade Deposit		
Class A		
Less than 50 entries	\$250.00 per event	\$250.00 per event
Class B		
More than 50 entries	\$750.00 per event	\$750.00 per event
Class C		
Motorcades, marches, etc.	\$100.00 per event	\$100.00 per event
Parade Fees		
Class A		
Less than 50 entries	\$50.00 per event	\$50.00 per event
Class B		
More than 50 entries	\$100.00 per event	\$100.00 per event
Class C		
Motorcades, marches, etc.	\$25.00 per event	\$25.00 per event
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Fingerprinting	\$10.00 per person	\$10.00 per person
Public Safety Staffing		
Minimum of 2 hours per KPD staff member	\$50.00 per hour	\$55.00 per hour
Minimum of 2 hours per vehicle	\$10.00 per hour	\$10.00 per hour

FEE SCHEDULE

PUBLIC WORKS		
ALL PUBLIC WORKS DIVISIONS		
EQUIPMENT FEES	CURRENT FEE	PROPOSED FY2025
Backhoe/Loader	\$64.00 per hour	\$64.00 per hour
Excavator	\$64.00 per hour	\$64.00 per hour
Dump Truck	\$52.00 per hour	\$52.00 per hour
Crane Truck	\$52.00 per hour	\$52.00 per hour
Vac-con Truck	\$139.00 per hour	\$139.00 per hour
Vac-Trailer	\$98.00 per hour	\$98.00 per hour
Street Sweeper	\$98.00 per hour	\$150.00 per hour
Air Compressor	\$15.00 per hour	\$15.00 per hour
Closed Circuit Television Sloping Service	\$197.00 per hour	\$197.00 per hour
Service Truck with tools	\$41.00 per hour	\$52.00 per hour
Scale Fee	\$2.00 each	\$2.00 each
Emergency Repair Fee (equipment and supplies)	two times regular rate	two times regular rate
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Labor		
Business Hours	\$40.00 per hour/person	\$40.00 per hour/person
After Business Hours - Scheduled	\$59.00 per hour/person	\$59.00 per hour/person
Emergency Non-Scheduled	\$80.00 per hour/person	\$80.00 per hour/person
Traffic Control Fee	\$40.00 per hour/person	\$40.00 per hour/person
After Business Hours - Scheduled	\$59.00 per hour/person	\$59.00 per hour/person
Street Signs	\$275.00 per sign	\$275.00 per sign
Construction Inspection for privately installed taps	\$300.00 per tap	\$300.00 per tap

FEE SCHEDULE

PUBLIC WORKS, CONTINUED		
LABORATORY		
SERVICES/TESTS	CURRENT FEE	PROPOSED FY2025
Alkalinity	\$22.00 per test	\$22.00 per test
Ammonia Nitrogen	\$30.00 per test	\$30.00 per test
Biochemical Oxygen Demand (BOD)	\$40.00 per test	\$40.00 per test
Carbonaceous BOD (CBOD)	\$40.00 per test	\$40.00 per test
Chemical Oxygen Demand (COD)	\$25.00 per test	\$25.00 per test
Chloride	\$15.00 per test	\$15.00 per test
Conductivity	\$7.00 per test	\$7.00 per test
Iron	\$25.00 per test	\$25.00 per test
Hardness, Total	\$20.00 per test	\$20.00 per test
Nitrate	\$18.00 per test	\$18.00 per test
Nitrite	\$18.00 per test	\$18.00 per test
Oil and Grease	\$55.00 per test	\$55.00 per test
Phosphorus, Total	\$28.00 per test	\$28.00 per test
Solids, Total Dissolved (TDS)	\$35.00 per test	\$35.00 per test
Solids, Total Suspended (TSS)	\$15.00 per test	\$15.00 per test
Solids, Volatile Suspended (VSS)	\$15.00 per test	\$15.00 per test
Sulfate	\$15.00 per test	\$15.00 per test
Total Organic Carbon	\$50.00 per test	\$50.00 per test
BACTERIOLOGICAL TESTS	CURRENT FEE	PROPOSED FY2025
Total Coliform/E. Coli Presence/absence (P/A)	\$22.00 per test	\$22.00 per test
Total Coliform/E. Coli Enumeration Quanti-Tray	\$24.00 per test	\$24.00 per test
SAMPLE COLLECTION FEE	CURRENT FEE	PROPOSED FY2025
Water Sample Collection (Inside City Limits Only)	\$25.00 per test	\$25.00 per test
STANDARD ANALYSIS PACKAGE: DRINKING WATER	CURRENT FEE	PROPOSED FY2025
Includes: Alkalinity, Chloride, Conductivity, Total Hardness, Iron, Nitrate, Sulfate, Total Dissolved Solids, and Total Coliform/E.coli	\$125.00 per test	\$125.00 per test

FEE SCHEDULE

PUBLIC WORKS, CONTINUED		
MUNICIPAL SOLID WASTE		
DISPOSAL RATES	CURRENT FEE	PROPOSED FY2025
Municipal Solid Waste - per ton	\$70.25 per ton	\$73.06 per ton
Municipal Solid Waste - Commercial Minimum Charge (less than 1 ton)	\$70.25 per ton	\$73.06 per ton
Municipal Solid Waste - Residential Minimum Charge (less than 360 lbs)	\$25.43 per load	\$26.45 per load
Small Animal (plus surcharge)	\$11.07 each	\$11.51 each
Large Animal (plus surcharge)	\$42.55 each	\$44.25 each
Disposal Surcharge	\$18.72 per ton	\$19.47 per ton
Special Waste - Liquids (plus surcharge)	\$0.31 per gallon	\$0.32 per gallon
SOLID WASTE HAULER FEES	CURRENT FEE	PROPOSED FY2025
Waste Hauler (more than two vehicles)	\$250.00 per permit	\$250.00 per permit
Renewal Fee	\$100.00 each	\$100.00 each
Waste Hauler (up to two vehicles)	\$150.00 per permit	\$150.00 per permit
Renewal Fee	\$75.00 each	\$75.00 each
Per Vehicle Fee	\$5.00 per vehicle	\$5.00 per vehicle
RESIDENTIAL GARBAGE COLLECTION	CURRENT FEE	PROPOSED FY2025
Residential Garbage Collection: Curbside Fee Breakdown		
Garbage Collection	\$9.93 per month	\$10.33 per month
Disposal Pass Through Fee	\$5.96 per month	\$6.20 per month
Composting	\$2.70 per month	\$2.81 per month
Recycling	\$4.43 per month	\$4.61 per month
Total Garbage Collection: Curbside Service	\$23.02 per month	\$23.95 per month
MOBILE HOME GARBAGE COLLECTION	CURRENT FEE	PROPOSED FY2025
Mobile Home Garbage Collection: Curbside Fee Breakdown		
Garbage Collection	\$8.10 per month	\$8.42 per month
Disposal Pass Through Fee	\$5.96 per month	\$6.20 per month
Composting	\$2.70 per month	\$2.81 per month
Recycling	\$4.43 per month	\$4.61 per month
Total Garbage Collection: Curbside Service	\$21.19 per month	\$22.04 per month
ADDITIONAL GARBAGE COLLECTION FEES	CURRENT FEE	PROPOSED FY2025
Toter Exchange	\$25.00 per tote	\$25.00 per tote
Replacement Toter		
Lost/damaged by customer	\$50.00 per tote	\$50.00 per tote
Extra Toter	\$6.25 per month	\$6.50 per month
Out of Cycle Brush or Bulk Waste Pick Up		
First 2 cubic yards	\$50.00 per 2 cu. yards	\$50.00 per 2 cu. yards
Additional pickup	\$25.00 per cu. yard	\$25.00 per cu. yard
Animal Pickup (Greater than 10lb)	\$50.00 per animal	\$50.00 per animal
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Weight/Scale	\$1.53 each	\$1.59 each
Ticket Copy	\$3.03 each	\$3.15 each
Safety Vest	\$5.00 each	\$5.00 each
Loads Not Covered With Tarp	\$25.00 per occurrence	\$30.00 per occurrence

Notes: *All garbage collection services subject to sales tax.

Note: The City of Kerrville contracts with Republic Services for the collection of residential curbside waste and recycling. Residential garbage collection rates are set, per contract, by Republic Services. Rates are adjusted each fiscal year based on the Consumer Price Index (CPI).

FEE SCHEDULE

PUBLIC WORKS, CONTINUED		
WATER DISTRIBUTION		
WATER TAPS (INCLUDES METER & SET FEE)	CURRENT FEE	PROPOSED FY2025
1" Tap	\$2,787.00 per tap	\$2,926.35 per tap
1" Water Service Split	quoted by job	quoted by job
2" and above	quoted by job	quoted by job
Tap in TXDOT Right of Way	quoted by job	quoted by job
WATER METER SET/INSTALL IF WATER TAP EXISTS	CURRENT FEE	PROPOSED FY2025
3/4" Meter	\$384.00 per meter	\$403.20 per meter
1" Meter	\$549.00 per meter	\$576.45 per meter
2" Meter and Above	quoted by job	quoted by job
SEWER TAPS	CURRENT FEE	PROPOSED FY2025
4" Tap - Off City Main	\$2,366.00 per tap	\$2,436.98 per tap
4" Tap - Internal/External Manhole Drop	quoted by job	quoted by job
6" Tap - Out of Existing Manhole	\$2,367.00 per tap	\$2,438.01 per tap
Additional charge for manholes over 8' deep	quoted by job	quoted by job
Tap in TXDOT Right of Way	quoted by job	quoted by job

FEE SCHEDULE

PUBLIC WORKS, CONTINUED		
WATER RECLAMATION		
SEPTAGE	CURRENT FEE	PROPOSED FY2025
Septage (Subject to Site Capacity Limit - 25,000 gallons per day) Received at Plant		
Inside Kerr County Customers	\$0.09 per gallon	\$0.09 per gallon
Outside Kerr County Customers	\$0.18 per gallon	\$0.18 per gallon
Chemical Toilet Waste Received at Plant		
Inside Kerr County Customers	\$0.12 per gallon	\$0.12 per gallon
Outside Kerr County Customers	\$0.21 per gallon	\$0.21 per gallon
Septage/Chemical Toilet Waste Spill Surcharge	\$200.00 per incident	\$200.00 per incident
Manifest Books	\$10.00 per book	\$10.00 per book
Note: The City will only accept a combined total of 25,000 gallons of septage or chemical toilet waste per day		

FEE SCHEDULE

UTILITY BILLING		
NEW ACCOUNT FEES	CURRENT FEE	PROPOSED FY2025
Without E-Bill or Bank Draft	\$40.00 per account	\$40.00 per account
With E-Bill	\$25.00 per account	\$25.00 per account
With E-Bill & Bank Draft	\$20.00 per account	\$20.00 per account
UTILITY CUSTOMER DEPOSIT POLICY	CURRENT FEE	PROPOSED FY2025
Residential		
With Acceptable Score Via Utility System		
Soft Credit Check	\$0.00 per account	\$0.00 per account
With Unacceptable Score	\$100.00 per account	\$100.00 per account
Commercial		
Greater of double average bill (see notes) or flat fee	\$200.00 per account	\$200.00 per account
Personal guarantor required on all commercial accounts	or 2X avg usage at address	or 2X avg usage at address
Notes:		
*Residential deposits are refundable as an account credit after 12 consecutive months with no late payments.		
*Commercial deposits are based either water usage at their current location or the usage of a similar business.		
*Commercial deposits are refundable after 24 consecutive months with no late payments.		
*Deposits for fire hydrants will be refunded upon discontinuation of services, less the final bill.		
SERVICE/OTHER CHARGES	CURRENT FEE	PROPOSED FY2025
Lock or pull meter	\$35.00 per account	\$35.00 per account
Turn on (after cutoff) after business hours	\$50.00 per account	\$50.00 per account
Accounts not paid in full by 5pm on final due date	\$35.00 per account	\$35.00 per account
Sewer Only - delinquent requiring disconnection of services by Aqua Texas	\$75.00 per account	\$75.00 per account
Additional trips to meter locations	\$35.00 per account	\$35.00 per account
Tampering with meter	\$75.00 per account	\$75.00 per account
Late Payment Fees accounts not paid by due date	10% of balance	10% of balance
Lien Filing Fee	actual cost + \$20 admin fee	actual cost + \$20 admin fee
Lien Release Fee	actual cost + \$20 admin fee	actual cost + \$20 admin fee
Returned Item Handling Fees: Checks, Bank drafts	\$30.00 per item	\$30.00 per item
Environmental Landfill Fee	\$0.40 per month	\$0.40 per month
Environmental Stormwater Fee		
Residential Utility Customer	\$1.00 per month	\$1.00 per month
Multi-Unit Utility Customer group meter	\$2.00 per month	\$2.00 per month
Commercial Utility Customer	\$3.00 per month	\$3.00 per month
Notes:		
*Damage to meters caused by tampering will be charged to customer at actual cost plus labor. Tampering with a meter constitutes criminal mischief.		
*Environmental, stormwater, and landfill fees are billed on the monthly utility bill.		

FEE SCHEDULE

UTILITY BILLING, CONTINUED		
WATER RATES INSIDE CITY LIMITS		
RESIDENTIAL	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$19.36 per account	\$24.20 per account
0-1,000 gallons	\$0.00 first 1,000 gallons	\$0.00 first 1,000 gallons
1,001-6,000 gallons	\$3.51 per 1,000 gallons	\$3.51 per 1,000 gallons
6,001-15,000 gallons	\$4.70 per 1,000 gallons	\$4.74 per 1,000 gallons
15,001-25,000 gallons	\$6.04 per 1,000 gallons	\$6.22 per 1,000 gallons
25,001-50,000 gallons	\$7.55 per 1,000 gallons	\$7.93 per 1,000 gallons
50,000 gallons and up	\$9.42 per 1,000 gallons	\$10.37 per 1,000 gallons
COMMERCIAL	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$16.52 per account	\$20.65 per account
0-25,000 gallons	\$4.01 per 1,000 gallons	\$4.01 per 1,000 gallons
25,001-50,000 gallons	\$4.85 per 1,000 gallons	\$5.00 per 1,000 gallons
50,001 gallons and up	\$5.82 per 1,000 gallons	\$6.11 per 1,000 gallons
IRRIGATION	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$16.52 per account	\$20.65 per account
0-15,000 gallons	\$5.03 per 1,000 gallons	\$5.18 per 1,000 gallons
15,001-25,000 gallons	\$6.74 per 1,000 gallons	\$7.08 per 1,000 gallons
25,001 gallons and up	\$9.05 per 1,000 gallons	\$9.96 per 1,000 gallons
FIRE HYDRANTS RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$82.28 per account	\$86.40 per account
Refundable Deposit	\$2,750.00 per account	\$2,750.00 per account
Meter Set-up/Move	\$215.00 per account	\$215.00 per account
0-15,000 gallons	\$5.03 per 1,000 gallons	\$5.18 per 1,000 gallons
15,001-25,000 gallons	\$6.74 per 1,000 gallons	\$7.08 per 1,000 gallons
25,001 gallons and up	\$9.05 per 1,000 gallons	\$9.96 per 1,000 gallons

FEE SCHEDULE

UTILITY BILLING, CONTINUED		
WATER RATES OUTSIDE CITY LIMITS		
RESIDENTIAL	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$29.04 per account	\$36.30 per account
0-1,000 gallons	\$0.00 first 1,000 gallons	\$0.00 first 1,000 gallons
1,001-6,000 gallons	\$5.27 per 1,000 gallons	\$5.27 per 1,000 gallons
6,001-15,000 gallons	\$7.04 per 1,000 gallons	\$7.11 per 1,000 gallons
15,001-25,000 gallons	\$9.06 per 1,000 gallons	\$9.33 per 1,000 gallons
25,001-50,000 gallons	\$11.33 per 1,000 gallons	\$11.90 per 1,000 gallons
50,000 gallons and up	\$14.14 per 1,000 gallons	\$15.55 per 1,000 gallons
COMMERCIAL	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$25.41 per account	\$31.76 per account
0-25,000 gallons	\$6.02 per 1,000 gallons	\$6.02 per 1,000 gallons
25,001-50,000 gallons	\$7.27 per 1,000 gallons	\$7.49 per 1,000 gallons
50,001 gallons and up	\$8.72 per 1,000 gallons	\$9.16 per 1,000 gallons
IRRIGATION	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$25.41 per account	\$31.76 per account
0-15,000 gallons	\$7.54 per 1,000 gallons	\$7.77 per 1,000 gallons
15,001-25,000 gallons	\$10.09 per 1,000 gallons	\$10.59 per 1,000 gallons
25,001 gallons and up	\$13.57 per 1,000 gallons	\$14.93 per 1,000 gallons
FIRE HYDRANT RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$123.42 per account	\$129.59 per account
Refundable Deposit	\$2,750.00 per account	\$2,750.00 per account
Meter Set-up/Move	\$215.00 per account	\$215.00 per account
0-15,000 gallons	\$7.54 per 1,000 gallons	\$7.77 per 1,000 gallons
15,001-25,000 gallons	\$10.09 per 1,000 gallons	\$10.59 per 1,000 gallons
25,001 gallons and up	\$13.57 per 1,000 gallons	\$14.93 per 1,000 gallons

FEE SCHEDULE

UTILITY BILLING, CONTINUED		
SEWER RATES INSIDE CITY LIMITS		
RESIDENTIAL SEWER RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$18.15 per account	\$22.69 per account
Account with no consumption history	\$18.36 4,000 gal. min	\$18.90 4,000 gal. min
Residential Sewer Average	\$0.00 first 1,000 gallons	\$0.00 first 1,000 gallons
Residential Sewer Average	\$6.12 per 1,000 gallons > 1,001	\$6.30 per 1,000 gallons > 1,001
Note: Residential Sewer Average is adjusted annually and is reflected in the April bill. Average is based on consumption during the months of Dec, Jan, & Feb (bill month of Jan, Feb, & Mar)		
COMMERCIAL SEWER RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$18.56 per account	\$23.20 per account
Per 1,000 of water usage	\$0.00 first 1,000 gallons	\$0.00 first 1,000 gallons
Per 1,000 of water usage	\$6.52 per 1,000 gallons > 1,001	\$6.72 per 1,000 gallons > 1,001

FEE SCHEDULE

UTILITY BILLING, CONTINUED		
SEWER RATES OUTSIDE CITY LIMITS		
RESIDENTIAL SEWER RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$27.23 per account	\$34.04 per account
Flat consumption	\$27.55 4,000 gallons	\$28.38 4,000 gallons
Per 1,000 of water usage	\$0.00 first 1,000 gallons	\$0.00 first 1,000 gallons
Per 1,000 of water usage	\$9.18 per 1,000 gallons > 1,001	\$9.46 per 1,000 gallons > 1,001
COMMERCIAL SEWER RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$27.84 per account	\$34.80 per account
Per 1,000 of water usage	\$0.00 first 1,000 gallons	\$0.00 first 1,000 gallons
Per 1,000 of water usage	\$9.78 per 1,000 gallons > 1,001	\$10.07 per 1,000 gallons > 1,001
WHOLESALE SEWER RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$24.11 per account	\$26.52 per account
Per 1,000 of water usage	\$9.49 per 1,000 gallons	\$9.49 per 1,000 gallons
Excess capacity rate	\$1,000.00 per day	\$1,000.00 per day

FEE SCHEDULE

UTILITY BILLING, CONTINUED		
OTHER FEES		
EFFLUENT/REUSE WATER RATES	CURRENT FEE	PROPOSED FY2025
Monthly Account Fee (plus)	\$16.52 per account	\$20.65 per account
Commercial	\$0.65 per 1,000 gallons	\$0.75 per 1,000 gallons
Commercial Contract	per contract	per contract
Municipal	\$0.55 per 1,000 gallons	\$0.75 per 1,000 gallons
WATER BY LOAD - CUSTOMER PICK UP	CURRENT FEE	PROPOSED FY2025
Reuse/Effluent Water		
0-3,000 gallons	\$10.00 per load	\$10.00 per load
3,001-8,000 gallons	\$17.50 per load	\$17.50 per load
Potable Water		
0-3,000 gallons	\$17.00 per load	\$17.00 per load
3,001-8,000 gallons	\$30.00 per load	\$30.00 per load
OTHER FEES	CURRENT FEE	PROPOSED FY2025
Merchant Service Fees	N/A	TBD

FEE SCHEDULE

CITY OF KERRVILLE

PROPOSED FY2025 FEE SCHEDULE

EFFECTIVE 10/01/2024 AND UNTIL RENOVATIONS AT THE SCOTT SCHREINER GOLF COURSE ARE COMPLETE

GOLF: SCOTT SCHREINER GOLF COURSE					
GREEN FEES					
Weekend Rates Apply Friday-Sunday (Except for Seniors)					
GUEST RATES		CURRENT		PROPOSED FY2025	
		WALKING	WITH CART	WALKING	WITH CART
<u>Regular</u>					
Weekday	9 Holes	\$20.00	\$28.00	\$20.00	\$28.00
	18 Holes	\$29.00	\$45.00	\$29.00	\$45.00
Weekend/ Holiday	9 Holes	\$26.00	\$34.00	\$26.00	\$34.00
	18 Holes	\$36.00	\$52.00	\$36.00	\$52.00
<u>Twilight (after 2pm)</u>					
Weekday	9 Holes	\$19.00	\$27.00	\$19.00	\$27.00
	18 Holes	\$19.00	\$35.00	\$19.00	\$35.00
Weekend/Holiday	9 Holes	\$25.00	\$33.00	\$25.00	\$33.00
	18 Holes	\$25.00	\$41.00	\$25.00	\$41.00
SPECIAL RATES		WALKING	WITH CART	WALKING	WITH CART
<u>Senior (age 65+)</u>					
Weekday (M-F)	18 Holes	\$18.00	\$34.00	\$18.00	\$34.00
<u>Military</u>					
Weekday	18 Holes	\$22.00	\$38.00	\$22.00	\$38.00
Weekend/Holiday	18 Holes	\$28.00	\$44.00	\$28.00	\$44.00
MEMBER RATES		WALKING	WITH CART	WALKING	WITH CART
<u>Regular</u>					
Weekday	9 Holes	\$8.00	\$16.00	\$8.00	\$16.00
	18 Holes	\$10.00	\$26.00	\$10.00	\$26.00
Weekend/Holiday	9 Holes	\$9.00	\$17.00	\$9.00	\$17.00
	18 Holes	\$11.00	\$27.00	\$11.00	\$27.00
<u>Twilight (after 2pm)</u>					
Weekday	9 Holes	\$7.00	\$15.00	\$7.00	\$15.00
	18 Holes	\$7.00	\$23.00	\$7.00	\$23.00
Weekend/Holiday	9 Holes	\$8.00	\$16.00	\$8.00	\$16.00
	18 Holes	\$8.00	\$24.00	\$8.00	\$24.00
Note: According to Resolution No. 11-2023 The Director of Parks and Recreation has the authority to adjust or waive fees for use of parks and other city facilities					

FEE SCHEDULE

GOLF: SCOTT SCHREINER GOLF COURSE, CONTINUED					
JUNIOR/STUDENT RATES		CURRENT		PROPOSED FY2025	
		WALKING	WITH CART	WALKING	WITH CART
<u>Grades K-12</u>					
Weekday	9 Holes	\$8.00	\$16.00	\$8.00	\$16.00
	18 Holes	\$12.00	\$28.00	\$12.00	\$28.00
Weekend/Holiday	9 Holes	\$11.00	\$19.00	\$11.00	\$19.00
	18 Holes	\$14.00	\$30.00	\$14.00	\$30.00
<u>College</u>					
Weekday	18 Holes	\$18.00	\$34.00	\$18.00	\$34.00
Weekend/Holiday	18 Holes	\$24.00	\$40.00	\$24.00	\$40.00
MEMBERSHIP FEES					
Annual Membership		\$575.00 per person		\$575.00 per person	
Second Family Member		\$450.00 per person		\$450.00 per person	
Quarterly Membership		\$220.00 per person		\$220.00 per person	
Second Family Member		\$200.00 per person		\$200.00 per person	
Annual Range Pass		\$300.00 per person		\$300.00 per person	
Quarterly Range Pass		\$100.00 per person		\$100.00 per person	
Family Membership		\$900.00 2 adults + all jrs.		\$900.00 2 adults + all jrs.	
UNLIMITED GOLF		WALKING	WITH CART	WALKING	WITH CART
18 Holes		\$200/month	\$300/month	\$200/month	\$300/month
Note: No course fees with purchase of unlimited golf					
DRIVING RANGE FEES					
Small Bucket		\$5.00 per bucket		\$5.00 per bucket	
Large Bucket		\$10.00 per bucket		\$10.00 per bucket	
Range Memberships					
Annual		\$300.00 per year		\$300.00 per year	
Quarterly		\$100.00 per quarter		\$100.00 per quarter	
CART FEES					
		9 Holes	18 Holes	9 Holes	18 Holes
Cart Use Fees		\$8.00	\$16.00	\$8.00	\$16.00
Private Cart Membership					
Annual members only		\$220.00	\$220.00	\$220.00	\$220.00
Trail Fee Private Cart					
w/cart membership & green fees		\$5.00	\$8.00	\$5.00	\$8.00
Passenger or Private Cart					
without green fees		\$8.00	\$16.00	\$8.00	\$16.00
Note: According to Resolution No. 11-2023 The Director of Parks and Recreation has the authority to adjust or waive fees for use of parks and other city facilities					

FEE SCHEDULE

GOLF: SCOTT SCHREINER GOLF COURSE, CONTINUED				
	CURRENT		PROPOSED FY2025	
CART STORAGE				
Annual	\$425.00 per year		\$425.00 per year	
TOURNAMENT FEES				
Weekday/Weekend Afternoons	\$40.00 per player		\$40.00 per player	
Weekend Mornings	\$50.00 per player		\$50.00 per player	
Note: Contact Pro-Shop in order to schedule tournament play.				
RENTAL AND OTHER FEES				
	9 Holes	18 Holes	9 Holes	18 Holes
Club Rental	\$15.00	\$25.00	\$15.00	\$25.00
Pull Cart Rental	\$3.00	\$6.00	\$3.00	\$6.00
Note: Fees will be prorated, as necessary, to ensure that all fees expire on the same date.				
Note: According to Resolution No. 11-2023 The Director of Parks and Recreation has the authority to adjust or waive fees for use of parks and other city facilities				

FEE SCHEDULE

CITY OF KERRVILLE

PROPOSED FY2025 FEE SCHEDULE

EFFECTIVE IMMEDIATELY AFTER RENOVATIONS AT THE SCOTT SCHREINER GOLF COURSE ARE COMPLETE

GOLF: SCOTT SCHREINER GOLF COURSE					
GREEN FEES					
Weekend Rates Apply Friday-Sunday (Except for Seniors)					
GUEST RATES		CURRENT		PROPOSED FY2025	
		WALKING	WITH CART	WALKING	WITH CART
<u>Regular</u>					
Weekday	9 Holes	\$20.00	\$28.00	\$21.00	\$32.00
	18 Holes	\$29.00	\$45.00	\$30.00	\$49.00
Weekend/ Holiday	9 Holes	\$26.00	\$34.00	\$27.00	\$38.00
	18 Holes	\$36.00	\$52.00	\$37.00	\$56.00
<u>Twilight (after 2pm)</u>					
Weekday	9 Holes	\$19.00	\$27.00	\$20.00	\$31.00
	18 Holes	\$19.00	\$35.00	\$20.00	\$39.00
Weekend/Holiday	9 Holes	\$25.00	\$33.00	\$26.00	\$37.00
	18 Holes	\$25.00	\$41.00	\$26.00	\$45.00
SPECIAL RATES		WALKING	WITH CART	WALKING	WITH CART
<u>Senior (age 65+)</u>					
Weekday (M-F)	18 Holes	\$18.00	\$34.00	\$19.00	\$38.00
<u>Military</u>					
Weekday	18 Holes	\$22.00	\$38.00	\$23.00	\$42.00
Weekend/Holiday	18 Holes	\$28.00	\$44.00	\$29.00	\$48.00
MEMBER RATES		WALKING	WITH CART	WALKING	WITH CART
<u>Regular</u>					
Weekday	9 Holes	\$8.00	\$16.00	\$9.00	\$20.00
	18 Holes	\$10.00	\$26.00	\$11.00	\$30.00
Weekend/Holiday	9 Holes	\$9.00	\$17.00	\$10.00	\$24.00
	18 Holes	\$11.00	\$27.00	\$12.00	\$31.00
<u>Twilight (after 2pm)</u>					
Weekday	9 Holes	\$7.00	\$15.00	\$8.00	\$19.00
	18 Holes	\$7.00	\$23.00	\$8.00	\$27.00
Weekend/Holiday	9 Holes	\$8.00	\$16.00	\$9.00	\$20.00
	18 Holes	\$8.00	\$24.00	\$9.00	\$28.00
Note: According to Resolution No. 11-2023 The Director of Parks and Recreation has the authority to adjust or waive fees for use of parks and other city facilities					

FEE SCHEDULE

GOLF: SCOTT SCHREINER GOLF COURSE, CONTINUED				
JUNIOR/STUDENT RATES	CURRENT		PROPOSED FY2025	
	WALKING	WITH CART	WALKING	WITH CART
<u>Grades K-12</u>				
Weekday 9 Holes	\$8.00	\$16.00	\$8.00	\$19.00
18 Holes	\$12.00	\$28.00	\$12.00	\$31.00
Weekend/Holiday 9 Holes	\$11.00	\$19.00	\$11.00	\$22.00
18 Holes	\$14.00	\$30.00	\$14.00	\$33.00
<u>College</u>				
Weekday 18 Holes	\$18.00	\$34.00	\$18.00	\$37.00
Weekend/Holiday 18 Holes	\$24.00	\$40.00	\$24.00	\$43.00
MEMBERSHIP FEES				
Annual Membership	\$575.00 per person		\$575.00 per person	
Second Family Member	\$450.00 per person		\$450.00 per person	
Quarterly Membership	\$220.00 per person		\$220.00 per person	
Second Family Member	\$200.00 per person		\$200.00 per person	
Annual Range Pass	\$300.00 per person		\$350.00 per person	
Quarterly Range Pass	\$100.00 per person		\$150.00 per person	
Family Membership	\$900.00 2 adults + all jrs.		\$900.00 2 adults + all jrs.	
UNLIMITED GOLF	WALKING	WITH CART	WALKING	WITH CART
18 Holes	\$200/month	\$300/month	\$200/month	\$300/month
Note: No course fees with purchase of unlimited golf				
DRIVING RANGE FEES				
Small Bucket	\$5.00 per bucket		\$5.00 per bucket	
Large Bucket	\$10.00 per bucket		\$10.00 per bucket	
Range Memberships				
Annual	\$300.00 per year		\$350.00 per year	
Quarterly	\$100.00 per quarter		\$150.00 per quarter	
CART FEES				
	9 Holes	18 Holes	9 Holes	18 Holes
Cart Use Fees	\$8.00	\$16.00	\$11.00	\$19.00
Private Cart Membership				
Annual members only	\$220.00	\$220.00	\$220.00	\$220.00
Trail Fee Private Cart				
w/cart membership & green fees	\$5.00	\$8.00	\$6.00	\$9.00
Passenger or Private Cart				
without green fees	\$8.00	\$16.00	\$11.00	\$19.00
Note: According to Resolution No. 11-2023 The Director of Parks and Recreation has the authority to adjust or waive fees for use of parks and other city facilities				

FEE SCHEDULE

GOLF: SCOTT SCHREINER GOLF COURSE, CONTINUED				
	CURRENT		PROPOSED FY2025	
CART STORAGE				
Annual	\$425.00 per year		\$425.00 per year	
TOURNAMENT FEES				
Weekday/Weekend Afternoons	\$40.00 per player		\$45.00 per player	
Weekend Mornings	\$50.00 per player		\$55.00 per player	
Note: Contact Pro-Shop in order to schedule tournament play.				
RENTAL AND OTHER FEES				
	9 Holes	18 Holes	9 Holes	18 Holes
Club Rental	\$15.00	\$25.00	\$20.00	\$30.00
Pull Cart Rental	\$3.00	\$6.00	\$4.00	\$7.00
Note: Fees will be prorated, as necessary, to ensure that all fees expire on the same date.				
Note: According to Resolution No. 11-2023 The Director of Parks and Recreation has the authority to adjust or waive fees for use of parks and other city facilities				



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 44-2024. A Resolution instituting the City's Power of Eminent Domain pursuant to state law and at the request of the Joint Airport Board, which manages the Kerrville-Kerr County Airport; such action sought by the Board for it to acquire real estate as it performs its duties, to include improving, maintaining, operating, and protecting the Airport as necessary to permit its safe and efficient operation and to prevent, eliminate, or mark an Airport hazard. *(M Hornes, Assistant City Manager, Request by Andrew Munoz, Airport Manager)*

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Michael Hornes, Assistant City Manager

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Consideration of Resolution of the City Council to enter into eminent domain proceedings for the purpose of acquiring real estate to construct airport improvements and safety areas to be in compliance with federal aviation administration standards.
Airport Manager presented at Commissioners' Court September 23, 2024.

RECOMMENDED ACTION:

Consideration and approve Resolution No. 44-2024.

ATTACHMENTS:

[20240924_Reso 44-2024 Airport eminent domain.pdf](#)

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 44-2024**

A RESOLUTION INSTITUTING THE CITY'S POWER OF EMINENT DOMAIN PURSUANT TO STATE LAW AND AT THE REQUEST OF THE JOINT AIRPORT BOARD, WHICH MANAGES THE KERRVILLE-KERR COUNTY AIRPORT; SUCH ACTION SOUGHT BY THE BOARD FOR IT TO ACQUIRE REAL ESTATE AS IT PERFORMS ITS DUTIES, TO INCLUDE IMPROVING, MAINTAINING, OPERATING, AND PROTECTING THE AIRPORT AS NECESSARY TO PERMIT ITS SAFE AND EFFICIENT OPERATION AND TO PREVENT, ELIMINATE, OR MARK AN AIRPORT HAZARD

WHEREAS, the City of Kerrville (City) and Kerr County (County) jointly own the real property upon which is located the Kerrville-Kerr County Airport, sometimes referred to as Louis Schreiner Field (Airport); and

WHEREAS, the City and County are parties to an *Restated Interlocal Agreement for the Continued Existence of a Joint Airport Board to Provide Management of Kerrville/Kerr County Airport* dated May 24, 2022 (Interlocal Agreement) that affirms the creation and continued existence of the Joint Airport Board (Board); and

WHEREAS, the Kerrville City Council has jointly, with the County, entered into a contract with the Texas Department of Transportation, General Aviation Division (TXDOT), to expand and make improvements at the Airport; and

WHEREAS, a project that the Board and TXDOT seek to undertake requires the Airport's acquisition of an approximately 54.9 acre tract of land, such property to be used by the Airport for runway expansion, safety areas, and other improvements; and

WHEREAS, the Airport, working through TXDOT, received an appraisal for the property and made an offer of such appraisal to the landowner Dark Sky Estates, LLC (Owner), in accordance with state law; and

WHEREAS, Owner rejected the appraisal, which thus now requires the City and County to authorize the use of eminent domain for the Airport to acquire the property described above;

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. City Council, after a request from the Board, institutes the City's power of eminent domain pursuant to state law (Chapter 22, Texas Transportation Code) for the Airport's acquisition of the 54.9 acres described above.

SECTION TWO. City Council requests and authorizes the Attorney General's Office of the State of Texas, which is representing TXDOT as to the eminent domain (condemnation) proceedings, to represent and take action on behalf of the City and authorizes the Airport Manager to execute all documents and undertake all action required by the State of Texas to initiate and finalize said proceedings.

PASSED AND APPROVED ON this the ____ day of ____, A.D., 2024.

Joe Herring, Jr., Mayor

ATTEST:

Shelley McElhannon, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointment of City of Kerrville delegate for the 2024 Texas Municipal League (TML) Annual Conference business meeting (Houston, TX). (*S McElhannon, City Secretary*)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** August 29, 2024

SUBMITTED BY: Shelley McElhannon, City Secretary

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Annual reoccurrence for City of Kerrville representative.

RECOMMENDED ACTION:

Deliberate the appointment of a member of the City Council to serve as its delegate at the annual business meeting to be held during the 2024 TML Annual Conference, Dallas, October 9-11, 2024.



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointment(s) to the Senior Services Advisory Committee. (*S McElhannon, City Secretary*)

AGENDA DATE OF: September 24, 2024 **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Shelley McElhannon, City Secretary

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	Yes
Key Priority Area	C - Community / Neighborhood Character and Place Making
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Four vacancies will exist September 30, 2024.
Five applications received: Mark Cowan, Nissa Kendall (eligible for reappointment), Mandy Kisiel, Joni Martinez, Karen Mattox (eligible for reappointment).
Council interview team: Councilmember Harris and Councilmember McKinney.
Staff Liaison: Anello Zononi, Kim Meisner.

RECOMMENDED ACTION:

Appoint member(s).



**TO BE CONSIDERED BY THE CITY
COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointment(s) to the Zoning Board of Adjustment. (*S McElhannon, City Secretary*) (*This item is eligible for Executive Session 551.074*)

AGENDA DATE OF: September 24, 2024, **DATE SUBMITTED:** September 13, 2024

SUBMITTED BY: Shelley McElhannon, City Secretary

EXHIBITS:

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
N/A	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Four vacancies will exist September 30, 2024.
One application received: Aimee Chockley (eligible for reappointment).
Council interview team: Mayor Herring, Councilmember Hughes.
Staff Liaison: Drew Paxton

RECOMMENDED ACTION:

Appoint member(s).