

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A SPECIAL MEETING

KERRVILLE, TEXAS
JULY 10, 2024

MEMBERS PRESENT

Lisa Nye-Salladin - Chair; Cabe Johnson - Vice Chair; Russell Nemky, Stephen Lynch, Dalton Dover, David Bartels, Wynita Walther

ABSENT MEMBERS

Karen M. Yanez, Lynn Paulo

STAFF PRESENT

Michael Hornes, Assistant City Manager; Ashlea Boyle, Director of Parks and Recreation; Shane Heffernan, Assistant Director of Parks and Recreation; Rosa Ledesma, Interim Assistant Director of Parks and Recreation; Tina North, Office Manager

CALL TO ORDER

On Wednesday, July 10, 2024, the Parks and Recreation Advisory Board's special meeting was called to order by Lisa Nye-Salladin, Chair, at 4:00 p.m. in the conference room at the Parks and Recreation Administrative Building.

Pledge of Allegiance

All

INVOCATION

Offered by Wynita Walther

1. VISITOR / CITIZENS FORUM

The following person(s) spoke:

- Katy Kappel

2. APPROVAL OF MINUTES

2A. Approval of the regular Parks and Recreation Advisory Board meeting minutes held on June 13, 2024. David Bartels motioned to approve the minutes with the correct spelling of Wynita Walther's name. The motion was seconded by Cabe Johnson, Vice-Chair, and passed with a vote of 7-0.

3. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION

3A. Identify priority project(s) to be funded via the Parks and Recreation (P&R) Foundation
Ashlea Boyle, Director of Parks and Recreation, gave a presentation and handout to board members regarding the Parks and Recreation Department Capital Projects list of the capital needs of each park. Board members discussed potential projects that the P&R Foundation would fund. Pursuant to discussions at the previous meeting, staff recommended that the board consider the Guadalupe Park playground improvement project as their first fundraising project. The board also discussed Phase 2 of the Skate Park.

Cabe Johnson, Vice-Chair, motioned to support the Guadalupe Park playground improvement project as the initial project to be funded by the P&R Foundation. Dalton Dover seconded the motion and motioned passed 7-0.

3B. Parks and Recreation Advisory Board Memo for Prioritization of Department Projects
Board members discussed and established recommendations regarding the Board's priorities for the Parks and Recreation Department and recommendations to advise the City Council.

Priorities:

1. Priority for investing in existing parks, infrastructure, assets, maintenance, replacement, and other needs before acquiring or developing new or underdeveloped parks. Priority is to be determined by the Board / and or Department staff.
2. Priorities of the current version of the adopted Parks and Recreation Master Plan and other plans specific to the parks system.
3. Priority for allocating appropriate resources (budget and staff) to maintain the parks and facilities as determined by the Department. The Department should have the proper resources to maintain the parks system in a safe, and quality manner. This includes ensuring adequate resources are allocated before improvements, development, acquisition, and additions occur.
4. Priority for Board and Department support of all significant park projects, development, and park acquisition. Recommend developing a corresponding process and policy for all significant capital improvements, park developments, and funding requests to undergo review by the Board and Department.

Russell Nemky motioned to approve the priorities and to submit the memo to the Kerrville City Council and Economic Improvement Corporation. Wynita Walther seconded the motion and motioned passed 7-0.

4. ANNOUNCEMENTS OF COMMUNITY INTEREST

4A. Lisa Nye-Salladin, Chair, announced that board members consider subscribing to the "Notify Me" alert center on the City of Kerrville website. Michael Hornes, Assistant City Manager announced that the Kerrville 2050 Master Plan Update Survey is now available.

Board members discussed the upcoming regular meeting scheduled for September and decided to change the date and time to September 10, 2024, at 4:00 p.m. They also agreed to change location to the Parks and Recreation Administration Building, if possible.

5. ADJOURNMENT

5:40 p.m.

APPROVED: Lisa A. Nye-Salladin DATE: 7.10.24
Lisa-Nye Salladin, Chair

ATTEST: A. Boyle
Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY: Tina North
Tina North, Office Manager