

CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 54-2022

A RESOLUTION APPROVING THE BUDGET FOR KERR
EMERGENCY 9-1-1 NETWORK FOR FISCAL YEAR 2023

WHEREAS, in accordance with Section 772.309 of the Texas Health and Safety Code, the Executive Director of the Kerr Emergency 9-1-1 Network has prepared and presented to City Council a budget for the Network's fiscal year commencing January 1, 2023; and

WHEREAS, City Council finds it to be in the public interest to approve said budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

The City Council of the City of Kerrville, Texas, approves the 2023 Fiscal Year Budget for the Kerr Emergency 9-1-1 Network as presented and set forth in Exhibit A.

PASSED AND APPROVED ON this the 13 day of September, A.D., 2022.



Judy Eychner, Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:



Shelley McElhannon, City Secretary

Kerr Emergency 911 Network
2023 Operating Budget
Proposed

		2022	2023 Proposed	Delta	% Change
100 - Revenue					
101 - Local 911 Service		125,000.00	115,000.00	-10,000.00	-8.00%
105 - Wireless Emergency Income		263,000.00	263,000.00	0.00	0.00%
110 - VoIP Service Fees		46,000.00	47,000.00	1,000.00	2.17%
120 - Interest Income		8,000.00	10,000.00	2,000.00	25.00%
Total 100 - Revenue		442,000.00	435,000.00	-7,000.00	-1.58%
200 - Payroll Expense					
210 - Salary		126,500.00	130,500.00	4,000.00	3.16%
212 - Payroll Taxes		10,200.00	10,500.00	300.00	2.94%
213 - Medical Insurance Expense		37,000.00	45,000.00	8,000.00	21.62%
214 - TCDRS Expense Company		10,000.00	10,000.00	0.00	0.00%
215 - TCDRS OTLI		200.00	200.00	0.00	0.00%
225 - Texas Workforce Commission		100.00	100.00	0.00	0.00%
230 - Excess Vacation Payout		0.00	0.00	0.00	#DIV/0!
Total 200 - Payroll Expense		184,000.00	196,300.00	12,300.00	6.68%
300 - Operations (PSAP)					
315 - 911 Call Taker Training		7,500.00	9,000.00	1,500.00	20.00%
320 - Wireless Phase I & II Contracts		6,000.00	0.00	-6,000.00	-100.00%
321 - AT&T Wireless Tariff		1,900.00	1,900.00	0.00	0.00%
331 - Text to 9-1-1 Charges		4,000.00	4,000.00	0.00	0.00%
332 - ALI Service Charge		18,000.00	18,000.00	0.00	0.00%
335 - TX DIR ALI MPLS		8,500.00	8,500.00	0.00	0.00%
337 - AT&T SR Fees		4,500.00	4,500.00	0.00	0.00%
340 - ESInet Charge		29,000.00	0.00	-29,000.00	-100.00%
350 - PSAP Trunk Charges		19,000.00	19,000.00	0.00	0.00%
355 - Language Translation Services		500.00	500.00	0.00	0.00%
357 - PSAP Fiber KPD/KCSO		2,000.00	2,000.00	0.00	0.00%
366 - Wireless Redundancy MRC		800.00	800.00	0.00	0.00%
370 - PSAP Repairs & Maintenance		10,000.00	12,000.00	2,000.00	20.00%
Total 300 - Operations (PSAP)		111,700.00	80,200.00	-31,500.00	-28.20%
400 - Direct Services					
410 - Office Supplies		2,000.00	2,000.00	0.00	0.00%
412 - Office Equipment & Repairs		4,500.00	4,500.00	0.00	0.00%
420 - Liability Insurance		3,900.00	3,900.00	0.00	0.00%
430 - Professional Development		4,000.00	4,000.00	0.00	0.00%
440 - Rent		28,000.00	26,000.00	-2,000.00	-7.14%
450 - Professional Fees		14,000.00	16,000.00	2,000.00	14.29%
460 - Postage & Delivery		500.00	500.00	0.00	0.00%
490 - Bank Service Charges		100.00	100.00	0.00	0.00%
Total 400 - Direct Services		57,000.00	57,000.00	0.00	0.00%
500 - Miscellaneous					
502 - Pictometry Annual Payment		11,000.00	11,000.00	0.00	0.00%
510 - Awards & Honorariums		400.00	0.00	-400.00	-100.00%
520 - Dues & Subscriptions		900.00	1,000.00	100.00	11.11%
530 - Public Education & Advertising		2,500.00	3,000.00	500.00	20.00%
550 - Telecommunications		8,500.00	8,500.00	0.00	0.00%
560 - Sundry		2,000.00	2,000.00	0.00	0.00%
570 - Texas 911 Alliance Meetings		8,000.00	8,000.00	0.00	0.00%
575 - Nena/APCO Conferences		6,000.00	8,000.00	2,000.00	33.33%
Total 500 - Miscellaneous		39,300.00	41,500.00	2,200.00	5.60%

**Kerr Emergency 911 Network
2023 Operating Budget
Proposed**

700 - PSAP Equipment Repacement Account	710 - Operating to Capital Fund Transfer	50,000.00	60,000.00	10,000.00 20.00%
Total 700 - PSAP Equipment Repacement Account		50,000.00	60,000.00	10,000.00 20.00%
Annual Budget Totals		442,000.00	435,000.00	-7,000.00 -1.58%
Net Income		442,000.00	435,000.00	-7,000.00 -1.58%
Projected Budget Surplus/Deficit		0.00	0.00	0.00 #DIV/0!

**Kerr Emergency 911 Network
2023 Operating Budget
Proposed**

2023 Budget Capital Account	Comments
Capital Expenses - 800	
801 - PSAP Call Handling Equipment Upgrade	\$275,000.00 *
802 - GIS Mapping System Upgrade	\$130,000.00 *
804 - Sign Materials	\$2,500.00
806 - NGCS ESInet Project	\$600,000.00 *
807 - Cyber Security Project	\$80,000.00 *
808 - UPS Project	\$75,000.00 *
888 - Misc PSAP Projects	\$25,000.00
 Total - 800	 \$1,187,500.00
 Capital Income - 900	
901 - Sign Sales (Recovery)	\$2,250.00 90% Recovery
902 - Equipment Replacement Fund Transfers	\$60,000.00
 Total - 900	 \$62,250.00
 2023 Starting Capital Balance (Est.)	 \$1,061,590.00
 2023 Net Capital Expenses	 \$1,187,500.00
 2023 Net Capital Income	 \$62,250.00
 2023 Grant Reimbursement	 \$1,160,000.00
 Projected End-of-2023 Capital Account Balance	 \$1,096,340.00

* reimbursed from CSEC grant



Subject: Proposed 2023 Budget Summary

08/31/2022

1. 100 Revenue. Estimated Net Income: \$435,000.00 based on an overall decrease of -1.58% from 2022's income projection. The change in revenue is attributed to projected decrease in wireline telephone service fee income.
2. 200 Payroll. Payroll expenses include 3.16% overall salary increase for current staff members, and a 21.62% projected increase in health care insurance costs. Payroll overhead includes staff salaries, payroll taxes, retirement account contributions, employee life insurance and Texas Workforce Commission unemployment insurance costs. TCDRS will see a modest increase in this category, the effective rate increased due underperforming investments. Overall, there is a increase of 6.68% in costs compared to last year.
3. 300 Operations (PSAP/Call Centers). This expense category includes all operation and maintenance expenses for the Public Safety Answering Point (911 backroom server / telephony equipment / software) and the two call centers (KPD & KCSO). The proposed decrease of \$31,500 from the previous year is due to ESInet costs being shifted to the Capital budget where those costs will be reimbursed by a federal grant managed by the State of Texas. Also included in the decrease, line item 320, Wireless Phase I & II Contracts has been eliminated from the budget.
4. 400 Direct Services. Direct Services will have neither an increase nor a decrease compared to the previous year. The lease for the administration office is projected to decrease for 2023, and the projected Professional Fees is expected to increase. Resulting in a net zero situation. Direct services include office supplies, office equipment repair/replacement, district liability insurance, staff professional training, office space lease, attorney, CPA, auditor, and other professional service expenses, and banking fees.
5. 500 Miscellaneous. Misc. expenses are projected to increase by \$2,200.00 or 5.60% compared to 2022. Misc. expenses include Aerial Imagery costs, dues and subscriptions, public education / advertising, Texas 911 Alliance meetings and NENA/APCO conferences.
6. 700: PSAP Equipment Replacement Fund: This category will be increased to \$60,000 to fund the PSAP capital replacement account. The capital replacement fund is utilized for PSAP equipment upgrades.

Capital Considerations: The capital cash account will have an estimated balance in of \$1,061,590.00 at the end of 2022 from nominal interest and scheduled PSAP Equipment Replacement Fund transfers. We expect our end-of-2023 capital balance to be in the neighborhood of \$1,096,340.00.

This final figure includes all capital expenses of \$1,187,500.00 and revenue of \$62,250.00. The primary source of revenue is from scheduled grant reimbursement, operating fund transfers, and 9-1-1 sign sales cost-recovery.

9-1-1 Emergency Service Fee: The Texas Health and Safety Code – Chapter 772.314 (d): *The board shall set the amount of the fee each year as part of the annual budget.*

For the 2023 budget, Kerr 9-1-1 will keep the service fee of \$0.75 per month for all classes of service (Residential, Business, Trunk, VOIP).

Vision for 2022:

1. Continued 9-1-1 sign sales.
2. Continued 9-1-1 public education.
3. Transition to NextGen 911 Services if feasible.

Conclusions:

1. The 2023 proposal is a balanced budget.
2. This budget adequately addresses the expected operating needs of our district in providing state-of-the-art 9-1-1 workstations/software and to continue our efforts to enhance and maintain our 9-1-1 connectivity as well as maintaining our Geographic Information Systems (GIS).
3. Our district's vision and public-funds stewardship is based firmly in the state and local government codes, guided by conservative spending and liberal savings policies.
4. Kerr 9-1-1 Board of Managers Budget approval date: 08/25/2022



Mark Del Toro
Executive Director
Kerr Emergency 9-1-1 Network