

LIBRARY ADVISORY BOARD MINUTES  
OF A REGULAR MEETING

KERRVILLE, TEXAS  
July 20, 2021

On Tuesday, July 20, 2021, the Library Advisory Board meeting was called to order by Megan Bean at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Megan Bean	Chairperson
Erin Sullivan	Vice-Chairperson
Carol Wichman	Board Member
Beverly Avery	Board Member
Joseph Conklin	Board Member (FOTL)

MEMBERS ABSENT:

Tom Moser	Board Member
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STAFF PRESENT:

Danielle Brigati	Library Director
Keith Zengler	Assistant Library Director
Kim Meismar	Executive Director for General Operations
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

None

3. VISITOR/CITIZENS FORUM:

None

4. APPROVAL OF MINUTES:

2A Approval of minutes of the Library Advisory Board meeting held on April 20, 2021

Ms. Bean motioned to approve the minutes as presented. Ms. Sullivan seconded. Motion passed 4-0

8. CONSIDERATION AND POSSIBLE ACTION:

N/A

9. INFORMATION AND DISCUSSION:

4A Quarterly Update by Library Director (staff)

Ms. Brigati updated the library board on the number of active patrons and all fiscal period statistics related to circulation, programming, expenditures and revenues. The number of active patrons for the second quarter was 9,373 with 57% of cardholders residing within city limits. Reference, computer usage, circulation statistics and gate counts have continued to increase as CoVid restrictions have been lifted and the Summer Reading Program began; however gate counts have not returned to normal levels yet. E-book usage has continued to increase with the inception of the OverDrive platform.

Ms. Brigati reported that Summer Reading has been very successful. Programming at the library and the Callioux has seen over 2500 participants just in the month of June.

Ms. Brigati updated the board on the purchase of the Neighborhood Enhancement Vehicle which council approved purchase of in January 2021. The vehicle has entered into production recently. Ms. Brigati explained that floor colorings and cabinet colors have been chosen and expressed hope that the vehicle may be on-site by the end of 2021.

Ms. Sullivan noted the rise in attendance at the Kerr Regional History Center. Ms. Brigati explained this was due to the inclusion of a travelling exhibit from Humanities Texas on Cartooning in Texas. Ms. Brigati expounded on the ease of the working with Humanities Texas and the intent on implementing more travelling exhibits into the plan for the history center.

Ms. Brigati reviewed the FY2022 Library general fund, memorial fund and history center fund budgets. Ms. Brigati further elucidated on the HVAC and Stair projects stating that both projects are in the bid process and should go to council in the near future. Ms. Brigati explained the upcoming proposed fee changes would include an increase in printing and copier costs. Black and white copies and prints will increase from .10 cents per page to .25 cents per page, per side. Color copies and prints will increase to .25 cents per page, per side. Secondly, the meeting room will no longer be available for outside groups to rent. Historically, few groups have rented the space and the room is generally used in support of library and city functions.

4B. Update on Friends of the Library activities (Joseph Conklin)

Mr. Conklin reported the Friends of the Library did not have a meeting in July; however four new volunteers have joined the organization. The Friends are currently having book sales on Wednesdays and the second Saturday of the month and are doing well. There is \$658,000 currently in the Friends wealth management account.

Ms. Wichman requested information on the number of current members and lifetime members of the Friends of the Library. Mr. Conklin stated that he did not have that figure, but would provide it.

4C. Update on History Center activities (staff)

Ms. Brigati reported the history center has budgeted for new iPads and security cases in FY2022. The iPads support the exhibits by providing additional information to visitors. Ms. Brigati also reported on the success of the travelling exhibit and expounded on upcoming exhibits and programs.

4D. Update on A.C. Schreiner House activities (staff)

Ms. Brigati reported that the Heart of the Hills members are continuing their fundraising efforts and once they reach their \$1M mark, the City of Kerrville will begin design work on the property.

4E. Next scheduled Library Advisory Board meeting – October 20, 2021.

**10. ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Brigati announced the library has a new library clerk, Esme Ovalle. Secondly, she announced the library would be hosting a Summer Reading Awards Party on July 28, 2021 from 1 p.m. to 3 p.m.

**11. ADJOURNMENT**

Ms. Wichman moved to adjourn the meeting and Mr. Conklin seconded. The Library Advisory Board adjourned at 3:35 p.m.

APPROVED: Megan O Bean  
Megan Bean, Chairperson

Cate Schulerburg  
Cate Schulerburg, Recording Secretary

Danielle Brigati  
Danielle Brigati, Library Director

1.18.2022  
Date minutes approved & signed