

LIBRARY ADVISORY BOARD MINUTES  
OF A REGULAR MEETING

KERRVILLE, TEXAS  
October 20, 2020

On Tuesday, October 20, 2020, the Library Advisory Board meeting was called to order by Edna Wichman at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Edna Wichman	Chairperson
Megan Bean	Vice-Chairperson
Erin Sullivan	Board Member
Joseph Conklin	Board Member

MEMBERS ABSENT:

Tom Moser	Board Member
-----------	--------------

STAFF PRESENT:

Danielle Brigati	Library Director
Kim Meismar	Executive Director of Gen-Ops
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

None

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on January 21, 2020

Mr. Conklin moved to approve the minutes. Ms. Sullivan seconded the motion and it passed 5-0.

3. CONSIDERATION AND POSSIBLE ACTION:

None

4. INFORMATION AND DISCUSSION:

4A. Quarterly Update by Library Director (staff)

Library Director Brigati updated the board on circulation and patron statistics as of September 2020. Ms. Brigati reported that as of September 2020, 11048 people held library cards with 83% of card holders residing within the City, 16% residing outside of the city and 1% residing in other areas. Ms. Brigati reported on checkouts being down due to CoVid; however electronic resource was up during the time of the library closure. Ms. Brigati further reported on revenues and expenses for FY20.

Ms. Brigati reported that the library was closed to the public from Mid-March to early May. During the closure, the library re-organized spaces and conducted a complete inventory. Prior to re-opening the library for public use the library instituted curbside services. Once the decision was made to re-open the library to patrons, protective measures were put in place including limited computer usage and terminals, mask requirements and other social distancing protocols.

Ms. Brigati further reported the desire to implement a monthly newsletter which the board supported. Ms. Bean asked what else could be done to market library events and programs. Discussion ensued and the board requested copies of the monthly newsletter be sent to them so they could share it with others. Ms. Meismar also suggested the library director send a copy to her as well so it may be sent to Leadership team. Ms. Bean also suggested resuming videos on Facebook to further promote library programs and services.

Ms. Brigati also informed the board that the library would open at 10 am on Friday's beginning in November adjusting the operating hours to 10 to 6 pm. Monday thru Saturday.

4B. Update on Friends of the Library activities (Joseph Conklin)

Mr. Conklin reported the Friends have been continuing to work on projects and book organization while the bookstore has been closed. He expressed concern over books being left on the loading dock that were not usable in the bookstore. Ms. Brigati reported that the library has been attempting to steer donations to other organizations in town. Mr. Conklin further reported that the Friends currently have ##### in their account and that they had recently donated money to the Dietert Center Meals on Wheels program and #####.

Mr. Conklin reported that the Friends are considering re-opening the store in January and would like some assistance in planning how to do that in light of the pandemic.

4C. Update on History Center activities (staff)

Ms. Brigati reported that the history center had been closed since March because of CoVid concerns but the staff had undertaken projects including cataloguing and inventorying the collection. Ms. Brigati also reported that the Remschel-Deering Trust would continue to support the history center with a monthly stipend of \$1100. Ms. Brigati further reported a further contribution may be possible depending on gas and oil revenues.

4D. Update on A.C. Schreiner House activities (staff)

Ms. Brigati reported that the Farmer's Market has resumed on the grounds of the A.C. Schreiner house. The Market will be held on the first Friday of every month through the winter months. In the Spring, the market will Re-evaluate and either move forward with hosting a weekly market or remain monthly based on CoVid restrictions.

Ms. Brigati also reported that the Heritage of the Hills group has opened a bank account with the intention of fundraising.

4E. Next scheduled Library Advisory Board meeting – January 19, 2021.

5. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Brigati announced a Great Decisions program series that takes place the last Tuesday of every month. 'October's topic will be Human Trafficking

Ms. Brigati also announced that Keith Zengler had been hired as the Assistant Director and that his employment would begin November 9<sup>th</sup>, 2020.

6. **ADJOURNMENT**

Ms. Bean moved to adjourn the meeting and Mr. Conklin seconded. The Library Advisory Board adjourned at 3:41 p.m.

APPROVED:

*Edna Carol Wichman*  
Edna Wichman, Chairperson

*Danielle Brigati*  
Danielle Brigati, Library Director

*Cate Schulenberg*  
Cate Schulenberg, Recording Secretary

*1-19-21*  
Date minutes approved & signed