



## AGENDA

### REGULAR MEETING OF THE KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MARCH 24, 2021 IMMEDIATELY FOLLOWING BUDGET WORKSHOP HAPPY STATE BANK EXPO CENTER HILL COUNTRY YOUTH EVENT CENTER 3785 TX HWY 27, KERRVILLE, TEXAS

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#### Kerrville – Kerr County Procedures during the Disaster declaration And Citizen Participation Guidelines

COVID-19 (Coronavirus) provides a unique concern in those gathering members of the public, Joint Airport Board and staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully, or partially virtual setting (telephonic/videoconference). The Governor has extended this order each month since this time.

At this time, the Joint Airport Board intends to conduct its next meeting as a meeting which the public may attend in person. Due to spacing and occupancy conditions, such meeting will convene at the Happy State Bank Expo Center, Hill Country Youth Event Center, Room 101, 3785 TX HWY27. However, where circumstances dictate and up until the time that the meeting is held, the Board may hold its meeting entirely online as a part of a virtual meeting; or, as a mixed virtual meeting where some Board Members are physically present at the Youth Event Center but one or more members participate via a conference call.

Citizens attending the public meeting and/or wishing to speak shall submit a completed "speaker request form" to the Executive Assistant before the meeting is called to order and definitely before the item is introduced. Each speaker is limited to three minutes.

The Zoom platform will also be active during the meeting.

#### **Instructions for Zoom callers: The Call in number is 1-346-248-7799**

The Zoom moderator will begin accepting calls at 8:15 am. The deadline to place your call is 8:30 am. Place your call before 8:30 am deadline in order to register with the Zoom moderator and participate. Any calls made after the 8:30 am deadline will not be answered and microphones will be kept muted.

When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound**". Enter in the Meeting ID below followed by the pound sign (#), when prompted, enter the webinar passcode.

**The Meeting ID is 995 6439 8831#.**

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

**Instructions for written comments:** Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address and identify the item you wish to comment on. All information must be provided in order for your comments to be read into the record. Written comments can be provided two different ways:

- **OPTION 1** by hard copy – Comments may be dropped off at the Airport Manager's Office in the Airport Terminal building by 5:00 the afternoon before the meeting.
- **OPTION 2** by email – Comments may be emailed to [cdungan@kerrvilleairport.com](mailto:cdungan@kerrvilleairport.com) and must be received by 5:00 pm the afternoon before the meeting.

Thank you for your participation!

I hereby modify this agenda on the following date and time: 3/22/2021 at 5:15 p.m.

Kesha Franchina

Kesha Franchina, Deputy City Secretary, City of Kerrville, Texas

**AGENDA**  
**REGULAR MEETING OF THE KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**  
**MARCH 24, 2021;**  
**IMMEDIATELY FOLLOWING THE JOINT AIRPORT FY 2022 BUDGET WORKSHOP**  
**HAPPY STATE BANK EXPO CENTER, HILL COUNTRY YOUTH EVENT CENTER**  
**3785 TX HWY 27, KERRVILLE, TEXAS**

**CALL TO ORDER**

**1. VISITORS FORUM:**

At this time, any person with business not scheduled on the agenda may speak with the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.

**2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM**

At this time, any member(s) of the Kerrville – Kerr County Joint Airport Board may speak to the Board and/or public present on any matter not scheduled on the agenda. (No deliberate or formal action can be taken on these items because the Open Meetings Act requires an item that requires formal action to be posted on the agenda 72 hours before the meeting. If formal action is required, the item will be placed on an agenda for a future meeting.)

**3. CONSENT AGENDA**

All items listed below within the consent agenda are considered routine by the Board and will be enacted with one motion. There will not be separate discussion of items unless a Board Member or citizen so request, in which event the item will be removed from the general order of business and considered in its normal sequence.

3 A. Approval of February 24, 2021 Board Meeting Minutes

**4. DISCUSSION AND POSSIBLE ACTION**

4A. Monthly Financials, February - James Robles

4B. Monthly Update for Kerrville Aviation – Joe Kennedy

4C. Approve Airport Budget for FY 2022

4D. Update on Insurance Claims – Brinkman Doors and Terminal Building

4E. West Texas Aggregate

4F. Flyin' Diesel Race Event Report

4G. Strategic Planning Update from Champions

1. Mark – Economic Development
2. Jim and Scott- Infrastructure and Financing
3. Stephen and Trey- Service Level
4. Trey and Stephen- Promotion

4H. General airport update – Mary Rohrer

1. Hangar Update
2. Airside – Airport Lighting
3. Administration tasks

**5. EXECUTIVE SESSION**

The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas

5A. Discussion of Applicants for New Member of the Joint Airport Board 551.074 (Personnel matters).

5B. Real Estate 551.072 (deliberation regarding real property)

**6. ADJOURNMENT**

The facility is wheelchair accessible, and accessible parking spaces are available. I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: March 19, 2021 at 2:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon City Secretary, City of Kerrville, Texas