



## ALTERNATIVE CITIZEN/PUBLIC PARTICIPATION GUIDELINES (Due to COVID-19 Pandemic Disaster Declaration)



**Despite the necessity to restrict public access to Kerrville City Council meetings/workshops in the interest of public health during the COVID-19 pandemic, citizens and visitors are welcome to participate in Kerrville City Council meetings and workshops in several alternative ways as outlined below.**

### **Instructions for callers:**

Dial one of the following numbers:

877 853 5247 (Toll Free) or

888 788 0099 (Toll Free)

If you cannot get through on one of the numbers due to network congestion, call the other number.

When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound.**" Enter in the Meeting ID followed by the pound sign (#). The Meeting ID is found on the Meeting Agenda or Workshop Agenda.

If the Zoom moderator has not started the meeting yet, you will hear "*The meeting has not started yet, please hold or call back later.*"

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

The moderator will begin accepting calls one hour prior to the scheduled meeting. The deadline to place your call in order to participate in speaking on a specific item is 15 minutes before the scheduled Council meeting starts. You will be queued to speak. Any calls made after the deadline will not be answered, and microphones will be kept muted.

### **Instructions for written comments:**

Written comments will be accepted for any agenda items. Written comments will be read into record, and can be provided in two different ways:

**OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall at least 15 minutes before the scheduled Council meeting starts. You are required to provide your first and last name, address, and identify the item you wish to comment on.

**OPTION 2 by email** - Comments can be emailed to **shelley.mcelhannon@kerrvilletx.gov** and must be received at least 15 minutes before the scheduled Council meeting starts. You are required to provide your first and last name, address, and identify the item you wish to comment on. In addition, anyone may email Councilmembers via their City email addresses as specified on the City's website.

For either option, provide **all required information** in order for your comments to be accepted. Thank you for your participation!



**KERRVILLE CITY COUNCIL MEETING AGENDA**  
**MAY 26, 2020 6:00 PM**  
**CITY HALL, COUNCIL CHAMBERS**  
**701 MAIN STREET, KERRVILLE, TEXAS**



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***Council Meeting Procedures during the Disaster Declaration***

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (e.g., telephonic or videoconference meeting).

In an effort to avoid and mitigate health risks, and limited occupancy levels in Council Chambers, City Council will convene in a virtual forum and attendance will be limited to only those persons essential to holding the meeting. No member of the public will be admitted into City Hall during this time.

Citizens can provide public comment on specific agenda items through Zoom. Zoom telephone numbers are toll free: **1-877-853-5247** or **1-888-788-0099**. The Meeting ID is **926 1322 0544#**. (You must enter the pound sign (#) after the Meeting ID.) \*See Citizen Participation Guidelines. Remember that a speaker must call in by 5:45 p.m., May 26, 2020 and register with the Zoom moderator, and each speaker is limited to four minutes.

A person may also submit written comments on specific agenda items, to include public hearings, and comments will be read into the meeting record. Comments must include a name, address, and a reference to the relevant item. Comments that do not include such information will not be read. Comments must be received by 5:45 p.m., May 26, 2020. Comments may be:

- a. dropped off at the City Hall Utility Payments Drop-Box; or
- b. emailed to [shelley.mcelhannon@kerrvilletx.gov](mailto:shelley.mcelhannon@kerrvilletx.gov).

Citizens may view and hear the City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website ([www.kerrvilletx.gov](http://www.kerrvilletx.gov)). City Council meetings are recorded and the recordings are posted on the City's website.

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**CALL TO ORDER:**

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Led by Councilmember Kim Clarkson.

**1 CONSENT AGENDA:**

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

- 1.A. Service agreement with Hill Country Telephone Co-Op (HCTC) in the amount of \$212,000.  
Attachments:  
[20200526\\_Agreement\\_HCT Service Agreement.pdf](20200526_Agreement_HCT Service Agreement.pdf)
- 1.B. Minutes for the City Council regular meeting held May 12, 2020.  
Attachments:  
[20200526\\_Minutes-Regular meeting 6pm on 5-12-20.pdf](20200526_Minutes-Regular meeting 6pm on 5-12-20.pdf)

**END OF CONSENT AGENDA**

## **2 RESOLUTIONS:**

2.A. Resolution No. 11-2020. A Resolution authorizing the City Manager, as the City's designated representative, to execute a Principal Forgiveness Agreement with the Texas Water Development Board for funding in the amount of \$500,000 (Clean Water Revolving Fund).

Attachments:

[20200526\\_Resolution\\_11-2020 Water Development Board Funding 500K Clean Water Revolving Fund.pdf](#)

[20200526\\_Resolution\\_Project information.pdf](#)

## **3 ORDINANCES, SECOND READING:**

3.A. Ordinance No. 2020-09. Second reading. An Ordinance amending Ordinance No. 2003-26, which created a Planned Development District for Retail Trade I and Building Construction-Specialist Development for a tract of land located at 3001 Memorial Boulevard (State Highway 27); by amending the site plan for the property.

Attachments:

[20200526\\_Ordinance\\_2020-09 Second reading 3001 Memorial Blvd zone change.pdf](#)

3.B. Ordinance No. 2020-10. Second reading. An Ordinance repealing Ordinance No. 2009-08, which created a Planned Development District for a tract of land generally located at the southwest corner of Memorial Boulevard (State Highway 27) and Loop 534 (Veterans Highway) intersection by rezoning the property as a General Commercial District (C-3).

Attachments:

[20200526\\_Ordinance\\_2020-10 Second reading 3135 Memorial Blvd zone change.pdf](#)

3.C. Ordinance No. 2020-11. Second reading. An Ordinance rezoning the property located at 1104 Lois Street from a Single-family Residential zoning district (R-1) to a Residential Transition zoning district (RT).

Attachments:

[20200526\\_Ordinance\\_2020-11 Second reading 1104 Lois Street zone change.pdf](#)

3.D. Ordinance No. 2020-12. Second reading. An Ordinance repealing Ordinance No. 2006-04, which created a Planned Development District for a tract located between Meeker Road and Beech Street, and rezoning the property as a Medium Density Residential District (R-2).

Attachments:

[20200526\\_Ordinance\\_2020-12 Second reading Meeker Street zone change.pdf](#)

## **4 CONSIDERATION AND POSSIBLE ACTION:**

4.A. Briefing and possible action as to the City's ongoing preparedness and response to COVID-19 (Coronavirus).

## **5 INFORMATION & DISCUSSION:**

5.A. Financial update for the month ended April 30, 2020.

Attachments:

[20200526\\_Presentation\\_April 2020 financial presentation.pdf](#)

## **6 BOARD APPOINTMENTS:**

6.A. Appointment of new Joint Airport Board Place #3 member.

6.B. Appointments to the Food Service Advisory Board.

Attachments:

[20200324\\_Board Roster\\_Food Service.pdf](#)

6.C. Appointment to the Parks and Recreation Advisory Board.

Attachments:

[20200414\\_Board Roster\\_Parks and Recreation Advisory Board.pdf](#)

**7 EXECUTIVE SESSION:**

*City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.*



7.A. Sky Master business development project (551.072, 551.087)



7.B. EIC Property: 300 Peterson Farm Road (551.087)

**8 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:**

**ADJOURN**

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The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: May 22, 2020 at 5:00 PM and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Kayla McInturff

Kayla McInturff, Deputy City Secretary, City of Kerrville, Texas

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