

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
July 16, 2019

On Tuesday, July 16, 2019, the Library Advisory Board meeting was called to order by Astrid Box at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Astrid Box	Chairperson
Edna Wichman	Vice-Chairperson
David Lipscomb	Board Member
Rosemary Pfortmiller	Board Member
Tom Moser	Board Member

MEMBERS ABSENT:

None

STAFF PRESENT:

EA Hoppe	Deputy City Manager
Kim Meismar	Executive Director of General Operations
Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

Ariel Lutnesky
Roman Garcia

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on April 16, 2019

Mr. Lipscomb moved to approve the minutes. Ms. Wichman seconded the motion and it passed 5-0.

3. INFORMATION AND DISCUSSION:

3A. Library Campus Capital Improvements and Upgrades (staff)

Ms. Bechtel presented to the Board proposed uses of funds that the Library has received through contributions of estates and trusts. Mr. Hoppe presented to the Board an additional 3 capital projects: replacing stairwell from the Library to Louise Hays Park, Downtown WiFi, and HVAC system replacement. Mr. Hoppe informed the Board that the proposed uses of funds have been presented to City Council.

3B. Quarterly Update by Library Director (staff)

Ms. Bechtel provided the Board with the report on third quarter FY2019 statistics. Ms. Bechtel reported an increase in Library use. Ms. Bechtel presented the Board with the library program report.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. The Library's spending is on pace for the fiscal year.

3C. Update on Proposed FY2020 Budget (staff)

Ms. Bechtel brought to the Board changes to the FY2020 Budget from the last presentation. Ms. Bechtel informed the Board that the book budget was moved from General Fund to Fund 15. The General Fund budget request for FY2020 was thereby decreased due to the movement of the funding.

3D. Update on Friends of the Library activities (Rosemary Pfortmiller)

Ms. Pfortmiller informed the Board that the Friends continue to see an increase in both attendees at the books sales and in donations. Ms. Pfortmiller informed the Board that the new bookshelves are schedule to be delivered

and installed in August. The Friends have also ordered new bags for the store. The Books for Babies program has received donations from James Avery and HEB; new books are being ordered.

3E. Update on History Center activities (staff)

Ms. Bechtel invited the Board to attend the next History Center Book Club meeting. The next exhibit will be on the Old Spanish Trail. The History Center will also implement a Speaker's Series.

3F. Update on A.C. Schreiner House activities (staff)

Ms. Bechtel informed the Board that Farmers Market continues. Landscape work including removing boxwood shrubs and legustrums has occurred. Mr. Lipscomb inquired into the status of concept work for the building; Mr. Hoppe informed the Board that the City is negotiating with a primary tenant.

3G. Next scheduled Library Advisory Board meeting – October 15, 2019

4. **ITEMS FOR FUTURE AGENDAS**

Ms. Wichman requested that the appointment of Library Board Chair and Vice Chair be placed on the next agenda.

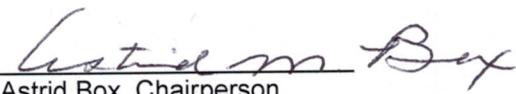
5. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

None.

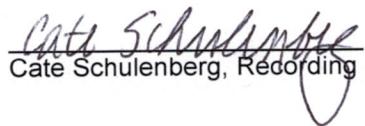
6. **ADJOURNMENT**

Ms. Box adjourned the Library Advisory Board at 3:33 p.m.

APPROVED:


Astrid Box, Chairperson


Laura Bechtel, Library Director


Cate Schulenberg, Recording Secretary

October 15, 2019
Date minutes approved & signed