

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
April 16, 2019

On Tuesday, April 16, 2019, the Library Advisory Board meeting was called to order by Astrid Box at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Astrid Box	Chairperson
Edna Wichman	Vice-Chairperson
David Lipscomb	Board Member
Rosemary Pfortmiller	Board Member

MEMBERS ABSENT:

Tom Moser	Board Member
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STAFF PRESENT:

Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

None

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on January 15, 2019

Ms. Wichman moved to approve the minutes. Mr. Lipscomb seconded the motion and it passed 4-0.

3. INFORMATION AND DISCUSSION:

3A. Quarterly Update by Library Director (staff)

Ms. Bechtel provided the Board with the report on second quarter FY2019 statistics. Ms. Bechtel reported the Fiscal Year statistics to the Board. Ms. Bechtel presented the Board with the library program report. Discussion occurred regarding the impact of digital resources on in-person Reference questions.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. The Library's spending is on pace for the fiscal year. The History Center saw an unexpected expenditure for a new public printer. Ms. Wichman asked for an explanation of the Library's funding sources and Ms. Bechtel explained each. Ms. Box inquired into Past Due collection; Ms. Bechtel informed the Board that the Library utilizes a collection agency to process long-outstanding accounts.

3B. Update on Friends of the Library activities (Rosemary Pfortmiller)

Ms. Pfortmiller informed the Board that the Friends are in the process of ordering a new set of Library shelves and bags for the Book Store. Ms. Pfortmiller reported that the Friends are exceeding previous years' sales due to an increase in both private buyers and booksellers who utilize the store.

3C. Update on History Center activities (staff)

Ms. Bechtel announced Ms. Brigati has installed an exhibit on the Kerrville Post Office. The History Center is exploring the opportunity to install a display on Andy Anders, a photographer.

3D. Update on A.C. Schreiner House activities (staff)

Ms. Bechtel informed the Board that Farmers Market has adjusted their schedule and will be held every Friday starting at 4 p.m. The Farmers Market will be held on City holidays, with Market staff providing all set-up and take-down. Mr. Lipscomb inquired into statistics for the Market; Ms. Bechtel said that Councilmember Voelkel reported approximately 300 attendees.

3E. Kerr County Use Statistics (staff)

Ms. Bechtel informed the Board that the quarterly report had been delivered to the Kerr County Commissioners Court.

3F. Presentation of FY2020 Proposed Budget (staff)

Ms. Bechtel informed the Board of the budget process. Library staff will meet with the Finance Department at the end of April and then the Budget Committee in the beginning of May. Ms. Bechtel reviewed the budgets for the Library's General Fund, Library Memorial, and the Remschel-Deering History Center, noting any increases or decreases in the budgets. Ms. Bechtel informed the Board she would bring any changes to the budgets to the July meeting.

3G. Next scheduled Library Advisory Board meeting – July 16, 2019

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Bechtel announced that the Library will be closed for the Good Friday and Easter holiday.

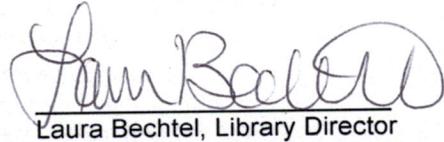
5. **ADJOURNMENT**

Ms. Wichman moved to adjourn the meeting and Mr. Lipscomb seconded. The Library Advisory Board adjourned at 3:53 p.m.

APPROVED:



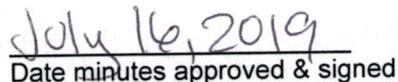
Astrid Box, Chairperson



Laura Bechtel, Library Director



Cate Schulenberg, Recording Secretary



July 16, 2019
Date minutes approved & signed