



**KERRVILLE CITY COUNCIL AGENDA
REGULAR COUNCIL MEETING, MARCH 26, 2019, 6:00 PM
CITY HALL COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS**

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

CALL TO ORDER:

Mayor Bill Blackburn

INVOCATION:

Offered by Mayor Bill Blackburn

PLEDGE OF ALLEGIANCE TO THE FLAG:

Led by Mayor Bill Blackburn

1 ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

2 VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

3 PRESENTATIONS:

3.A. Proclamation: Our Lady of the Hills Boys Basketball State Champions.

Attachments:

[20190326_Proclamation_OLH Boys Basketball State Champions 2019.pdf](#)

4 CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

4.A. Minutes for the Regular City Council meeting held March 12, 2019.

Attachments:

[20190326_Minutes-Regular Council Meeting 3-12-2019 vrs2.pdf](#)

END OF CONSENT AGENDA

5 ORDINANCES, SECOND READING:

5.A. Ordinance No. 2019-06 Amending the City's "Zoning Code" by changing a portion of an existing Planned Development Zoning District (PDD); such change to remove an approximate 23.84 acres from the PDD, and consisting of Lots 1 and 2, Block One; Lot 3, Block Two; and a 7.77 acre portion out of Lot 2, Block Two; all lots being out of the OLH Subdivision, said Subdivision within the City of Kerrville, Kerr County, Texas; such properties more commonly known as 235, 575, 581, and 601 Peterson Farm Road; by removing these properties from a PDD and placing each within the Airport Zoning District (AD); containing a cumulative clause; containing a savings and severability clause; providing for a maximum penalty or fine of two thousand dollars (\$2000.00); ordering publication; and providing other matters relating to the subject

Attachments:

[20190326_Ordinance_2019-06 OLH Zoning_601 Peterson Farm Road.pdf](#)

[20190312_LocationMap_2018-099_Zoning_235PetersonFarmRd.pdf](#)

[20190326_Exhibit A_2018-099_v3.pdf](#)

6 INFORMATION & DISCUSSION:

6.A. Financial update for the month ended February 28, 2019.

Attachments:

[20190326_Presentation_February 2019 financial summary.pdf](#)

[20190326_Presentation_February 2019 financial presentation.pdf](#)

6.B. Monthly Community Improvement Project (CIP) Report

Attachments:

[20190326_Report_City Council CIP Project Update.pdf](#)

7 ITEMS FOR FUTURE AGENDAS:

City Council may suggest items or topics for future agendas.

8 BOARD APPOINTMENTS:

8.A. Appointments to the Parks and Recreation Advisory Board.

Attachments:

[20190326_Board Sheet_Parks and Recreation Advisory Board.pdf](#)

9 EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

10 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY

ADJOURNMENT.



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Proclamation: Our Lady of the Hills Boys Basketball State Champions.

AGENDA DATE OF: March 26, 2019 **DATE SUBMITTED:** Mar 04, 2019

SUBMITTED BY: Shelley McElhannon

EXHIBITS: [20190326_Proclamation_OLH Boys Basketball State Champions 2019.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Recognize and congratulate the Our Lady of the Hills Boys Basketball Team State Champions.

RECOMMENDED ACTION:

Present the Proclamation to the Boys Basketball Team and Coach for winning State Championship.

PROCLAMATION

WHEREAS, Our Lady of the Hills is a Catholic High School located in Kerrville, Texas. OLH opened in 2002 with 19 students and has since grown its enrollment to 105 as of this year. It is a Christ-centered, co-educational college preparatory high school that offers a number of varsity sports, including boys' basketball. The school's boys' basketball program competes in the 3A Division of the Texas Association of Private and Parochial Schools as the OLH Hawks; and

WHEREAS, The Hawks' 2019 basketball team won their district with an unbeaten 8-0 record and finished the season 26-9 overall after defeating Midland Classical Academy, 50-47, in the TAPPS 3A Division state championship game Friday, March 1, 2019 at West, Texas gymnasium. OLH's victory produced the school's second-ever state championship in basketball, and third consecutive trip to the championship game; and

WHEREAS, Our Lady of the Hills' TAPPS 3A Division state champions include Travis Reeh, William Westfall, Hunter Taylor, Joaquin Vazquez, Cole Lutz, James Ibarra, William Cummings, Samuel Cummings, Matthew Cummings, Cody Davis, Daniel Curran, Dalton Herndon, assistant coach, Rose Buxton and head coach Chris Ramirez. The team also drew support from OLH classmates, teachers, parents, friends, fans and the great community of Kerrville.

NOW, THEREFORE, I, Bill Blackburn, Mayor of the City of Kerrville, Texas, do hereby proclaim March 26, 2019 as

Our Lady of the Hills State Champion Boys Basketball Team Day

in the City of Kerrville and urge all citizens to join with me on this day in honoring these student-athletes and their contributions to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Kerrville to be affixed hereto, the 26th day of March 2019.

Bill Blackburn, Mayor





**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Minutes for the Regular City Council meeting held March 12, 2019.

AGENDA DATE OF: March 26, 2019 **DATE SUBMITTED:** Mar 15, 2019

SUBMITTED BY: Shelley McElhannon

EXHIBITS: [20190326_Minutes-Regular Council Meeting 3-12-2019 vrs2.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Minutes for the City Council meeting held on March 12, 2019, at the Kerrville City Hall Council Chambers, 701 Main Street.

RECOMMENDED ACTION:

Approve the minutes as presented.

CITY COUNCIL MINUTES
REGULAR MEETING

KERRVILLE, TEXAS
MARCH 12, 2019

On March 12, 2019, at 6:00 p.m. the meeting was called to order by Mayor Bill Blackburn in the City Hall Council Chambers at 701 Main Street. The invocation was offered by Councilmember Delayne Sigerman, followed by the Pledge of Allegiance led by Ms. Sigerman.

COUNCILMEMBERS PRESENT:

Bill Blackburn	Mayor
Delayne Sigerman	Mayor Pro Tem
Vincent Voelkel	Councilmember
George Baroody	Councilmember
Judy Eychner	Councilmember

COUNCILMEMBER ABSENT: None

CITY EXECUTIVE STAFF PRESENT:

Mark McDaniel	City Manager
E.A. Hoppe	Deputy City Manager
Mike Hayes	City Attorney
Shelley McElhannon	City Secretary
Stuart Cunyus	Public Information Officer
Amy Dozier	Director of Finance
Guillermo Garcia	Executive Director for Strategic Initiatives
David Knight	Chief of Police
Kim Meismer	Executive Director for General Operations
Sherry Mosier	Manager for Strategic Initiatives
Dannie Smith	Fire Chief
Kyle Burow	Director of Engineering
Rebecca Pacini	Chief Planning Officer

VISITORS PRESENT: List on file in City Secretary's Office for the required retention period.

1. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Items of Interest to the Community were presented by Stuart Cunyus, Fire Chief Dannie Smith, Councilmember Vincent Voelkel, Ms. Sigerman, and Councilmember Judy Eychner.

2. VISITORS FORUM:

The following persons spoke:

- John Harrison
- Bill Jordan
- Bruce Stracke
- Laura Williams

- Robbie Crocker
- Martha Hix
- Mary Ellen Summerlin
- Roman Garcia

3. PRESENTATIONS:

3A. Mr. Blackburn presented a Proclamation to the Kerr Arts and Cultural Center.

4. CONSENT AGENDA:

Ms. Eychner moved to approve the consent agenda as presented. Ms. Sigerman seconded, and the motion passed 5-0.

4A. Resolution No. 10-2019: Authorizing the submission of a grant application to the Office of the Governor by the Kerrville Police Department for the purchase of a mobile command center.

4B. Resolution No. 11-2019: Authorizing the submission of a grant application to the Office of the Governor by the Kerrville Police Department for the purchase of a narcotics identification system.

4F. Minutes for the regular City Council meeting held on February 26, 2019.

END OF CONSENT AGENDA:

5. PUBLIC HEARING AND ORDINANCES, FIRST READING:

5A. Ordinance No. 2019-06 amending the City's "Zoning Code" by changing a portion of an existing Planned Development District (PDD); such change to remove an approximate 23.84 acres from the PDD, consisting of Lots 1 and 2, Block 1, and Lots 1 and 3, part of Lot 2, Block 2 of the OLH Subdivision, said subdivision within the City of Kerrville, Kerr County, Texas; such property more commonly known as 235, 575, 581, and 601 Peterson Farm Road; by removing this portion of the property from a PDD and placing it within the Airport Zoning District (AD); containing a cumulative clause; containing a savings and severability clause; providing for a maximum penalty or fine of two thousand dollars (\$2,000); ordering publication; and providing other matters relating to the subject.

Mr. Blackburn opened the public hearing at 6:38 p.m.

Rebecca Pacini presented information and responded to questions.

Citizen Bruce Stracke spoke.

Airport Manager Mary Rohrer spoke.

Mr. Blackburn closed the public hearing at 6:51 p.m.

Councilmember George Baroody moved to approve Ordinance No. 2019-06, first reading, as presented. Ms. Eychner seconded, and the motion passed 5-0.

6. CONSIDERATION AND POSSIBLE ACTION:

6A. Application to the Kerrville Economic Improvement Corporation for a Project Funding Agreement for the design, engineering, and construction of an extension of Olympic Drive to Loop 534.

Mr. Blackburn opened the discussion at 6:52 p.m.

E.A. Hoppe presented information and responded to questions.

Mr. Blackburn closed the discussion at 7:10 p.m.

Ms. Sigerman moved to approve and to authorize staff to proceed. Ms. Eychner seconded, and the motion passed 5-0.

7. ITEMS FOR FUTURE AGENDAS:

- Changing start time for the March 19, 2019 Council Workshop (Voelkel)
- Dangerous traffic crossing on Highway 27 between Kerrville and Ingram (Baroody)
- Utilizing Closed Caption from Granicus as Minutes (Baroody)

8. BOARD APPOINTMENTS:

8A. Appointments to the Zoning Board of Adjustment.

Mr. Blackburn opened the discussion at 7:12 p.m.

Mr. Voelkel requested to attach board applications to board appointment agenda items.

Ms. McElhannon will research this request.

Mr. Blackburn closed the discussion at 7:15 p.m.

Ms. Sigerman moved to appoint Paul Zohlen and Dennis Ferguson to the two vacant alternate positions. Ms. Eychner seconded, and the motion passed 5-0.

8B. Appointment to the Senior Services Advisory Committee.

Ms. Eychner moved to appoint Sandra Yarbrough to the Senior Services Advisory Committee. Mr. Baroody seconded, and the motion passed 5-0.

9. EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

9A. Executive Session Allowable under 551.071 consultation with attorney regarding pending or contemplated litigation. Discussion concerning Kerrville City Council and the Texas Open Meetings Act.

No motion was presented to move into Executive Session. No action was taken.

10. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:
None.

11. ADJOURNMENT.

The meeting was adjourned at 7:22 p.m.

APPROVED: _____ ATTEST: _____
Bill Blackburn, Mayor Shelley McElhannon, City Secretary



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Ordinance No. 2019-06 Amending the City's "Zoning Code" by changing a portion of an existing Planned Development Zoning District (PDD); such change to remove an approximate 23.84 acres from the PDD, and consisting of Lots 1 and 2, Block One; Lot 3, Block Two; and a 7.77 acre portion out of Lot 2, Block Two; all lots being out of the OLH Subdivision, said Subdivision within the City of Kerrville, Kerr County, Texas; such properties more commonly known as 235, 575, 581, and 601 Peterson Farm Road; by removing these properties from a PDD and placing each within the Airport Zoning District (AD); containing a cumulative clause; containing a savings and severability clause; providing for a maximum penalty or fine of two thousand dollars (\$2000.00); ordering publication; and providing other matters relating to the subject

AGENDA DATE OF: March 26, 2019 **DATE SUBMITTED:** Mar 05, 2019

SUBMITTED BY: Rebecca Pacini

EXHIBITS: [20190326_Ordinance_2019-06 OLH Zoning_601 Peterson Farm Road.pdf](#)
[20190312_LocationMap_2018-099_Zoning_235PetersonFarmRd.pdf](#)
[20190326_Exhibit A_2018-099_v3.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Public hearing, consideration, and action to recommend an ordinance to change the zoning from Planned Development District (PDD) to Airport District (AD) on approximately 23.84 acres, and consisting of Lots 1 and 2, Block One, of the OLH Subdivision (Volume

7, Page 158, recorded February 20, 2002), and Lot 3 and portion of Lot 2, Block Two, of the OLH Subdivision (Volume 8, Page 153, recorded December 21, 2009), within the City of Kerrville, Kerr County, Texas; and more commonly known as 235, 575, 581, and 601 Peterson Farm Road. (File No. 2018-099)

STAFF ANALYSIS

Consistency with the Kerrville 2050 Comprehensive Plan: The request is consistent with the Kerrville 2050 Comprehensive Plan. The subject property is located within Strategic Catalyst Area 11 which lies on the southeastern fringe of the City. "It is characterized by its most obvious and unique asset: the Kerrville Municipal Airport. Future growth will capitalize on the airport and its industrial space while keeping a careful eye on the effect of these activities on nearby neighborhoods."

ADJACENT ZONING AND LAND USES

Subject Property

Current Zoning: Planned Development District (PDD) 01-20

Existing Land Uses: Vacant and Athletic Field

Direction: North

Current Zoning: Outside the City

Existing Land Uses: Vacant and Single Family Residential

Direction: East

Current Zoning: Outside the City

Existing Land Uses: Single Family Residential and Agriculture/Farm/Ranch

Direction: South

Current Zoning: Outside the City

Existing Land Uses: Single Family Residential

Direction: West

Current Zoning: Outside the City and Single Family Residential District (R-1)

Existing Land Uses: Single Family Residential, Commercial, and Heavy Industrial

The uses which are permitted in the Planned Development District (PDD) 2001-20 are indicated in the following table:

PDD 2001-20 PERMITTED USES

Secondary Education

Elementary Education

One Single-Family Residence

Uses permitted upon adoption of a development site plan:

1. Single family residential for students, faculty, and/or staff of the secondary or elementary school developed on the property
2. Multi-family residential uses for students, faculty, and/or staff of the secondary or elementary school developed on the property

The uses which are permitted as a matter of right or permitted upon issuance of a conditional use permit in the AD zoning districts are indicated by the letters "P" and "C," respectively, in the following table:

AD DISTRICT PERMITTED & CONDITIONAL USE TABLE

Agricultural - General P

Agricultural Service P

Building Construction, Specialist P

Business Services I P

Business Services II P

Cocktail Lounge P

Dwelling, Multiple Family C

Education, Secondary and College C

Education, Primary C

Equipment Sales/Repair/Storage (Heavy)P

Fuel Sales P

Manufacturing, Custom P

Manufacturing and Industrial, Heavy P

Manufacturing and Industrial, Limited P

Personal Services I P

Personal Services II P

Personal Services, Limited P

Professional Offices P

Restaurant, General P
Restaurant, Limited P
Retail Trade - I P
Tourist/Visitor & Recreation Service P
Transportation Terminal (Bus/Aviation) P
Vehicle Maintenance and Repair P
Vehicle Sales/Service Used C
Vehicle Sales/Service - New P
Warehousing & Distribution P

Thoroughfare Plan: Highway 27 is designated as a Primary or Principal Arterial. Principal arterials typically serve as the highest traffic volume corridors, prioritizing longer-distance trips and providing connectivity between surrounding communities and major activity centers within Kerrville. A typical principal arterial is a four-lane divided roadway with a raised median, which can accommodate turning traffic at intersections and regulates access to the adjacent development. In rural and constrained areas or where there is a high volume of left-turning vehicles, the roadway may be undivided with a center turn lane at intersections. Peterson Farm Road and Spiltrock Road are not designated on the Thoroughfare Plan. Splitrock Road is a designated right-of-way by plat but is not fully constructed from Highway 27 to Peterson Farm Road.

Traffic Impact: To be determined

Parking: To be determined

RECOMMENDED ACTION:

Approval of Ordinance No. 2019-06

**CITY OF KERRVILLE, TEXAS
ORDINANCE NO. 2019-06**

AN ORDINANCE AMENDING THE CITY'S "ZONING CODE" BY CHANGING A PORTION OF AN EXISTING PLANNED DEVELOPMENT ZONING DISTRICT (PDD); SUCH CHANGE TO REMOVE AN APPROXIMATE 23.84 ACRES FROM THE PDD, AND CONSISTING OF LOTS 1 AND 2, BLOCK ONE; LOT 3, BLOCK TWO; AND A 7.77 ACRE PORTION OUT OF LOT 2, BLOCK TWO; ALL LOTS BEING OUT OF THE OLH SUBDIVISION, SAID SUBDIVISION WITHIN THE CITY OF KERRVILLE, KERR COUNTY, TEXAS; SUCH PROPERTIES MORE COMMONLY KNOWN AS 235, 575, 581, AND 601 PETERSON FARM ROAD; BY REMOVING THESE PROPERTIES FROM A PDD AND PLACING EACH WITHIN THE AIRPORT ZONING DISTRICT (AD); CONTAINING A CUMULATIVE CLAUSE; CONTAINING A SAVINGS AND SEVERABILITY CLAUSE; PROVIDING FOR A MAXIMUM PENALTY OR FINE OF TWO THOUSAND DOLLARS (\$2000.00); ORDERING PUBLICATION; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT

WHEREAS, pursuant to Texas Local Government Code Sections 211.006 and 211.007, notice has been given to all parties in interest and citizens by publication in the official newspaper for the City of Kerrville, Texas ("City"), and otherwise, of a hearing which was held before the City Council on March 12, 2019, which considered a report of the City's Planning and Zoning Commission regarding its recommendations on this Ordinance, the adoption of which will result in the change of a zoning district for the property consisting of approximately 23.84 acres and generally located at 235, 575, 581, and 601 Peterson Farm Road; such change to result in the removal of the property from a Planned Development District, as established by Ordinance No. 2001-20 and amended by Ordinance No. 2008-32, to placement within the Airport Zoning District (AD); and

WHEREAS, such public hearing was held in the Council Chambers beginning at approximately 6:00 p.m. on March 12, 2019, as advertised; and

WHEREAS, after a full hearing, at which all parties in interest and citizens were given an opportunity to be heard; and after receiving and considering the recommendations of the Planning and Zoning Commission and City staff; and after considering among other things, the character of the various areas of the City and the suitability of particular uses in each area; and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City, the Council finds it to be in the best interest of the health, safety, morals, and general

welfare of the City of Kerrville, Texas, to amend the City's Zoning Code to change the zoning district for the property described below by placing it within the Airport Zoning District (AD);

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. The zoning district for the following property generally located at 235, 575, 581, and 601 Peterson Farm Road is changed from a Planned Development Zoning District (PDD) to the Airport Zoning District (AD):

Being approximately 23.84 acres situated within the city of Kerrville, Kerr County, Texas, and consisting of Lots 1 and 2, Block One; Lot 3, Block Two; and a 7.77 acre portion out of Lot 2, Block Two, of the OLH Subdivision, according to the plat thereof recorded in Volume 7, Page 158 and Volume 8, Page 153 of the Plat Records of Kerr County, Texas; said 23.84 acres being more particularly depicted as Exhibit A, attached hereto and made a part hereof for all purposes.

SECTION TWO. The City Manager or designee is authorized and directed to amend the City's official zoning map to reflect the change in districts adopted herein and to take other actions contemplated by and in accordance with Section 11-I-4(c) of the City's Zoning Code.

SECTION THREE. The provisions of this Ordinance are cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this Ordinance are expressly repealed to the extent of any such inconsistency or conflict.

SECTION FOUR. If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. City Council declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION FIVE. The penalty for violation of this Ordinance shall be in accordance with the general penalty provisions contained in Section 1-7, Chapter 1 of the Code of Ordinances of the City of Kerrville, Texas, which provides for a fine not exceeding TWO THOUSAND DOLLARS (\$2,000.00).

SECTION SIX. Pursuant to Texas Local Government Code §52.013(a) and Section 3.07 of the City's Charter, the City Secretary is hereby authorized and directed to publish the descriptive caption of this Ordinance in the manner and for the length of time prescribed by the law as an alternative method of publication.

SECTION SEVEN. This Ordinance shall become effective immediately upon the expiration of ten days following publication, as provided for by Section 3.07b. of the City Charter.

PASSED AND APPROVED ON FIRST READING, this the _____ day of _____, A.D., 2019.

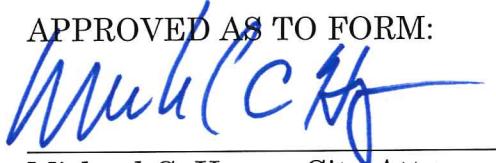
PASSED AND APPROVED ON SECOND AND FINAL READING, this the _____ of _____, A.D., 2019.

Bill Blackburn, Mayor

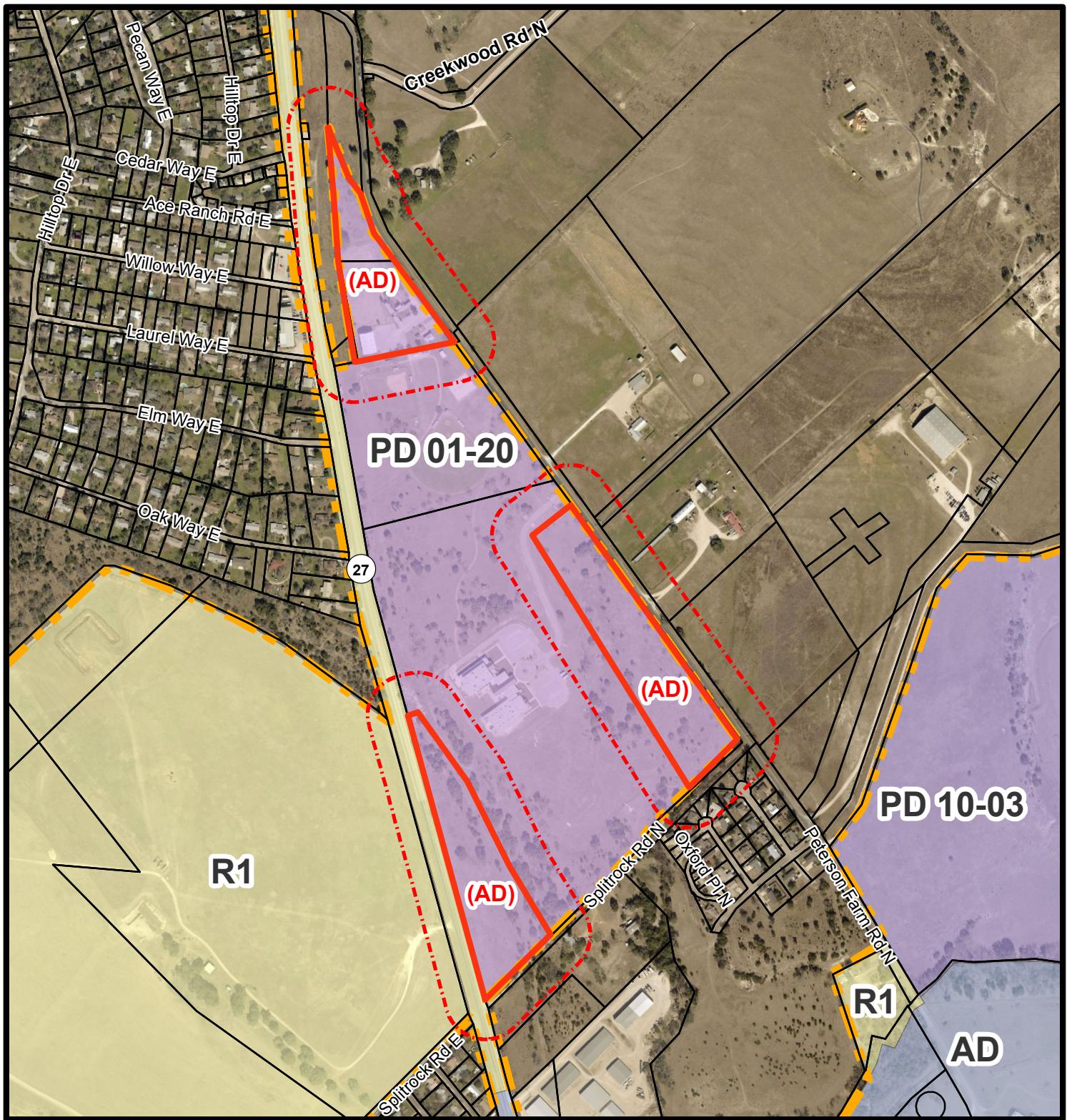
ATTEST:

Shelley McElhannon, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney



Location Map

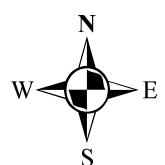
Case # 2018-099

Location:
235 Peterson Farm Rd

Legend

200' Notification Area
Subject Properties
Current Zoning
Requested Zoning

TEXT
(TEXT)



0 300 600 1,200

Scale In Feet

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative locations.

Domingues & Assoc.
Professional Land Surveying

Re: description of part of Lot 2, Block Two, OLH Subdivision.

All that certain tract or parcel of land, lying and being situated in the County of Kerr; City of Kerrville; State of Texas; comprising 7.77 acres, more or less; being part of Lot 2, Block Two, of OLH Subdivision, Block Two, Lots 1-3, according to plat recorded in Volume 8, page 153, in the Plat Records of Kerr County, Texas, and subject tract being more particularly described by metes and bounds, as follows, to wit:

BEGINNING at a 1/2" iron stake marking the south corner of said Lot 2, 50.05 acre, Block Two, of OLH Subdivision, Block Two, Lots 1-3, being in the east line of 100 foot wide right of way line of State Highway No. 27, having indicated coordinates of East-X = 1969241.4 feet and North-Y = 782216.1 feet;

THENCE with the west line of said Lot 2, Block Two, an east line of said State Highway No. 27, a direction of N.15°32'05"W., for a distance of 1471.92 feet to the northwest corner of subject tract, being at the westerly extension of the center line of plat dedicated 20 foot wide utility easement;

THENCE with a division line of said Lot 2, Block Two, the center line of said 20 foot wide utility easement, the north line of subject tract, a direction of N.73°39'36"E., for a distance of 48.23 feet to the northeast corner of subject tract;

THENCE with another division line of said Lot 2, Block Two, near the 1595 foot contour line, a direction of S.36°05'36"E., for a distance of 425.58 feet to corner, continuing a direction of S.26°35'33"E., for a distance of 473.24 feet to corner, and continuing a direction of S.31°22'59"E., for a distance of 400.17 feet to the east corner of subject tract, being in the southeast line of said Lot 2, Block Two;

THENCE with the southeast line of said Lot 2, Block Two, a direction of S.44°59'55"W., for a distance of 456.81 feet to the place of beginning.

Basis of bearings was derived from astronomic north observations using G.P.S. - R.T.K. system

Field notes prepared by, Charles B. Domingues, Registered Professional Land Surveyor No. 1713.


Charles B. Domingues 01/18/17 ©
Registered Professional Land Surveyor No. 1713- Job No. 4773 - January 18, 2019
Only those prints containing the raised seal should be considered official and relied upon by the user.

Domingues & Assoc.

P.O. Box 649 - Hunt, Tx. 78024 - Firm 100934-00 - 830/377 7121- cdomingues@ktc.com

property line
N.15°32'05"W. 1.51'

easement line-
N.73°39'36"E. 48.23'

school buildings
located in this area



0 150
Graphic Scale

In The
State of Texas
County of Kerr
City of Kerrville
Scale 1" = 150 Feet
December, 2016

State Highway No. 21015
100 foot wide right of way
City of Kerrville property line- N.15°32'05"W. 1.51'
1470.41'

7.77 acres

Property line- S.44°56'55"W. 456.61'

OLH

Dominguez & Assoc.
P. O. Box 649
Hunt, TX 78024-0649
Tel. 830/377 7121
dominguez@ktc.com
Firm No. 100934-00

Owners:
St. Ignatius Regional Catholic High School, Inc.
P. O. Box 290872
Kerrville, Texas 78028-0872
Telephone 895 0501



scale: 1"=500'



RECEIVED
12-27-11



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Financial update for the month ended February 28, 2019.

AGENDA DATE OF: March 26, 2019 **DATE SUBMITTED:** Mar 19, 2019

SUBMITTED BY: Amy Dozier

EXHIBITS: [20190326_Presentation_February 2019 financial summary.pdf](#)
[20190326_Presentation_February 2019 financial presentation.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

GENERAL FUND:

Year to date through February 28, 2019, the General Fund has recorded revenue of \$16.0 million compared to expense of \$10.8 million. It is normal for revenue to be higher than expenditures at this time of year because most property taxes are due by January 31st. Items to note for February include:

1. Property tax collections are ahead of FY2018, but slightly lower than budget. The overall property tax collection rate has been very stable for many years, so this appears to be a timing issue only.
2. February 2019 sales tax increased 6.03% compared to February 2018. Year to date, sales tax is up a healthy 4.70%, led by increases in manufacturing, food service and construction. February sales tax 2019 payment, representing tax collected on December

sales, was the largest single month sales tax payment ever received by the City.

WATER FUND:

Year to date through February 28, 2019, the Water Fund received revenues of \$4.4 million compared to expenditures of \$4.9 million. Notable activity includes:

1. Water and reuse sales are lower than budget and FY2018 due to record rainfall amounts in October 2018. Water sales are very volatile and highly weather dependent, so it is possible that dry conditions later in the year could offset extremely wet conditions this fall. However, we are proactively monitoring expenditures in order to offset some of the lost revenue.
2. Water Fund Other Revenue is lower in FY2019 because FY2018 includes a one-time \$415 thousand transfer related to the December 2017 debt refinancing.
3. Water expenditures are lower than FY2018 because \$272 thousand was transferred to the Capital Projects Fund for the Legion Lift Station project in October 2017. This transfer did not recur in FY2019. In addition, expenditures are better than budget due to lower than anticipated chemical and maintenance costs.

DEVELOPMENT SERVICES FUND:

Year to date through February 28, 2019, the Development Services Fund received revenues of \$471 thousand compared to expenditures of \$704 thousand. Revenue includes transfers in from the General Fund and Water Fund of \$295 thousand and permit and fee revenue of \$176 thousand. FY2019 expenditures include a transfer of \$379 thousand to a projects fund for the code rewrite and Development Services software projects. The Development Services Fund was broken out of the General Fund in FY2019. For presentation and comparison purposes, FY2018 financial information is shown in the Development Services Fund rather than the General Fund.

GOLF FUND:

Year to date through February 28, 2019, the Golf Fund received revenues of \$279 thousand compared to expenditures of \$367 thousand. FY2019 revenue is lower than budget and FY2018 primarily due to record rainfall in October and bad weather days in December.

HOTEL OCCUPANCY FUND:

Year to date through February 28, 2019, the Hotel Occupancy Fund received revenues of \$494 thousand compared to expenditures of \$589 thousand. Revenue includes a \$24K audit settlement payment from Yogi Bear.

RECOMMENDED ACTION:

Information only; no action required.

City of Kerrville
Financial Summary
For the Month Ended February 28, 2019

Fund	Total	Year to Date	Year to Date	Better /	Year to Date	Change	Variance
	FY2019	FY2019	FY2019	(Worse)	FY2018	from	
	Budget	Budget	Actual	than Budget	Actual		Explanation
General Fund							
Revenues							
Property Tax	\$ 9,628,930	\$ 8,978,970	\$ 8,876,979	\$ (101,991)	\$ 8,818,353	\$ 58,625	note A
Sales Tax	7,049,268	2,935,862	3,008,416	72,554	2,873,333	135,083	note B
Other Revenue	10,525,312	4,175,697	4,117,230	(58,467)	4,010,811	106,419	
Total Revenue	27,203,510	16,090,529	16,002,624	(87,904)	15,702,497	300,128	
Expenditures	27,203,510	10,845,247	10,755,356	89,891	10,577,926	177,430	
Net	-	5,245,282	5,247,268	1,986	5,124,571	122,698	
Water Fund							
Revenues							
Water Sales	6,072,434	2,278,535	1,893,952	(384,583)	2,202,411	(308,459)	note C
Sewer Sales	5,559,473	2,261,920	2,218,464	(43,456)	2,173,701	44,763	
Reuse Sales	122,625	46,012	11,941	(34,071)	23,965	(12,024)	note C
Other Revenue	776,200	302,818	309,811	6,993	759,847	(450,036)	note D
Total Revenue	12,530,732	4,889,285	4,434,168	(455,117)	5,159,924	(725,756)	
Expenditures	12,530,732	5,496,616	4,902,501	594,115	5,277,329	(374,828)	note E
Net	-	(607,330)	(468,333)	138,998	(117,405)	(350,928)	
Development Services Fund							
Revenues							note F
Permits & Fees	510,000	212,500	175,707	(36,793)	227,124	(51,417)	
Transfer In	708,688	295,286	295,287	-	-	295,287	
Total Revenue	1,218,688	507,786	470,993	(36,793)	227,124	243,869	
Expenditures	1,218,688	728,870	703,949	24,921	299,791	404,158	note G
Net	-	(221,084)	(232,956)	(11,872)	(72,667)	(160,289)	

City of Kerrville
Financial Summary
For the Month Ended February 28, 2019

Fund	Total	Year to Date	Year to Date	Better /	Year to Date	Change	Variance
	FY2019	FY2019	FY2019	(Worse)	FY2018	from	
	Budget	Budget	Actual	than Budget	Actual	FY2018	Explanation
Golf Fund							
Revenues	1,015,947	341,809	278,826	(62,983)	314,621	(35,794)	note H
Expenditures	1,015,947	380,967	366,809	14,158	352,594	14,215	
Net	-	(39,158)	(87,982)	(48,825)	(37,974)	(50,009)	
Hotel Occupancy Tax Fund							
Revenues	1,329,750	434,757	493,553	58,796	440,955	52,598	note I
Expenditures	1,329,750	644,899	589,331	55,568	535,800	53,531	
Net	\$ -	\$ (210,143)	\$ (95,778)	\$ 114,364	\$ (94,845)	\$ (934)	

Notes:

- A. Property Tax** - Property tax collections are ahead of FY2018, but slightly lower than budget.
The overall property tax collection rate has been very stable for many years, so this appears to be a timing issue only.
- B. Sales Tax** - February 2019 sales tax increased 6.03% compared to February 2018. Year to date, sales tax is up a healthy 4.70% led by increases in manufacturing, food service and construction. The February 2019 payment, representing December sales, was the largest single month sales tax payment ever received by the City.
- C. Water Sales** - Water (including reuse) sales are lower than budget and FY2018 due to record rainfall amounts in October 2018. Water sales are very volatile and highly weather dependent, but we are proactively monitoring expenditures to offset some of the lost revenue.
- D. Water Fund Other Revenue** - FY2019 revenue is lower than FY2018 revenue because FY2018 includes a one-time \$415K transfer related to the December 2017 debt refinancing.
- E. Water Expenditures** - FY2019 expenditures are lower than FY2018 because \$272K was transferred to the Capital Projects Fund for the Legion Lift Station project in October 2017. FY2019 expenditures better than budget due to lower than anticipated chemical and maintenance costs.
- F. Development Services Fund** - The Development Services Fund was broken out of the General Fund in FY2019. For presentation purposes, FY2018 information is shown in the Development Services Fund.
- G. Development Services Fund Expenditures** - FY2019 includes a transfer of \$379K to a projects fund for the code rewrite and Development Services software projects.
- H. Golf Fund Revenue** - FY2019 revenue is lower than budget and FY2018 revenue due to record rainfall in October and bad weather days in December.
- I. Hotel Occupancy Fund Revenue** - February includes \$24K audit settlement payment Yogi Bear.



Financial update for the month ended February 28, 2019

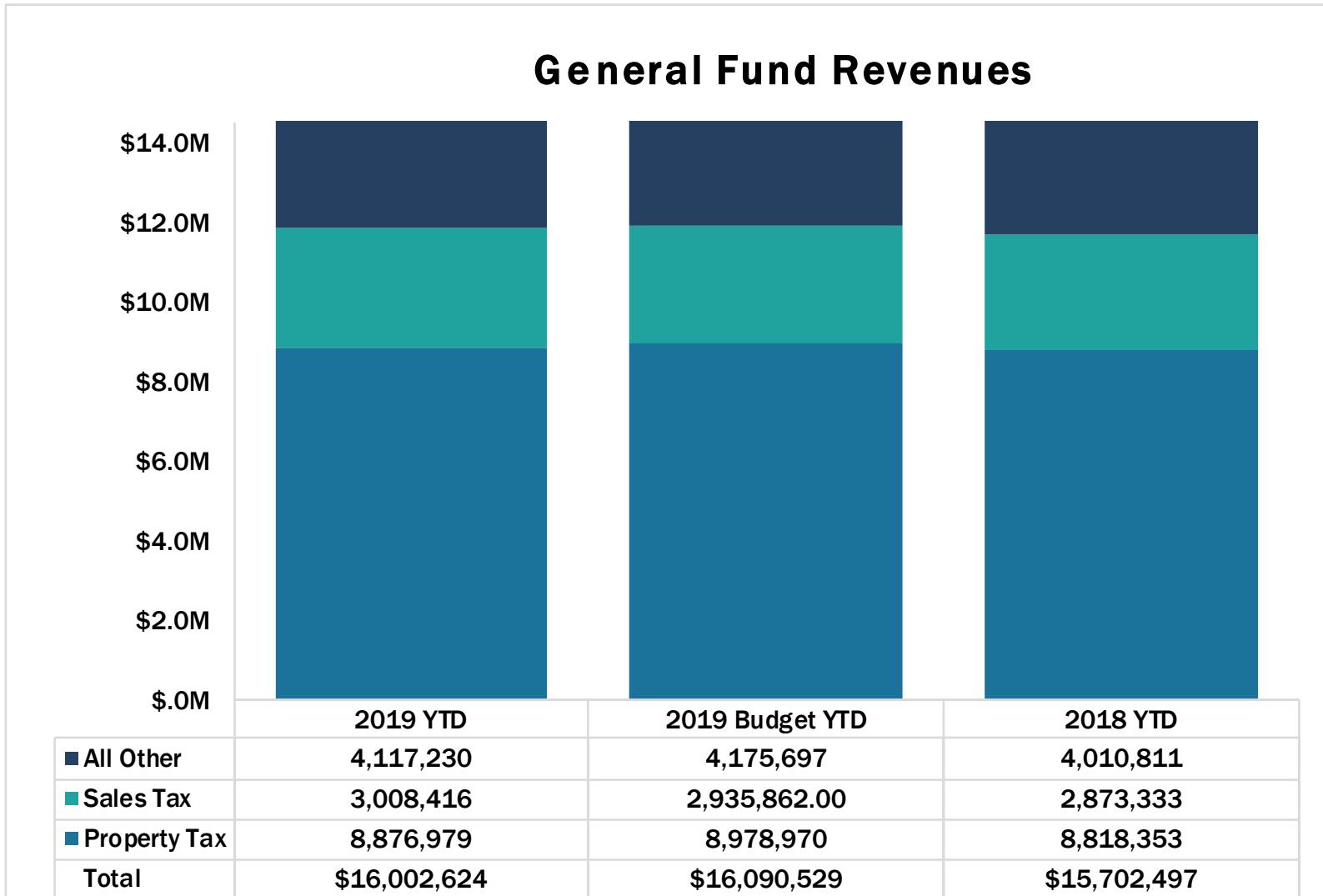
**City Council Meeting
March 26, 2019**



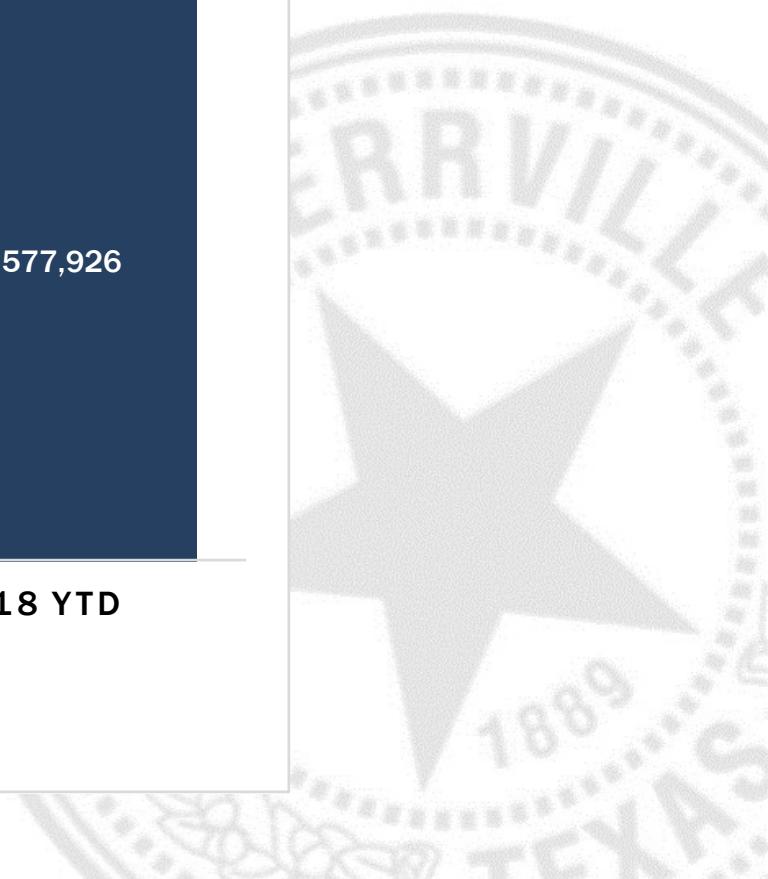
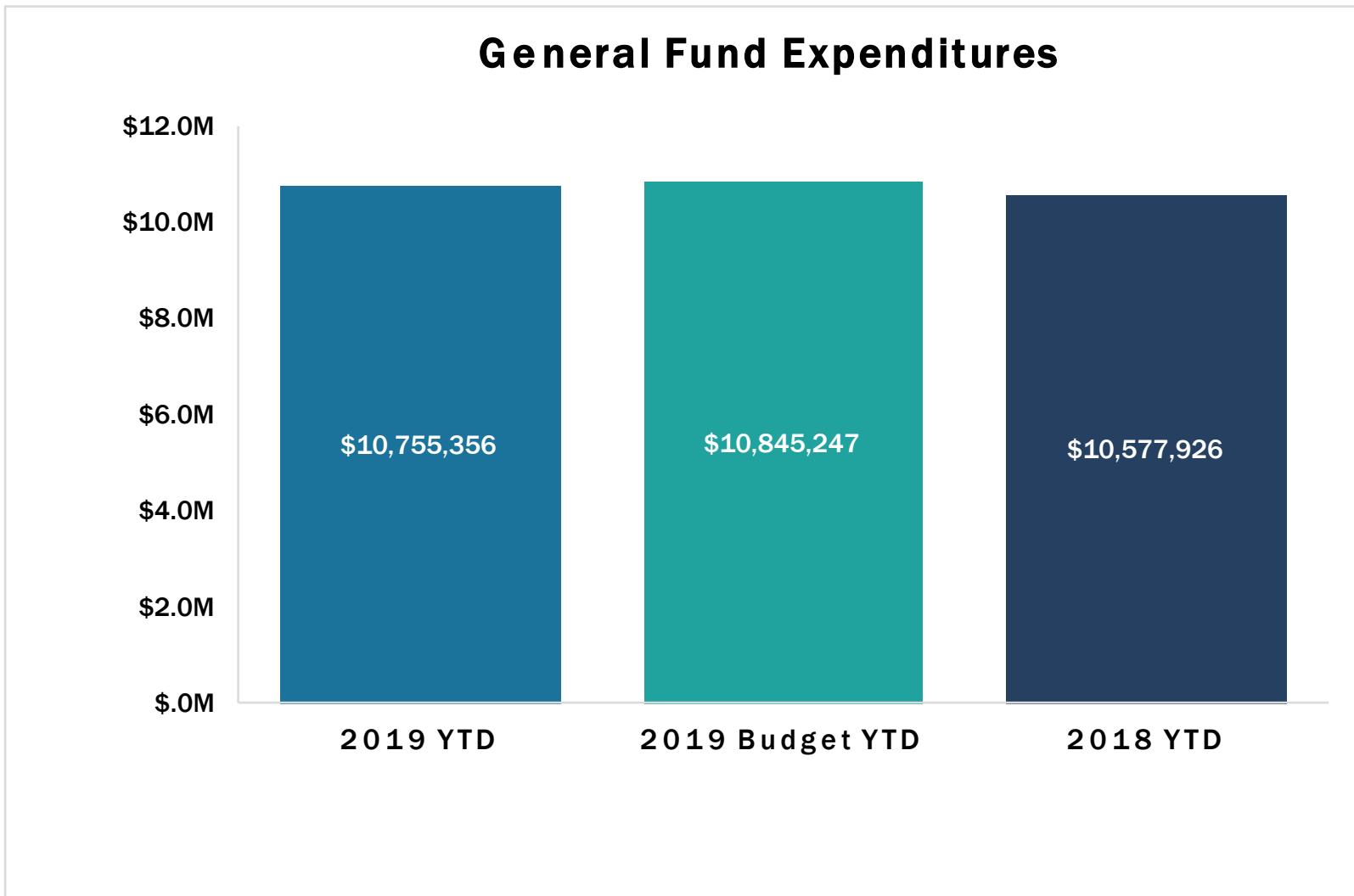
General Fund Summary

Fund	Total	Year to Date	Year to Date	Better /	Year to Date	Change
	FY2019	FY2019	FY2019	(Worse)	FY2018	from
	Budget	Budget	Actual	than Budget	Actual	FY2018
General Fund						
Revenues						
Property Tax	\$ 9,628,930	\$ 8,978,970	\$ 8,876,979	\$ (101,991)	\$ 8,818,353	\$ 58,625
Sales Tax	7,049,268	2,935,862	3,008,416	72,554	2,873,333	135,083
Other Revenue	<u>10,525,312</u>	<u>4,175,697</u>	<u>4,117,230</u>	<u>(58,467)</u>	<u>4,010,811</u>	<u>106,419</u>
Total Revenue	<u>27,203,510</u>	<u>16,090,529</u>	<u>16,002,624</u>	<u>(87,904)</u>	<u>15,702,497</u>	<u>300,128</u>
Expenditures	<u>27,203,510</u>	<u>10,845,247</u>	<u>10,755,356</u>	<u>89,891</u>	<u>10,577,926</u>	<u>177,430</u>
Net	-	5,245,282	5,247,268	1,986	5,124,571	122,698

General Fund Revenues



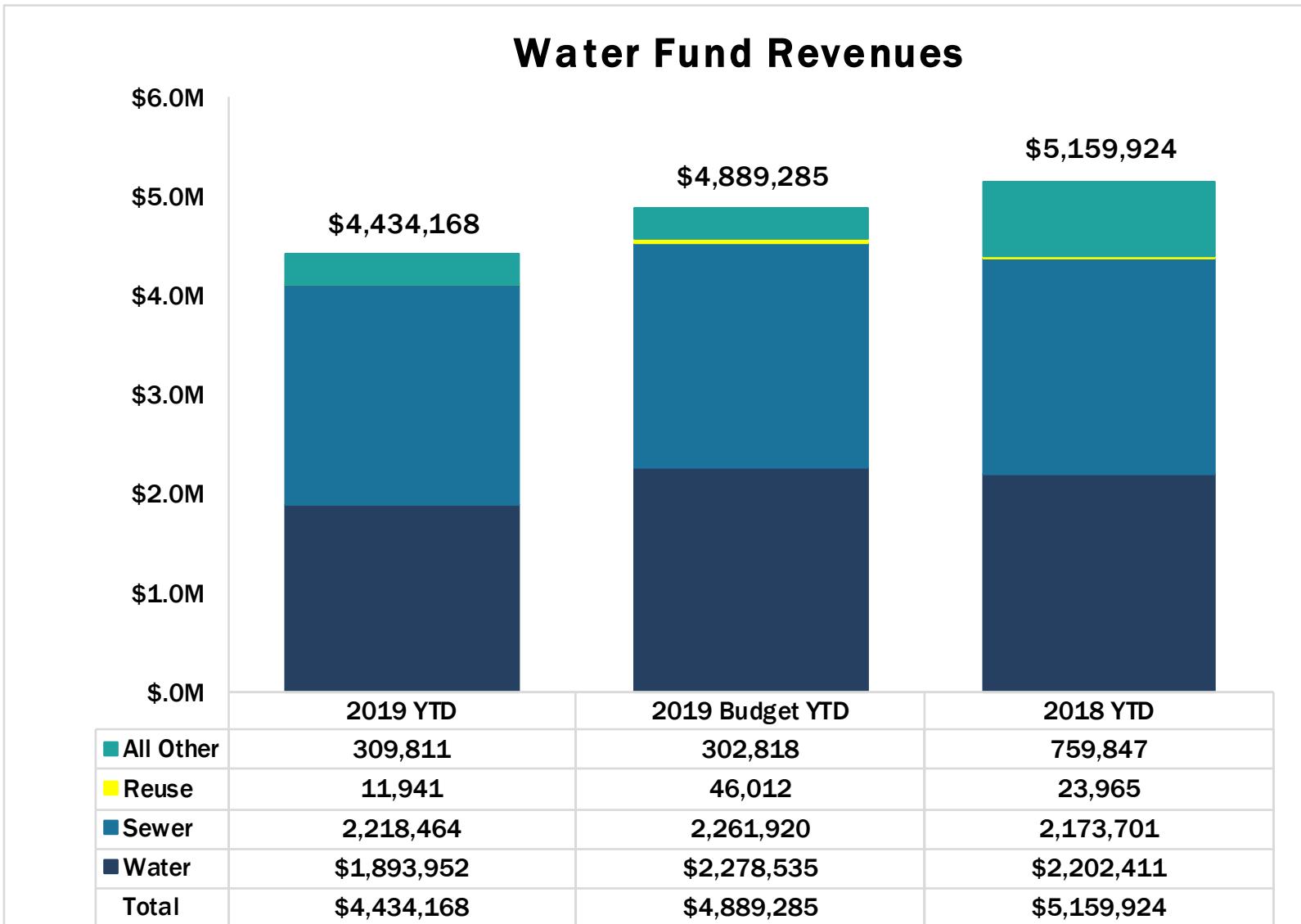
General Fund Expenditures



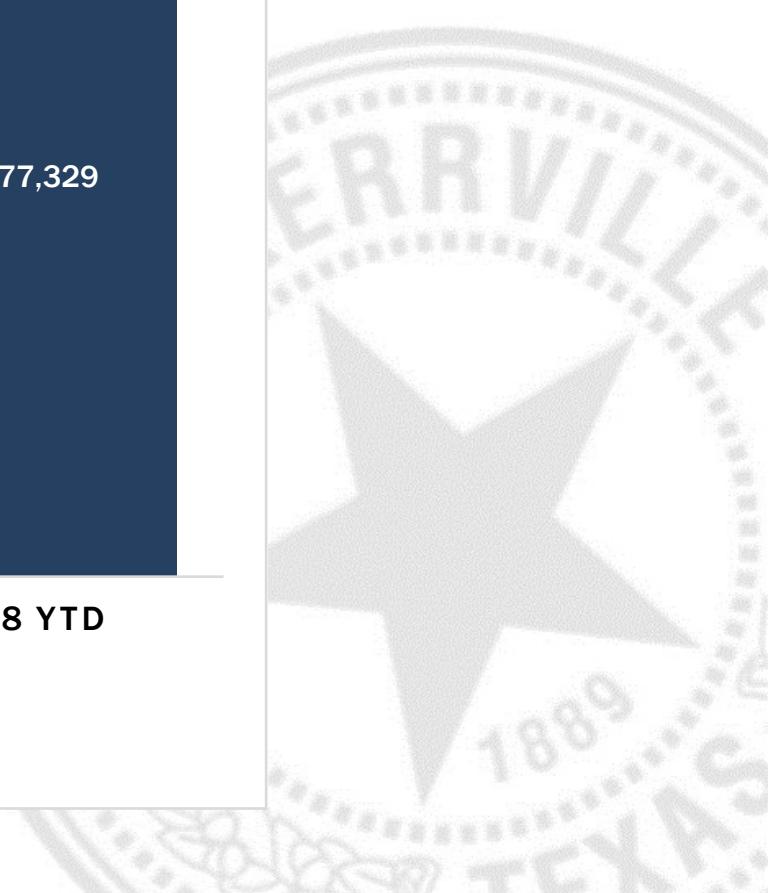
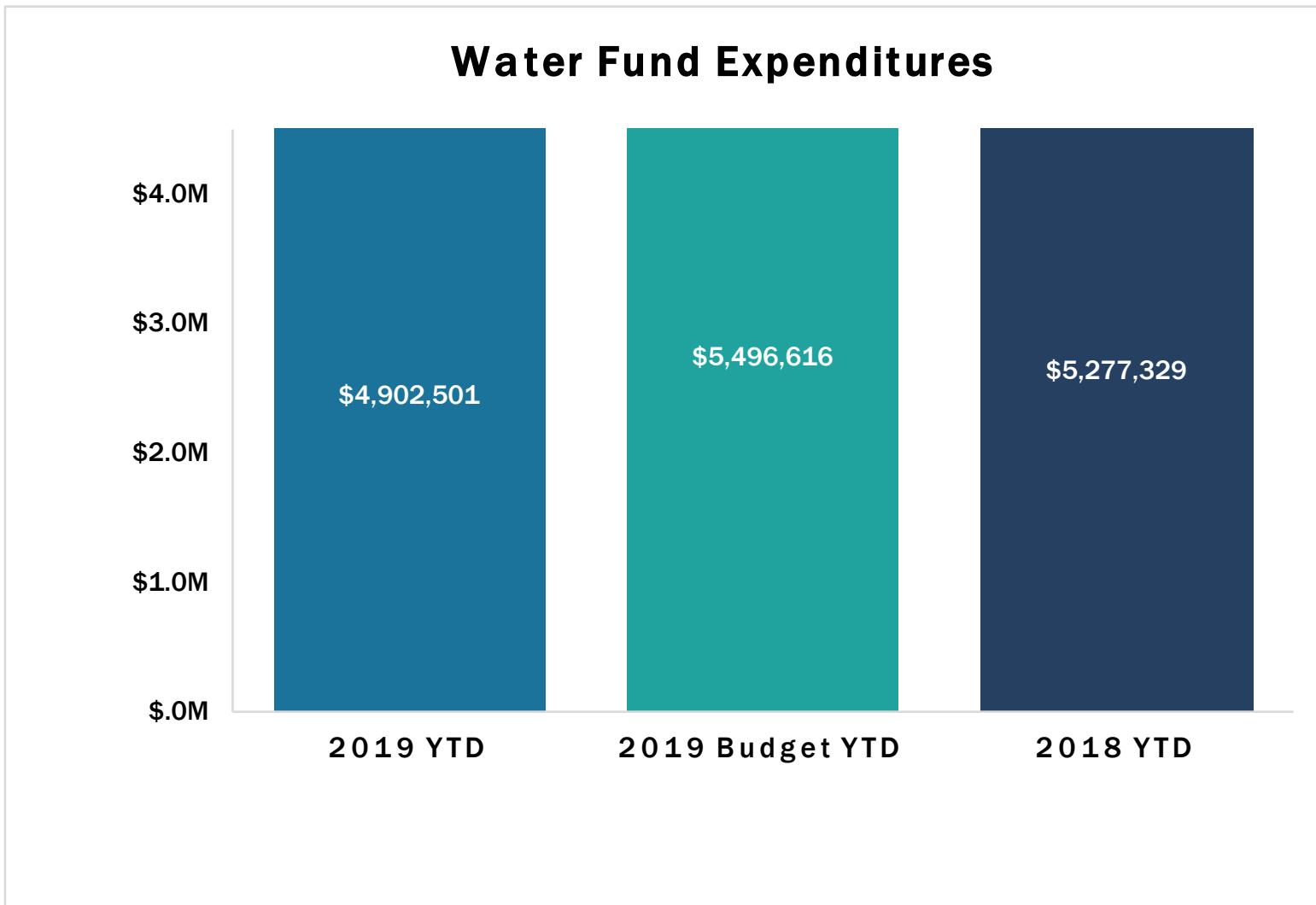
Water Fund Summary

Fund	Total	Year to Date	Year to Date	Better /	Year to Date	Change
	FY2019	FY2019	FY2019	(Worse)	FY2018	from
	Budget	Budget	Actual	than Budget	Actual	FY2018
Water Fund						
Revenues						
Water Sales	6,072,434	2,278,535	1,893,952	(384,583)	2,202,411	(308,459)
Sewer Sales	5,559,473	2,261,920	2,218,464	(43,456)	2,173,701	44,763
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Total Revenue	12,530,732	4,889,285	4,434,168	(455,117)	5,159,924	(725,756)
Expenditures	12,530,732	5,496,616	4,902,501	594,115	5,277,329	(374,828)
Net	-	(607,330)	(468,333)	138,998	(117,405)	(350,928)

Water Fund Revenues



Water Fund Expenditures



Other Funds Summary

Fund	Total FY2019	Year to Date FY2019	Year to Date FY2019	Better / (Worse) than Budget	Year to Date FY2018	Change from FY2018
	Budget	Budget	Actual	than Budget	Actual	
Development Services Fund						
Revenues						
Permits & Fees	510,000	212,500	175,707	(36,793)	227,124	(51,417)
Transfer In	708,688	295,286	295,287	-	-	295,287
Total Revenue	1,218,688	507,786	470,993	(36,793)	227,124	243,869
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Golf Fund						
Revenues	1,015,947	341,809	278,826	(62,983)	314,621	(35,794)
Expenditures	1,015,947	380,967	366,809	14,158	352,594	14,215
Net	-	(39,158)	(87,982)	(48,825)	(37,974)	(50,009)
Hotel Occupancy Tax Fund						
Revenues	1,329,750	434,757	493,553	58,796	440,955	52,598
Expenditures	1,329,750	644,899	589,331	55,568	535,800	53,531
Net	\$ -	\$ (210,143)	\$ (95,778)	\$ 114,364	\$ (94,845)	\$ (934)



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Monthly Community Improvement Project (CIP) Report

AGENDA DATE OF: March 26, 2019 **DATE SUBMITTED:** Mar 15, 2019

SUBMITTED BY: Kyle Burow

EXHIBITS: [20190326_Report_City Council CIP Project Update.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

This item will be presented monthly to provide updates on the City's Community Improvement Projects.

RECOMMENDED ACTION:

Information only. No action required.

Monthly CIP Project Status Report

	Project Name	Description	Design			Construction			Comments
			Firm	Contract Amount	Estimated Completion	Contractor	Budget Amount	Estimated Completion	
1	Crack Seal Project	Year 3 Crack Seal Streets	IDS Engineering	\$6,800.00	Complete	Champion Infrastructure	\$106,852.00	Mar-2019	Awarded 8/14. Construction anticipated to be completed by March 2019.
2	Parking Garage Maintenance/Repairs	Maintenance and cosmetic repairs necessary to prolong the life of the existing garage structure.	M&S Engineering	\$36,000.00	Complete	SCS	\$695,531.72	Dec-2018	Construction contract award 6/12. Repairs complete. City crews performing additional painting and signage.
3	Parking Garage Enhancements/ Water Street Streetscape	Address physical and functional necessities of the amenities surrounding the parking garage structure along Sidney Baker and Water Street	Peter Lewis Architects	\$13,000 for Conceptual Update	Fall 2017	TBD	TBD		EIC funded concept design. Peter Lewis presented design concepts at Council meeting on 7/11/17. PLA scope for construction document development for EIC consideration March 18, 2019.
4	A.C. Schreiner House (529 Water Street)	Examine concepts for interior of building for future renovation	Scott Schellhase	\$25,000.00	2018	TBD	TBD		Interior concept plan to compliment exterior concept provide by Peter Lewis Architects. Scott Schellhase completed general space allocation study. Next step is discussion regarding deal points with possible major tenants. Meetings with prospective tenant are ongoing.
5	Reuse Distribution Mains	~30,000 LF of distribution lines from pump station to Comanche Trace, Riverhill, Schreiner Univ., & Sports Complex	Freese & Nichols	\$926,500.00	Complete	Qro Mex Construction	\$6,000,000.00	Jan-2019	Partial EIC funded. Construction generally complete. City exploring funding sources and solutions for intermediate and long term replacement of flood damaged utility lines.
6	Aerial Pipe Bridge Removal	Removal of flood damaged utility bridge and lines near low water crossing adjacent to Loop 534	N/A	N/A	N/A	J3 Company	\$285,900.00	Mar-2019	Contractor completed removal of infrastructure. City seeking reimbursement via State Disaster Recovery Funds.
7	Tennis Center Improvements	Improve ADA access, resurface existing courts, address drainage, parking, lighting, and landscaping issues, & evaluate existing facilities	Schrickel, Rollins, and Associates	\$161,500.00	Summer 2018	JK Bernhard	\$1,453,939.00	Dec-2019	Total project budget of \$1.75 million. Phase 1 construction scope adopted by CC on 7/10. Construction commenced early March 2019.
8	River Trail Extension to Schreiner University	Approximately 1+ mile trail extension from G Street to Schreiner University and adjacent neighborhood	Hewitt Engineering	\$102,980.00	TBD	TBD	TBD	TBD	EIC funding agreement approved in Jan. 2019. Design contract awarded 01/22. Initial survey completed. Preliminary design proceeding.
9	Aquatics Center Feasibility Study	Assessment of the Olympic Pool complex to include public/stakeholder meetings and recommendations for enhancement	MarmonMok	\$85,000.00	May-2019	N/A	N/A	N/A	Second community input meeting held 11/29. Consultant developing cost estimates and phasing plans. Third community input meeting to be scheduled. Forensic scan and analysis of existing pool to begin March 19, 2019.
10	Public Safety Complex Feasibility Study	Analyze options for building size, location, and use with budgets	Brinkley Sargent Wiginton Architects	\$99,260.00	May-2019	N/A	N/A	N/A	Operational needs assessment and stakeholder meetings complete. Consultant reviewing needs assessment and conceptual layouts, in addition to site assessments and phasing options.
11	Legion Lift Station and Force Main	8.5 MGD lift station, ~4,000 LF of force main, and ~1,000 LF of gravity main	Freese & Nichols	\$734,000.00	Nov-2018	Keystone Construction	\$5,493,663.00	Early 2020	Funding application approved by Texas Water Development Board. Contract awarded early Jan. 19. Construction to begin March 18, 2019.
12	WTP Clarifier Rehab	Replace hardware in existing clarifier	Freese & Nichols	\$132,600.00	Complete	Keystone Construction	\$796,000.00	Jun-2019	Clarifier equipment purchase contract awarded 7/24. General installation contract awarded at 11/13 meeting. Clarifier draining in progress. Demolition of equipment anticipated to commence March 18, 2019.
13	WTP THM Control Facility	Alternative solutions to meet TCEQ and EPA compliance followed by design of chosen disinfection process	Freese & Nichols	\$312,000.00	Oct-2018	Dowtech Specialty Contractors, Inc.	\$4,100,000.00	Early 2020	Funding application approved by Texas Water Development Board. Construction contract awarded Feb. 26th awaiting documentation for contract execution.
14	Request for Proposals for public/private workforce housing project	City issued RFP for development of City owned property on Loop 534 for a mixed use development to include workforce/attainable housing.	TBD	TBD	TBD	N/A	N/A	N/A	RFP has expired.
15	Long Range Water Supply Plan	Planning for 100 years of future water sources for City of Kerrville	Lloyd Gosselink	\$99,700.00	Spring 2019	N/A	N/A	N/A	Data collection, modeling and stakeholder interviews conducted in 2018. Developing preliminary report.
16	Landfill Permitting, Phase 3	Prepare application for major amendment to TCEQ permit for municipal landfill for expansion	LNV	\$500,000.00	Feb-2019	N/A	N/A	N/A	Application deemed administratively complete by TCEQ. TCEQ completing technical review.
17	KPUB Solar Farm	2 Mega Watt solar farm at City Farm property	KPUB/RES	N/A	N/A	KPUB/RES	N/A	Dec-2018	Lease contract executed. Joint resolution passed by CC August 14th. Contractor completed site installation Dec. 2018.
18	Schreiner/Clay Roundabout	Concept plan to construct roundabout at the intersection of Schreiner Street and Clay Street	6S Engineering	\$28,175.00	Dec-2018	TBD	TBD		Design evaluation complete. Survey work completed. Discussing layout with impacted property owners.
19	Hotel /Conference Center	Legislative effort with 2019 State Legislature for tax reimbursement			May-2019				City Council and County Commissioner's Court adopted resolutions of support. Legislative bill to be filed within a couple of weeks.



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointments to the Parks and Recreation Advisory Board.

AGENDA DATE OF: March 26, 2019 **DATE SUBMITTED:** Feb 26, 2019

SUBMITTED BY: Shelley McElhannon

EXHIBITS: [20190326_Board Sheet_Parks and Recreation Advisory Board.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Six (6) regular members terms are due to expire March 31, 2019. Six vacancies will need appointment.

RECOMMENDED ACTION:

Appoint members to the Parks and Recreation Advisory Board.

<u>PARKS & REC ADVISORY BOARD</u>	Orig Appt	Re-Appt.	Exp Date
MITCHELL, BEDFORD, Chair	05-12-15	05-09-17	03-31-19
NYE-SALLADIN, LISA, Vice-Chair	05-09-17		03-31-19
ABLES, LYNDA	03-27-18		03-31-20
BRADSHAW, ROSE	05-09-17		03-31-19
GARDNER, JAMES	09-23-14	05-09-17	03-31-19
HAMMAN, CELESTE	03-27-18		03-31-20
HARRISON, JOHN	05-09-17		03-31-19
McMAHON, DIANE	05-12-15	05-09-17	03-31-19
THURLOW, MATTHEW	03-27-18		03-31-20

CITY STAFF:

Ashlea Boyle, Director of Parks & Recreation 258-1153 (O)

Tina North, Parks & Recreation Office Manager 258-1156 (O)

Qualifications:	A majority shall be residents of the city of Kerrville, and all shall be residents of Kerr County.
Powers and Duties:	Shall constitute an advisory board to the city council and shall periodically assist city staff in procedural matters. The board shall have authority to hold hearings in the city and to consider and make recommendations to the city council in writing on any and all matters pertaining to the city's parks and recreation system.
Term of Office:	Two years with a maximum of two terms. No member shall serve more than two terms without having at least one full year off between terms.
Quorum:	Five
Members:	Nine
Meeting Time & Place:	Quarterly, on the Third Thursday of the month, at 8:15 a.m., City Hall Upstairs Conference Room
Absences:	Any member having three consecutive unexcused absences shall have his membership reviewed by the board. By majority vote, the board may recommend to the council that such member be removed from office. The council may then act upon such recommendation and either remove or retain such member.
Established by:	Ordinance No. 1984-37, amended by Ordinance No. 1987-24; amended by Ordinance 2017-12.
Code of Ordinances:	Chapter 74 - Article II – Sections 74-31 through 74-38, Revised: April 9, 2018