



**KERRVILLE CITY COUNCIL AGENDA
REGULAR COUNCIL MEETING, MARCH 12, 2019, 6:00 PM
CITY HALL COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS**

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

CALL TO ORDER:

Mayor Bill Blackburn

INVOCATION:

Offered by Councilmember Sigerman

PLEDGE OF ALLEGIANCE TO THE FLAG:

Led by Councilmember Sigerman

1 ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

2 VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

3 PRESENTATIONS:

3.A. Proclamation: The 20th Anniversary of the Kerr Arts and Cultural Center iconic Post Office building located at 228 Earl Garrett Street.

Attachments:

[20190312_Proclamation_KACC 20th Anniversary.pdf](#)

The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: March 8, 2019 at 2:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon
Shelley McElhannon, City Secretary
City of Kerrville, Texas

4 CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

- 4.A. Resolution No. 10-2019 authorizing the submission of a grant application to the Office of the Governor, Criminal Justice Division, by the City of Kerrville for the purchase of a mobile command center.

Attachments:

[20190312_Resolution_10-2019 KPD Mobile Command Center.pdf](#)

[20190312_Grant Application_KPD Mobile Command Post 2019.pdf](#)

- 4.B. Resolution No. 11-2019 authorizing the submission of a grant application to the Office of the Governor, Criminal Justice Division, by the City of Kerrville for the purchase of narcotics identification systems.

Attachments:

[20190312_Resolution_11-2019 KPD Purchase of Narcotics Identification Systems.pdf](#)

[20190312_Grant Application_KPD Electronic Narcotics Testing Equipment 2019.pdf](#)

- 4.C. Minutes for the Regular City Council meeting held February 26, 2019.

Attachments:

[20190312_Minutes_Regular Council meeting 2-26-19 v2.pdf](#)

END OF CONSENT AGENDA

5 PUBLIC HEARING AND ORDINANCES, FIRST READING:

- 5.A. Ordinance No. 2019-06 amending the City's "Zoning Code" by changing a portion of an existing Planned Development District (PDD); such change to remove an approximate 23.84 acres from the PDD, consisting of Lots 1 and 2, Block 1, and Lots 1 and 3, and part of Lot 2, Block 2 of the OLH Subdivision, said subdivision within the City of Kerrville, Kerr County, Texas; such property more commonly known as 235, 575, 581, and 601 Peterson Farm Road; by removing this portion of the property from a PDD and placing it within the Airport Zoning District (AD); containing a cumulative clause; containing a savings and severability clause; providing for a maximum penalty or fine of two thousand dollars (\$2,000); ordering publication; and providing other matters relating to the subject

Attachments:

[20190312_Ordinance_2019-06 OLH 601 Peterson Farm Road Zoning Code Amendment.pdf](#)

[20190312_LocationMap_2018-099_Zoning_235PetersonFarmRd.pdf](#)

6 CONSIDERATION AND POSSIBLE ACTION:

- 6.A. Application to the Kerrville Economic Improvement Corporation for a Project Funding Agreement for the design, engineering, and construction of an extension of Olympic Drive to Loop 534.

Attachments:

[20190312_Consideration_Olympic Drive_EOPC.pdf](#)

[20190312_Consideration_Olympic Drive_Preliminary Design.pdf](#)

[20190312_Consideration_Olympic Dr_Aerial Map.pdf](#)

7 ITEMS FOR FUTURE AGENDAS:

City Council may suggest items or topics for future agendas.

8 BOARD APPOINTMENTS:

8.A. Appointments to the Zoning Board of Adjustment.

Attachments:

[20190312_Board Sheet_Zoning Board of Adjustment.pdf](#)

8.B. Appointment to the Senior Services Advisory Committee.

Attachments:

[20190312_Board Sheet_Kerrville Senior Services Advisory Committee.pdf](#)

9 EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

9.A. Executive Session Allowable under 551.071 consultation with attorney regarding pending or contemplated litigation. Discussion concerning Kerrville City Council and the Texas Open Meetings Act.

10 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY

ADJOURNMENT.



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Proclamation: The 20th Anniversary of the Kerr Arts and Cultural Center
iconic Post Office building located at 228 Earl Garrett Street.

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Feb 26, 2019

SUBMITTED BY: Shelley McElhannon

EXHIBITS: [20190312_Proclamation_KACC 20th Anniversary.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Recognize the Kerr Arts and Cultural Center.

RECOMMENDED ACTION:

Present the proclamation to the Kerr Arts and Cultural Center.

PROCLAMATION

WHEREAS, When the Post Office building, located at 228 Earl Garrett Street, was placed on open market, with the help of James Avery and Bank of the Hills, the Kerr Arts and Cultural Center bought the building in July of 1999, took possession of the building in January 2000, and held the first show, "Images", in March 2000; and

WHEREAS, The founders of the Kerr Arts and Cultural Center worked tirelessly to raise the funds and secure the volunteers to make the transformation of the iconic building, into a beautiful gallery and cultural center that the entire community can take pride in; and

WHEREAS, Instrumental in the successful transformation of the gallery and cultural center were individuals, honored during the 20th Anniversary Gala on February 14, 2019: James Avery, Grace Ayala, Uel Clanton, Jackie Cornelius, Jim Derby, S.J. Derby, Frank Keith, Jerilyn Keith, and Mary Lee Tennant; and

WHEREAS, The Kerr Arts and Cultural Center has enriched the lives of many in our community through their education programs and quality exhibitions for art; and

WHEREAS, Sincere gratitude is extended to the individuals who have given their talents and resources to make the Kerr Arts and Cultural Center an important art destination in our community.

NOW, THEREFORE, I, Bill Blackburn, Mayor of the City of Kerrville, Texas, do hereby extend our sincere congratulations on your 20th Anniversary Year, and best wishes for your continued success.

KERR ARTS & CULTURAL CENTER 20TH ANNIVERSARY YEAR - 2019

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Kerrville to be affixed this 12 day of March 2019.

Bill Blackburn, Mayor





**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 10-2019 authorizing the submission of a grant application to the Office of the Governor, Criminal Justice Division, by the City of Kerrville for the purchase of a mobile command center.

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Mar 04, 2019

SUBMITTED BY: David Knight

EXHIBITS: [20190312_Resolution_10-2019 KPD Mobile Command Center.pdf](#)
[20190312_Grant Application_KPD Mobile Command Post 2019.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

The City of Kerrville has completed a grant application to the Office of the Governor, Criminal Justice Division - Law Enforcement Prevention of Terroristic Activities (LEPTA), in an amount not to exceed \$388,075.00 for State Funding to purchase a 2019 Freightliner MT-55 Mobile Command Center for the Hill Country Combined Special Operations Unit (SOU). Funding for this project will be utilized to replace the current Kerrville Police Department's 1992 Mobile SOU command vehicle with a new Mobile Command Center. The grant application is available for review at in the office of the Police Chief. The resolution designates the Chief of Police as the grantee's authorized official given the authority to apply, accept, reject, alter or terminate the grant on behalf of the applicant agency.

RECOMMENDED ACTION:

The Police Chief recommends that Council approve the resolution and grant application for the purchase of a Mobile Command Center for the Hill Country Combined Special Operations Unit.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 10-2019**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A
GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR,
CRIMINAL JUSTICE DIVISION, BY THE CITY OF KERRVILLE
FOR THE PURCHASE OF A MOBILE COMMAND CENTER**

WHEREAS, the Kerrville Police Department ("KPD") seeks authorization to submit a grant application to the Office of the Governor, Criminal Justice Division ("CJD") for the purchase of a 2019 Freightliner MT-55 Mobile Command Center in an amount not to exceed \$388,075.00; and

WHEREAS, the City Council of the City of Kerrville, Texas finds it to be in the public interest to authorize KPD to submit a grant application to the CJD, for the purpose expressed above;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:**

SECTION ONE. City Council authorizes the submission of a grant application to the Office of the Governor, Criminal Justice Division in an amount not to exceed \$388,075.00, for the purpose of acquiring funding to be used to purchase a 2019 Freightliner MT-55 Mobile Command Center.


SECTION TWO. Pursuant to the grant application, the City agrees to return grant funds to the CJD in the event of loss or misuse of any grant funds.

SECTION THREE. The City designates the City's Chief of Police as the City's authorized official who is given the authority to apply, reject, alter, or terminate the grant on behalf of the City.

**PASSED AND APPROVED ON this the _____ day of _____ A.D.,
2019.**

Bill Blackburn, Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:

Shelley McElhannon, City Secretary

AACOG Regional FY2020 State Homeland Security Projects Application
Application Period November 15, 2018 through January 9, 2019

Profile Information

Applicant Agency Name: City of Kerrville

Project Title: Mobile Command Center

Division or Unit to Administer the Project: Kerrville Police Department

Address Line 1: 701 Main Street

Address Line 2:

City/State/Zip: Kerrville, Texas 78028-5301

Start Date: September 1, 2019

End Date: August 31, 2020

State Homeland Security Projects Request for Application (RFA) Designation:
(Choose one)

Law Enforcement Prevention of Terroristic Activities (LEPTA) SHSP Project

Regional Council of Governments (COG) within the Project's Impact Area:

Alamo Area Council of Governments

Headquarter County:

Kerr County

Counties within Project's Impact Area:

Kerr, Gillespie, Kendall, Bandera, Kimble

Project Summary:

Briefly summarize the project, including proposed activities and intended impact.

Terrorism related threats and incidents could occur anywhere, including small towns with critical infrastructure and interstate transit. Funding for this project would allow us to sustain our capability to respond to these threats and acts of terrorism by purchasing and deploying a new Mobile Command Center. The project will allow simultaneous support for multi-mission capabilities, including unique hazards, hostage incidents, active shooter or other SWAT related situations.

Problem Statement:

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

This initiative would improve our On-Scene Security, Protection and Law Enforcement response to counter-terrorism related threats and hazards identified in the Regional THIRA and SPR Guide (3rd Edition, May 2018 page 6). Terroristic threats or hazards could include explosive attacks,

Application must be submitted to James Minze via email by Jan. 09, 2019

jminze@aacog.com

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AACOG Regional FY2020 State Homeland Security Projects Application

Application Period November 15, 2018 through January 9, 2019

armed assaults, intentional transportation accidents, and active shooter incidents against any of our major critical infrastructures and highways, which could significantly affect and challenge our ability to protect the City and surrounding counties. (Page 12 Table 1)

The likelihood of terrorism related incidents to our community is a possibility sometime in the future, given that the City of Kerrville is the largest metropolitan area on the IH 10 corridor between San Antonio and El Paso and one of the major routes of egress from the San Antonio Metropolitan area. The area of I10 in Kerr County is also an essential transportation route of interstate travel for personal and commercial vehicles. Kerrville has medical infrastructures and facilities that are key to the response mission should a mass casualty event occur that would require an evacuation, accessibility to these will be contingent on a safe, secure route along I10.

Existing Capability Levels:

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

The Police Department responds to situations requiring a mobile Special Operations Unit (SOU). Funding for this project will be utilized to replace the current Kerrville Police Department's 1992 Mobile SOU with a new Mobile Command Center.

Capability Gaps:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

Our current 1992 repurposed mobile SOU is very old, has 293,200 miles on it and has greatly surpassed its recommended service life. It is not as reliable as it once was when responding to mission critical incidents. It is also the only vehicle in area with Interoperable Communications. This initiative will address the On-Scene Security, Protection and Law Enforcement Functional Area Capability and the Operational Communications Capability, both identified in the 2018 San Antonio SPR page 100 and page 104.

Impact Statement:

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

The proposed initiative will reduce the capability gaps by providing a new Mobile Command Center to respond quickly, and effectively deploy law enforcement personnel into perimeter and disaster areas. Deploying a new Mobile Command Center will also help us lessen the consequences should a terrorist incident occur by assisting with multi-agency coordination of critical incidents, aiding and protecting first responders, and saving lives in vulnerable areas. The initiative also allows us to maintain the Operational Communications Capabilities with seamless interoperable communications to all first responders in our region.

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jminze@aacog.com

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Homeland Security Priority Actions:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. *1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*)

4.1.1 Develop a regionally focused multi-discipline, all hazards response system that ensures each region statewide has the necessary response teams and resources.

Target Group:

Identify the target group and population expected to benefit from this project.

Ten (10) tactical members, four (4) negotiators, five (5) tactical medics and the incident commander will be the principal benefactors for this project, but the City of Kerrville and the five (5) counties in the AACOG Region: Kerr, Gillespie, Bandera, Kimble, Kendall will benefit from the multi-mission response vehicle.

Long-Term Approach:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

The City will continue to maintain the SOU and the capabilities by paying for regular preventative maintenance, fuel, and any repairs to the vehicle. If funding is not available, we will remain steadfast in our quest for other grant funding to ensure the Special Operations Unit maintains this capability.

AACOG Regional FY2020 State Homeland Security Projects Application
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of exercises conducted.	4
Number of individuals participating in exercises.	20
Number of people trained.	18
Number of Special Response Team personnel provided with new or updated equipment.	20
Number of Special Response Teams created, maintained or enhanced.	1
Number of trainings conducted.	12

Homeland Security Information

Capabilities

Core Capability. Please Select One from reference table below:

[Response](#)

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Table 1: Core Capabilities by Mission Area⁶

Prevention		Protection	Mitigation	Response	Recovery
Planning					
Public Information and Warning					
Operational Coordination					
Intelligence and Information Sharing		Community Resilience	Infrastructure Systems		
Interdiction and Disruption			Long-term Vulnerability Reduction Risk and Disaster Resilience Assessment Threats and Hazards Identification	Critical Transportation	Economic Recovery
Screening, Search, and Detection				Environmental Response/Health and Safety	Health and Social Services
Forensics and Attribution	Access Control and Identity Verification	Fatality Management Services		Housing	
	Cybersecurity	Fire Management and Suppression		Natural and Cultural Resources	
	Physical Protective Measures	Logistics and Supply Chain Management			
	Risk Management for Protection Programs and Activities	Mass Care Services			
	Supply Chain Integrity and Security	Mass Search and Rescue Operations			
		On-scene Security, Protection, and Law Enforcement			
		Operational Communications			
		Public Health, Healthcare, and Emergency Medical Services			
		Situational Assessment			

Additional information on these core capabilities can be found by following the link below:
https://www.fema.gov/media-library-data/1443799615171-2aae90be55041740f97e8532fc680d40/National_Preparedness_Goal_2nd_Edition.pdf

AACOG Regional FY2020 State Homeland Security Projects Application
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Identify if this investment focuses on building new capabilities or sustaining existing capabilities. Please Select One:

- [Sustaining Existing Capabilities](#)

Are the assets or activities Deployable or Shareable? Please Select One:

- [Deployable](#)

___ Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

___ Check if these funds will support a project that was previously funded with HSGP funding

Application must be submitted to James Minze via email by Jan. 09, 2019

jminze@aacog.com

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Budget Details Information

Budget Information by Budget Line Item:

Categories: Personnel, Contractual/Professional Services, Travel/Training, Equipment, Supplies/Direct Operating Costs, Indirect Costs

CATEGORY	DESCRIPTION	OOG	TOTAL	UNIT/%
Equipment 12VE-00-CMDV	2019 Freightliner MT-55 Mobile Command Center, Includes: custom cabinets, bench seating; HVAC system; generator; LDV automation system; multiplex system; emergency lighting/sirens; pole camera; audio/video; negotiator workstations; computer network system; exterior storage compartments; 18' awning;	388,075.00	388,075.00	100%

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	TOTAL
Contractual and Professional Services		
Equipment	388,075.00	388,075.00
Personnel		
Supplies and Direct Operating Expenses		
Travel and Training		

Budget Grand Total Information:

OOG	TOTAL
388,075.00	388,075.00

Application must be submitted to James Minze via email by Jan. 09, 2019

jminze@aacog.com

AACOG Regional FY2020 State Homeland Security Projects Application
Application Period November 15, 2018 through January 9, 2019

Useful Links:

- The Authorized Equipment List (AEL) is a list of approved equipment types allowed under FEMA's preparedness grant programs.
<https://www.fema.gov/authorized-equipment-list>
- The Resource Typing Library Tool (RTLTL), an online catalogue of national resource typing definitions and position qualifications provided by the Federal Emergency Management Agency (FEMA) National Integration Center (NIC).
<https://rtltoolkit.fema.gov/Public>
- Compilation of Eligible Activity Descriptions for: Law Enforcement Terrorism Prevention (LETPA)
https://egrants.gov.texas.gov/FileDirectory/LETPA_Eligible_Activity_Descriptions_11032016.pdf

Application must be submitted to James Minze via email by Jan. 09, 2019

jminze@aacog.com

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**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 11-2019 authorizing the submission of a grant application to the Office of the Governor, Criminal Justice Division, by the City of Kerrville for the purchase of narcotics identification systems.

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Mar 05, 2019

SUBMITTED BY: David Knight

EXHIBITS: [20190312_Resolution_11-2019 KPD Purchase of Narcotics Identification Systems.pdf](#)
[20190312_Grant Application_KPD Electronic Narcotics Testing Equipment 2019.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

The City of Kerrville has completed a grant application to the Criminal Justice Division, Office of the Governor in an amount not to exceed \$49,525.00 for State Funding to purchase two (2) TruNarc handheld Narcotics Identification Systems, software and project supplies for Police Department use in identifying narcotics and controlled substances encountered by law enforcement. The grant application is available for review in the office of the police chief. The resolution designates the Chief of Police as the grantee's authorized official given the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

RECOMMENDED ACTION:

The Police Chief recommends that council approve the resolution and grant application for the purchase of two (2) TruNarc handheld Narcotics Identification Systems and software.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 11-2019**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A
GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR,
CRIMINAL JUSTICE DIVISION, BY THE CITY OF KERRVILLE
FOR THE PURCHASE OF NARCOTICS IDENTIFICATION
SYSTEMS**

WHEREAS, the Kerrville Police Department ("KPD") seeks authorization to submit a grant application to the Office of the Governor, Criminal Justice Division ("CJD") for the purchase two TruNarc handheld Narcotics Identification Systems in an amount not to exceed \$49,525.00; and

WHEREAS, the City Council of the City of Kerrville, Texas finds it to be in the public interest to authorize KPD to submit a grant application to the CJD, for the purpose expressed above;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:**

SECTION ONE. City Council authorizes the submission of a grant application to the Office of the Governor, Criminal Justice Division in an amount not to exceed \$48,525.00, for the purpose of acquiring funding to be used to purchase two TruNarc handheld Narcotics Identification Systems.

SECTION TWO. Pursuant to the grant application, the City agrees to return grant funds to the CJD in the event of loss or misuse of any grant funds.

SECTION THREE. The City designates the City's Chief of Police as the City's authorized official who is given the authority to apply, reject, alter, or terminate the grant on behalf of the City.

**PASSED AND APPROVED ON this the _____ day of _____ A.D.,
2019.**

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

Bill Blackburn, Mayor

ATTEST:

Shelley McElhannon, City Secretary

Agency Name: City of Kerrville

Grant/App: 3729201 **Start Date:** 10/1/2019 **End Date:** 8/31/2020

Project Title: Narcotics Analyzer

Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:

746001490

Profile Information

Applicant Agency Name: City of Kerrville

Project Title: Narcotics Analyzer

Division or Unit to Administer the Project: Kerrville Police Department

Address Line 1: 704 Main Street

City/State/Zip: Kerrville Texas 78028-5301

Start Date: 10/1/2019

End Date: 8/31/2020

Regional Council of Governments(COG) within the Project's Impact Area: Alamo

Area Council of Governments

Headquarter County: Kerr

Counties within Project's Impact Area: Bandera,Gillespie,Kendall,Kerr,Kimble

Grant Officials:

Authorized Official

Name: David Knight

Email: David.Knight@Kerrvilletx.gov

Address 1: 429 Sidney Baker

City: Kerrville, Texas 78028

Phone: 830-258-1301 Other Phone: 830-257-8181

Fax: 830-792-2702

Title: Mr.

Salutation: Chief

Position: Chief of Police

Project Director Not Found

Name: Curtis Thomason

Email: Curtis.thomason@kerrvilletx.gov

Address 1: 429 Sidney Baker

City: Kerrville, Texas 78028

Phone: 830-258-1302 Other Phone: 830-257-8181

Title: Mr.

Salutation: Assistant Chief

Position: Assistant Chief of Police

Financial Official**Name:** Amy Dozier**Email:** amy.dozier@kerrvilletx.gov**Address 1:** 701 Main St.**City:** Kerrville, Texas 78028**Phone:** 830-258-1121 Other Phone:**Fax:****Title:** Ms.**Salutation:** Ms.**Position:** CFO**Grant Writer****Name:** Mary Krebs**Email:** Mary.krebs@kerrvilletx.gov**Address 1:** 429 Sidney Baker**City:** Kerrville, Texas 78028**Phone:** 830-258-1303 Other Phone:**Fax:** 830-792-2742**Title:** Ms.**Salutation:** Lieutenant**Position:** Grant Writer**Grant Vendor Information****Organization Type:** Unit of Local Government (City, Town, or Village)**Organization Option:** applying to provide services to all others**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 746001490**Data Universal Numbering System (DUNS):** 099576241**Narrative Information****Introduction****Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)**

Please explain and describe any policies or practices your jurisdiction may have related to whether, when, or how employees may communicate with DHS or ICE. Include information on how each policy or practice complies with 8 U.S.C. 1373.

N/A

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Kim Meismer

704 Main Street Kerrville, Texas 78028

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

830-258-1140

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

Law enforcement officers today are faced with the responsibility of reducing drug abuse and narcotics trafficking in their communities, however new drugs have been appearing on the street and in high schools as a rapid rate. For years, officers have relied on a narcotic-specific test kit to obtain presumptive positive indication requiring direct contact with the substance. The Kerrville Police Department is requesting the purchase of two (2) TruNarc Handheld Narcotics Identification devices for use by both the Field Operations and Investigations Divisions.

Problem Statement :

Narcotics detection has been around for years and used daily to identify illegal narcotics and keep them off the streets. The Kerrville Police Department currently utilizes products requiring officers to open packages and handle the substance in question to test it. The single test kits are no longer safe for officers and destroys a small portion of the substance during the testing process. Identification "swipes" require an officer to "wipe" the surface where the substance is located, the swipe turns a specific color indicating presumptive positive of the narcotic. Other identification "pouches" require the officer to place the suspected narcotic into the pouch and squeeze to crush the glass vial, releasing the chemical reagent. When a predictable color or series of colors occur within a specific testing sequence, a positive confirmation may be presumed. And, unfortunately, officers have been exposed to the substance when shards of glass broke through the pouch cutting the officer, sending him to the emergency room due to the exposure. Other test glass vial test kits have ruined the hoods of patrol vehicles when officer performed the testing and the tube leaked on the hood. The purchase of a handheld narcotics system would alleviate all these issues. The narcotics analyzer requires no direct contact with the substance and provides an automated, rapid

identification response of more than four hundred (400) substances. The device provides for a measure of safety for officers.

Supporting Data :

Every day in the field officers and investigators with the Kerrville Police Department fear exposure to illegal narcotics and substances. Last year officers made six hundred twelve (612) narcotics arrests. We've had three vehicles damaged due to the test kit leaking on the car and two officers within the past year go to the emergency room due to exposure when the test kit broke and shards of glass cut the officer. We spend approximately \$2,000 a year purchasing test kits and equipment. Different substances require separate test kits. Currently we are only able to test for cocaine,/opioid derivative, methamphetamine/MDMA, heroin and marijuana. The cost to replace a vehicle hood is approximately \$1,600. The cost to an officer's safety is priceless. The handheld narcotics analyzer does not require the handler to come in contact with the substance or remove it from its container which makes the technology potentially lifesaving. Because Fentanyl, a synthetic opioid is transdermal, used on its own or laced into heroin or other drugs can be deadly just through contact and officers are encountering it more and more. According to the Drug and Enforcement Administration, exposure to even a small amount of the drug can lead to significant health related complications, respiratory depression, or death. This device removes the risk to the officer improving officer safety.

Project Approach & Activities:

Using a Raman-based handheld narcotics analyzer an officer can simply aim a laser beam at a substance to analyze the substance. This device brings advanced technology from the crime lab into the field. The device is capable of analyzing controlled drugs, chemicals, cutting agents, precursor materials, narcotics, stimulants, depressants, hallucinogens and analgesics. Raman technology works by throwing a small laser light at a suspected substance. Each chemical compound scatters that light in a slightly different pattern. The spectroscopy then compares the pattern with more than four-hundred (400) substances in its library to identify the substance. All of this without removing the substance from their containers. This helps protect law enforcement personnel from exposure to potentially dangerous chemicals and it gives more reliable results and mitigates the need to presumptively identify the compound in question. The device can preserve the integrity of the chain of custody by documenting pertinent information and storing it in a way that precludes tampering. The scans cannot be deleted from the devices until they have been synchronized to the administrative software application, nor can synchronized scans be deleted from the application. Tests results can be neither manipulated nor deleted, any allegation that someone intentionally got rid of evidence can easily be disproved. Additional information such as the officer's name, case number, description of substance and offender is manually entered within the application.

Capacity & Capabilities:

The Kerrville Police Department employs twenty six (26) patrol officers, including four (4) traffic officers. We have six (6) investigators and four (4) investigators assigned to Special Crimes. Four (4) officers in patrol as assigned as crime scene technicians. These men and women are highly motivated to learn new technology. They have been successful in narcotics evidence retrieval, and have a high case clearance rate. Although there is no specific license or certification to operate the device, training will be provided for the officers who will be operating it. The Police Department is committed to monitoring the success of the grant project, both administratively and financially.

Performance Management :

The goal of the project is to purchase a handheld narcotics analyzer. With new technology we will be able to scan and identify more illegal substances. It increases the efficiency of officer's time in the field and the effectiveness of the outcome. The device would also be an asset at scenes on an overdose or drug abuse to quickly detect the substance ingested and relay it to EMS so they can treat appropriately. The objective is to increase the officer's investigation of illegal substance with a library of more than four hundred (400) known substances and increase the efficiency of evidence preservation. Being able to identify quickly illegal substances, reducing the chance of officer exposure, is a great benefit to purchasing the device. The measures for this grant would include the number of deployments for the device, the types of substances identified and the number of times the device was utilized. Baseline data for the project includes current identification of substances. We are only able to identify four (4) substances in the field due to lack of appropriate test kits. Data Management Once a substance is scanned, the data is documented in the device and stored. The information is synchronized into an application where it is preserved. The data collected directly from the application can be put into a spreadsheet to generate measures.

Target Group :

The City of Kerrville encompasses approximately 233 road miles and has a population of about 22,000 residents (US Census). The project will target the entire population of Kerrville, both men and women, all ages and will not discriminate. The project will assist the Kerrville Police Department and the Kerrville EMS. Drug abuse and illegal substances are threaten our community every day, and the likelihood of narcotics entering our community is 100%, given that the City of Kerrville is the largest metropolitan area on the IH 10 corridor between San Antonio and El Paso and one of the major routes of egress from the San Antonio Metropolitan area. The area of I10 in Kerr County is also an essential transportation route of interstate travel for personal and commercial vehicles.

Evidence-Based Practices:

Handheld chemical identification instruments provide rapid identification of unknown chemicals on the scene. Narcotics, cutting agents, and precursor materials are

identified in the field using an easy-to-use method that preserves the evidence. The new technology is in no way a substitute for full routine analysis and a certified laboratory setting, but this device can help multiply the efficiency of already constrained investigative resources. Information and research about the TruNarc Handheld Narcotics Analyzer developed by Thermo Fisher Scientific was obtained from <https://www.policeone.com/police-products/Narcotics-Identification/articles/421505006-How-spectrometers-can-aid-crime-scene-investigations/>

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	Purchase two (2) Handheld Narcotics Analyzer systems to identify unknown chemicals at a scene, including narcotics, cutting agents, and precursor materials.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	2
General Law Enforcement or Public Safety: Arrests resulting from grant.	40
Targeted Investigation: Criminal cases resulting in arrest.	100
Targeted Investigation: Grant- funded investigations carried out by the unit/division	100

Training or professional development: Individuals provided	0
Training or professional development: Individuals received	30
Training, professional development, or technical assistance: Hours provided	0
Training, professional development, or technical assistance: Hours received	4

Resolution from Governing Body – Will upload when signed

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

☐ Yes
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

☐ Yes
☐ No
☒ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes
☐ No
☒ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2019

Enter the End Date [mm/dd/yyyy]:

9/30/2020

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

0

Enter the amount (\$) of State Grant Funds:

0

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

☐ Yes
☒ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

Equal Employment Opportunity Plan Compliance

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Kim Meismer 701 Main Street Kerrville, Texas 78028

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Certification

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- ☐ Type I Entity
- ☒ Type II Entity
- ☐ Type III Entity

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- ☐ Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- ☐ Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- ☐ Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for

cause or default.

Select the appropriate response:

☒ I Certify
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes
☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT
Equipment	Crime Scene Equipment	ThermoScientific TruNarc handheld	\$49,000.00	\$0.00	\$0.00	\$0.00	\$49,000.00	2

		Narcotics Identification Analyzer and software.						
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	TruNarc Solution Kit to be used to TruNarc Handheld Narcotics Identification System	\$525.00	\$0.00	\$0.00	\$0.00	\$525.00	1

☒ Yes
☐ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR

Budget Details Information

Budget Information by Budget Line Item:

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
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\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$49,000.00	\$0.00	\$0.00	\$0.00	\$49,000.00
Supplies and Direct Operating Expenses	\$525.00	\$0.00	\$0.00	\$0.00	\$525.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$49,525.00	\$0.00	\$0.00	\$0.00	\$49,525.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Minutes for the Regular City Council meeting held February 26, 2019.

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Mar 04, 2019

SUBMITTED BY: Shelley McElhannon

EXHIBITS: [20190312_Minutes_Regular Council meeting 2-26-19 v2.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Minutes for the City Council meeting held on February 26, 2019, at the Kerrville City Hall Council Chambers, 701 Main Street.

RECOMMENDED ACTION:

Approve the minutes as presented.

CITY COUNCIL MINUTES
REGULAR MEETING

KERRVILLE, TEXAS
FEBRUARY 26, 2019

On February 26, 2019, at 6:00 p.m. the meeting was called to order by Mayor Bill Blackburn in the City Hall Council Chambers at 701 Main Street. The invocation was offered by David Payne, First United Methodist Church, followed by the Pledge of Allegiance led by two members of the KarKonnnect Organization.

COUNCILMEMBERS PRESENT:

Bill Blackburn	Mayor
Delayne Sigerman	Mayor Pro Tem
Vincent Voelkel	Councilmember
George Baroody	Councilmember
Judy Eychner	Councilmember

COUNCILMEMBER ABSENT: None

CITY EXECUTIVE STAFF PRESENT:

Mark McDaniel	City Manager
E.A. Hoppe	Deputy City Manager
Mike Hayes	City Attorney
Shelley McElhannon	City Secretary
Stuart Cunyus	Public Information Officer
Amy Dozier	Director of Finance
Guillermo Garcia	Executive Director for Strategic Initiatives
David Knight	Chief of Police
Kim Meisner	Executive Director for General Operations
Sherry Mosier	Manager for Strategic Initiatives
Drew Paxton	Executive Director for Development Services
Dannie Smith	Fire Chief
Stuart Barron	Director of Public Works
Kyle Burow	Director of Engineering
Trina Sanchez	Assistant Director Building Services

VISITORS PRESENT: List on file in City Secretary's Office for the required retention period.

1. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Items of Interest to the Community were presented by Stuart Cunyus, Councilmember George Baroody, Councilmember Delayne Sigerman, and Councilmember Judy Eychner.

Mr. Blackburn reminded citizens who wish to speak that a "speaker request form" must be completed, and everyone who speaks including Council will be recognized by the Mayor.

2. VISITORS FORUM:

The following persons spoke:

- Mike Burkett
- John Brown
- Bill Jordan
- Sandra Garcia

3. PRESENTATIONS:

3A. Mr. Blackburn presented a Proclamation to the Kerrville Robotics Alliance.

3B. Mr. Blackburn presented a Resolution of Commendation to Peter Lewis, for his service on the Zoning Board of Adjustment.

4. CONSENT AGENDA:

Mr. Baroody requested to pull items 4B, 4C, and 4D.

Ms. Eychner moved to approve items 4A, 4E, and 4F as presented. Ms. Sigerman seconded, and the motion passed 5-0.

4A. Purchase of a Case Compact Wheel Loader for the Water Production Division.

4E. Minutes for the regular City Council meeting held on February 12, 2019.

4F. Minutes for the City Council workshop held on February 19, 2019.

END OF CONSENT AGENDA:

4B. Resolution No. 07-2019 requesting financial assistance from the Texas Water Development Board (Clean Water State Revolving Fund) to finance certain improvements to the City's water system; authorizing the filing of an application for financial assistance; and making certain findings in connection therewith.

Mr. Blackburn opened the discussion at 6:33 p.m.

E.A. Hoppe presented information and responded to questions.

Mr. Blackburn closed the discussion at 6:36 p.m.

Mr. Baroody moved to approve Resolution No. 07-2019. Ms. Eychner seconded, and the motion passed 5-0.

4C. Resolution No. 08-2019 requesting financial assistance from the Texas Water Development Board (Drinking Water State Revolving Fund) to finance certain improvements to the City's water system; authorizing the filing of an application for financial assistance; and making certain findings in connection therewith.

Mr. Blackburn opened the discussion at 6:33 p.m.

E.A. Hoppe presented information and responded to questions.

Mr. Blackburn closed the discussion at 6:36 p.m.

Mr. Baroody moved to approve Resolution No. 08-2019. Ms. Eychner seconded, and the motion passed 5-0.

4D. Minutes for the City Council workshop held on January 29, 2019.

Mr. Blackburn opened the discussion at 6:37 p.m.

Mr. Blackburn closed the discussion at 6:37 p.m.

Ms. Sigerman moved to approve the City Council workshop minutes from January 29, 2019. Ms. Eychner seconded, and the motion passed 5-0.

5. ORDINANCES, SECOND READING:

5A. Ordinance 2019-04 amending Chapter 58 "Health and Sanitation", Article II "Food Establishments" of the Code of Ordinances of the City of Kerrville, Texas, by repealing the existing Article II and adopting a new Article II, which will adopt the Texas Food Establishment Rules, adopt local amendments to said rules, and provide for the regulation of mobile food units (food trucks); containing a cumulative clause; containing a saving and severability clause; providing a penalty; and providing other matters relating to the subject.

Mr. Blackburn opened the discussion at 6:39 p.m.

Drew Paxton presented information on items 5A and 6A and responded to questions.

Mr. Blackburn closed the discussion at 6:41 p.m.

Mr. Baroody moved to approve the Ordinance 2019-04, second reading, as presented. Ms. Eychner seconded, and the motion passed 5-0.

6. CONSIDERATION AND POSSIBLE ACTION:

6A. Resolution No. 09-2019 amending the City of Kerrville Fee Schedule by adopting various fees to be charged with respect to the permitting and operation of food establishments.

Mr. Blackburn opened the discussion at 6:41 p.m.

Mr. Blackburn closed the discussion at 6:42 p.m.

Mr. Baroody moved to approve Resolution No. 09-2019. Ms. Eychner seconded, and the motion passed 5-0.

6B. Authorize the execution of a construction contract with Dowtech Specialty Contractors, Inc. for the Water Treatment Plant Trihalomethanes (THM) control Facility project in the amount of \$4,001,801.

Mr. Blackburn opened the discussion at 6:42 p.m.

E.A. Hoppe presented information and responded to questions.

Citizen John Harrison spoke.

Mr. Blackburn closed the discussion at 6:48 p.m.

Ms. Eychner moved to approve to authorize the execution of a construction contract with Dowtech Speciality Contractors, Inc. Mr. Baroody seconded, and the motion passed 5-0.

6C. Presentation and acceptance of the City of Kerrville's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2018.

Mr. Blackburn opened the discussion at 6:50 p.m.

Amy Dozier introduced the item.

Partner for the audit firm BKD, LLP, Kevin Kemp, presented the CAFR report and responded to questions.

Mr. Blackburn closed the discussion at 7:02 p.m.

Ms. Eychner moved to accept the CAFR. Mr. Baroody seconded, and the motion passed 5-0.

6D. Chapter 380 Economic Development Agreement between the City of Kerrville, Texas, and D&V Development, LLC., for the development of a Marriott Springhill Suites in the downtown area located near Water Street and Spring Street.

Mr. Blackburn opened the discussion at 7:03 p.m.

E.A. Hoppe presented information and responded to questions.

Citizen John Harrison spoke.

Citizen Walt Koenig spoke.

Mr. Blackburn closed the discussion at 7:19 p.m.

Ms. Eychner moved to approve and authorize the City Manager to finalize and execute the agreement. Ms. Sigerman seconded, and the motion passed 4-1, with Mr. Blackburn, Mr. Voelkel, Ms. Eychner, and Ms. Sigerman voting in favor and Mr. Baroody voting against.

7. INFORMATION & DISCUSSION:

Presentations will be limited to ten (10) minutes with questions from City Council to follow at the conclusion of the presentation.

7A. The Kerrville Homeless Population

Ms. Sigerman presented information.

7B. Selective Enforcement of Codes and Ordinances.

Mr. Voelkel presented information.

Citizen Cory Traub spoke.

Citizen Walt Koenig spoke.

Citizen Mario Garcia spoke.

Mr. Blackburn moved that Mr. Baroody and Mr. Voelkel forward to E.A. Hoppe the concerns brought, and that the staff respond in a reasonable time to all of the Council.

Mr. Baroody seconded, and the motion passed 4-1, with Mr. Blackburn, Mr. Voelkel, Mr. Baroody, and Ms. Eychner voting in favor and Ms. Sigerman against.

7C. Financial update for the month ending January 31, 2019.
Ms. Dozier presented information.

7D. Monthly Community Improvement Project (CIP) Report.
Mr. Hoppe presented information.

8. BOARD APPOINTMENTS:

8A. Appointments to the Food Service Advisory Board.

Ms. Sigerman moved to reappoint Monica Egelston, Angela Fiedler, Monty Rusch, and Seth White to the Food Service Advisory Board. Mr. Voelkel seconded, and the motion passed 5-0.

9. ITEMS FOR FUTURE AGENDAS:

- Fill alternate openings on Zoning Board of Adjustment. (Ms. Sigerman)
- Conduct an on-line Citizen Survey. (Mr. Voelkel)
- Parking Garage cross-walk across Water Street. (Mr. Voelkel)

10. EXECUTIVE SESSION:

None.

11. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:

None.

12. ADJOURNMENT.

The meeting was adjourned at 8:08 p.m.

APPROVED: _____
Bill Blackburn, Mayor

ATTEST: _____
Shelley McElhannon, City Secretary



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Ordinance No. 2019-06 amending the City's "Zoning Code" by changing a portion of an existing Planned Development District (PDD); such change to remove an approximate 23.84 acres from the PDD, consisting of Lots 1 and 2, Block 1, and Lots 1 and 3, and part of Lot 2, Block 2 of the OLH Subdivision, said subdivision within the City of Kerrville, Kerr County, Texas; such property more commonly known as 235, 575, 581, and 601 Peterson Farm Road; by removing this portion of the property from a PDD and placing it within the Airport Zoning District (AD); containing a cumulative clause; containing a savings and severability clause; providing for a maximum penalty or fine of two thousand dollars (\$2,000); ordering publication; and providing other matters relating to the subject

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Mar 05, 2019

SUBMITTED BY: Rebecca Pacini

EXHIBITS: [20190312_Ordinance_2019-06 OLH 601 Peterson Farm Road Zoning Code Amendment.pdf](#)
[20190312_LocationMap_2018-099_Zoning_235PetersonFarmRd.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Public hearing, consideration, and action to recommend an ordinance to change the zoning from Planned Development District (PDD) to Airport District (AD) on approximately 23.84 acres, and consisting of Lots 1 and 2, Block 1, of the OLH Subdivision (Volume 7, Page 158, recorded February 20, 2002), and Lots 1, 3, and portion of Lot 2, Block 2, of

the OLH Subdivision (Volume 8, Page 153, recorded December 21, 2009), within the City of Kerrville, Kerr County, Texas; and more commonly known as 235, 575, 581, and 601 Peterson Farm Road. (File No. 2018-099).

STAFF ANALYSIS

Consistency with the Kerrville 2050 Comprehensive Plan: The request is consistent with the Kerrville 2050 Comprehensive Plan. The subject property is located within Strategic Catalyst Area 11 which lies on the southeastern fringe of the City. "It is characterized by its most obvious and unique asset: the Kerrville Municipal Airport. Future growth will capitalize on the airport and its industrial space while keeping a careful eye on the effect of these activities on nearby neighborhoods."

ADJACENT ZONING AND LAND USES

Subject Property

Current Zoning: Planned Development District (PDD) 01-20

Existing Land Uses: Vacant and Athletic Field

Direction: North

Current Zoning: Outside the City

Existing Land Uses: Vacant and Single Family Residential

Direction: East

Current Zoning: Outside the City

Existing Land Uses: Single Family Residential and Agriculture/Farm/Ranch

Direction: South

Current Zoning: Outside the City

Existing Land Uses: Single Family Residential

Direction: West

Current Zoning: Outside the City and Single Family Residential District (R-1)

Existing Land Uses: Single Family Residential, Commercial, and Heavy Industrial

The uses which are permitted in the Planned Development District (PDD) 2001-20 are indicated in the following table:

PDD 2001-20 PERMITTED USES

Secondary Education

Elementary Education

One Single-Family Residence

Uses permitted upon adoption of a development site plan:

1. Single family residential for students, faculty, and/or staff of the secondary or elementary school developed on the property
2. Multi-family residential uses for students, faculty, and/or staff of the secondary or elementary school developed on the property

The uses which are permitted as a matter of right or permitted upon issuance of a conditional use permit in the AD zoning districts are indicated by the letters "P" and "C," respectively, in the following table:

AD DISTRICT PERMITTED & CONDITIONAL USE TABLE

Agricultural - General	P
Agricultural Service	P
Building Construction, Specialist	P
Business Services I	P
Business Services II	P
Cocktail Lounge	P
Dwelling, Multiple Family	C
Education, Secondary and College	C
Education, Primary	C
Equipment Sales/Repair/Storage (Heavy)	P
Fuel Sales	P
Manufacturing, Custom	P
Manufacturing and Industrial, Heavy	P
Manufacturing and Industrial, Limited	P
Personal Services I	P

Personal Services II P
 Personal Services, Limited P
 Professional Offices P
 Restaurant, General P
 Restaurant, Limited P
 Retail Trade - I P
 Tourist/Visitor & Recreation Service P
 Transportation Terminal (Bus/Aviation) P
 Vehicle Maintenance and Repair P
 Vehicle Sales/Service Used C
 Vehicle Sales/Service - New P
 Warehousing & Distribution P

Thoroughfare Plan: Highway 27 is designated as a Primary or Principal Arterial. Principal arterials typically serve as the highest traffic volume corridors, prioritizing longer-distance trips and providing connectivity between surrounding communities and major activity centers within Kerrville. A typical principal arterial is a four-lane divided roadway with a raised median, which can accommodate turning traffic at intersections and regulates access to the adjacent development. In rural and constrained areas or where there is a high volume of left-turning vehicles, the roadway may be undivided with a center turn lane at intersections. Peterson Farm Road and Spiltrock Road are not designated on the Thoroughfare Plan. Splitrock Road is a designated right-of-way by plat but is not fully constructed from Highway 27 to Peterson Farm Road.

Traffic Impact: To be determined

Parking: To be determined

Staff recommends approval of the zoning change.

RECOMMENDED ACTION:

Approval of Ordinance No. 2019-06

**CITY OF KERRVILLE, TEXAS
ORDINANCE NO. 2019-06**

AN ORDINANCE AMENDING THE CITY'S "ZONING CODE" BY CHANGING A PORTION OF AN EXISTING PLANNED DEVELOPMENT ZONING DISTRICT (PDD); SUCH CHANGE TO REMOVE AN APPROXIMATE 23.84 ACRES FROM THE PDD, CONSISTING OF LOTS 1 AND 2, BLOCK 1, AND LOTS 1 AND 3, AND PART OF LOT 2, BLOCK 2 OF THE OLH SUBDIVISION, SAID SUBDIVISION WITHIN THE CITY OF KERRVILLE, KERR COUNTY, TEXAS; SUCH PROPERTY MORE COMMONLY KNOWN AS 235, 575, 581, AND 601 PETERSON FARM ROAD; BY REMOVING THIS PORTION OF THE PROPERTY FROM A PDD AND PLACING IT WITHIN THE AIRPORT ZONING DISTRICT (AD); CONTAINING A CUMULATIVE CLAUSE; CONTAINING A SAVINGS AND SEVERABILITY CLAUSE; PROVIDING FOR A MAXIMUM PENALTY OR FINE OF TWO THOUSAND DOLLARS (\$2000.00); ORDERING PUBLICATION; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT

WHEREAS, pursuant to Texas Local Government Code Sections 211.006 and 211.007, notice has been given to all parties in interest and citizens by publication in the official newspaper for the City of Kerrville, Texas ("City"), and otherwise, of a hearing which was held before the City Council on March 12, 2019, which considered a report of the City's Planning and Zoning Commission regarding its recommendations on this Ordinance, the adoption of which will result in the change of a zoning district for the property consisting of approximately 23.84 acres and generally located at 235, 575, 581, and 601 Peterson Farm Road; such change to result in the removal of the property from a Planned Development District, as established by Ordinance No. 2001-20 and amended by Ordinance No. 2008-32, to placement within the Airport Zoning District (AD); and

WHEREAS, such public hearing was held in the Council Chambers beginning at approximately 6:00 p.m. on March 12, 2019, as advertised; and

WHEREAS, after a full hearing, at which all parties in interest and citizens were given an opportunity to be heard; and after receiving and considering the recommendations of the Planning and Zoning Commission and City staff; and after considering among other things, the character of the various areas of the City and the suitability of particular uses in each area; and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City, the Council finds it to be in the best interest of the health, safety, morals, and general welfare of the City of Kerrville, Texas, to amend the City's Zoning Code to change the

zoning district for the property described below by placing it within the Airport Zoning District (AD);

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. The zoning district for the following property generally located at 235, 575, 581, and 601 Peterson Farm Road is changed from a Planned Development Zoning District (PDD) to the Airport Zoning District (AD):

Being approximately 23.84 acres situated within the city of Kerrville, Kerr County, Texas, and consisting of Lots 1 and 2, Block 1, and Lots 1 and 3, and part of Lot 2, Block 2, of the OLH Subdivision, according to the plats thereof recorded in Volume 7, Page 158 and Volume 8, Page 153 of the Plat Records of Kerr County, Texas; said 23.84 acres being more particularly depicted as Exhibit A, attached hereto and made a part hereof for all purposes.

SECTION TWO. The City Manager or designee is authorized and directed to amend the City's official zoning map to reflect the change in districts adopted herein and to take other actions contemplated by and in accordance with Section 11-I-4(c) of the City's Zoning Code.

SECTION THREE. The provisions of this Ordinance are cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this Ordinance are expressly repealed to the extent of any such inconsistency or conflict.

SECTION FOUR. If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. City Council declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION FIVE. The penalty for violation of this Ordinance shall be in accordance with the general penalty provisions contained in Section 1-7, Chapter 1 of

the Code of Ordinances of the City of Kerrville, Texas, which provides for a fine not exceeding TWO THOUSAND DOLLARS (\$2,000.00).

SECTION SIX. Pursuant to Texas Local Government Code §52.013(a) and Section 3.07 of the City's Charter, the City Secretary is hereby authorized and directed to publish the descriptive caption of this Ordinance in the manner and for the length of time prescribed by the law as an alternative method of publication.

SECTION SEVEN. This Ordinance shall become effective immediately upon the expiration of ten days following publication, as provided for by Section 3.07b. of the City Charter.

PASSED AND APPROVED ON FIRST READING, this the ____ day of _____, A.D., 2019.

PASSED AND APPROVED ON SECOND AND FINAL READING, this the ____ of _____, A.D., 2019.

Bill Blackburn, Mayor

ATTEST:

Shelley McElhannon, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

Domingues & Assoc.

Professional Land Surveying

Re: description of part of Lot 2, Block Two, OLH Subdivision.

All that certain tract or parcel of land, lying and being situated in the County of Kerr; City of Kerrville; State of Texas; comprising 7.77 acres, more or less; being part of Lot 2, Block Two, of OLH Subdivision, Block Two, Lots 1-3, according to plat recorded in Volume 8, page 153, in the Plat Records of Kerr County, Texas, and subject tract being more particularly described by metes and bounds, as follows, to wit:

BEGINNING at a 1/2" iron stake marking the south corner of said Lot 2, 50.05 acre, Block Two, of OLH Subdivision, Block Two, Lots 1-3, being in the east line of 100 foot wide right of way line of State Highway No. 27, having indicated coordinates of East-X = 1969241.4 feet and North-Y = 782216.1 feet;

THENCE with the west line of said Lot 2, Block Two, an east line of said State Highway No. 27, a direction of N.15°32'05"W., for a distance of 1471.92 feet to the northwest corner of subject tract, being at the westerly extension of the center line of plat dedicated 20 foot wide utility easement;

THENCE with a division line of said Lot 2, Block Two, the center line of said 20 foot wide utility easement, the north line of subject tract, a direction of N.73°39'36"E., for a distance of 48.23 feet to the northeast corner of subject tract;

THENCE with another division line of said Lot 2, Block Two, near the 1595 foot contour line, a direction of S.36°05'36"E., for a distance of 425.58 feet to corner, continuing a direction of S.26°35'33"E., for a distance of 473.24 feet to corner, and continuing a direction of S.31°22'59"E., for a distance of 400.17 feet to the east corner of subject tract, being in the southeast line of said Lot 2, Block Two;

THENCE with the southeast line of said Lot 2, Block Two, a direction of S.44°59'55"W., for a distance of 456.81 feet to the place of beginning.

Basis of bearings was derived from astronomic north observations using G.P.S. - R.T.K. system

Field notes prepared by, Charles B. Domingues, Registered Professional Land Surveyor No. 1713.


Charles B. Domingues 01/18/19

Registered Professional Land Surveyor No. 1713- Job No. 4773 - January 18, 2019
Only those prints containing the raised seal should be considered official and relied upon by the user.

Domingues & Assoc.

P.O. Box 649 - Hunt, Tx. 78024 - Firm 100934-00 - 830/377 7121- cdomingues@ktc.com

property line-
N.15°32'05"W. 1.51'

easement line-
N.73°39'36"E. 48.23'

school buildings
located in this area



In The
State of Texas
County of Kerr
City of Kerrville
Scale 1" = 150 Feet
December, 2018

100 foot wide right of way

State Highway No. 27

7.77 acres

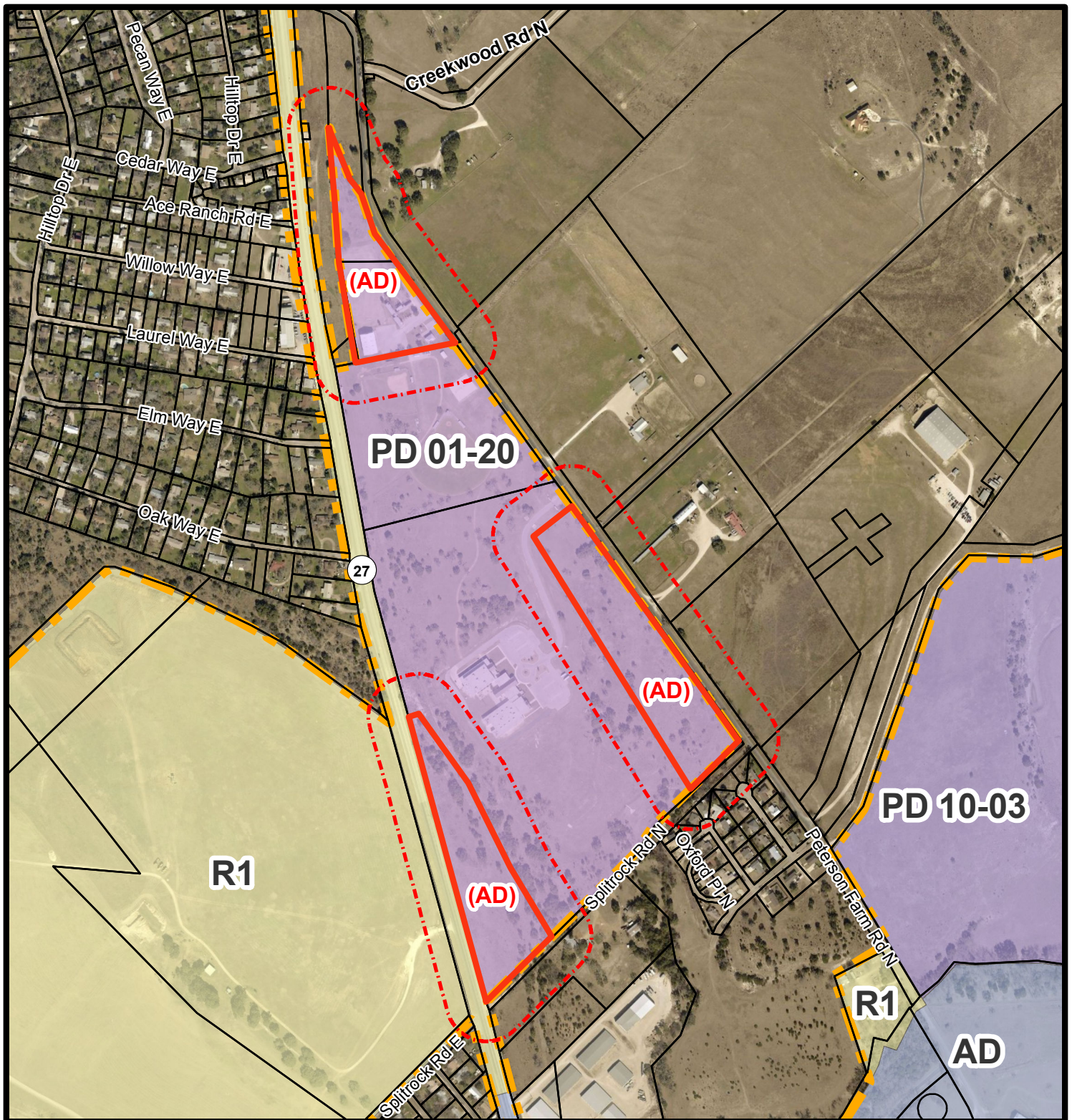
Dominiques & Assoc.

P. O. Box 649
Hunt, TX. 78024-0649
Tel. 830/377 7121
cdominiques@kcc.com
Firm No. 100934-00

Owners:
St. Ignatius Regional Catholic High School, Inc.
P. O. Box 290872
Kerrville, Texas 78028-0872
Telephone 895 0501

OLH





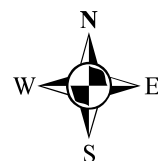
Location Map

Case # 2018-099

Location:
235 Peterson Farm Rd

Legend

200' Notification Area ----
 Subject Properties ——
 Current Zoning TEXT
 Requested Zoning (TEXT)



0 300 600 1,200
Scale In Feet



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Application to the Kerrville Economic Improvement Corporation for a Project Funding Agreement for the design, engineering, and construction of an extension of Olympic Drive to Loop 534.

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Mar 04, 2019

SUBMITTED BY: EA Hoppe

EXHIBITS: [20190312_Consideration_Olympic Drive_EOPC.pdf](#)
[20190312_Consideration_Olympic Drive_Preliminary Design.pdf](#)
[20190312_Consideration_Olympic Dr_Aerial Map.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$1,050,000	N/A	N/A	N/A

PAYMENT TO BE MADE TO: City of Kerrville, TX

Kerrville 2050 Item?	Yes
Key Priority Area	E - Economic Development
Guiding Principle	E6. Support access to the infrastructure necessary to accommodate the future growth of housing and business (water, wastewater, power, communications, roads)
Action Item	N/A

SUMMARY STATEMENT:

The roadway extension of Olympic Drive from its current alignment off of Singing Wind Dr. through existing, but not built, right-of-way (ROW) to Loop 534 was identified in the recently updated Master Thoroughfare Plan. This general area is identified within the Kerrville 2050 Comprehensive Plan as Strategic Catalyst Area #8 and has a mix of both residential and commercial place-types that were anticipated by the community.

Typically, new roads and infrastructure are built by the development community and then dedicated to the City for ongoing maintenance and operation. Recently, an approximate 35-acre property directly adjacent to the undeveloped Olympic Drive ROW was purchased

by the Kerrville Independent School District (KISD) as the site for their new middle school. This middle school project was a part of the community-adopted 2018 KISD Bond Election, and has been designed to accommodate future growth in student enrollment and staff. KISD, as the property developer, is responsible for constructing their prorata share of the infrastructure required to serve their proposed new middle school development. However, KISD would not be required to solely build the entirety of the Olympic Drive extension, as there are other adjacent property owners to the Olympic Drive ROW. Both Schreiner University as well as the City of Kerrville also own vacant property adjacent to this undeveloped ROW, and are actively marketing those properties for future development. As such, a full extension of the roadway might be beneficial to the community in the near term, as indicated in the Kerrville 2050 Comprehensive Planning process, to help accelerate business growth within that corridor and strategic catalyst area. The project is eligible for Kerrville Economic Improvement Corporation (EIC) funding via Section 501.103 of the Local Government Code under the parameters of project expenditures such as streets & roads, water & sewer utilities, and related improvements that are found by the EIC board of directors to be required for infrastructure necessary to promote new or expanded business enterprises.

The consulting engineer's estimate of probable cost (EOPC) for this roadway construction effort is estimated to be approximately \$2 million, inclusive of a 25% contingency. As such, the City is currently in the process of negotiating a Development Agreement with KISD to pay for 50% of the roadway improvements across this extension corridor. KISD would be responsible for a higher percentage of the extension of sewer service in that area (~75 - 80%), as they will likely be a more primary user. The consulting engineer's estimate of probable cost for the sewer extension is approximately \$235,000. Under this arrangement, the City would enter into and manage the contracts necessary to complete the design/engineering work, as well as the eventual construction contracts.

The City desires to make application to the Kerrville Economic Improvement Corporation for a Project Funding Agreement for the remaining portion of funding needed for the design, engineering, and construction (with contingency) of the Olympic Drive street, sidewalk, and sewer extensions. Staff estimates that this portion of funding, above and beyond the KISD share, is approximately \$1,050,000.

RECOMMENDED ACTION:

Authorization for staff to proceed.



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

Olympic Drive
Engineer's Opinion of Probable Costs

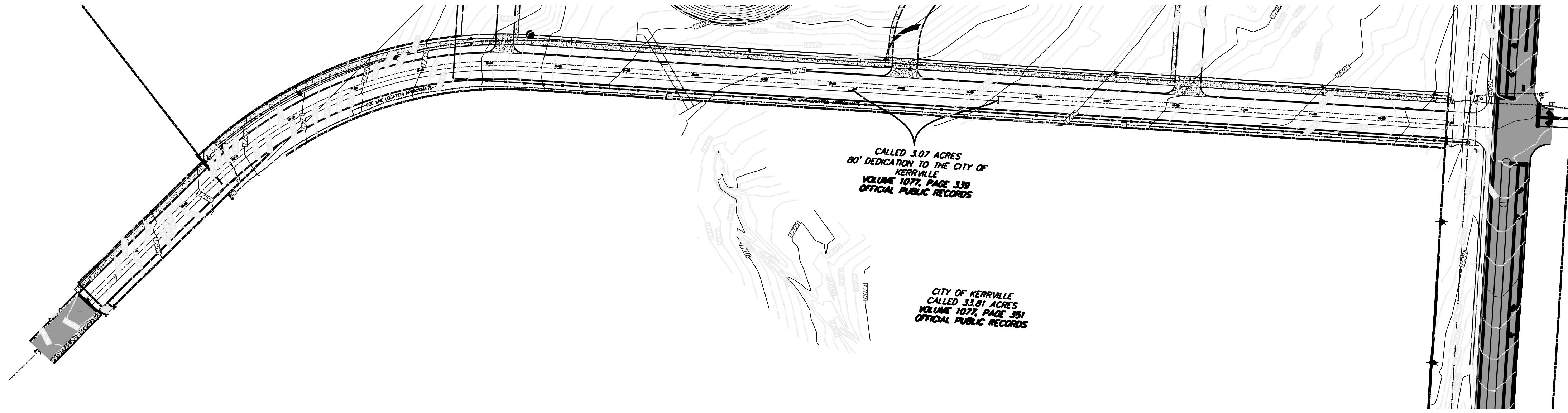
Item	Unit	Qty	Unit Cost	Extension
Mobilization	L.S.	10%		126,363
Insurance and Bond	L.S.	3%		37,909
Barricades and Traffic Control	L.S.	1	\$1,500.00	1,500
Prepare Right-of-Way	Ac.	5	\$3,000.00	14,400
Excavation	C.Y.	5050	\$12.00	60,600
Haul Off	C.Y.	4500	\$10.00	45,000
Prime / Tack Coats	Gallon	1000	\$4.00	4,000
6" Type "B" Hot Mix	S.Y.	9780	\$35.00	342,300
Subgrade Stabilization (6")	S.Y.	9780	\$2.50	24,450
Cement	Ton	110	\$250.00	27,500
Concrete Curb and Gutter	L.F.	5250	\$22.00	115,500
2" Type "D" Hot Mix Asphalt	S..Y.	8615	\$12.00	103,380
10' Concrete Sidewalk	S.Y.	1970	\$45.00	88,650
8' Concrete Sidewalk	S.Y.	230	\$50.00	11,500
5' Concrete Sidewalk	S.Y.	362	\$55.00	19,910
Reconstruct Park Driveway Approach	Each	2	\$6,000.00	12,000
Concrete Driveway Approach	S.Y.	120	\$75.00	9,000
Sidewalk Retaining Wall	F.F.	325	\$25.00	8,125
Curb Inlets	Each	2	\$6,000.00	12,000
Single Box Culvert	L.S.	1	\$120,000.00	120,000
Topsoil	C.Y.	1025	\$30.00	30,750
Sod	S.Y.	9333	\$4.00	37,332
Watering	L.S.	1	\$8,000.00	8,000
4" Thermoplastic Striping (New Roadway)	L.F.	5250	\$1.75	9,188
Turn Arrows (New Roadway)	Each	32	\$200.00	6,400
4" thermoplastic Striping (Existing Roadway)	L.F.	5400	\$1.75	9,450
Turn Arrow (Existingroadway)	Each	30	\$200.00	6,000
Pedestrian Crossing	Each	2	\$2,000.00	4,000
Signage	Each	10	\$150.00	1,500
Curb Ramps	Each	4	\$1,500.00	6,000
Adjust Water Valves	Each	8	\$250.00	2,000
Adjust Fire Hydrants	Each	8	\$2,000.00	16,000
Adjust Water Line at Culvert	L.S.	1	\$7,500.00	7,500
12" x 8" Tapping Sleeve and Valve	Each	2	\$2,500.00	5,000
8" DR 18 C900 PVC	L.F.	100	\$55.00	5,500
Fire Hydrant with valve and tee	Each	2	\$3,000.00	6,000
Street Lights	Each	12	\$2,000.00	24,000
Conduit Crossings	Each	2	\$2,000.00	4,000
Rock Excavation Extra Allowance	C.Y.	1600	\$22.00	35,200
SWPPP	L.S.	1	\$20,000.00	20,000
		Subtotal		1,427,907
Engineering/Construction Management	L.S.			142,791
Material Testing	L.S.			41,000
Contingency	%			392,674
		TOTAL		2,004,372

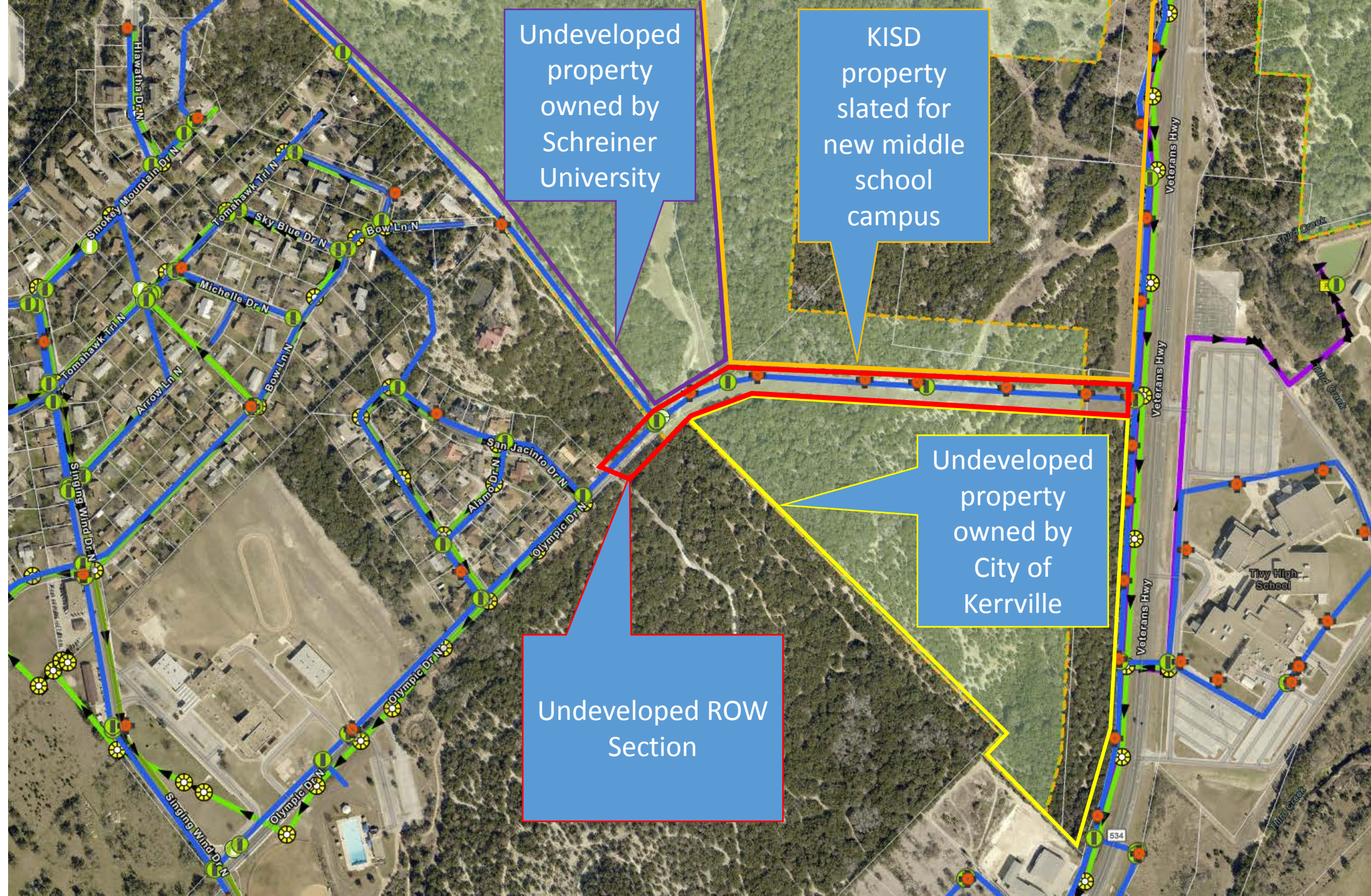


CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

**Olympic Drive Sanitary Sewer
Engineer's Opinion of Probable Costs**

Item	Unit	Qty	Unit Cost	Extension
Mobilization	L.S.	11%		\$16,291
Insurance and Bond	L.S.	3%		\$4,443
Construct Manhole on Existing Line	Each	1	\$5,500.00	\$5,500
Sanitary Sewer Manhole	Each	4	\$4,750.00	\$19,000
Additional Depth to MH	V.F.	20	\$400.00	\$8,000
8" SDR 26 PVC (0-10' cut)	L.F.	2050	\$50.00	\$102,500
Trench Protection	L.F.	2050	\$2.00	\$4,100
8" Service at Manhole	Each	4	\$2,250.00	\$9,000
Subtotal				\$168,834
Engineering	L.S.			\$18,572
Contingency	%			\$46,851
Total				\$234,257





Undeveloped property owned by Schreiner University

KISD property slated for new middle school campus

Undeveloped property owned by City of Kerrville

Undeveloped ROW Section

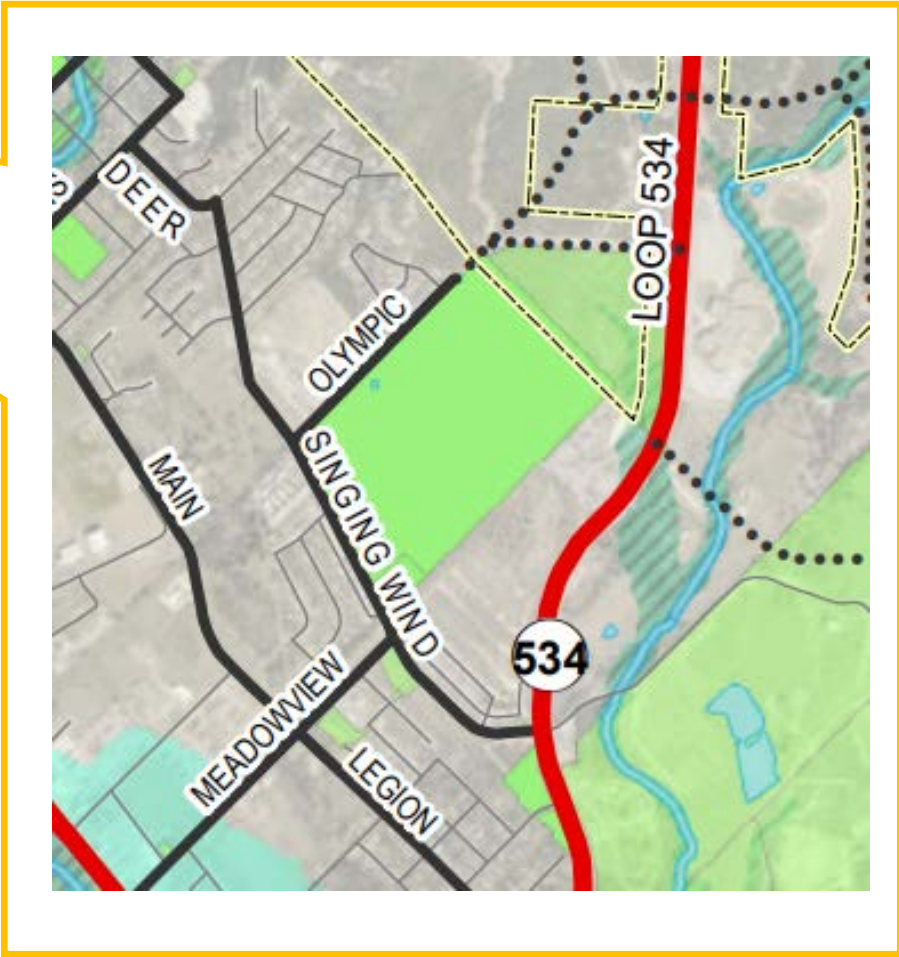
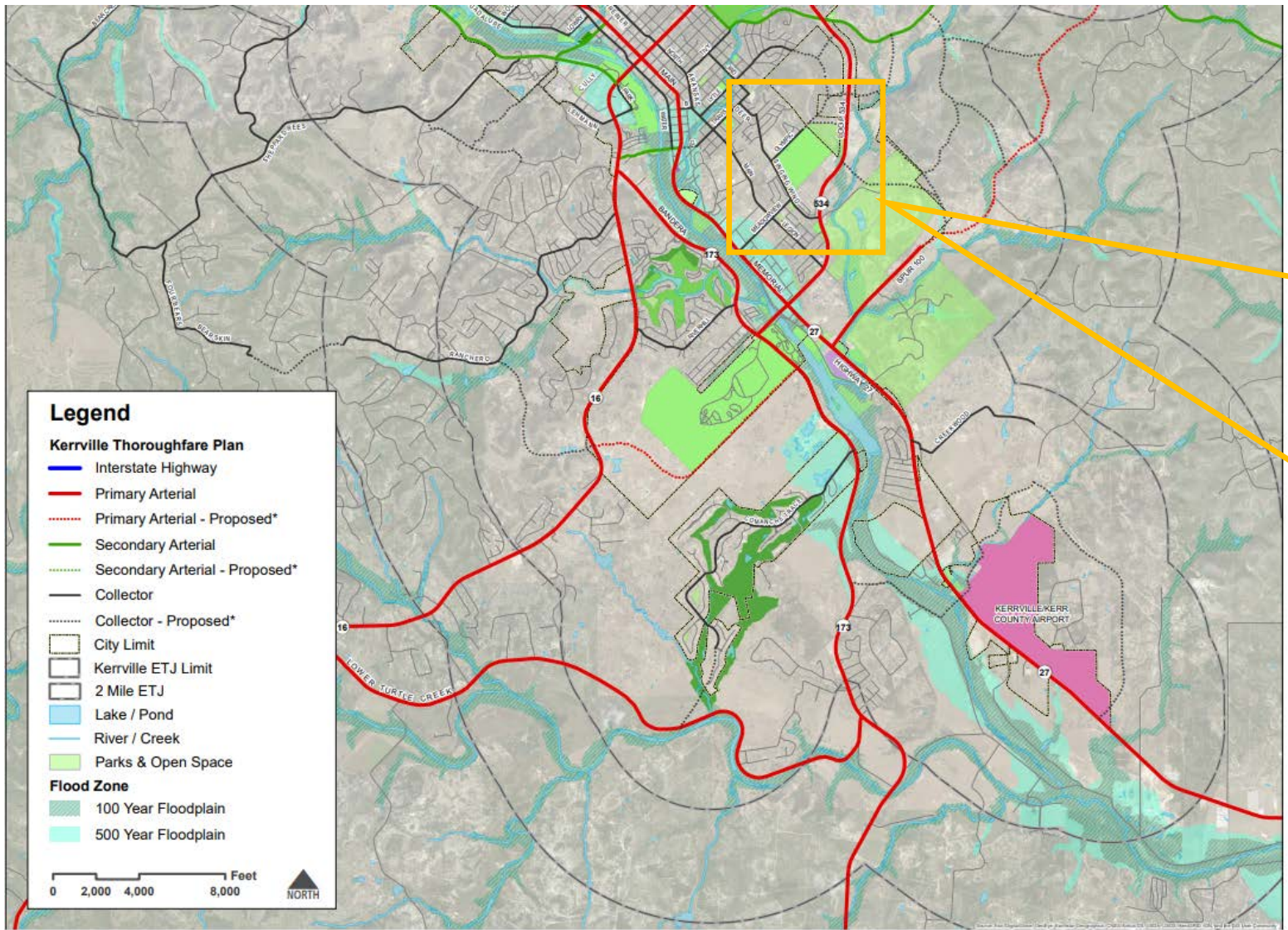


Figure 2: Draft Thoroughfare Plan

Strategic Catalyst Area 8

This strategic catalyst area surrounds Loop 534 and is largely undeveloped. In the future, it will likely serve as a link to Tivy High School.

Defining Characteristics: SCA 8 is the Loop 534 corridor. Tivy High School is the anchor institution.

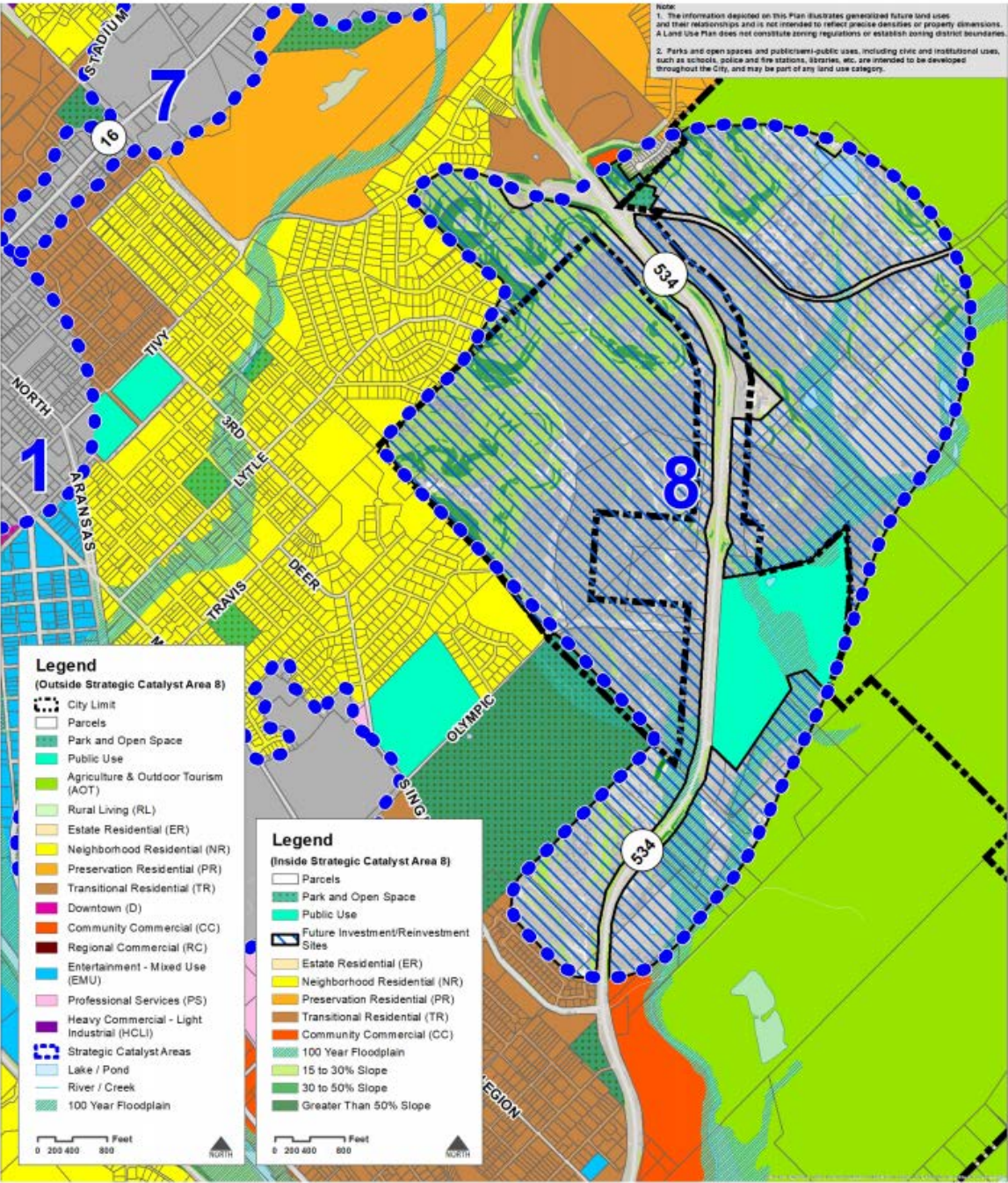
Allowable Place Types: Estate Residential, Neighborhood Residential, Preservation Residential, Transitional Residential, Community Commercial

Place Type Distinctions: Community Commercial place types are most appropriate along the highway corridor. Transitional Residential, Preservation Residential, Neighborhood Residential, and Estate Residential place types are more appropriate as topography becomes hillier and more challenging.

Size:	878 acres
Developable Sites:	679 acres
Residents:	112
Jobs:	26



Figure 15: Strategic Catalyst Area 8





**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointments to the Zoning Board of Adjustment.

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Feb 26, 2019

SUBMITTED BY: Shelley McElhannon

EXHIBITS: [20190312_Board Sheet_Zoning Board of Adjustment.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	No
Key Priority Area	N/A
Guiding Principle	N/A
Action Item	N/A

SUMMARY STATEMENT:

Two (2) alternate vacancy positions need appointment on the Zoning Board of Adjustment.
Council: Mayor Blackburn and Place 4 Councilmember Sigerman.

RECOMMENDED ACTION:

Appoint two alternate members to the Zoning Board of Adjustment.

ZONING BOARD OF ADJUSTMENT

	<u>Telephone</u>	<u>Orig. Appt.</u>	<u>Re-Appt. Date</u>	<u>Exp. Date</u>
ALMOND, DANNY Chair 3540 Trail Head Dr. dhalmond@live.com	214-202-4819 (C)	04-11-17** 10-25-16*	02-12-19	09-30-20
BRINKMAN, PABLO 3928 Oak Park Dr. pablo@brinkmansales.com	903-330-9187 (C) 315-7653 (W)	02-12-19** 06-12-18*		09-30-20
LIGON, SAM 431 Valley Drive sbligon35@twc.com	895-4431 (H) 895-5111 (W)	10-22-13	02-13-18	09-30-19
PARKS, ROBERT 2515 Rogers Circle robertparks161@yahoo.com	896-5861 (H) 928-1616 (C)	12-09-14 02-13-18**	10-25-16*	09-30-19
IRVIN, ROBERT 2128 Bluff Ridge info@robirvin.com	377-6577 (H) 315-2000 (W)	06-12-18	02-12-19	09-30-20
<u>ALTERNATES:</u> VACANT				09-30-19
VACANT				09-30-20
CITY STAFF: Drew Paxton Executive Director of Development Services	258-1178 (O)			

Qualifications: The board shall be composed of five members all of whom shall be residents and qualified voters of the city of Kerrville.

Alternate Members: Two alternate members will be appointed who shall be qualified voters of the city to serve concurrent terms as the regular members. The alternate members will serve on the board in place of an absent member when requested to do so by the chairperson of the board so that all cases to be heard by the board shall always be heard by a minimum of four members.

Powers and Duties: 1. The board shall hear and decide an appeal that alleges an error in any order, decision, or determination made by an administrative official of the city in the interpretation or enforcement of Chapter 211 of the Texas Local Government Code, as amended, or the zoning code.

2. The board shall grant, upon written request, variances from the height, yard, area, coverage, floor-to-area, and buffering regulations and required number of parking and loading spaces prescribed by the zoning code, which variances are not contrary to the public interest, and which, because of special conditions, a literal enforcement of the ordinance would result in unnecessary hardship.

Term of Office: Two years. The members shall be appointed by a majority vote of the members of the city council. No member or alternate member shall serve more than three consecutive full terms on the board without having at least one full year off of the board between terms.

Quorum: Three members

Number of Members: Five with two alternates

Meeting Time & Place: At the call of the chairperson and at such other times as the members of the board shall determine.

Absences: Cause for removal of a member of the board by the city council shall be deemed to exist if during any period of twelve consecutive months for any reason other than a medical reason which prevents the member's attendance, the member is absent from the greater of three called meetings of the board or 25 percent of the called meetings of the board.

Established by: Ordinance No. 1997-07

Revised: February 13, 2019

* Appointed as alternate

** Appointed as full member



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointment to the Senior Services Advisory Committee.

AGENDA DATE OF: March 12, 2019 **DATE SUBMITTED:** Feb 26, 2019

SUBMITTED BY: Shelley McElhannon

EXHIBITS: [20190312_Board Sheet_Kerrville Senior Services Advisory Committee.pdf](#)

Expenditure Required:	Remaining Budget Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

Kerrville 2050 Item?	Yes
Key Priority Area	E - Economic Development
Guiding Principle	E3. Continue to focus on quality of life attributes and enhancements as a high priority, balancing growth with community and individual well-being and the need to preserve a healthy/beautiful environment unique to Kerrville
Action Item	C1.6 - Provide service options for elderly persons who want to stay in their homes

SUMMARY STATEMENT:

A membership vacancy has occurred due to a resignation.

RECOMMENDED ACTION:

Appoint member to the Senior Services Advisory Committee.

KERRVILLE SENIOR SERVICES ADVISORY COMMITTEE

	<u>Telephone</u>	<u>Orig. Appt.</u>	<u>Exp. Date</u>
PISZCZOR, REBECCA Chair 190 Mackay Dr. rebeccagrona@gmail.com	830-367-3633 708-310-5234	01-08-19	09-30-19
JONES, WAVERLY Vice-Chair 1102 Mary Frances Dr. waverlyjones@dietertcenter.org	210-316-6972	01-08-19	09-30-19
BLEVINS, MISTY 1225 Virginia Dr. mgblevins63@gmail.com	830-377-2175	01-08-19	09-30-20
BURGIN, CYNTHIA 905 Bow Lane cburgin@omniglobal.net	210-381-4121	01-08-19	09-30-19
BURKETT, KAREN 1906 Danielle Dr. m.k.burkett@att.net	895-7076	01-08-19	09-30-20
EKLUND, SUSAN 404 Riverhill Blvd. susan_e_47401@yahoo.com	830-896-6485	01-08-19	09-30-19
JETTON, MARGIE 208 Methodist Encampment Rd. margie@kerraig.com	830-377-4395	01-08-19	09-30-20
KLIMA, CHRISTINE 415 Fitch St. saklima@yahoo.com	830-370-8957	01-08-19	09-30-20
LEWIS, SYLVIA 117 Pearl St. sylvialewis50@yahoo.com	830-792-5135	01-08-19	09-30-19
OGLE, ROBERT 1054 Bluebonnet Dr. baogle@yahoo.com	830-928-6546	01-08-19	09-30-20
OPREA, NICHOLAS 240 Harper Rd. ngo1180@hotmail.com	830-955-5955	01-08-19	09-30-19
PAUL, DIANE 801 Margaret Dr. dppauld@aol.com	979-218-3769	01-08-19	09-30-20

STANDAGE, THERESA	830-444-1604 (H)	02-12-19	09-30-20
1010 Lake Drive	830-955-5263 (O)		
tstandage@mhm.org			
WEBER, CARLA	830-955-8020 (H)	02-12-19	09-30-19
209 Spanish Oaks Lane			
carlathe12s@gmail.com			
WILSON, MIKE	(214)535-3062 (C)	02-12-19	09-30-20
560 Fairway Drive			
tmw5555@sbcglobal.net			
VACANT			09-30-19

City Staff: Mark McDaniel, City Manager

Qualifications: Members must be at least 55 years of age, or have relative experience in providing services to seniors, should be persons who are concerned about senior affairs in the community, and must reside within the City.

Functions:

1. The Senior Services Advisory Committee shall act as an advisory body to the City Manager and City Council and shall:
 - a. recommend the role of the City and the Committee in ensuring the provision of services to the elderly;
 - b. advise City Council as requested on elderly issues;
 - c. assist the City in identifying programs for the elderly that are needed in the community; and
 - d. perform other duties assigned by City Council;
2. The City Manager shall designate staff liaison responsibilities to the Committee

Quorum: Nine

Number of Members: Sixteen

Meeting Time & Place:

Established by Ordinance 2018-32