

**AGENDA FOR REGULAR MEETING**

**KERRVILLE CITY COUNCIL**

**TUESDAY, NOVEMBER 27, 2018, 6:00 P.M.**

**KERRVILLE CITY HALL COUNCIL CHAMBERS**

**701 MAIN STREET, KERRVILLE, TEXAS**

**KERRVILLE CITY COUNCIL AGENDA**  
**REGULAR COUNCIL MEETING, NOVEMBER 27, 2018, 6:00 PM**  
**CITY HALL COUNCIL CHAMBERS**  
**701 MAIN STREET, KERRVILLE, TEXAS**

**CALL TO ORDER**

**INVOCATION:**

Offered by Councilmember Sigerman.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**1. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

**2. VISITORS/CITIZENS FORUM:**

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

**3. CONSENT AGENDA:**

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

3A. Minutes for the regular City Council meeting held on October 23, 2018, and the special meeting held on November 8, 2018.

Attachments:

[102318 Minutes](#)

**END OF CONSENT AGENDA**

**4. PUBLIC HEARING AND RESOLUTIONS**

4A. Resolution No. 50-2018 granting a conditional use permit for an approximate 4.372 acres, part of the Samuel Wallace Survey No. 114, Abstract No. 348, and within the City of Kerrville, Kerr County, Texas; and being a portion of a 31.40 acre tract

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The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: November 21, 2018 at 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Cheryl Brown  
Interim City Secretary, City of Kerrville, Texas

conveyed as Tract 1 to Schreiner University; and more commonly known as part of the Schreiner University Campus, and located in the 2000 block of Singing Wind Drive; said property is located within the Public and Institutional (PI) Zoning District; by permitting said property to be used for an electric facility (solar) and transmission and distribution substation; and making said permit subject to certain conditions and restrictions contained herein.

Attachments:

[AB\\_KPUB-Schriener-CUP.docx](#)  
[2018-068 - Zoning - KPUB Schreiner Solar.pdf](#)  
[CUP\\_ConceptPlan.pdf](#)

4B. Resolution No. 49-2018 approving a Development Site Plan located in a Residential Cluster "RC" Zoning District for Lots 1-6, Block D of Comanche Trace, Phase 13 Addition Subdivision; more commonly known as 3001, 3003, 3005, 3007, 3009, and 3011 Club House Drive.

Attachments:

[AB\\_Comanche\\_Trace.docx](#)  
[CTPh13 Villas-DEVELOPMENT SITE PLAN-180228.pdf](#)  
[2018-066 - 3001-3011 Club House Dr - Location Map.pdf](#)

**5. CONSIDERATION AND POSSIBLE ACTION:**

5A. Consideration of Charge to and Schedule for the Charter Review Commission.

Attachments:

[AB\\_Charge and Schedule\\_111618.docx](#)  
[Charge Schedule to CRC\\_112018.docx](#)

**6. INFORMATION & DISCUSSION:**

6A. Financial update for the month ended October 31, 2018.

Attachments:

[AB\\_Financial\\_Update\\_10-31-18.docx](#)  
[October 2018 financial summary.pdf](#)

6B. Council Chamber Audio Video and Recording Upgrades.

Attachments:

[AB\\_Council Chamber Audio, Video & Recording Upgrades.docx](#)  
[2018-11-1\\_Recurring\\_Captioning\\_and\\_Retention.pptx](#)

**7. BOARD APPOINTMENTS**

7A. There are two vacancies on the Recovery Community Coalition, due to resignations. These terms both are due to expire on December 31, 2018.

Attachments:

[AB\\_Kerrville\\_RCC 11-27.docx](#)  
[Recovery Community Coalition.docx](#)

**8. CITY MANAGER'S REPORT**

No questions or discussion may occur without an item being specifically posted.

**9. ITEMS FOR FUTURE AGENDAS**

**10. EXECUTIVE SESSION:**

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code including the following:

Section 551.072

10A. Update regarding workforce housing, under Section 551.072

**11. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY**

**ADJOURNMENT.**

CITY COUNCIL MINUTES  
REGULAR MEETING

KERRVILLE, TEXAS  
OCTOBER 23, 2018

On October 23, 2018, at 6:00 p.m. the meeting was called to order by Mayor Bill Blackburn in the City Hall Council Chambers at 701 Main Street. The invocation was offered by Councilmember Voelkel, followed by the Pledge of Allegiance led by Kerrville Firefighters.

COUNCILMEMBERS PRESENT:

Bill Blackburn	Mayor
George Baroody	Mayor Pro Tem
Vincent Voelkel	Councilmember
Judy Eychner	Councilmember
Delayne Sigerman	Councilmember

COUNCILMEMBERS ABSENT: None.

CITY EXECUTIVE STAFF PRESENT:

Mark McDaniel	City Manager
E.A. Hoppe	Deputy City Manager
Mike Hayes	City Attorney (arrived at 7:19 p.m.)
Cheryl Brown	Interim City Secretary
Amy Dozier	Director of Finance
Kim Meismar	Executive Director of General Operations
Curtis Thomason	Assistant Police Chief
Stuart Cunyus	Public Information Officer
Dannie Smith	Fire Chief
Drew Paxton	Executive Director of Development Services
Ashlea Boyle	Director of Parks and Recreation

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

**1. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

1A. Items of Interest to the Community.

Mr. Cunyus made the following announcements:

- Donna Ingham, humorist and folklorist, was scheduled to be at the Butt Holdsworth Memorial Library on 10-24-18.
- Movies in the Park was scheduled for 10-26-18, showing Hotel Transylvania in Louise Hays Park.
- Family Fright Night was scheduled to take place on 10-31-18 at Louise Hays Park.
- Applications were still being accepted for The Holiday Lighted Parade, to take place on 11-17-18.
- A new City newsletter was set to debut in the 10-24-18 editions of the Kerrville Daily Times and the Hill Country Community Journal, as well as on the City's website.

- No hunting was allowed in City parks. Mr. Cunyus reviewed the City hunting regulations.
- Mr. Baroody announced that Mr. Voelkel was to appear in the play "Witness for the Prosecution" at the Cailloux Theater.

2A. Report to the Council with regard to flood damages.

Fire Chief Dannie Smith reviewed the amount of recent rainfall in the area, and showed several pictures of areas around the City that were flooded. There was one water rescue.

Mr. Hoppe showed pictures of the damage to areas in the City due to the flooding.

2. **VISITORS/CITIZENS FORUM:** No one spoke.

3. **PRESENTATIONS:**

3A. Certificate of Recognition for Roger Lampman on his retirement from Kerrville Fire Department.

Mr. McDaniel recognized retiring Division Fire Chief Roger Lampman.

3B. Proclamation declaring October 2018 as Domestic Violence Awareness Month.

Mr. Blackburn presented the Proclamation to the staff and board of the Hill Country Crisis Council.

4. **CONSENT AGENDA:**

Ms. Eychner moved to approve the items on the consent agenda as presented. Ms. Sigerman seconded, and the motion passed 5-0.

4A. Minutes of the regular meeting of the City Council held on October 9, 2018.

4B. Resolution No. 44-2018 amending the City of Kerrville Fee Schedule by adopting a waiver for the parade permit fee and deposit for each annual Veterans Day Parade.

**END OF CONSENT AGENDA.**

5. **ORDINANCE, FIRST READING**

5.A Ordinance No. 2018-32, amending Chapter 2, "Administration," Article IV "Boards and Commissions" of the Code of Ordinances of the City of Kerrville, Texas, by adding a new Section 2-91, to create a Senior Services Advisory Committee; providing the functions of said committee; containing a cumulative clause; containing a savings and severability clause; and providing other matters relating to this subject.

Mr. Baroody moved to approve Ordinance No. 2018-32, with the following amendments: The terms will be staggered, with half expiring in 2019 and the other half expiring in 2020; and the Chair and Vice Chair will be appointed by the members of the committee

after the first appointments by the Mayor. Ms. Eychner seconded, and the motion passed 5-0.

**6. ORDINANCES, SECOND READING:**

6A. Ordinance No. 2018-25, annexing an approximate 5.335 acre tract out of the William Watt Survey No. 65, Abstract No. 264, into the corporate limits of the City of Kerrville, Texas; said tract being located within Kerr County, Texas, and the extraterritorial jurisdiction of the City of Kerrville, Texas; and generally located adjacent to property within the Comanche Trace Residential Subdivision, which is located along State Highway 173; further describing the property to be annexed; adopting a service plan for the property annexed; establishing the zoning for the property annexed; and making findings.

The Ordinance was read into the record by title only by Ms. Brown. Mr. Paxton presented the Ordinance.

Mr. McDaniel and Mr. Hayes responded to questions and comments from Council with regard to “donut holes” in the annexation of the subject property.

Ms. Eychner moved to approve Ordinance No. 2018-25 on second reading. Ms. Sigerman seconded, and the motion passed 3-2, with Mr. Blackburn, Ms. Eychner and Ms. Sigerman voting in favor, and Mr. Voelkel and Mr. Baroody voting against.

6B. Ordinance No. 2018-26 annexing an approximate 3.669 acre tract of land out of the J.D. Leavell Survey No. 1862, Abstract No. 1435, into the corporate limits of the City of Kerrville, Texas; said tract being located within Kerr County, Texas, and the extraterritorial jurisdiction of the City of Kerrville, Texas; and addressed as 884 Farm to Market Road 783 (Harper Road); further describing the property to be annexed; adopting a service plan for the property annexed; and establishing the zoning for the property annexed.

The Ordinance was read into the record by title only by Ms. Brown. Mr. Paxton presented the Ordinance.

Mr. Baroody moved to approve Ordinance No. 2018-26 on second reading. Ms. Eychner seconded, and the motion passed 5-0.

6C. Ordinance No. 2018-27 annexing an approximate 0.885 acre tract of land, a portion being out of the Jesus Hernandez Survey No. 548, Abstract No. 189 and another part being out of M.K. and T.E. RY. Co. Survey No. 1862, Abstract No. 1435, into the corporate limits of the City of Kerrville, Texas; said tract being located within Kerr County, Texas, and the extraterritorial jurisdiction of the City of Kerrville, Texas; and addressed as 874 Farm to Market Road 783 (Harper Road); further describing the property to be annexed; adopting a service plan, for the property annexed; and establishing the zoning for the property annexed.

The Ordinance was read into the record by title only by Ms. Brown.

Mr. Baroody moved to approve Ordinance No. 2018-27 on second reading. Ms. Eychner seconded, and the motion passed 5-0.

6D. Ordinance No. 2018-23, annexing an approximate 58.74 acre tract of land, out of the Joseph S. Anderson Survey No. 141, Abstract No. 2 and the J.S. Sayder Survey No. 142, Abstract No. 290, into the corporate limits of the City of Kerrville, Texas; said tract being located within Kerr County, Texas, and the extraterritorial jurisdiction of the City of Kerrville, Texas; and addressed as 1515 Knapp Road S.; further describing the property to be annexed; adopting a service plan for the property annexed; and establishing the zoning for the property annexed.

The Ordinance was read into the record by title only by Ms. Brown.  
Mr. Paxton responded to comments from Council.

Mr. Baroody moved to approve Ordinance No. 2018-23 on second reading. Ms. Eychner seconded, and the motion passed 5-0.

6E. Ordinance No. 2018-28 amending the City's "Zoning Code" by changing the Zoning District for an approximate 0.28 acre tract of land; said tract being part of a 7.964 acre tract, generally located in the 300 block of Holdsworth Drive, north of the intersection of Holdsworth Drive and Norfolk Lane, and within the City of Kerrville, Kerr County, Texas; by removing the area from a Residential Cluster District (RC) and placing it within the 24-N Zoning District; containing a cumulative clause; containing a savings and severability clause; providing for a maximum penalty or fine of Two Thousand Dollars (2000.00); ordering publication; and providing other matters relating to the subject.

The Ordinance was read into the record by title only by Ms. Brown.  
Mr. Paxton responded to questions from Council.

Mr. Baroody moved to approve Ordinance No. 2018-28 on second reading. Ms. Eychner seconded, and the motion passed 5-0.

6F. Ordinance No. 2018-29 authorizing the City Manager to execute a Special Warranty Deed for an approximate 0.078 acre tract of land out of the B.F. Cage Survey No. 116, Abstract No. 106, within the City of Kerrville, Kerr County, Texas; said property consists of part of the City Hall site, located at 701 Main Street (SH27); authorizing the City Manager to take other reasonable and necessary action, if any, to convey the property, repealing all conflicting ordinances, providing for severability and declaring an effective date.

The Ordinance was read into the record by title only by Ms. Brown.

Mr. Hayes responded to questions from Council.

Mr. Voelkel moved to approve Ordinance No. 2018-29 on second reading. Mr. Baroody seconded, and the motion passed 5-0.

Mr. Voelkel moved to authorize the City Manager and City Attorney to negotiate the restrictions on the parking lot for City Hall, with Council member Voelkel joining in the negotiations. Mr. Baroody seconded, and the motion passed 5-0.

6G. Ordinance No. 2018-31, amending the budget for Fiscal Year 2018 to authorize the transfer of funds between different funds to account for a General Fund balance; and to make other amendments as provided herein.

The Ordinance was read into the record by title only by Ms. Brown.

Mr. Baroody moved to approve Ordinance No. 2018-31 on second reading. Ms. Sigerman seconded, and the motion passed 5-0.

6H. Ordinance No. 2018-24 approving a project and financing plan for Tax Increment Reinvestment Zone Number One, City of Kerrville, Texas; making various findings related to such plan; providing for severability; and providing an effective date.

Mr. Voelkel recused himself due to a conflict of interest.

The Ordinance was read into the record by title only by Ms. Brown.

David Pettit presented the Ordinance. He responded to questions from Council. Mr. McDaniel also responded to questions from Council.

Ms. Eychner moved to approve Ordinance No. 2018-24 on second reading. Ms. Sigerman seconded, and the motion passed 3-1, with Mr. Blackburn, Ms. Eychner, and Ms. Sigerman voting in favor, and Mr. Baroody voting against.

Mr. Voelkel came back in to the Council Chambers.

**7. CONSIDERATION AND POSSIBLE ACTION:**

7.A Interlocal Agreement with South Central Planning and Development Commission for developmental services software.

This item was postponed to the next Council meeting.

7B. Resolution No. 43-2018 approving the updated Kerrville River Trail Master Plan.

The Resolution was read into the record by title only by Ms. Brown.

The Resolution was presented by Ms. Boyle.

Ms. Boyle and Mr. McDaniel responded to questions from Council.

Mr. Voelkel moved to approve Resolution No. 43-2018, with the added language added to the Resolution that states the City will not use eminent domain to acquire easements or rights-of-way for the River Trail or any project related to it. Mr. Baroody seconded, and the motion passed 3-2, with Mr. Blackburn, Mr. Baroody and Mr. Voelkel voting in favor, and Ms. Eychner and Ms. Sigerman voting against.

**8. CITY MANAGER'S REPORT:**

Mr. McDaniel made the report.

**11. ITEMS FOR FUTURE AGENDAS:**

- A workshop with the County for road work.
- Councilmembers should not come to meetings if they are ill.

The meeting was adjourned at 8:06 p.m.

Mr. Baroody requested the Council reconvene to discuss the evaluations of the City Attorney and City Manager that were done in a special executive session meeting on 10-22-18.

The meeting was reconvened at 8:07 p.m.

Mr. Baroody moved to go in to executive session under Section 551.074 to discuss the evaluations of the City Attorney and City Manager. Mr. Voelkel seconded, and the motion failed 2-3, with Mr. Voelkel and Mr. Baroody voting in favor, and Mr. Blackburn, Ms. Eychner, and Ms. Sigerman voting against.

**12. EXECUTIVE SESSION:**

None

**13. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY**

None

**ADJOURNMENT.**

Mr. Blackburn adjourned the meeting at 8:08 p.m.

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Bill Blackburn, Mayor

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Cheryl Brown, Interim City Secretary



**TO BE CONSIDERED BY THE CITY COUNCIL  
CITY OF KERRVILLE, TEXAS**

**SUBJECT:** Resolution No. 50-2018 granting a conditional use permit for an approximate 4.372 acres, part of the Samuel Wallace Survey No. 114, Abstract No. 348, and within the City of Kerrville, Kerr County, Texas; and being a portion of a 31.40 acre tract conveyed as Tract 1 to Schreiner University; and more commonly known as part of the Schreiner University Campus, and located in the 2000 block of Singing Wind Drive; said property is located within the Public and Institutional (PI) Zoning District; by permitting said property to be used for an electric facility (solar) and transmission and distribution substation; and making said permit subject to certain conditions and restrictions contained herein.

**AGENDA DATE OF:** 11/27/2018

**DATE SUBMITTED:** 11/16/2018

**SUBMITTED BY:** Drew Paxton

**EXHIBITS:** Resolution No. 50-2018

<b>Expenditure Required:</b>	<b>Current Balance in Account:</b>	<b>Amount Budgeted:</b>	<b>Account Number:</b>
N/A	N/A	N/A	N/A

**PAYMENT TO BE MADE TO:** N/A

<b>Kerrville 2050 Item?</b>	<b>Yes:</b>	<b>No: <input type="checkbox"/></b>
<b>Key Priority Area</b>	E - Economic Development	
<b>Guiding Principle</b>	E6 - Support access to the infrastructure necessary to accommodate the future growth of housing and business (water, wastewater, power, communications, roads)	
<b>Action Item</b>	N/A	

**SUMMARY STATEMENT:**

Public hearing, consideration, and action to recommend a resolution to allow a Conditional Use Permit for an Electric Facility (Solar Facility) on approximately 4.465 acres of land out of the Samuel Wallace Survey No. 114, Abstract No. 348 in the City of Kerrville, Kerr County, Texas, and generally located in the 2000 block of Singing Wind Drive. (File No. 2018-068)

The proposed KPUB Solar 2 – Schreiner University Solar Energy Project will be a ground mounted solar project equipped with a single-axis tracking system including string inverters, transformers and other ancillary equipment. The schedule in-service date is 2019. The expected operational lifetime of the project is over 25 years.

The conditional use permit is being sought is in accordance with Article 11-I-13(d), Conditional Uses Permitted in Any Zone with a Conditional Use Permit, (2) Electric power plants, transmission and distribution substations and electric facilities.

**Consistency with the Kerrville 2050 Comprehensive Plan:** The request is consistent with the Kerrville 2050 Comprehensive Plan. The development of a solar facility in particular is consistent with Guiding Principle E6, “*Support access to the infrastructure necessary to accommodate the future growth of housing and business (e.g., water, wastewater, power, communications, roads).*” Additionally, energy is one of the target industries identified in the plan. The subject property is located within Strategic Catalyst Area 9 characterized by Schreiner University and its surrounding area.

### **Adjacent Zoning and Land Uses**

#### **Subject Property**

**Current Zoning:** Public and Institutional (PI)

**Existing Land Uses:** Vacant

#### **Direction: North**

**Current Zoning:** Residential Cluster (RC)

**Existing Land Uses:** Vacant, Church, and Single Family Detached Dwellings

#### **Direction: East**

**Current Zoning:** Planned Development (PD) and (R-1)

**Existing Land Uses:** Church and Tom Daniels Elementary School

#### **Direction: South**

**Current Zoning:** Public and Institutional (PI)

**Existing Land Uses:** Single Family Detached Dwelling

#### **Direction: West**

**Current Zoning:** Public and Institutional (PI) and Residential Cluster (RC)

**Existing Land Uses:** Vacant and Public and Institutional Use

The uses which are permitted as a matter of right or permitted upon issuance of a conditional use permit in the Public and Institutional zoning districts are indicated by the letters "P" and "C," respectively, in the following table:

PI DISTRICT PERMITTED & CONDITIONAL USE TABLE	
Bed and Breakfast	P
Dwelling, Multiple Family	C
Education, Secondary and College	P
Education, Primary	P
Institutional and Public Use Facilities	P
Personal Services I	C
Professional Offices	C
Tourist/Visitor & Recreation Service	P

**Thoroughfare Plan:** Singing Wind Drive is designated as a Collector. A typical collector

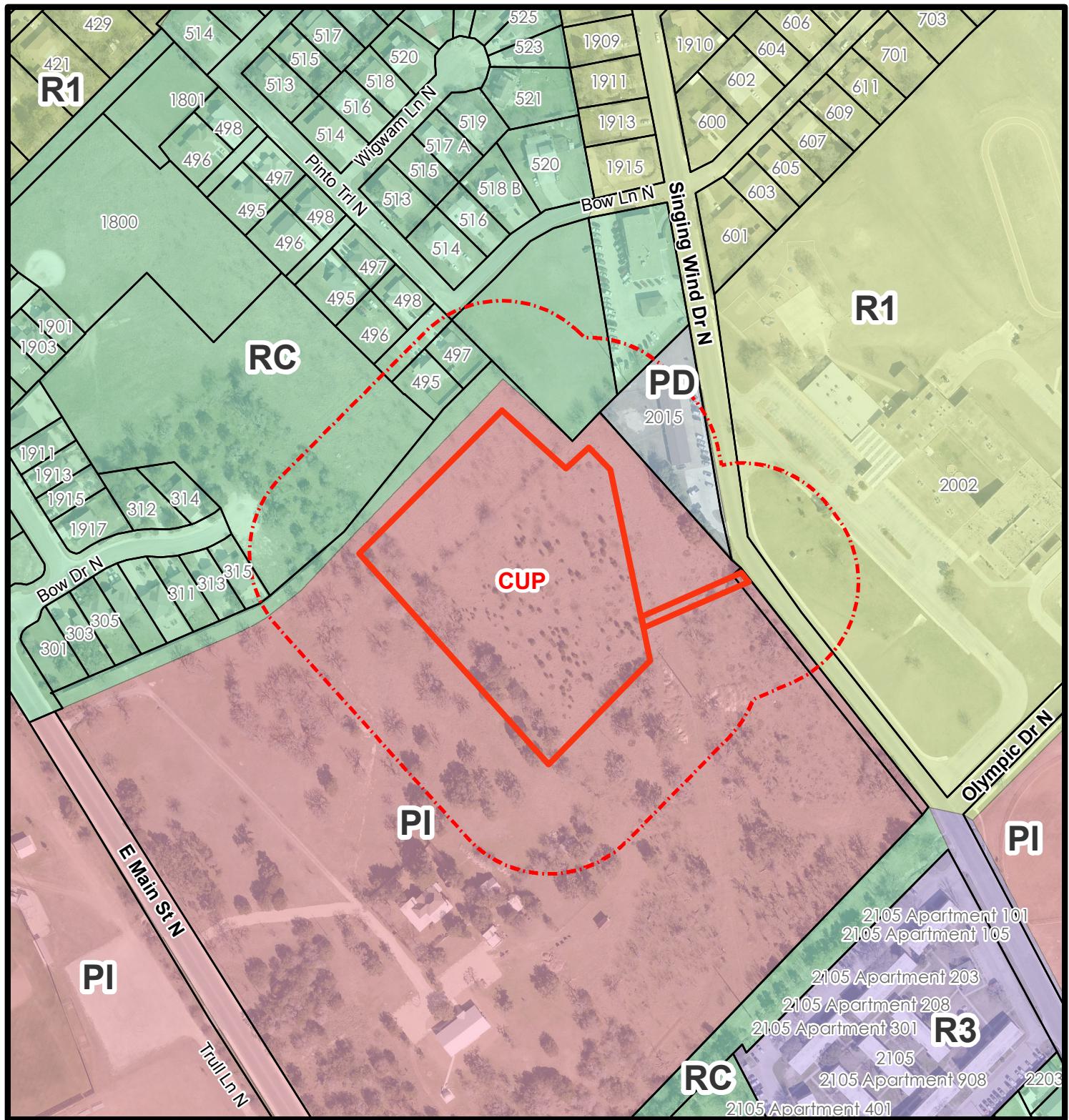
in Kerrville is a two-lane divided roadway with a center turn lane; however, in constrained areas, a two-lane undivided roadway may be appropriate so that a portion of the right-of-way could be used for pedestrian space or on-street parking.

**Traffic Impact:** Traffic to the site will be less than one trip per day on average for property maintenance.

**Parking:** No parking is required as no office or occupied structure is proposed to be built on the site.

**RECOMMENDED ACTION:**

Hold public hearing and approve Resolution No. 50-2018.



## Location Map

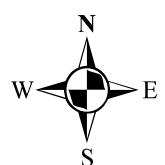
Case # 2018-068

Location:  
2000 Block of Singing Wind

### Legend

200' Notification Area  
Subject Properties  
Current Zoning  
Requested Zoning

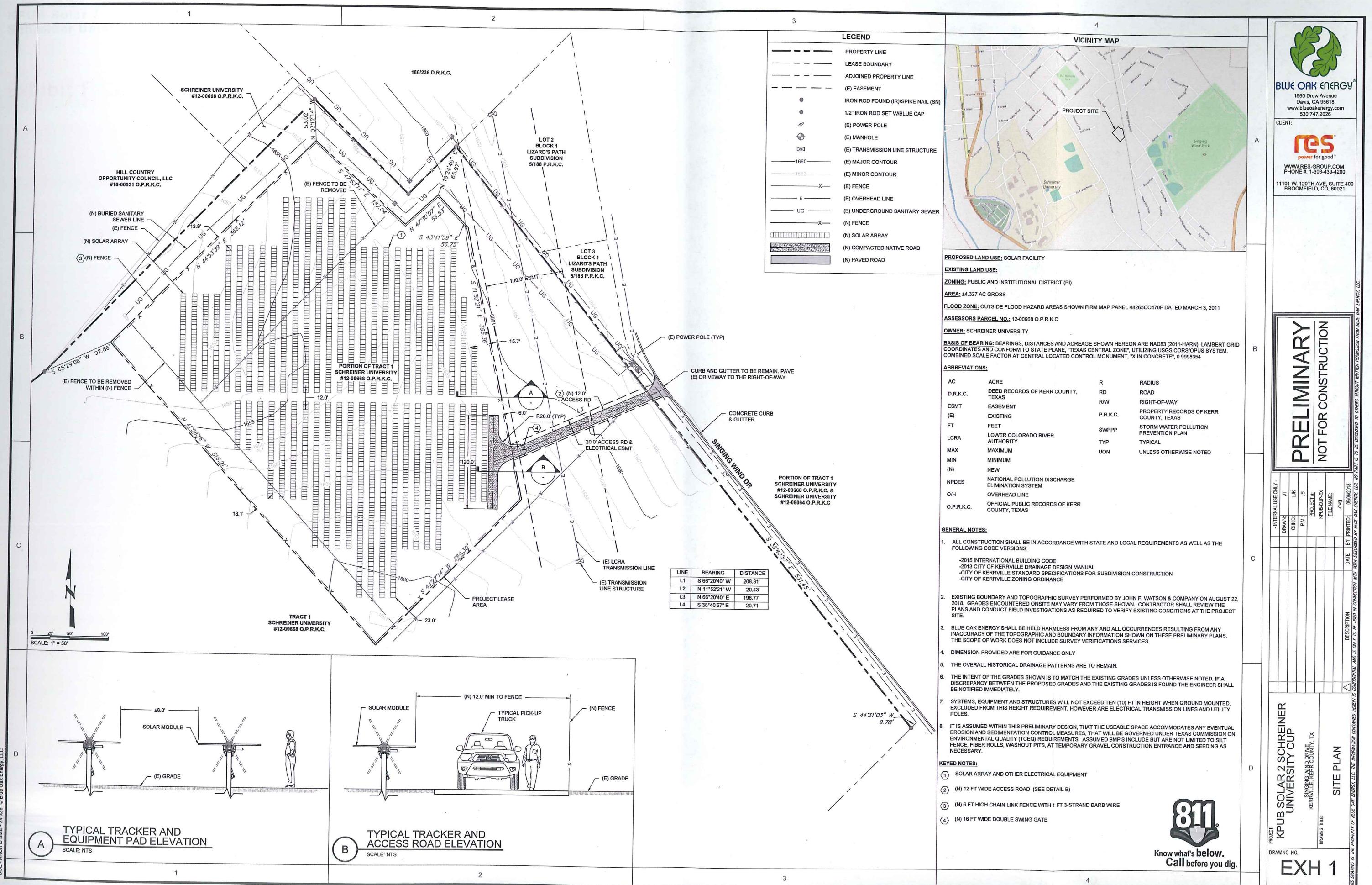
TEXT  
(TEXT)



0 112.5 225 450

Scale In Feet

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative locations.





**TO BE CONSIDERED BY THE CITY COUNCIL  
CITY OF KERRVILLE, TEXAS**

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**SUBJECT:** Resolution No. 49-2018 approving a Development Site Plan located in a Residential Cluster "RC" Zoning District for Lots 1-6, Block D of Comanche Trace, Phase 13 Addition Subdivision; more commonly known as 3001, 3003, 3005, 3007, 3009, and 3011 Club House Drive.

**AGENDA DATE OF:** 11/27/2018      **DATE SUBMITTED:** 9/28/2018

**SUBMITTED BY:** Drew Paxton

**EXHIBITS:** Resolution 49-2018

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<b>Expenditure Required:</b>	<b>Current Balance in Account:</b>	<b>Amount Budgeted:</b>	<b>Account Number:</b>
\$0	\$0	\$0	N/A

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**PAYMENT TO BE MADE TO:** N/A

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<b>Kerrville 2050 Item?</b>	<b>Yes:</b>	<b>No: <input type="checkbox"/></b>
<b>Key Priority Area</b>	H - Housing	
<b>Guiding Principle</b>	H1 - Provide a diverse range of housing options to meet the needs and desires of all age groups, income levels, and lifestyles	
<b>Action Item</b>	N/A	

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**SUMMARY STATEMENT:**

Phase 13 of Comanche Trace was annexed in 2017. Lots 1-6 were rezoned to Residential Cluster "RC" zoning district by Ordinance 2018-20 on September 25, 2018. The total acreage is approximately 0.8 acres. An approved Development Site Plan is required prior to the issuance of any building permits for property located in a "RC" district, other than a single family detached dwellings.

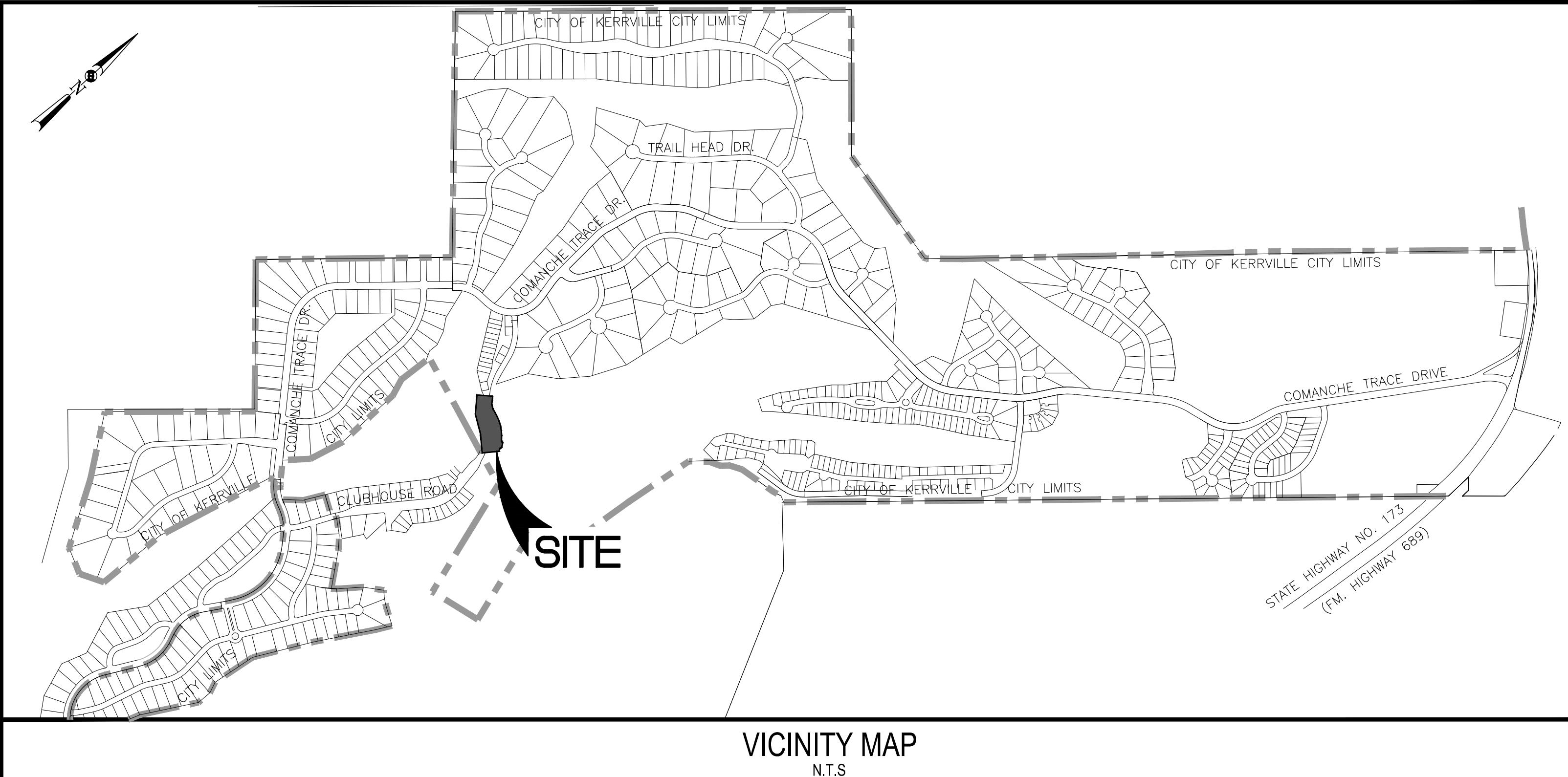
The request is consistent with the Kerrville 2050 Comprehensive Plan and is compatible with existing adjacent uses. Pedestrian and vehicle access is addressed through sidewalks, wheelchair ramps, and off-street parking which avoids unreasonable negative impact on adjacent properties. Two residential driveways are proposed to front on Clubhouse Drive. The remaining four driveways will front an access easement that includes ten additional parking spaces. The access easement is proposed to have two access points off of Clubhouse Drive. The access easement also provides for a twenty-five feet fire easement.

Storm water concerns are addressed through existing and proposed improvements as shown in the Development Site Plan. The building setbacks (4 feet in the front, 5 feet on the side, and 15 feet in the rear) and maximum building height (35 feet) are specified on the Development Site Plan.

**RECOMMENDED ACTION:**

Hold public hearing and approve Resolution 49-2018.

Date: Feb 23, 2018, 10:53am User ID: dbrandesky



# VICINITY MAP

1

**ZONE PD-01-09**

BUILDING INFORMATION:  
USE CATEGORY: No. 2  
NUMBER OF STORIES: ONE  
BUILDING HEIGHT: 35' MAX  
GROSS FLOOR AREA: 2,600 S.F./BUILDING  
FINISHED FLOOR ELEV.: VARIES

## LEGEND:

W	WATER SERVICE
S	SEWER LATERAL
E.O.P.	EDGE OF PAVEMENT
R.O.W.	RIGHT OF WAY
10' P.U.E.	PUBLIC UTILITY EASEMENT
BSL	BUILDING SETBACK LINE
W	WATER MAIN
SS	SANITARY SEWER
Wx	EXISTING WATER MAIN
SSx	EXISTING SANITARY SEWER LINE
	DENOTES ZERO LOT LINE
	SANITARY SEWER MANHOLE
	CLEANOUT
	WATER CAP
	WATER TEE
	45° BEND (WATER)
	STANDARD FIRE HYDRANT ASSEMBLY
	HANDICAP RAMP
	PROPOSED CONCRETE DRIVEWAY

# MATKIN HOOVER

## ENGINEERING & SURVEYING

BOERNE, TEXAS 78006  
OFFICE: 830.249.0600  
CONTACT@MATKINHOOVER.COM  
TEXAS REGISTERED ENGINEERING FIRM F-004512 SURVEYING FIRM F-10024000  
GEORGETOWN, TEXAS 78628  
OFFICE: 512.868.2244

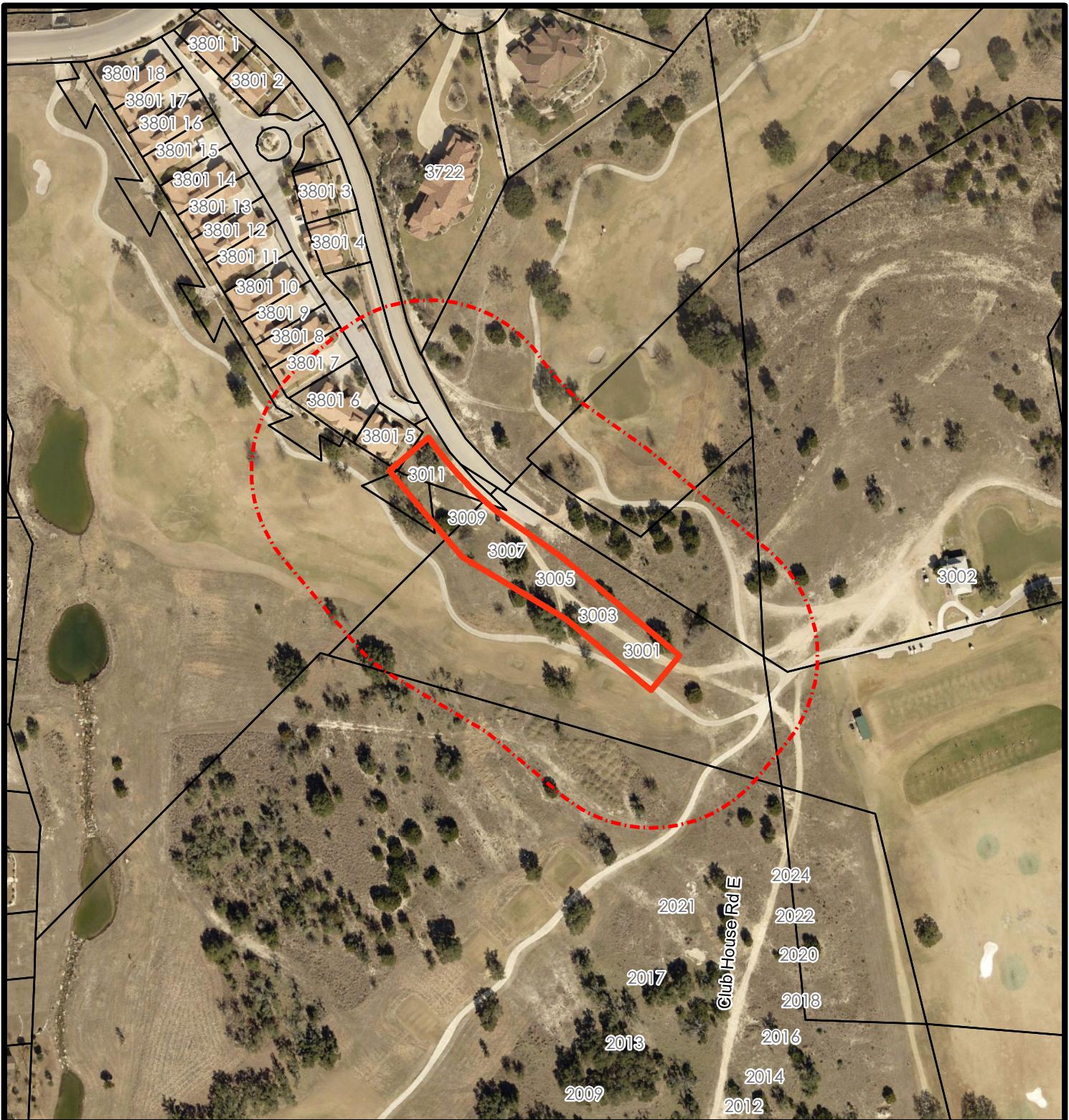
DEVELOPMENT SITE PLAN  
FOR  
COMANCHE TRACE, PHASE 13 VILLAS  
KERRVILLE, TX

# COMANCHE TRACE GOLF COURSE

OWNER  
COMANCHE TRACE RANCH & GOLF CLUB, LLLP  
2801 COMANCHE TRACE DRIVE  
KERRVILLE, TEXAS 78028

DATE PREPARED : MAY 2017

<b>CS101</b>	
DB NO.	2041.14
DESIGNED BY:	EAM
DRAWN BY:	MHE
CHECKED BY:	
HEET #	OF 23



## Location Map

Case # 2018-066

Location:  
3001-3011 Club House Drive

### Legend

200' Notification Area  
Subject Properties



0 50 100 200

Scale In Feet

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative locations.



**TO BE CONSIDERED BY THE CITY COUNCIL  
CITY OF KERRVILLE, TEXAS**

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**SUBJECT:** Consideration of Charge to and Schedule for the Charter Review Commission.

**AGENDA DATE OF:** 11/27/2018      **DATE SUBMITTED:** 11/16/2018

**SUBMITTED BY:** Mike Hayes, City Attorney

**EXHIBITS:** *City Council Charge to and Schedule for the Charter Review Commission*

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<b>Expenditure Required:</b>	<b>Current Balance in Account:</b>	<b>Amount Budgeted:</b>	<b>Account Number:</b>
N/A	N/A	N/A	N/A
<b>PAYMENT TO BE MADE TO:</b> N/A			
<b>Kerrville 2050 Item?</b>		<b>Yes:</b> <input type="checkbox"/>	<b>No:</b>
<b>Key Priority Area</b>		N/A	
<b>Guiding Principle</b>		N/A	
<b>Action Item</b>		N/A	

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**SUMMARY STATEMENT:**

Please see attached *Charge to and Schedule for the Charter Review Commission*.

**RECOMMENDED ACTION:**

Consideration and action regarding the City Council Charge to and Schedule for the Charter Review Commission.

## CITY OF KERRVILLE, TEXAS

### CITY COUNCIL CHARGE TO AND SCHEDULE FOR THE CHARTER REVIEW COMMISSION November 27, 2018

**Introduction:** The City Charter is a document prepared by the citizens of the City. The Charter provides direction to the City government on how to operate. The Charter needs periodic review to help ensure that it is current and that it properly reflects the overall directions of the community. Section 14.07 of the Charter requires that City Council initiate a review at least every five (5) years. As the Charter is the citizens' document, it is then a group of persons, made up of seven (7) Kerrville citizens that are tasked with reviewing it. It is the intent that this group represent all citizens of this community and that all citizens are invited to provide input into this process. Though appointed by City Council, the Charter Review Commission ultimately reports to the people of Kerrville.

**Charge:** City Council charges the Charter Review Commission as follows:

1. to organize itself as it sees fit, with a recommendation that it select a chair and a vice-chair. City staff will serve as secretary of the Commission and will, in part, take and prepare minutes.
2. to arrange its meeting schedule and location, with the fundamental goal that meeting times and locations be as accessible as possible to encourage public input.
3. to review the current City Charter pursuant to the following:
  - a. cause the Charter to conform to federal and state law where conflict or inconsistencies exist.
  - b. revise in an effort to clarify and condense as necessary or possible or where a section is confusing or believed to be ineffective.
  - c. consider the following provisions, as specifically provided for in Section 14.07 of the Charter:
    - i. Consider the operation of the City government under the Charter and determine whether any Charter sections require revision. To this end, at least one public hearing shall be held and the Commission shall have the power to compel the attendance of any officer or employee of the City and to require the submission of any

of the City records which it may deem necessary to the conduct of such hearing.

- ii. Propose recommendations, if any, it deems desirable to ensure compliance with the Charter by the City government.
- iii. Propose amendments, if any, to the Charter to improve the effective application of the Charter to current conditions and operations.
- iv. Report its finding and present its proposed amendments, if any, to the City Council.
- d. consider all other provisions of the Charter as the Charter Review Commission may determine is necessary.

4. to work as diligently as possible, with the understanding that pursuant to Section 14.07 of the Charter, the term of the Commission is set at six (6) months. However, this section also provides that Council may extend this term.

5. while acknowledging the six (6) month term, to have the goal of preparing recommendations in the form of amendments to the Charter for placement on the November 5, 2019, general election ballot.

6. to ensure placement on the November 5, 2019, ballot, the report of recommended amendments should be submitted to the City Council for ordinance preparation by the August 13, 2019, Council meeting.

**Council and Staff Support:** The Charter Review Commission may call on City Council members and members of City staff for advice and expertise as it desires. The City Attorney shall provide legal services to the Commission. Once appointed, the Commission will operate independently from Council direction and input.

**Subsequent Council Action:** Following the Charter Review Commission's submission of any recommended Charter amendments to the City Council, Council will consider such amendments and will vote to consider which amendments or any others are placed on the ballot for consideration by the electorate. The deadline for placement on the November 5, 2019, election ballot is September 10, 2019.

**Members of the Charter Review Commission:** The City Council, at a meeting to be held on December 11, 2018, shall appoint seven persons to the Charter Review Commission by majority vote.

The Charter Review Commission is so charged.



**TO BE CONSIDERED BY THE CITY COUNCIL  
CITY OF KERRVILLE, TEXAS**

---

**SUBJECT:** Financial update for the month ended October 31, 2018.

**AGENDA DATE OF:** 11/27/2018

**DATE SUBMITTED:** 11/19/2018

**SUBMITTED BY:** Amy Dozier, CFO

**EXHIBITS:** October 2018 financial summary

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<b>Expenditure Required:</b>	<b>Current Balance in Account:</b>	<b>Amount Budgeted:</b>	<b>Account Number:</b>
N/A	N/A	N/A	N/A
<b>PAYMENT TO BE MADE TO:</b> n/a			
<b>Kerrville 2050 Item?</b>	<b>Yes:</b> <input type="checkbox"/>		<b>No:</b>
<b>Key Priority Area</b>	N/A		
<b>Guiding Principle</b>	N/A		
<b>Action Item</b>	N/A		

---

**SUMMARY STATEMENT:**

**General Fund**

Year to date through October 31, 2018, the General Fund has recorded revenue of \$1.7 million compared to expense of \$2.0 million. Due to the seasonal nature of property tax payments, it is normal to have a deficit at this time of year. Items to note for October include:

1. Property tax is up significantly compared to FY2018 because property tax bills were mailed out by Kerr County approximately two weeks earlier than FY2018. The bills were mailed later in FY2018 due to a server issue at the County.
2. Sales tax is up 2.6% compared to October 2017. This is in line with our 2.2% budgeted increase. Sales tax already received in November is down 0.5% compared to FY2018 due to declines in our largest categories of retail trade and food services. We are continuing to monitor sales tax closely for any trends.
3. Other revenue is better than budget and FY2018 primarily due to strong EMS billing performance in October 2018.

**Water Fund**

Year to date through October 31, 2018, the Water Fund received revenues of \$927 thousand compared to expenditures of \$958 thousand. Notable activity includes:

1. Water sales are lower than budget and FY2018 due to record rainfall amounts in October 2018.
2. Water expenditures are lower than FY2018 because \$272K was transferred to the Capital Projects Fund for the Legion Lift Station project in October 2017. This transfer did not recur in FY2019.

**Golf Fund**

Year to date through October 31, 2018, the Golf Fund received revenues of \$57 thousand compared to expenditures of \$69 thousand. FY2019 revenue is lower than budget and FY2018 due to record rainfall in October.

**RECOMMENDED ACTION:**

Information only; no action required.

**City of Kerrville**  
**Financial Summary**  
**For the Month Ended October 31, 2018**

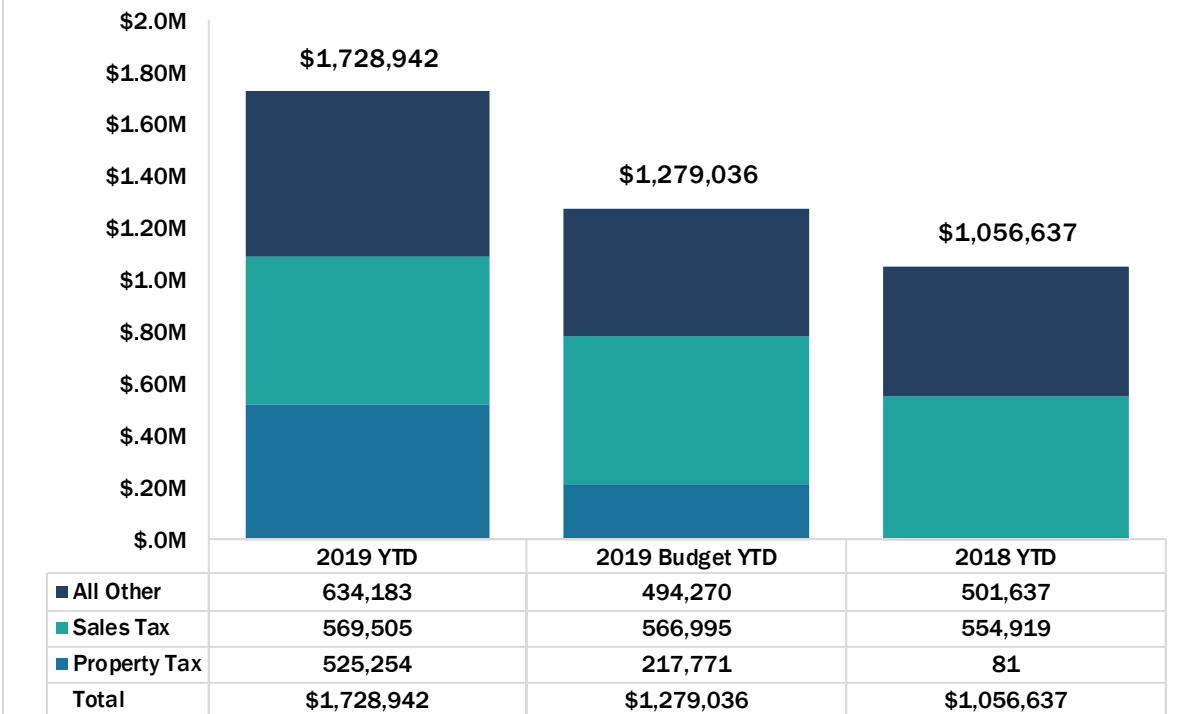
Fund	Year to Date	Year to Date	Better /	Year to Date	Change	Variance Explanation	
	FY2019 Actual	FY2019 Budget	(Worse) than Budget	FY2018 Actual	from FY2018		
<b>General Fund</b>							
Revenues							
Property Tax	\$ 525,254	\$ 217,771	\$ 307,483	\$ 81	\$ 525,173	note A	
Sales Tax	569,505	566,995	2,510	554,919	14,586	note B	
Other Revenue	634,183	494,270	139,913	501,637	132,546	note C	
Total Revenue	1,728,942	1,279,036	449,905	1,056,637	672,305		
Expenditures	1,960,117	1,973,555	13,438	1,912,861	47,256		
Net	(231,175)	(694,518)	463,343	(856,224)	625,049		
<b>Water Fund</b>							
Revenues							
Water Sales	424,625	579,878	(155,254)	560,505	(135,880)	note D	
Sewer Sales	433,333	463,964	(30,631)	445,869	(12,536)		
Reuse	3,074	11,710	(8,636)	9,694	(6,620)		
Other Revenue	66,381	58,180	8,202	97,284	(30,903)		
Total Revenue	927,413	1,113,732	(186,319)	1,113,352	(185,939)		
Expenditures	958,349	1,030,007	71,658	1,210,122	(251,773)	note E	
Net	(30,936)	83,725	(114,661)	(96,770)	65,834		
<b>Golf Fund</b>							
Revenues	57,141	85,741	(28,600)	78,921	(21,780)	note F	
Expenditures	68,511	67,789	(722)	62,740	5,771		
Net	(11,370)	17,952	(29,322)	16,181	(27,551)		
<b>Hotel Occupancy Tax Fund</b>							
Revenues	91,642	89,444	2,199	90,719	924		
Expenditures	16,667	9,306	(7,360)	-	16,667		
Net	\$ 74,976	\$ 80,137	\$ (5,161)	\$ 90,719	\$ (15,743)		

**Notes:**

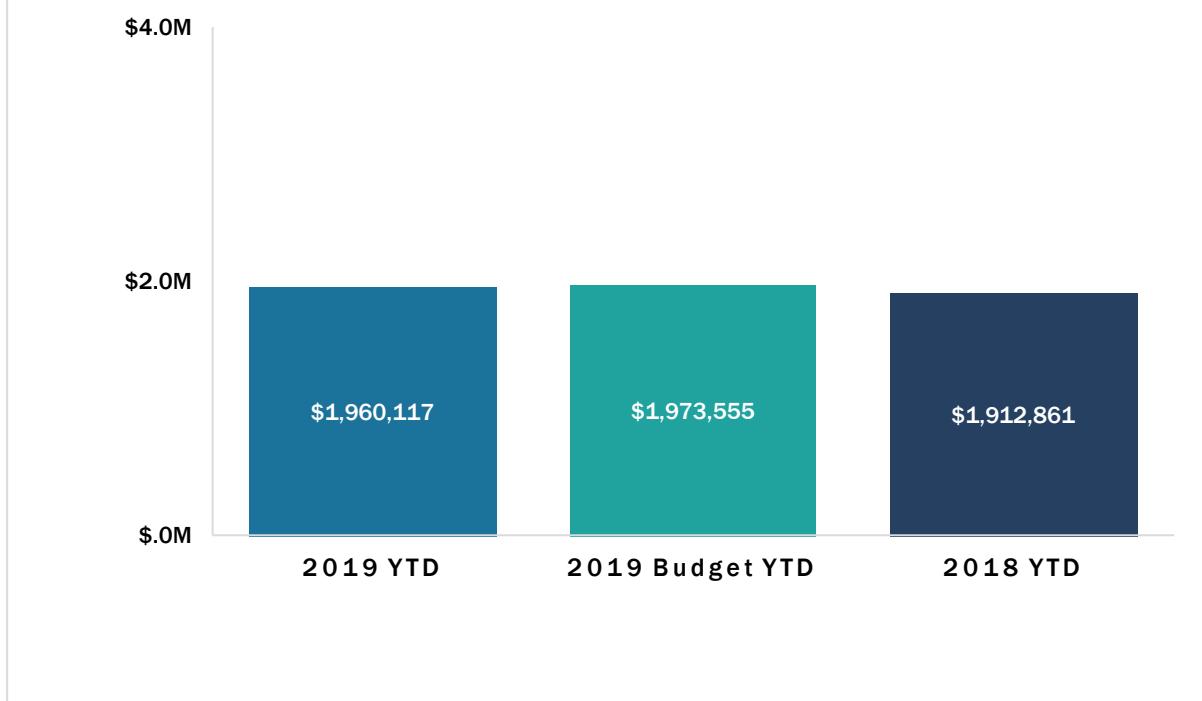
- A. **Property Tax** - Property tax is up significantly from FY2018 because property tax bills were mailed out by Kerr County approximately 2 weeks earlier than in FY2018. The bills were mailed later in FY2018 due to a server issue at the County.
- B. **Sales Tax** - Sales tax is up 2.6% compared to October 2017. This is in line with our 2.2% budgeted increase. Sales tax already received in November is down 0.5% compared to FY2018 due to declines in our largest categories of retail trade and food services. We are continuing to monitor sales tax closely for any trends.
- C. **Other Revenue** - Other revenue is better than budget and FY2018 primarily due to a strong EMS billing performance in October.
- D. **Water Sales** - Water sales are lower than budget and FY2018 due to record rainfall amounts in October 2018.
- E. **Water Expenditures** - FY2019 expenditures are lower than FY2018 because \$272K was transferred to the Capital Projects Fund for the Legion Lift Station project in October 2017.
- F. **Golf Fund Revenue** - FY2019 revenue is lower than budget and FY2018 revenue due to record rainfall in October.

**City of Kerrville**  
**Financial Summary**  
For the Month Ended October 31, 2018

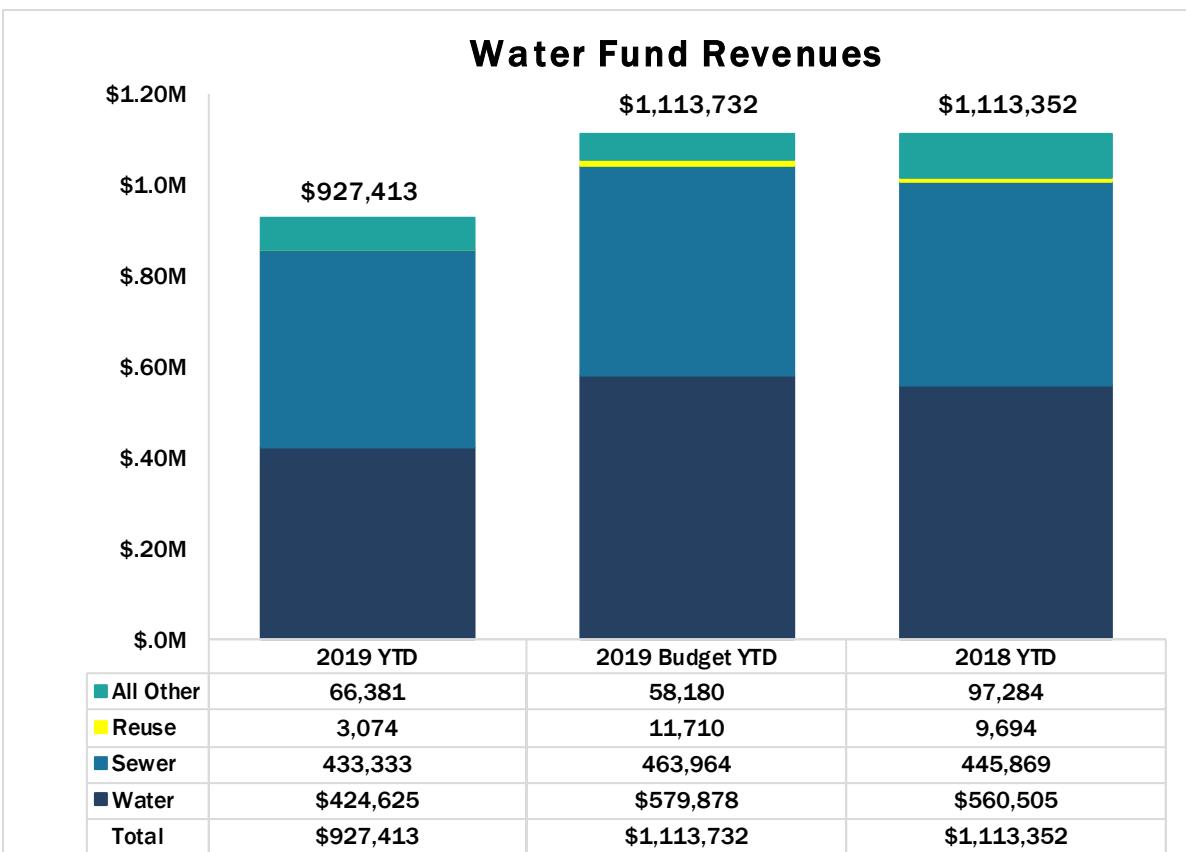
**General Fund Revenues**



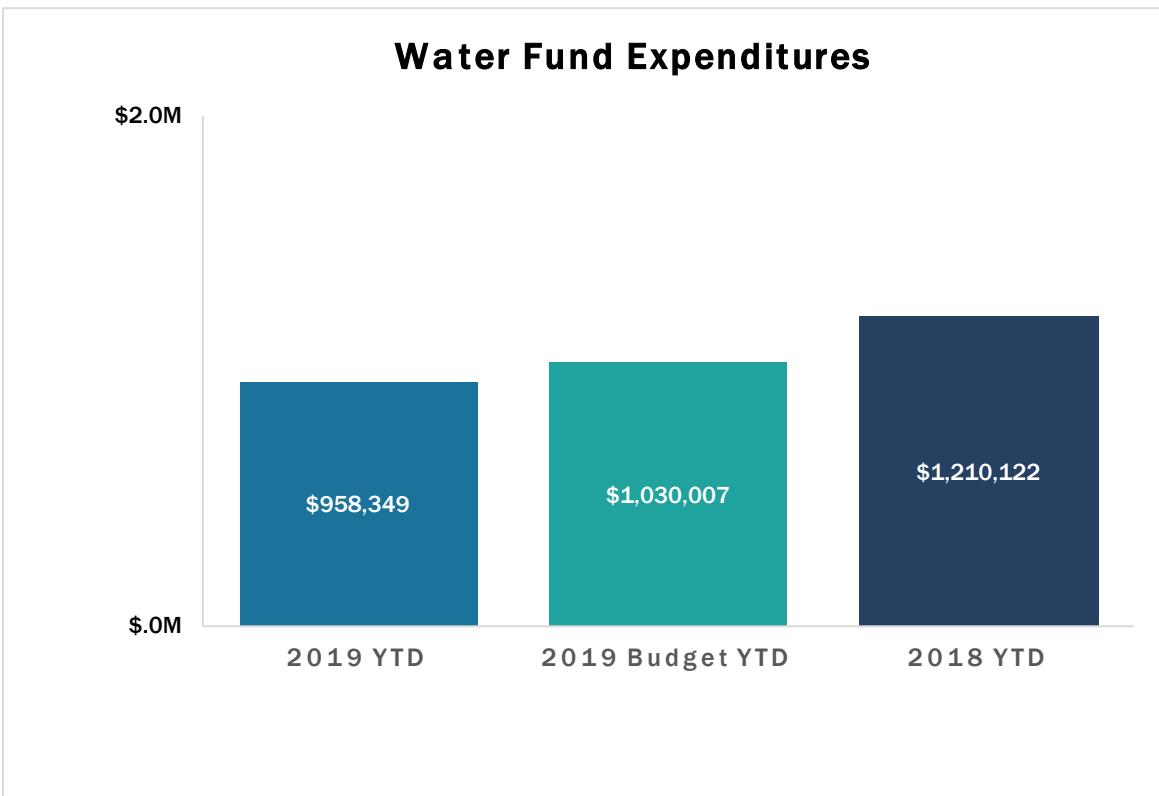
**General Fund Expenditures**



## Water Fund Revenues



## Water Fund Expenditures





**TO BE CONSIDERED BY THE CITY COUNCIL  
CITY OF KERRVILLE, TEXAS**

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**SUBJECT:** Council Chambers Audio, video, and Recording Upgrades.

**AGENDA DATE OF:** 11/27/2018

**DATE SUBMITTED:** 11/21/2018

**SUBMITTED BY:** Guillermo Garcia

**EXHIBITS:** Power Point Presentation

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<b>Expenditure Required:</b>	<b>Current Balance in Account:</b>	<b>Amount Budgeted:</b>	<b>Account Number:</b>
\$0	N/A	N/A	N/A

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**PAYMENT TO BE MADE TO:** N/A

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<b>Kerrville 2050 Item?</b>	<b>Yes:</b> <input type="checkbox"/>	<b>No:</b>
<b>Key Priority Area</b>	N/A	
<b>Guiding Principle</b>	N/A	
<b>Action Item</b>	N/A	

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**SUMMARY STATEMENT:**

The City has received numerous complaints about the Council Chambers audio system. To correct and improve the overall audio system, the Information Technology Department will be implementing equipment upgrades and adding additional acoustic devices. These upgrades will be funded from the City's PEG Fund, and implemented during the week of December 17 to 21, 2018.

Granicus offers a service called Recurring Captioning. Captioning is performed in real-time with accuracy, punctuation, and spelling reflected as such with 98% accuracy and 180 WPM. The Recurring Captioning system is integrated with our current system which allows all videos to be fully searchable, indexed to agenda and minutes, and cross-linked to supporting materials, providing citizens with a completely integrated public record. The use of the Recurring Captioning will engage new audiences and support compliance with the Americans with Disabilities Act (when viewing online only), and offer greater accessibility to meetings with closed captioning. The captions are synchronized to meeting webcasts, and are recorded in real-time. This service gives the citizen greater accessibility and allows them to search videos for any word spoken during the meeting. Costs for the service are \$125 per hour with a 1 hour minimum. Staff is estimating annually 60 hours of meeting time at a cost of \$7,500. Any additional captioning beyond the 60 hours will be charged at a rate of \$150 per hour in half-hour increments.

The Government Code, Section 441.158 provides that the Texas State Library and Archives Commission shall issue records retention schedules for each type of local government, including a schedule for records common to all types of local government. The Government Code requires that retention periods listed in the schedule apply to records in any medium. If records are stored electronically, they must remain available and accessible until the retention period assigned by the schedule, along with any hardware or software required to access or read them. Electronic records may include

electronic mail (e-mail), websites, electronic publications, or any other machine-readable format. The retention schedule is shown below:

Record Number	Record Title	Record Description	Retention Period	Remarks
GR1000-03	MINUTES			Retention note: The use of the term "audiovisual recordings" in (c)-(f) means any medium on which audio or a combination of audio and video is recorded.
GR1000-03a	MINUTES	Written minutes	PERMANENT	
GR1000-03b	MINUTES	Notes taken during meeting from which written minutes are prepared.	90 days after approval of minutes by the governing body	
GR1000-03c	MINUTES	Audiovisual recordings of open meetings, except as described in (d), for which written minutes are not prepared	PERMANENT	
GR1000-03d	MINUTES	Audiovisual recordings of workshop sessions of governing bodies in which votes are not made and written minutes are not required by law to be taken.	2 YEARS	
GR1000-03e	MINUTES	Audiovisual recordings of open meetings for which written minutes are prepared.	90 days after approval of minutes by the governing body.	
GR1000-03f	MINUTES	Certified audiovisual recordings of closed meetings.	2 Years	By law – Government Code, Section 551.104(a)
GR1000-37	PHOTOGRAPHS, IMAGES, RECORDINGS, AND OTHER NON-TEXTUAL MEDIA	Photographs, photographic scrapbooks, slides, sound recordings, videotapes, posters, and other non-textual media that document the history and activities of a local government or any of its departments, programs, or projects except such records noted elsewhere in this or other commission schedules.	AV – As long as administratively valuable	Retention Note: Review before disposal, some records may merit PERMANENT retention for historical reasons. Local governments should consult with local historical or genealogical societies to assist with the appraisal. Be certain that photographs and other non-textual media do not fall within other records series. For example, mug shots and photographs of fire damage are listed in Local Schedule PS (Records of Public Safety Agencies) under police and fire department records respectively.

#### RECOMMENDED ACTION:

Information only, no action required.

KERRVILLE

# Recurring Captioning and Retention Policy



# Recurring Captioning

Granicus offers a service called Recurring Captioning.

- Captioning is performed in real-time with accuracy, punctuation, and spelling with 98% accuracy and 180 WPM
- Captioning allows the text transcripts from Media Manager
- Captions are synchronized to meeting webcasts and are recorded in real-time
- Provides greater accessibility

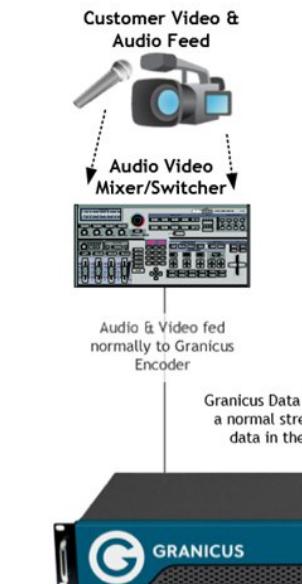


# Recurring Captioning

The word search for key words such as “Election” will automatically indexes to pointes where “Election” was mentioned within the designated time range.

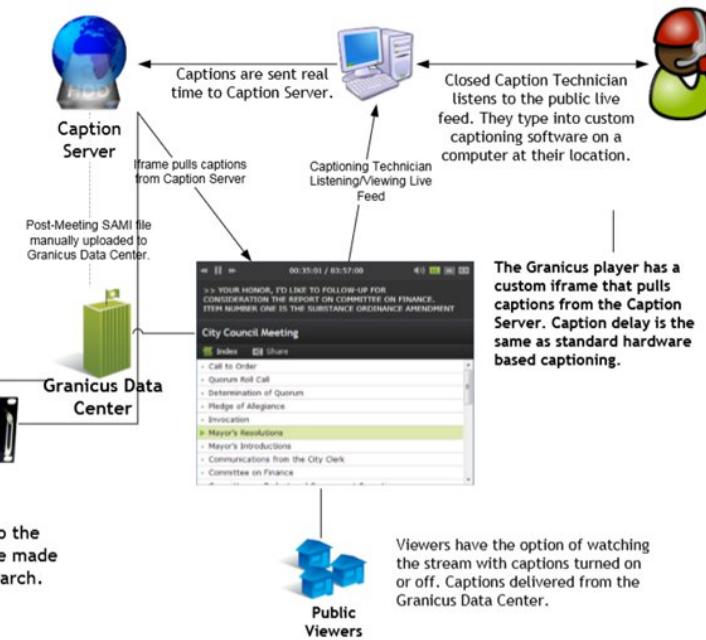
Search again:		Subscribe via RSS feeds 		
Name	Date	Duration	Agenda	Minutes
City Council Special Meeting on 2018-08-27 5:30 PM	Aug 27, 2018	01h 42m	<a href="#">Agenda</a>	<a href="#">Minutes</a>
Document: <a href="#">082718 CC Regular Meeting</a>				<a href="#">Video</a>
Caption: <a href="#">“...until the election is over and the...”</a>				
City Council Regular Meeting on 2018-08-21 6:00 PM	Aug 21, 2018	02h 00m	<a href="#">Agenda</a>	<a href="#">Minutes</a>
Document: <a href="#">082118 Regular Meeting</a>				<a href="#">Video</a>
Caption: <a href="#">“...bond election...”</a>				
Caption: <a href="#">“...election...”</a>				
Caption: <a href="#">“...will appear on the November election...”</a>				
City Council Regular Meeting on 2018-08-06 6:00 PM	Aug 6, 2018	02h 18m	<a href="#">Agenda</a>	<a href="#">Minutes</a>
Item: <a href="#">Motion to Approved Approve with stipulations that town hall meetings taking place on City property occur no more frequently than once per quarter, and council members within 6 months of election do not participate in such town hall meetings 18-675 Consider/Discuss/Act on a Town Hall Meeting for a Date and Location to be Determined Policy to include in ordinance Moved by Rainey Rogers, seconded by Tracy Rath.</a>				
Document: <a href="#">080618 Regular Meeting</a>				
Caption: <a href="#">“...vote in favor of a bond election if I...”</a>				
Caption: <a href="#">“... election. We deserve to know where the...”</a>				

# Recurring Captioning

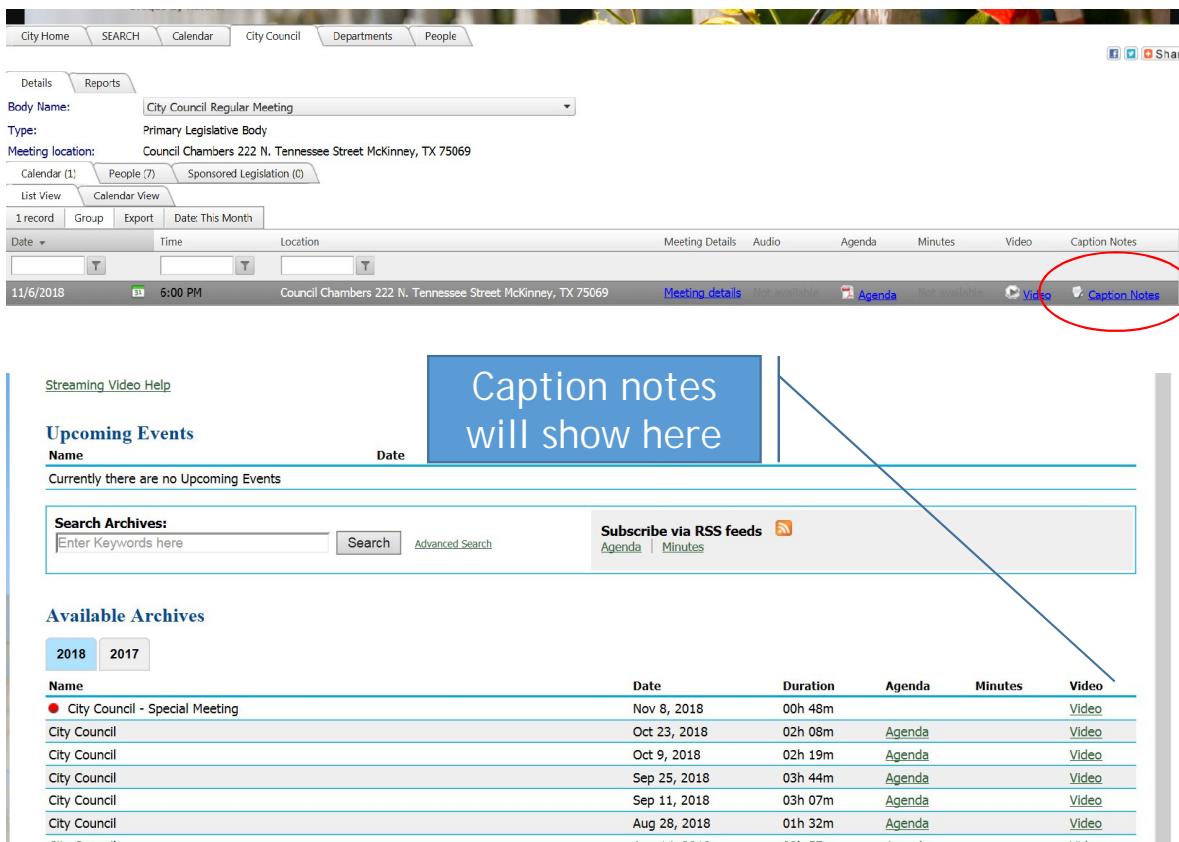


## SOFTWARE CLOSED CAPTIONING

Software based closed captioning model. Requires a standard Granicus Encoder and a custom player designed to support pulling captions through an iFrame from the TextCast server. This setup only supports live captioning of a webcast and not a TV broadcast.



# Recurring Captioning



The screenshot shows a city council website interface. At the top, there are navigation links: City Home, SEARCH, Calendar, City Council, Departments, and People. Below this, a sub-navigation bar shows 'Body Name: City Council Regular Meeting', 'Type: Primary Legislative Body', and 'Meeting location: Council Chambers 222 N. Tennessee Street McKinney, TX 75069'. There are tabs for Details and Reports, and a search bar. The main content area shows a meeting agenda for '11/6/2018' at '6:00 PM' in 'Council Chambers 222 N. Tennessee Street McKinney, TX 75069'. The agenda is listed as 'Not available'. Below the agenda, there are links for 'Meeting details', 'Agenda', 'Minutes', 'Video', and 'Caption Notes'. A red circle highlights the 'Caption Notes' link. A large blue box with the text 'Caption notes will show here' is overlaid on the page. At the bottom, there are sections for 'Upcoming Events' (with a note 'Currently there are no Upcoming Events') and 'Available Archives' (listing meetings from 2018 and 2017, with the 2018 section highlighted). There are also search and RSS feed links.

00:41:30 >> Of those, only one of those is a  
00:41:36 long 75?  
00:41:38 >> That is correct, there is one at 75  
00:41:42 and [Indiscernible], one at Highway 5  
00:41:43 and Macon and one at 380 near college.  
00:41:51 >> Does anyone have more questions?  
00:41:57 >> I heard the comment that obviously  
00:42:04 understandably was there a gold rush so  
00:42:08 to speak. I don't think it would be  
00:42:21 prudent or fair for us to judge that on  
00:42:22 the timing because someone has put in a  
00:42:23 site plan request application, there is  
00:42:26 a lot of work and time that goes into  
00:42:26 it so I can't say when they would make  
00:42:29 the site plan. There is civil work,  
00:42:33 engineering, it could be that there was  
00:42:36 a gold rush or it could be coincidental  
00:42:41 timing. I don't know so I think we  
00:42:43 should not make that assumption because  
00:42:44 that may not be equitable. I just want  
00:42:52 to say for discussion, one of the  
00:42:54 things that concerns me and first of  
00:42:55 all I share the concern about too many  
00:43:01 car dealerships. I wish it was done  
00:43:05 differently but when we start talking  
00:43:10 about SUP, one of the concerns I have  
00:43:11 is the fact that we now politicize  
00:43:15 this. I will be very open about when I  
00:43:21 started questioning myself on this the  
00:43:22 other Friday and started thinking is  
00:43:32 there some car dealer owners that have  
00:43:33 been in McKinney for dozens of years  
00:43:34 that are entrenched in the community  
00:43:35 and lots of goodwill and what is my  
00:43:38 response of that person coming in for  
00:43:39 an SUP for a dealership down the road  
00:43:46 and how does that compare to someone  
00:43:47 from out of town I don't know without  
00:43:50 history and McKinney? Is my judgment  
00:43:52 and decision going to be different and  
00:43:56 if it is, I have to own the fact that I  
00:43:58 just created a situation where there is  
00:44:02 now a political process that is taking



# Retention

- The Government Code, Section 441.158, provides that the Texas State Library and Archives Commission shall issue records retention schedules for each type of local government, including a schedule for records common to all types of local government.
- The Government Code requires that retention periods listed in the schedule apply to records in any medium. If records are stored electronically, they must remain available and accessible until the retention period assigned by the schedule, along with any hardware or software required to access or read them.

# Retention

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# Granicus

## Peak Management System: 152 Organizations

Kenai, AK  
Ketchikan, AK  
Port Coquitlam, BC  
Amador County CA  
Avalon, CA  
Benicia CA  
Burbank Unified School District  
California City CA  
Casitas Municipal Water District  
Corte Madera, CA  
Eureka, CA  
Fillmore, CA  
Half Moon Bay, CA  
Hi-Desert Water District  
Hollister, CA  
Imperial Irrigation District  
Laguna Woods, CA (Vlg), CA  
Lincoln, CA  
Los Gatos, CA  
Mammoth Lakes, CA  
Martinez, CA  
Monrovia Unified School District  
Novato, CA  
Oakley, CA  
Oxnard Elementary School District CA  
Placentia, CA  
Rural County Representatives of California  
Sacramento Public Library  
San Bernardino Valley Municipal Water District  
Saratoga, CA  
Sausalito, CA  
Solano Transit  
South El Monte, CA  
South Lake Tahoe, CA  
South Orange County Community College  
Tracy, CA  
Ukiah, CA  
Vernon, CA  
Villa Park, CA  
West Sacramento, CA  
Breckenridge, CO

Colorado Springs Utilities  
Denver Regional Council of Governments  
Gypsum, CO  
Snowmass Village, CO  
Superior, CO  
New Britain, CT  
Bal Harbour, FL  
Canaveral Port Authority  
Dunedin, FL  
Highlands County FL  
Hillsborough Area Regional Transit  
Key Biscayne, FL  
Naples, FL  
Port of Palm Beach District  
Seminole, FL  
South Miami, FL  
Sunny Isles Beach, FL  
Winter Haven, FL  
Flowery Branch, GA  
Hiram, GA  
Johns Creek, GA  
Barrington Hills, IL  
Broadview, IL  
Hazel Crest, IL  
Lisle, IL  
Oswego, IL  
Peoria Park District  
Plainfield, IL  
Villa Park, IL  
Westchester, IL  
Butler County KS  
Wichita, KS  
Ashland, KY  
Sewerage and Water Board of New Orleans LA  
Massachusetts Public Employee Retirement Administration Commission  
Newton, MA  
Aberdeen, MD  
Greenbelt, MD  
Hyattsville, MD  
Biddeford, ME  
Sanford, ME

Harrison, MI  
North Oaks, MN  
Crestwood, MO  
Yazoo City, MS  
Butte-Silver Bow, MT  
Park County MT  
Bald Head Island, NC  
Chapel Hill-Carrboro City Schools  
Fuquay-Varina, NC  
Gaston, NC  
Huntersville, NC  
Morrisville, NC  
Wake Forest, NC  
Lincoln, NE  
Hooksett, NH  
Leonia, NJ  
Santa Fe City & County NM  
Carson City, NV  
Elko County NV  
Lyon County NV  
Mesquite, NV  
Auburn, NY  
Kingston, NY  
Blenden, OH  
Fairfield, OH  
Solid Waste Authority of Central Ohio  
Warrensville Heights, OH  
Newberg, OR  
Newport, OR  
St Helens, OR  
Centre County PA  
Emmaus, PA  
Scranton, PA  
Upper Dublin, PA  
North Kingstown, RI  
West Warwick, RI  
Darlington County SC  
Dorchester County SC  
Collierville, TN  
Arlington, TX  
Bay City, TX  
Buda, TX  
Comal County TX

Converse, TX  
Dripping Springs, TX  
Guadalupe County TX  
Highland Village, TX  
Keller, TX  
Kerrville, TX  
Pittsburg, TX  
Port of Corpus Christi Authority  
Princeton, TX  
The Colony, TX  
Trophy Club Mud 1  
Weatherford, TX  
Eagle Mountain, UT  
Herriman, UT  
Lehi City, UT  
Orem, UT  
Park City, UT  
Utah Department of Transportation  
Falls Church, VA  
Manassas, VA  
Middleburg, VA  
Bainbridge Island, WA  
Puyallup, WA  
Beloit WI  
Egg Harbor, WI  
Greenville, WI  
Windsor, WI

# Granicus

## Recurring Captioning: 47 Organizations

Fresno, CA
Housing Authority of the County of Santa Clara
Humboldt County CA
Los Angeles County Metropolitan Transportation Authority (Metro)
Marin County CA
Placer County CA
San Bernardino County CA
Santa Clara, CA
Sonoma County CA
Sonoma Marin Area Rail Transit District (SMART)
Sunnyvale, CA
The Commission at the Los Angeles Airports
Windsor, CA
Bal Harbour, FL
Clearwater, FL
Cooper City, FL
Davie, FL
Delray Beach, FL
Doral, FL
Jacksonville, FL
Key West, FL

Lake Wales, FL
Margate, FL
Monroe County FL
North Miami Beach FL
Pembroke Pines, FL
Pinecrest, FL
Plantation, FL
Pompano Beach, FL
South Miami, FL
Stuart, FL
Sunrise, FL
Treasure Island, FL
Dakota County MN
Duluth, MN
Metropolitan Airports Commission
Nebraska Public Power District, NE
New York Workers Compensation Board
Oregon State Legislature
McKinney, TX
Tarrant County College
Blacksburg, VA

Fauquier County VA
Virginia Senate
LOTT Alliance
Shoreline, WA
Janesville, WI





**TO BE CONSIDERED BY THE CITY COUNCIL  
CITY OF KERRVILLE, TEXAS**

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**SUBJECT:** Appointments to the Recovery Community Coalition.

**AGENDA DATE OF:** 11/27/2018      **DATE SUBMITTED:** 11/16/2018

**SUBMITTED BY:** Cheryl Brown  
Interim City Secretary

**EXHIBITS:** Board Sheet

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<b>Expenditure Required:</b> \$0	<b>Current Balance in Account:</b> N/A	<b>Amount Budgeted:</b> N/A	<b>Account Number:</b> N/A
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**PAYMENT TO BE MADE TO:** N/A

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<b>Kerrville 2050 Item?</b>	<b>Yes:</b> <input type="checkbox"/>	<b>No:</b>
<b>Key Priority Area</b>	N/A	
<b>Guiding Principle</b>	N/A	
<b>Action Item</b>	N/A	

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**SUMMARY STATEMENT:**

There are two vacancies with terms to expire on 12-31-18, due to resignations.

**RECOMMENDED ACTION:**

Make appointments.

**RECOVERY COMMUNITY COALITION**

	<u>Telephone</u>	<u>Appt.</u> <u>Date</u>	<u>Exp.</u> <u>Date</u>
(8) TREES, DALE Chairperson 115 Plaza Dr. #2007	928-5420 (H) 238-4222 (W) Ext. 510	1-10-17	12-31-18
(4) DRIGGERS, SHAWN 613 Wheless Ave.	285-4536 (H) 895-5969 (W)	01-10-17	12-31-19
(4) ELDER, DAWN 14189 River Vista N. San Antonio, TX 78216	210-289-8662	02-13-18	12-31-19
(5) FITZPATRICK, LEIGHANN 1920 Weston Loop	956-371-5095 (H) 258-5288 (W)	03-13-18	12-31-18
(3) GEISLER, BLAIR 381 A Guadalupe St.	713-972-5001 (C)	01-10-17	12-31-19
(2) GODWIN, LAURA 312 Lytle St.	214-293-7353 (H)	01-10-17	12-31-18
(3) KUENZEL, SABINE 305 Japonica Road P.O. Box 824 Hunt, TX 78024	832-361-2849 (C)	08-28-18	12-31-18
(1) LEICHT, CECIL CODY 134 Loop 13	377-4451 (H)	09-12-17	12-31-18
(8) McCARRICK, CAROL 119 Fawn Ridge Trail	257-9487 (H) 238-4222 Ext. 363	09-12-17	12-31-19
(6) PAUTLER, STEVE 113 Los Cedros Loop	258-7054 (W)	01-10-17	12-31-19
(4) RICHNER, CLAUDIA 3864 Rock Barn Dr.	816-532-0078 (H)	01-10-17	12-31-19
(7) VACANT			12-31-18

(2) VACANT			12-31-18
(3) STOLPMAN, RICHARD	777-9153 (H) 115 Plaza Dr. #205	01-10-17 320-304-0736 (C)	12-31-19
(8) YOUNG, KENDALL	257-2212 (W) 3509 La Cumbre Dr.	2-13-18 377-5911 (H)	12-31-19

Purpose:	The purpose of the Coalition is to enhance the opportunities for the recovery community to become fully integrated into the fabric of Kerrville. The Coalition shall work toward considering and identifying strategies and techniques for reducing barriers for the recovery community to be fully integrated into the local community as well as to identify and advocate goals and ideas for enhancing positive relationships by and amongst the recovery community.
Qualifications:	<b>At least one member from each of the following, but any of which may include more than one member:</b> (1) owner of a male boarding home facility with a valid permit issued by the City; (2) owner of a female boarding home facility with a valid permit issued by the City; (3) member of the recovering community; (4) citizen of Kerrville with interest in these issues; (5) representative of mental health support organizations such as Kerrville State Hospital; (6) representative of Peterson Health; (7) representative of Hill Country MHDD Centers; (8) representative from a residential addiction treatment facility located within Kerr County.
Powers and Duties:	On an annual basis, or more frequently as deemed proper by the Coalition or City Council, the Coalition should attend and report its conclusions, achievements, ideas, desires, and plans to the City Council. It is recommended that the initial issue with which the Coalition is charged to review is Ordinance No. 2013-06 (Chapter 30, Article I, Code of Ordinances), which addresses the operation of group homes and boarding home facilities operating within the City.
Term of Office:	Each member shall be subject to two-year terms; provided, however, that at the Coalition's organizational meeting, the members shall draw lots to establish the duration of the initial terms, with an exact majority of the members serving an initial term of two years and the remaining members serving a one-year term. The expiration date of all terms shall be December 31 of the year corresponding with the results of the drawing of lots.
Quorum:	Seven members
Number of Members:	Thirteen
Absences:	Any member who misses 25% of the regular meetings or three consecutive regular meetings may be replaced by City Council.
Meeting Time & Place:	Meetings are to be held every other Monday at 4:00 p.m., but at least once each calendar quarter in the upstairs conference room at City Hall.
Established by:	Resolution No. 26-2016
Revised Date:	August 29, 2018