

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A SPECIAL MEETING

KERRVILLE, TEXAS
MAY 17, 2018

MEMBERS PRESENT:

Diane McMahon, Chair; Celeste Hamman, Rose Bradshaw, Bedford Mitchell, Lisa Nye-Salladin, John Harrison, Lynda Ables, Matthew Thurlow,

ABSENT MEMBERS:

Jim Gardner

STAFF PRESENT:

Ashlea Boyle, Director of Parks and Recreation; Tina North, Office Manager; Shane Heffernan, Sports Complex Manager; E.A. Hoppe, Deputy City Manager; Kyle Burow, Director of Engineering

1. CALL TO ORDER

On Thursday, May 17, 2018 the Parks and Recreation Advisory Board special meeting was called to order by Diane McMahon, Chair at 8:15 a.m. in the City Council Chambers at City Hall.

2. INTRODUCTION OF NEW MEMBERS

Ashlea Boyle, Director introduced Celeste Hamman, Matthew Thurlow, and Lynda Ables as the three new members to the Parks Board Committee.

Rose Bradshaw arrived at 8:21 a.m.

3. ELECTION OF OFFICERS

The Board held an election of new officers: John Harrison made a motion to elect Bedford Mitchell as Chairperson and Lisa Nye-Salladin as Vice-Chair; seconded by Celeste Hamman. Motion passed 8-0.

4. APPROVAL OF MINUTES

4A. Approval of minutes of the Parks and Recreation Advisory Board regular meeting held on March 9, 2018. Bedford Mitchell motioned to approve the minutes; motion was seconded by Rose Bradshaw and passed 8-0.

5. CONSIDERATION AND POSSIBLE ACTION

5A. Recommendation for the final purchases for the Sports Complex project:

Mrs. Boyle gave a presentation and distributed a handout with the following prioritized list of projects to be considered for the remaining balance of the Kerrville Sports Complex project. The purpose of these projects is to improve the maintenance operations and aesthetics of the complex in an effort to increase marketability.

1. **Pave Maintenance Road** - \$6,000 estimated cost; an in-house project cost is materials only and will also obtain quotes for outsourcing.
2. **Soccer Lights**- \$70,000 estimated cost; for additional lighting on the existing soccer fields.
3. **Common area irrigation / sod** - \$87,000 estimated cost for sod and irrigation installation of the lanes inside pods. Irrigation would be installed on the slopes, but seeded instead.
4. **Fertigation System with Building Addition** - \$20,000 estimated cost for fertilization injection of fertilizers in the irrigation system; also a building to store associated chemicals.

5. **Turf Dugouts** - \$15,000 estimated to install artificial turf near high use areas of dugouts.
6. **D-BAT Sidewalk Extensions** - \$18,500 to sod / irrigate D-Bat building exterior.
7. **Maintenance Building Extension** - \$6,500
8. **D-BAT Irrigation** - \$10,000 estimated to sod / irrigate D-Bat building exterior.
9. **Dedication Plaque** - \$6,500 estimated cost for a dedication plaque for the Sports Complex; this cost is necessary as this facility is a city facility.
10. **Soccer Playscape** - \$50,000 estimated cost; considered an optional cost on the soccer side to enhance the area.
11. **Monument Sign** - \$5,000 estimated cost; considered an optional cost to add verbiage to the already existing monument sign.

Mrs. Boyle recommended that the board consider the total identified items minus the two optional projects for a total project balance of \$248,500, and requested a recommendation by the Parks and Recreation Advisory Board for the final purchases as presented.

John Harrison moved to approve and support staff's recommendation as presented; Rose Bradshaw seconded, and the motion passed 8-0.

6. ADJOURNMENT:

Rose Bradshaw moved to adjourn; seconded by Bedford Mitchell; meeting adjourned at 9:08 a.m.

APPROVED: Diane McMahon
Diane McMahon-Chair

DATE: 6/14/18

ATTEST: A Boyle
Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY: Tina North
Tina North, Office Manager