

CITY OF KERRVILLE, TEXAS
PLANNING AND ZONING COMMISSION

FEBRUARY 1, 2018

Members Present:

Bob Waller, Chairman
Don Barnett, Commissioner
Michael Sigerman, Commissioner
David Jones, Alternate
Marty Lenard, Alternate

Members Absent:

Garrett Harmon, Vice-Chair

City Executive Staff Present:

Sabine Kuenzel, Chief Planning Officer
Cheryl Brown, Deputy City Secretary

CALL TO ORDER:

On February 1, 2018, Cmr. Waller called the Kerrville Planning and Zoning Commission regular meeting to order at 4:31 p.m. in the City Hall Council Chambers, 701 Main Street, Kerrville, Texas.

1. VISITORS/CITIZENS FORUM:

Any person with business not scheduled on the agenda is encouraged to briefly speak their ideas to the Commission. Please fill out the SPEAKER REQUEST FORM and give it to the Commissioner's Secretary prior to the meeting. The number of speakers will be limited to the first ten speakers and each speaker is limited to three minutes. (No formal action can be taken on these items as the Open Meetings Act requires formal action items to be posted on an agenda no later than 72 hours before the meeting. If formal action is required, the items will be placed on an agenda for a future meeting.)

2. CONSENT AGENDA:

All items listed below in the consent agenda are considered routine or ministerial in nature and will be enacted with one motion. There will be no separate discussion of items unless a Commissioner or citizen so requests; in which case the item(s) will be removed from the consent agenda and considered separately.

2A. Approval of minutes for the January 18, 2018 meeting.

Cmr. Barnett moved to approve the minutes as presented. Cmr. Zuber seconded, and the motion passed 5-0.

3. CONSIDERATION & ACTION:

3A. **Consideration & Final Action, Preliminary Plat** – Consideration and action concerning a Preliminary Plat of Riley Estates, a subdivision containing approximately 1.22 acres of land, out of the Samuel Wallace Survey No. 113, Abstract No. 347 in the City of Kerrville, Texas, and having frontage at 306 Meeker Lane (Case #2017-092)

Ms. Kuenzel presented the case.

The Commissioners discussed the following:

- Revisions made to the proposed plat after the development review committee met with City staff.
- The request for an easement to be a private driveway to allow ingress and egress to the two lots.
- Access to the properties by Fire and Police.
- Lighting, or lack of same, in the area.

CMR. Barnett moved to accept the preliminary plat as presented. CMR. Zuber seconded, and the motion passed 5-0.

4. DISCUSSION ITEM:

4A. **Discussion** – Discussion concerning a text amendment to the zoning ordinance creating a conditional use permit (CUP) option for parking lots.

The Commissioners discussed the following:

- RT zoning does not currently allow for a CUP.
- What the next step would be, and what staff recommends.

The Commissioners directed staff to draft an amendment, and return to the Commission for a public hearing.

4B. **Discussion** – Discussion concerning a pending ordinance amendment to address right-of-way design standards, Wireless Telecommunication Network Node design manual.

CMR. Waller made the suggestion to postpone this item to a future meeting, to give the Commissioners a chance to go over the documents staff provided.

5. STAFF REPORT:

Ms. Kuenzel stated she did not have anything for the Commission at this time.

6. **ADJOURNMENT** - CMR. Jones moved to adjourn, CMR. Zuber seconded, and the motion passed 5-0. The meeting was adjourned at 5:18 p.m.

APPROVED: 
Garrett Harmon, Vice Chair

2-19-2018

Date Minutes Approved


Cheryl Brown, Deputy City Secretary