

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
April 18, 2017

On Tuesday, April 18, 2017, the Library Advisory Board meeting was called to order by Chairperson Jane Smith at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Jane Smith	Chairperson
Astrid Box	Board Member
Stephen Burch	Board Member
Matthew Miller	Board Member

MEMBERS ABSENT:

David Lipscomb	Vice-Chairperson
----------------	------------------

EX-OFFICIO MEMBER:

Mary Ellen Summerlin	City Council Member
----------------------	---------------------

STAFF PRESENT:

Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

Peter Miller

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on January 17, 2017

Ms. Box moved to approve the minutes. Mr. Miller seconded the motion and it passed 4-0.

3. CONSIDERATION AND POSSIBLE ACTION:

3A. Appointment of Library Advisory Board Chair and Vice-Chair (staff)

Ms. Box nominated Mr. Lipscomb as Library Advisory Board Chair. Mr. Miller seconded the motion and it passed 4-0.

Ms. Smith nominated Ms. Box as Library Advisory Board Vice-Chair. Mr. Burch seconded the motion and it passed 4-0.

4. INFORMATION AND DISCUSSION:

4A. Monthly Update by Library Director (staff)

Ms. Bechtel reported the quarterly statistics to the Library Advisory Board. The library saw an increase in the number of materials checked out over the previous year. Discussion occurred as to the reasons for increase in the checkouts. Ms. Bechtel reported that the Library had 9,099 materials checked out and 9,900 patrons at the end of March. The library had 8,459 visitors in March. Discussion occurred on the use of the Library by city and county patrons. Ms. Bechtel reported the Fiscal Year statistics to the Board – 50,672 checkouts, 5,099 questions answered, and 43,355 visitors. Ms. Bechtel presented the Board with the patron demographics and the number of Kerr County library cards purchased. Ms. Bechtel provided the Board with a report on Library programming for youth and adults.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. Discussion occurred regarding the use of the gazebo by members of the community. Mr. Burch inquired into the various funds that support the Library. Ms. Bechtel explained the functions of the General Fund, the Memorial Fund, and the Remschel-Deering Fund.

4B. Update on Friends of the Library activities (Jane Smith)

Ms. Smith reported that the Friends have taken another 200 Born to Read bags to Peterson Regional Medical Center. Ms. Smith reported that the supplies for the Born to Read program are adequate. The bookstore is seeing more individuals through the door to the store, but they will continue to work on their publicity efforts.

4C. Kerr Regional History Center update (staff)

Ms. Bechtel reported that the elevator installation is complete. The Ribbon Cutting for the History Center is planned for May 5 at 10 a.m. and Ms. Bechtel extended an invitation to attend to the Board.

4D. Update on Library Strategic Plan (staff)

Ms. Bechtel reported that the Library Strategic Plan is outdated. Ms. Bechtel said that the strategic plan would be an item that staff will speak to the new City Manager about after he is aboard.

4E. Next scheduled Library Advisory Board meeting – July 18, 2017

5. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Summerlin announced that the new City Manager will begin May 1, 2017.

Ms. Box expressed her appreciation for an article written by Mr. Lipscomb on the Library and libraries in Texas.

Ms. Bechtel announced that Cowboy George Fischer will hold a poetry reading at the Library on April 19 at 4 p.m.

Ms. Bechtel announced that the Cajun Festival will be held at Louise Hayes Park on Saturday, April 22.

Ms. Bechtel announced that the Summer Reading Program will begin on June 1.

6. **ADJOURNMENT**

Ms. Box moved to adjourn the meeting and Mr. Miller seconded. The Library Advisory Board adjourned at 3:38 p.m.

APPROVED:


David Lipscomb, Chairperson


Laura Bechtel, Library Director


Cate Schulenberg, Recording Secretary

7/18/17
Date minutes approved & signed