

LIBRARY ADVISORY BOARD MINUTES  
OF A REGULAR MEETING

KERRVILLE, TEXAS  
July 18, 2017

On Tuesday, July 18, 2017, the Library Advisory Board meeting was called to order by Chairperson David Lipscomb at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

David Lipscomb	Chairperson
Astrid Box	Vice-Chairperson
Matthew Miller	Board Member
Jane Smith	Board Member

MEMBERS ABSENT:

Stephen Burch	Board Member
---------------	--------------

STAFF PRESENT:

Laura Bechtel	Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

None

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on April 18, 2017

Mr. Miller moved to approve the minutes. Ms. Box seconded the motion and it passed 4-0.

3. INFORMATION AND DISCUSSION:

3A. Quarterly Update by Library Director (staff)

Ms. Bechtel reported the quarterly statistics to the Library Advisory Board. Ms. Bechtel reported the circulation counts to the Board; she noted that they reflected the summer season. The library had 10,969 checkouts in June and 9,915 patrons. Ms. Bechtel reported the Fiscal Year statistics to the Board – 78,254 checkouts, 7,712 questions answered, and 68,744 visitors. Ms. Bechtel presented the Board with the patron demographics and the number of Kerr County library cards purchased. Mr. Miller inquired about the Read2Win program and Ms. Bechtel explained how people can apply. Ms. Bechtel provided the Board with a report on Library programming for youth and adults.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center.

3B. Update on Friends of the Library activities (Jane Smith)

Ms. Smith reported that the Friends are setting a time to assemble more Books for Babies packages for PRMC. The Friends are looking at publicity options, including a booth at Market Days. The Friends are compiling a newsletter which will be released soon. Ms. Smith reported that the store revenues are down at this time. Ms. Smith and Ms. Bechtel informed the Board of the Kerrville Morning Rotary project to supply books to an elementary school in St. Lucia.

3C. Presentation of FY2018 budget (staff)

Ms. Bechtel presented the Fiscal Year 2018 budgets of the Library, Library Memorial Fund, and the Kerr Regional History Center to the Board. The Board reviewed the funding requests for personnel, supplies, maintenance, services, and capital outlays and discussion occurred.

3D. Next scheduled Library Advisory Board meeting – October 17, 2017

4. ANNOUNCEMENTS OF COMMUNITY INTEREST

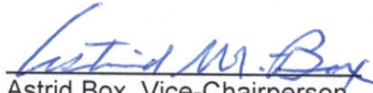
Ms. Bechtel invited the Board to the 50<sup>th</sup> Anniversary Celebration for the Butt-Holdsworth Memorial Library to be held on Saturday, August 26<sup>th</sup> from 10 a.m. to 1 p.m.

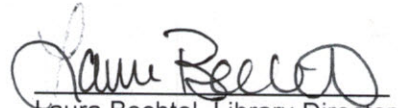
Ms. Smith announced that the Friends are planning an event with more details to follow.

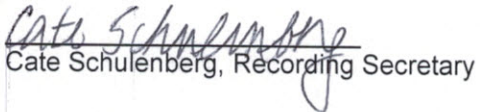
5. ADJOURNMENT

Ms. Smith moved to adjourn the meeting and Ms. Box seconded. The Library Advisory Board adjourned at 3:35 p.m.

APPROVED:

  
Astrid Box, Vice-Chairperson

  
Laura Bechtel, Library Director

  
Cate Schulenberg, Recording Secretary

10/17/17  
Date minutes approved & signed